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Sent: Wednesday, July 30, 2025 10:29 PM
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Subject: South Russell Safe Bicycle and Pedestrian Transport - Master Plan and Cost estimate - Mtg Notes
Attachments: 33777 SR Ph 01 Trail - Concept Cost.pdf; L_33777-South Russell Trails2-sm.pdf

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- ADP Security Team

THE FOLLOWING IS BEING SENT FOR INFORMATIONAL PURPOSES ONLY. THIS IS NOT TO BE DISCUSSED OUTSIDE OF A PROPERLY NOTICED PUBLIC MEETING

Hi all -

The updated master plan and cost estimate are attached. Note this will undergo an additional update as the group in attendance would like to see Chagrin Lakes to 306 in the cost estimate and detailed trails design for Phase 1.

Action Items:

John and Suzanne will attend Aug 11th council meeting, present phase 1 and cost estimate, and ask for a working session with council

Also need a motion to approve John Wahl as an official member of the committee on Aug 11th

Mayor will send letters to residents on Bell - Mayor and Carrie will visit residents August 9th

Mayor will ask for meetings with Pepper Pike and Mayfield mayors for lessons learned

Mayor will ask for more info on process from NOACA

Mayor will ask Verdantas to update the phase 1 plan to include Chagrin Lakes to 306

Next Meeting:

Working session with council TBD will be scheduled Aug 11 - try not to schedule Aug 11-18

Special Meeting 7/29/25 notes below followed by info session 7/25/25 meeting notes

Safe Bicycle and Pedestrian Transport Special Committee Meeting 7/29/2025 7:30am

Attendees: Mayor Koons, Councilmember Bell, Councilmember Galicki, John Buda, Suzanne Moloney, John Wahl, Carrie Schloss, Misha Alexander

Agenda:

1. Review master plan
2. Review cost estimate for phase 1
3. Consider which segments to include in a proposed phase 1
4. NOACA grant
5. Timeline and strategy for approval and implementation

Described the master plan and cost estimate (which attendees already had) to share the info with Councilmembers Bell and Galicki and opened up for questions

Questions:

Is this an open ended grant or project completion date?

- state fiscal year 2026 - but don't know what months that spans, and if that includes a completion date

Are we factoring into budget a buffer? In case additional funds are needed?

- There is ~20% cost built in as contingency

What about the right of way? And those residents?

- Mayor Koons: Saturday the 9th -send a letter, and then go door to door to answer questions -

Plan is for a 5ft path

JB: our goal is to provide as much as possible (of a path) with as little impact as possible.

Comment: Hate to see us go forward with a reduced footprint (5ft) and not get funded because requires a wider path

ODOT confirmed to Verdtantas a 5ft is ok - but need that in writing

Asked councilmember Bell how to proceed to get this moving forward

- Present phase 1 for council
- Ask for a working session
- Need to be able to answer/address property access even though in ROW

Councilmember Galicki's advice on moving this forward:

- Need a good idea of what we want - what is phase 1
- Good sound feeling for how much it will cost
- 80/20 matching grant

Up to this point from council perspective - Tend to believe wholesale support - issue with private property owners and how they feel about it - will they bear any expense?

Make sure we have the money available - and potentially lost revenue

This is an excellent time to earmark funds - village pays up front and then gets reimbursed

Action Item: August 11 council meeting - present phase 1, and cost estimate, ask for a working session to walk through master plan, phase 1, cost estimate, and any questions or concerns from council (John Wahl and Suzanne Maloney will present)

JB: Want to make sure we are following sunshine laws - but there is a desire to meet - help prepare a presentation to council - can that only be done in a official committee meeting?

- Yes any prep meetings would have to be sunshined

Need to decide what goes into phase 1 today. Should we try to get as much with the grant as possible since this is our chance to have 80% funded? Or will going to big sink the effort? Which segments do we include?

NOACA grant questions:

- Is there a grant requirement - are there inspections?
- Reimbursement is at the end - of phase 1
-

Heard in the presentation about a crosswalk here - but safety wants to put that in. Councilmembers Bell and Galicki are on the Safety committee

Action Item: Councilmembers Bell and Galicki will talk about the cross at 306 at safety meeting on Thursday to determine if they want to move forward with that

CS offered that if they want it done, we can get it covered at 80% with this grant funding as part of the project - but up to safety committee - we are just hearing the need for this from many community members - which is why we moved it into phase 1.

Attendees noted many kids and residents are running across the 45 mph street to get to gas station, farmers market business - its not safe.

