



**Village of South Russell
5205 Chillicothe Road
South Russell, Ohio 44022
440-338-6700**

**ARCHITECTURAL REVIEW BOARD
MINUTES**

March 18, 2025, at 5:30 p.m.

Members Present: Gary Neola, Chairman; Ryan Parsons, Denis Marino

Other Officials: Leslie Galicki, Administrative Assistant

Visitors: Jeff Clark, Easy Sign Holdings LLC

Gary Neola called the meeting to order at 5:30 p.m.

Administrative Assistant Leslie Galicki conducted roll call.

Mr. Parsons made a motion to approve the February 18, 2025, meeting minutes, seconded by Mr. Marino. With unanimous vote, the motion carried.

Agenda Item 1: ARB Case # 25-09: Two street signs on decorative vinyl posts and one panel sign for Sugar Bush Club, located at Sugar Bush Lane, owned by Sugar Bush Club LLC. Presented by Jeff Clark, Easy Sign Holdings LLC.

Mr. Neola asked Mr. Clark if the existing pole would be used for the Sugar Bush Club sign. Mr. Clark advised that the same pole and bracket would be used, and he would encourage the Homeowners' Association (HOA) to put a coat of paint on it, but this would be their decision. Mr. Neola agreed that it would be a nice touch. Mr. Clark added that both sides of the sign are the same and it is a different more modern look.

Mr. Marino noted that everything provided seemed to show Sugarbush as one word, and he pointed out that there is a space on the sign between Sugar and Bush. Mr. Clark did not know and said that the HOA came up with the design, but he would bring it to their attention. Mr. Parsons added that it is one word on the existing sign.

Mr. Neola asked about the two additional signs being presented, and Mr. Clark explained that they were two traffic regulation signs. The HOA wanted to put some signs in to tell people to slow down. It will be a standard traffic control device (TCD) reflective pattern, like a stop sign, and then printed, laminated, and attached to a vinyl post with a cap. Mr. Neola verified that the HOA sign was also

reflective aluminum composite material (ACM). Mr. Clark said it would be a different kind of reflective material which would not be quite as bright and would be an even frosted kind of reflection. Mr. Parsons asked if it was like a single metal sandwich panel, and Mr. Clark replied that it was a single sided standard 040 aluminum panel. Mr. Neola clarified it was a metal sign, and Mr. Clark agreed and reiterated that it is aluminum panel, and not the ACM panels that are aluminum and plastic. This will be the same metal as speed limit signs.

Mr. Neola asked if there was a bracket at the bottom, and Mr. Clark responded that there will be bolts going through it into the vinyl post. Mr. Neola clarified that he was speaking of the development sign. Mr. Clark acknowledged confusion with discussion of the speed signs and explained that the HOA sign will be mounted with a couple of stainless-steel bolts and nuts at the top onto the existing bracket. Mr. Parsons verified that this sign is two sided and a thin aluminum sandwich panel. Mr. Clark said he thought it was a 1/4 -inch panel, with a sturdy black center. As an architect, Mr. Parsons offered that he understood what ACM is and uses it frequently on buildings but was more so wanting to make sure of the thickness and the edges. Mr. Clark further explained it would be 3 mm that will not get blown by the wind or bent if smacked by a teenager. He continued that the street signs would be aluminum and a standard sign.

Regarding his original question, Mr. Neola referred to the bottom of the sign and said it looked like it was attached to the post as well. Mr. Clark said something would be done to make it sturdier in the way of a bracket, but this was something they would worry about once the panel is installed. At that point, they will build something to keep it from blowing in the wind too much. He added that it would be attractive.

Other than the space between the "Sugar" and "Bush", there were no other concerns.

Mr. Neola made a motion to approve the submission, seconded by Mr. Parsons. With unanimous vote, the motion carried.

Mr. Clark verified this was for all the signs, and Mr. Neola verified it was.

Old Business: None

New Business: None

There being no further business, Mr. Neola adjourned the meeting at 5:39 p.m.



Gary Neola, Chairman

5-20-2025

Date



Leslie Galicki, Administrative Assistant

5-22-2025

Date