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**From:** Cavanagh, Ruth  
**Sent:** Thursday, April 2, 2026 12:23 PM  
**To:** Cavanagh, Ruth; Griswold, Ruth; dhocevar@outlook.com; Porter, Mark; SRV Mayor; SRV fiscalofficer; SRV adminassist; Canton, Gerald  
**Subject:** Building Committee Meeting 4/2/26

Regularly scheduled, sunshined Building Committee met on 4/2/26 @ 8am. Attendees: Dave Hocevar, Ruth Griswold, Mark Porter & Ruth Cavanagh. Absent: Canton. Called to order at 8:05am.

Forms Change: Ordinance to be offered to Council, accepting notarized Contractor registration, with signed Bond. Since Covid, this has become common in municipalities.

Govwell: Ruth G. described it user friendly, understandable training. Expected 3-4 month process for changeover.

Fees/Inspections: Most time consuming issue is repeat inspection, stated Hocevar. A solution is a higher permit fee, or to list extra fees for each repeat inspection. These are pre-scheduled appointments where items are not finished, or Contractor no-shows, wasting Building Depts. time. Goal is to streamline work.

Discussion regarding idea of moving all Administrative Assistants to Village Hall. Various possibilities were hashed out. Elevator room could be insulated, basement space rooms reconfigured. Elevator does not go down to basement.

Per Hocevar, SALT Building is scheduled to begin construction Monday, 4/6. Hocevar has offered to inspect, hopefully cutting costs.

Review of various properties being told to clean up. Meeting adjourned 9:03.

Respectfully submitted,  
Ruth Cavanagh, Chair

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