NOACA actively involved

- Will there be checks along the way - surmise that yes there will
- Make sure we are following the guidelines that they are on board
- Theres always string attached with gov - so there will be things we have to do

Phase 1: current committee proposal as reflected in the current cost estimate

1. Crosswalk and light at 306
2. Chagrin lakes - southside of Bell boardwalk to Sugarbush
3. Crosswalk with lights at sugarbush to gurney
4. Northside of Bell path from Gurney to Alderwood
5. Southside of Bell path in SR park
6. Crosswalk at SR park near Spring drive

Mayor thinks phase 1 is too much and suggests

- No crosswalk at spring
- No boardwalk at chagrin lakes
- No path through park
- No cross at 306

Suggestions to pull 306 crossing out of phase 1 and let safety committe address so it can happen faster than the grant

Group agrees that at a minimum start with the segment Gurney to park

We then did a round robin to see if the group wanted anything additional and what?

JB- get as much as possible within the money available

SM - I'd like to see that as well - you might have to prove usefulness

If you see just gurney to the park - how useful is that to the community? Need the extra extensions to show utility - give them enough to get excited

MA: Inflation is a factor - get it done sooner than later with some of the materials

It would be good to have it done - with an official committee formed -

Minimum chagrin and gurney - but maximize what we can get.

Right now we have a lot of room - NOACA will pay up to 800k -which is the 80/20 for \$1million project - and we are currently well below

Councilmember Galicki: Johns got a valid point - maximize what you can build for dollars we have - who knows if there will be funds for the other phases

To Mayors point - gurney to park - if we truncated - people wouldnt be satisfied

Councilmember Bell: Path within the park is an easy win - flat and we own it; so he says yes for the whole thing

Feedback on crosswalk = 3 crosswalks is that too much?

Could be good to have 3 - signals a pedestrian zone - maybe safer

Good to see an estimate for all segments

What should we add as bonus?

- How much would it cost chagrin lakes to 306 (1st)
- How much would it cost 306-sun ridge?
- Support from group for segment chagrin lakes to 306- pending cost estimate - Connects village hall, school, park, business, farmers market

Formal, committee for this project? How should we go about that?

Mayor's suggestions for next steps:

Mayor of pepper pike and mayor of mayfield - try to get both points of view

Visit residents on saturday morning - so try again to get to them

Solicitor - ROW and what we can do

Confirm that board walk is in the price estimate

Contact NOACA this is where we are -

Go back to NOACA look for more money

Informational session with engineer (unofficial meeting) 7/25/25

Report from Rich Washington:

- Phase 1:
 - Board walk - different surface, but 20 years before maintenance/replacement
 - Most fencing and entry features are not in the way
 - At waverly - in front of fence, closer to the road
 -
 - Some vegetation removal up the hill - work around existing trees
 - Will the waverly sign need to be removed? Not the village sign, its the HOAs
 -
 - For ROW construction -don't need approval, but don't want resistance
 -
 - Reading the map:
 - Catch basins are under the squares - poles are small dark circles - sometimes the path is on one side and sometimes its on the other, often behind the poles - some additional survey for more detail - survey we are using is from road widening

-
- Gurney painted crosswalk - will it be a red light?
- Concern that it will not pass
- Would be safer and help with gurney traffic
-
- Question about what about widening east of 306 - that was always the plan - Bell Rd is very unsafe, there is no wear to walk
-
- Question was how was the survey worded?
-
- Crosswalk at 306 and bell - cost estimate is in phase 1
-
- Walked through the cost estimate
-
- Not broad brush clearing, more selective clearing, might need a small culvert under trail for drainage
- Boardwalk - by powerlines and across from gurney
- 5ft wide boardwalk
- Crosswalk and beacon at spring and gurney - match what was done by the park
- Looks like no wetland issues - may need to delineate wetlands after staking the trail out - are there any wetlands, no wetland filling or permitting,
- Boardwalk wouldnt require wetland fill
- 4,000 lineal feet of trail 180 feet of board walk - still under a mile
- Presuming none of this changes -
- When is tree removal - must be between October and March -
- In terms of construction - it would attract a lot of contractors - the more contractors you get the better pricing - so there is some president for this to come down below
- SR thinks they can do some of this themselves - CF poured retaining wall by park

NOACA grant report by JB

- What do the dates mean?
- Paid for by? Done by?
- Key takeaways from agreement letter and sponsor requirements:
- Money - NOACA grant is max 800k which is 80% of total eligible construction costs
- Non-federal local share
- Is in-kind an appropriate match? Like SR could do the work for their 20%?
- With this cost estimate - 135k would need another source
- Dates - state fiscal year 2026 - construction over with and what month? Asked Danielle - how much project and by when?
- Is it renewable? Don't know
- From a phone call - didn't seem like urgency - can ask for extension if necessary
- Project name is Bell st bicycle and pedestrian facilities
- Can it be amended?
- Still a question about review?
- Might be grey areas that are beneficial - want to make sure we don't miss something?

