

ORDINANCE NO.	<u>2026-02</u>	FIRST READING	<u>January 5, 2026</u>
INTRODUCED BY:	<u>CHRIS BELL</u>	SECOND READING	<u>WAIVED</u>
		THIRD READING	<u>WAIVED</u>

**ORDINANCE AMENDING SECTION 220.02 OF THE VILLAGE OF SOUTH RUSSELL'S CODIFIED ORDINANCES TO PROVIDE THAT PUBLIC RECORD POLICY IS FOUND AT APPENDIX B OF THE VILLAGE'S EMPLOYEE HANDBOOK AND DECLARING AN EMERGENCY.**

WHEREAS, Council desires to amend Section 220.02 of the Village of South Russell's Codified Ordinances to update that the Village's Public Record Policy, as amended from time to time, is found at Appendix B of the Employee Handbook.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of South Russell, Geauga County, Ohio that:

**SECTION 1.** Section 220.02 of the Village's Codified Ordinances currently reads as follows:

"A public records policy applicable to the public records of the Village of South Russell is hereby adopted. A copy of such public records policy is attached to Ordinance 2007-43 as Exhibit 'A'."

**SECTION 2.** Section 220.02 of the Village's Codified Ordinances is hereby deleted and amended to read in full as follows:

"By Ordinance 2007-43, a public records policy applicable to the public records of the Village of South Russell was adopted. The public records policy, as amended from time to time is located at Appendix B of the Employee Handbook."

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4.** That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and to effectuate the amendment as soon as possible; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect from and immediately upon its passage by this Council.

  
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Mayor – Presiding Officer

ATTEST:

  
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Fiscal Officer

I certify that Ordinance No. 2026-02 was duly enacted on the 5<sup>th</sup> day of JANUARY, 2026, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danielle Romanowski  
Fiscal Officer