

ORDINANCE NO.: 2025-59

FIRST READING October 13, 2025

INTRODUCED BY: Mark Porter

SECOND READING Waived

THIRD READING Waived

ORDINANCE APPROVING THE TECHNICAL SERVICES PROPOSAL FROM CHAGRIN RIVER WATERSHED PARTNERS TO PROVIDE ORDINANCE AND STORMWATER MANAGEMENT PROGRAM UPDATE TO THE VILLAGE IN AN AMOUNT NOT TO EXCEED \$5,104.00, AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSAL ON BEHALF OF THE VILLAGE, AND DECLARING AN EMERGENCY.

WHEREAS, Chagrin River Watershed Partners ("CRWP") has submitted a Technical Services Proposal to the Village of South Russell to provide an update of the Village's ordinances relating to stormwater management ("Proposal"), a copy of which is attached hereto and incorporated herein by reference as Attachment 1; and

WHEREAS, Council desires to approve such Proposal with CRWP.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of South Russell, Geauga County, Ohio that:

SECTION 1. The Proposal, attached as Attachment 1, between CRWP and the Village of South Russell is hereby approved pursuant to the Proposal's terms and conditions in an amount not to exceed \$5,104.00.

SECTION 2. The Mayor is hereby authorized to execute the Proposal on behalf of the Village.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 4. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and to secure the Proposal to allow CRWP to propose updates to the stormwater ordinances immediately; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect from and immediately upon its passage by this Council and approval by the Mayor.

William G. Koons
Mayor - President of Council

ATTEST:

Danella Romanowski
Fiscal Officer

I certify that Ordinance No. 2025-59 was duly enacted on the 13th day of OCTOBER, 2025, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danella Romowski
Fiscal Officer



**TECHNICAL SERVICES PROPOSAL
VILLAGE OF SOUTH RUSSELL ORDINANCE AND STORMWATER MANAGEMENT
PROGRAM UPDATE
2025**

Background and Qualifications

Chagrin River Watershed Partners (CRWP) has a 29-year history as a statewide and national leader in watershed protection and restoration. We serve our 35-member communities, counties, and park districts in the Chagrin and neighboring watersheds, and partner watershed organizations and communities across Northern Ohio. CRWP has secured or helped its members and partners secure grants for over \$55 million in projects to address flooding, erosion, and water quality challenges.

In conjunction with local and state agencies, CRWP develops and maintains model codes that municipalities can adopt to preserve stream and wetland functions as land is developed. These codes help ensure site features and water quality concerns are considered early in the development process and support the implementation of stormwater management practices that reduce environmental impacts. CRWP has extensive experience assisting communities with the adoption and implementation of these ordinances.

Ordinance update services will be provided by Kevin Saracino, Project Manager, under the supervision of Kimberly Brewster Shefelton, Deputy Director. More information about CRWP's work is available at www.crwp.org

PROPOSED SERVICES

Customized Model Ordinances

CRWP will assist the Village of South Russell in updating the following chapters of its codified ordinances:

- Chapters 1466: Erosion and Sediment Control)
- Chapter 1486: Comprehensive Stormwater Management
- Chapter 1068 Illicit Discharge and Illegal Connection Control

Tasks:

1. Customize CRWP's model Comprehensive Stormwater Management, Erosion and Sediment Control and Illicit Discharge and Illegal Connection Control model ordinances for the Village of South Russell.
2. Respond to questions and incorporate feedback from the Village on the draft ordinances.

Timeline:

- November 2025: CRWP provides draft ordinances to the Village for review
- November 2025: Village submits feedback on draft ordinances
- December 2025: CRWP delivers final ordinances for adoption

Fee:

- CRWP's estimated fee for customizing the model ordinances is \$5,104.00.
 - Council and committee presentations can be provided for an additional fee.
- All work will be billed at CRWP's discounted member service rate, which is \$62 per hour for the assigned staff member.

Technical Staff Qualifications

Kevin Saracino, Project Manager

Kevin leads complex stream and wetland restoration projects involving multiple partners and stakeholders, including a recent Ohio EPA Section 319-funded restoration project on Smith Creek in Bainbridge Township. He also oversees CRWP's Phase II stormwater technical assistance. Kevin holds a bachelor's degree in Biology from Kent State University and has been with CRWP since 2019.

Kimberly Brewster Shefelton, Deputy Director

Kimberly co-leads CRWP's services for its member communities and partner organizations in the Central Lake Erie Basin Collaborative. She supervises CRWP's technical team and brings extensive knowledge and skill in the field of watershed planning and management. Since joining CRWP in 2016, she has spearheaded development of multiple large-scale projects and funding proposals and developed several watershed plans to preserve and restore the Chagrin and other Northeast Ohio watersheds. Kimberly earned her Master of Science in Environmental Studies from the Ohio University Voinovich School of Leadership and Public Affairs.

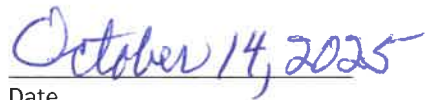
Check Selected Deliverables:

_____ Customized Model Ordinances. Fee: \$5,104.00

Proposal Authorized By:



Village South Russell Authorized Representative Signature



Date

Village of South Russell P.O. # (if applicable)