

ORDINANCE NO. 2026- 34 FIRST READING April 27, 2026  
INTRODUCED BY: RUTH CAVANAGH SECOND READING WAIVED  
THIRD READING WAIVED

**ORDINANCE AMENDING SECTION 1446.04 OF THE VILLAGE OF SOUTH RUSSELL'S CODIFIED ORDINANCES TO REMOVE THE NOTARIZATION REQUIREMENT OF AN APPLICANT'S SIGNATURE FOR ELECTRICIAN AND ELECTRICAL ENGINEER, HEATING, AIR CONDITIONING AND VENTILATING LICENSES AND TO PROVIDE AN ELECTRONIC METHOD FOR WHICH SUCH APPLICANTS MAY APPLY FOR REGISTRATION FOR SUCH LICENSE WITHIN THE VILLAGE AND DECLARING AN EMERGENCY.**

WHEREAS, Council desires to amend Section 1446.04 of the Village of South Russell's Codified Ordinances to remove the notarization requirement of an applicant's signature to apply for a license as an electrician, electrical engineer, heating, air conditioning and ventilating, and to provide the method for such applications to be submitted electronically within the Village of South Russell.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of South Russell, Geauga County, Ohio that:

**SECTION 1.** Section 1446.04 of the Village of South Russell's Codified Ordinances currently provides as follows:

"1446.04 ELIGIBILITY FOR ELECTRICIAN AND ELECTRICAL ENGINEER, HEATING, AIR CONDITIONING AND VENTILATING LICENSES.

An applicant, to be eligible for a license as a general electrician, residential electrician or electrical engineer, installer of warm air, steam or vapor heating, air condition, or ventilation equipment shall make a written application therefor, on a form furnished by the Building Inspector, and shall have his signature notarized thereon. Every applicant therefor shall show proof of a written examination pursuant to the rules and regulations of the Board of Building Code Appeals."

**SECTION 2.** Section 1446.04 of the Village of South Russell's Codified Ordinances is hereby deleted and amended to read in full as follows:

"1446.04 ELIGIBILITY FOR ELECTRICIAN AND ELECTRICAL ENGINEER, HEATING, AIR CONDITIONING AND VENTILATING LICENSES.

An applicant, to be eligible for a license as a general electrician, residential electrician or electrical engineer, installer of warm air, steam or vapor heating, air condition, or ventilation equipment shall make a written application therefor, on a form furnished by the Building Inspector, signed by the applicant, electronically or by hand, and submitted to the

Building Department. Every applicant therefor shall show proof of a written examination pursuant to the rules and regulations of the Board of Building Code Appeals.”

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4.** That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and to immediately allow a method for applications for such licenses to be submitted electronically; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect from and immediately upon its passage by this Council.

  
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Mayor – Presiding Officer

ATTEST:

  
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Fiscal Officer

I certify that Ordinance No. 2026-34 was duly enacted on the 27<sup>th</sup> day of APRIL 2026, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

  
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Fiscal Officer