

Properties Committee Minutes for 8 September 2025

Attending:

Dennis Galicki (DG)
Chris Berger (CB) - Chair
Tim Young (TY)
Mayor Koons (WK)

Meeting called to order at 9:00AM by CB. The meeting was held in person at The Village Hall.

1. Corner Lot – TY confirmed that phase I – clearing the property, removing trees – was completed. As time allows, the asphalt will be removed. Phase II will be discussed.
2. Fall Festival – The Parks Committee meeting of 25 August 2025 was reviewed in detail.
3. Coatsworth Property - CB stated that he had received information from the Solicitor that the owners of the property is not interested in proceeding with discussions for a permanent easement for access across the Coatsworth property at Rarick Cemetery. TY, DG, and CB were in agreement that this was the best option for servicing the cemetery needs. Further discussion is needed with the solicitor to determine a forward plan.
4. Chillicothe Road Cemetery – a grant application was denied by the State. A meeting with TY, WK, DR, and LG will be held to determine a forward plan.
5. The Flag Pole lighting at the South Park will be changed to a more robust solar panel with the hopes of resolving the issue during winter hours. RC was unable to contact the Masons. TY is to get details to propose to Council to get the work done.
6. WK reported nothing further on an Eagle Scout project for the South Park.
7. Discussion was had on the SW corner of Rt. 306 and Bell Road. TY would like to remove the split rail fence and poorly performing trees. Will present a plan to Properties. Discussed planning for but not including any work for the proposed bike trail and crosswalk.
8. Cemetery pins – DR entered the meeting to advise that the Streets Department, using a metal detector, will wait until the late Fall of this year to locate and mark the property line pins at the New Cemetery.
9. Christmas lighting for the Village Campus – discussed hopes for a more traditional plan highlighting the classic nature of the Village Hall. TY to present a plan at the October 9th Properties Meeting.

Next meeting is scheduled for Thursday, October 9th at 9AM.

DG moved to adjourn at 10:04AM. CB concurred.
Submitted by

Christopher J. Berger, Properties Committee Chair

ADDENDUM

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As part of the Properties Meeting, CB suggested that the committee review the duties and responsibilities of the committee and offer a detailed list to Council for approval. CB provided examples from other municipalities as guidance. Specifically, CB offered consideration to have Properties Committee resume management of the Village buildings and structures – i.e., roofs, walls, doors, windows, and mechanicals for each building. Doing so would allow the Committee to be in the best position to coordinate a plan for the long term maintenance, repair, and replacement of these facilities using the Reserve Study for guidance.

CB also suggested asking Council to create a new standing committee tentatively titled, “Technology and Administration” to handle expanding technology issues, cybersecurity, computer equipment, and the like. Administratively, to handle issues such as insurance, operational policies such as vehicles, campus events such as the Farmers Market, use of Village properties for HOA meetings, etc. The committee will suggest to Council and provide a framework for Council’s consideration.

Next meeting is scheduled for Thursday, October 9th at 9AM.

Submitted by

Christopher J. Berger, Properties Committee Chair