

ORDINANCE NO.: 2026-40

FIRST READING MAY 4, 2026

INTRODUCED BY: CHRIS BELL

SECOND READING WAIVED

THIRD READING WAIVED

ORDINANCE APPROVING WORK ORDER #1 TO THE MASTER SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH VERDANTAS FOR DESIGN WORK, BIDDING, AND CONSTRUCTION ADMINISTRATION FOR THE WAVERLY LANE PAVING PROJECT IN AN AMOUNT NOT TO EXCEED \$57,000.00, AUTHORIZING THE MAYOR TO EXECUTE WORK ORDER #1 ON BEHALF OF THE VILLAGE, AND DECLARING AN EMERGENCY.

WHEREAS, Council has entered into a Master Services Agreement with Verdantas for professional consulting services, including engineering services;

WHEREAS, Council wishes to authorize Verdantas with additional work, such as design work, bidding and construction administration on behalf of the Village in connection with the Waverly Lane Paving Project (the "Project");

WHEREAS, Verdantas has provided Council with Work Order #1 to the Master Services Agreement for the scope of services for the Project; and

WHEREAS, Council desires to approve Work Order #1 to the Master Services Agreement to allow Verdantas to perform the scope of services for the Project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of South Russell, Geauga County, Ohio that:

SECTION 1. Work Order #1 to the Master Services Agreement, attached hereto and incorporated herein by reference as **Exhibit 1**, describing the scope of services work to be performed by Verdantas for the Project is hereby approved in an amount not to exceed \$57,000.00.

SECTION 2. The Mayor is hereby authorized to execute the Work Order #1 to the Master Services Agreement on behalf of the Village.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 4. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and for the further reason to enable Verdantas to begin the additional work for the Project in 2026; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of

all members elected to Council, this Ordinance shall be in full force and effect immediately upon its passage by this Council.

William J. Kowalski
Mayor – Presiding Officer

ATTEST:

Danielle Romanowski
Fiscal Officer

I certify that Ordinance No. 2026-40 was duly enacted on the 4th day of MAY, 2026, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danielle Romanowski
Fiscal Officer

FISCAL OFFICER'S CERTIFICATION

As the fiscal officer of the Village of South Russell, Ohio, I hereby certify that as of the date of execution of the within Work Order #1 to the Master Services Agreement with the Village of South Russell, Ohio, the amount required to satisfy payment under the Work Order #1 to the Master Services Agreement has been fully appropriated, or authorized or directed for such purpose and is in the Treasury, or is in the process of collection and is free from any obligation or certification now outstanding.

Danielle Romanowski
Danielle Romanowski, Fiscal Officer
Village of South Russell, Ohio



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May 4, 2026

Mr. William Koons
Mayor
Village of South Russell

2026 Road Program – South Russell

Work Order #1 to Master Service Agreement for Consulting Services

Mayor Koons:

Verdantas LLC (Verdantas) is pleased to provide this Work Order Request under the Master Service Agreement for Consulting Services between Verdantas and the Village of South Russell. The subsequent sections of this letter describe our current project understanding, and proposed scope of services for this Work Order.

Project Understanding

Verdantas understands that the Project is located primarily on Waverly Lane.

Scope of Services

Task 1 – Design and Construction Administration

Design and prepare specifications for bidding, advertise the project for public bidding and provide project administration during the course of construction.



Estimated Cost

The estimated cost to complete the tasks described in this Work Order is \$57,000. Verdantas will bill against this budget on a in accordance with terms of the MSA.

Estimated Schedule

The proposed scope of services described herein can be completed within the 2026 calendar year.

Work Order Authorization

IT IS AGREED AS OF THE DATE 05/05/26

South Russell Village

William L. Komes
South Russell Representative

Mayor
Name/Title

Verdantas LLC

Eric Haibach
Verdantas Representative

Eric Haibach, Village Engineer
Name/Title

