

**VILLAGE OF SOUTH RUSSELL
5205 CHILlicoTHE ROAD
SOUTH RUSSELL, OHIO 44022**

**REGULAR COUNCIL MEETING
MONDAY, OCTOBER 13, 2025 – 7:00 P.M.**

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

- 9-22-2025 Special Council Meeting – Budget Work Session Minutes
- 9-22-2025 Regular Council Meeting Minutes

MAYOR’S REPORT

VISITORS (All visitor comments are limited to 5 minutes)

- Todd Lyle – concerned resident about EMS services
- Misha Alexander – Fire and EMS Contract Discussion

FISCAL OFFICER

FINANCE COMMITTEE

- Motion to acknowledge receipt and review of the 10/13/2025 Credit Card Report.
- Motion to authorize the Mayor’s signature of the Verdantas Work Order for the Trail Planning Task 1 to develop a refined phase 1 & 2 trail layout along Bell Road with a refined cost estimate with a budget amount of \$7,000.

SOLICITOR

ENGINEER

STREET COMMISSIONER

STREET COMMITTEE

- Motion to approve posting of South Russell Public Service Announcement – Bell Road East Paving with a cut-off date of _____ and distributed to the following sources: (1) Design-build firms, including contractors or other entities that seek to perform the work as a design-build firm; (2) Architect, landscape architect, engineer, and surveyor associations; (3) The news media; (4) Any publications or other public media, including electronic media.

BUILDING COMMITTEE

POLICE CHIEF

SAFETY COMMITTEE

HUMAN RESOURCE COMMITTEE

- Motion to approve the renewal of the current Medical Mutual health insurance for Village employees and charge employees \$1.00 per year for coverage.
- Motion to approve Vehicle Use Policy
- Motion to approve the off-hour schedule policy retroactive to 1/1/25
- Move to amend and replace the first sentence of the third paragraph of the Overtime Section in the Employee Handbook to include the mayor in addition to the department head as a person who may determine a public disturbance an emergency for public health and safety for the purposes of a “call-out” with the following – A "call-out" is when an employee is called to come in to work unexpectedly, such as storm damage, snow plowing, or a public disturbance that is determined by the department head or Mayor to be an emergency for public health and safety.

- Motion to approve two 4-hour callouts for September 20th & 21st for Service Department employee to remove trash and clean the park restroom and to direct the Fiscal Officer to compensate the employee at the overtime rate.

PROPERTIES COMMITTEE

PARKS COMMITTEE

PUBLIC UTILITIES COMMITTEE

- Motion to approve Disbursement Request #1 for the Hemlock Road Culvert Project in the amount of \$3,406.70 to Verdantas LLC and authorizing the Fiscal Officer and Mayor to sign the certificate.
- OPWC New Project Funding – Hazelwood Storm Funding
- Motion to award the bid from CMG Contracting for the Hemlock Road Culvert Replacement project in the amount of \$97,650 subject to an acceptable agreement between CMG Contracting and the Village of South Russell.

ORDINANCES/RESOLUTIONS – Next ordinance #2025- 58

- Introduce and consider for adoption an ordinance approving the service agreement with Gallagher Architects, Inc. for building plans examination services effective January 1, 2026, authorizing the Mayor to execute the agreement on behalf of the Village of South Russell and declaring an emergency.
- Introduce and consider for adoption an ordinance approving the Technical Services Proposal from the Chagrin River Watershed Partners to provide ordinance and stormwater management program update to the Village in an amount not to exceed \$5,104.00, authorizing the Mayor to execute the proposal on behalf of the Village and declaring an emergency.
- Introduce and consider for adoption a resolution authorizing the adoption and implementation of the Cybersecurity Program Policies of the Geauga County Automatic Data Processing Board and declaring an emergency.
- Introduce and consider for adoption an ordinance approving the Facility Rental Application for Permit – Non-Auditorium for the use of Gurney School Gymnasium for the relocated October 27, 2025, Regular Council Meeting to be submitted to Chagrin Falls Board of Education, authorizing the Mayor to execute the application, and declaring an emergency.

BILLS LIST

- Motion to ratify the bills list of September 29, 2025, in the amount of \$56,993.12 and the bills list of October 7, 2025, in the amount of \$25,686.

NEW/OTHER BUSINESS

ADJOURNMENT

Section 220.02(g)(2) of the Codified Ordinances of the Village of South Russell

(2) Oral communications. Any person or his authorized representatives who wishes to address Council should notify the Fiscal Officer by noon on the Thursday before the scheduled meeting to be included on the agenda. During the visitors section, any person or his authorized representatives may appear before Council on any matter of Village business at the proper time provided in the agenda by rising and securing permission of the Presiding Officer. Such person shall state in an audible tone of voice for the record his name and address and the name and address of the person or group he may represent, if other than himself. Such person shall limit his address to five minutes unless the Presiding Officer or Council grants further time. No person other than the members of Council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of Council, without the permission of the Presiding Officer. No question shall be asked of a member of Council except through the Presiding Officer.

OCTOBER 2025 MEETINGS

October 13, 2025, 7:00 p.m. – Regular Council Meeting

October 27, 2025 – Regular Council Meeting

NOVEMBER 2025 MEETINGS

November 10, 2025, 7:00 p.m. – Regular Council Meeting

November 24, 2025, 7:00 p.m. – Regular Council Meeting

DECEMBER 2025 MEETING

December 8, 2025, 7:00 p.m. – Regular Council Meeting