

ORDINANCE NO.: 2026- 19

FIRST READING March 2, 2026

INTRODUCED BY: MARK PORTER

SECOND READING WAIVED

THIRD READING WAIVED

**ORDINANCE APPROVING WORK ORDER 2A TO THE MASTER SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES WITH VERDANTAS FOR ADDITIONAL PROJECT MANAGEMENT WORK PERFORMED BY VERDANTAS RELATING TO THE HEMLOCK ROAD CULVERT REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$5,500, AUTHORIZING THE MAYOR TO EXECUTE WORK ORDER 2A ON BEHALF OF THE VILLAGE, AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council has entered into a Master Services Agreement with Verdantas for professional consulting services, including engineering services;

**WHEREAS**, Council tasked Verdantas with design, bidding, and project management work on behalf of the Village in connection with the Hemlock Road Culvert Replacement Project (the "Project");

**WHEREAS**, Verdantas performed additional project management work for construction based on actual field conditions for the Project as described in Work Order 2A; and

**WHEREAS**, Council desires to approve Work Order 2A with Verdantas to close out the Project.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of South Russell, Geauga County, Ohio that:

**SECTION 1.** Work Order 2A, attached hereto and incorporated herein by reference as **Exhibit 1**, describing the additional project management work performed by Verdantas for the Project is hereby approved in an amount not to exceed \$5,500.

**SECTION 2.** The Mayor is hereby authorized to execute the Work Order 2A on behalf of the Village.

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

**SECTION 4.** That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and for the further reason to enable the Project to be closed out; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect immediately upon its passage by this Council.



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Mayor – Presiding Officer

ATTEST:

Danielle Remonowski  
Fiscal Officer

I certify that Ordinance No. 2026-19 was duly enacted on the 2<sup>ND</sup> day of MARCH, 2026, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danielle Remonowski  
Fiscal Officer

February 26, 2026

William Koons  
Mayor, South Russell Village  
5205 Chillicothe Road  
South Russell OH 44022

## **Hemlock Road Culvert Replacement**

### **Work Order #2A to Master Service Agreement for Consulting Services**

Mr. Koons:

Verdantas LLC (Verdantas) is pleased to provide this Work Order Request under the Master Service Agreement for Consulting Services between Verdantas and the Village of South Russell. The subsequent sections of this letter describe our current project understanding, and proposed scope of services for this Work Order.

### **Project Understanding**

Verdantas understands that the Project is located primarily on Hemlock Road.

### **Scope of Services**

#### Task 1 – Design COMPLETE

Design a culvert crossing for Hemlock Drive with capacity for future stormwater improvements on Hazelwood Drive.

#### Task 2 – Bidding COMPLETE

Preparation of project specifications and bid/contract documents, support for project advertisement, soliciting contractors, bid evaluation, contractor selection and project award.

#### Task 3A – Project Management ADDITIONAL EFFORT FOR CONSTRUCTION BASED ON ACTUAL FIELD CONDITIONS

Provide supplemental project management services:

Existing 24" culvert alignment was not as expected

Existing 18" storm sewer was not functional and abandoned

Existing inlet structure and storm sewer removed due to nonfunctioning and redundant condition

Estimated Cost

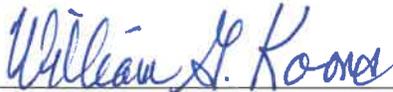
The supplemental project management costs total \$5,500. Verdantas will bill against this budget in accordance with terms of the MSA.

**Work Order Authorization**

IT IS AGREED AS OF THE DATE 7/17/2025

South Russell Village

Verdantas LLC



South Russell Representative

Verdantas Representative

William Koons, Mayor

Eric Haibach, Village Engineer

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Name/Title

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Name/Title