Mayor - proposed timeline

August 19th is county meeting about money

Councilmember Cavanagh: What killed this in 1992 - an x crosswalk at 306 and bell - need a direct one; 35 years later - and there is even more of a drum beat to get this done; Farmers market has grown; The village has the money

Comment to

Work with new principal on gurney to take care of traffic -

Think about a red light instead

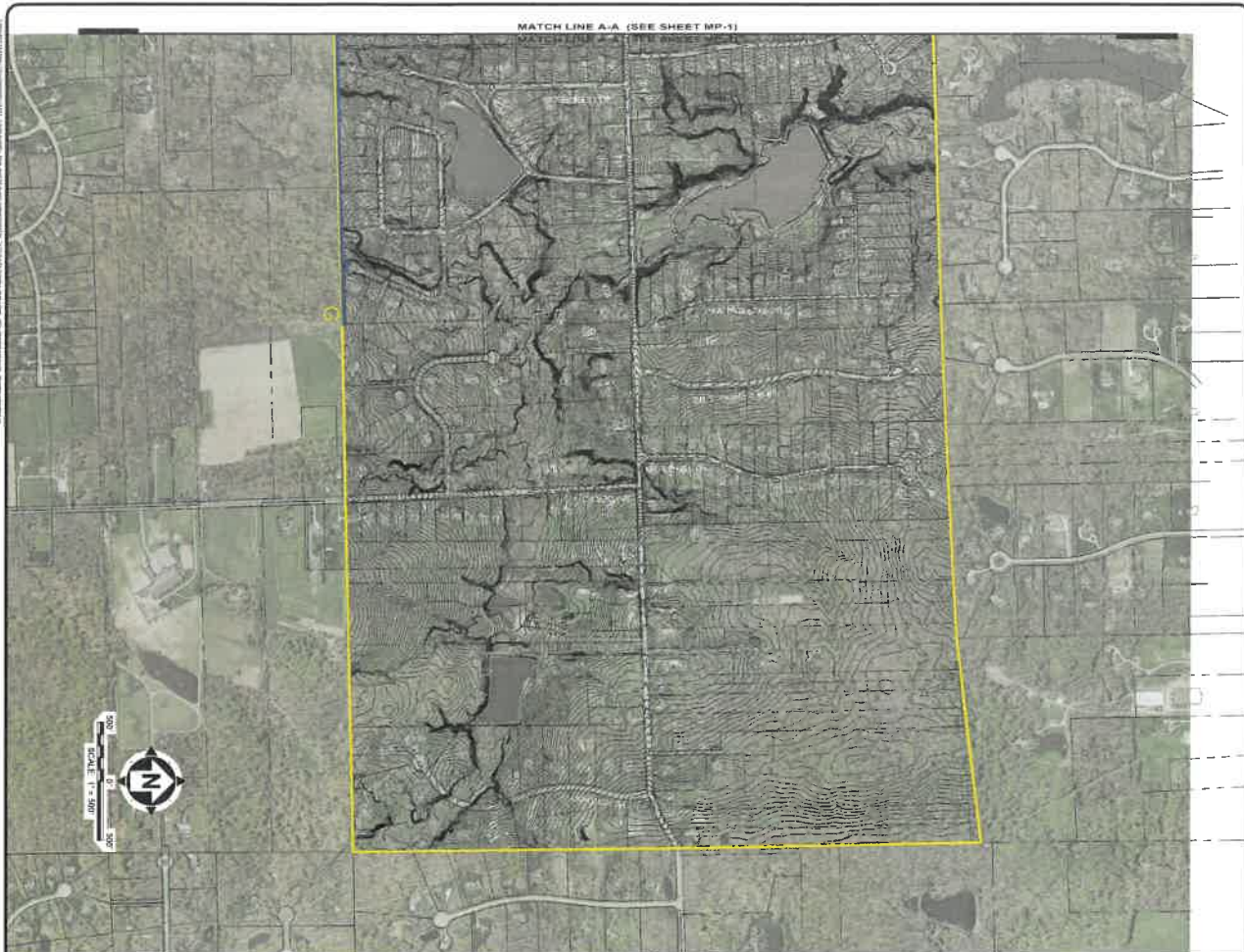


South Russell Trail Phase 01
Conceptual Design Opinion of Probable Cost

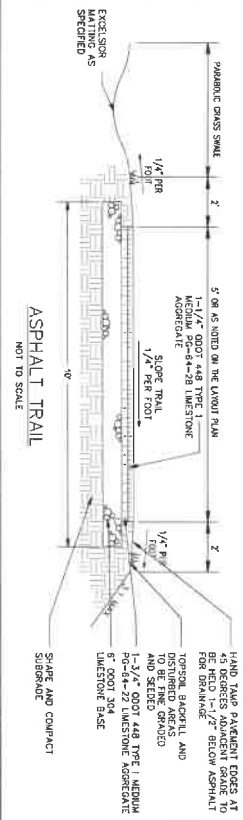
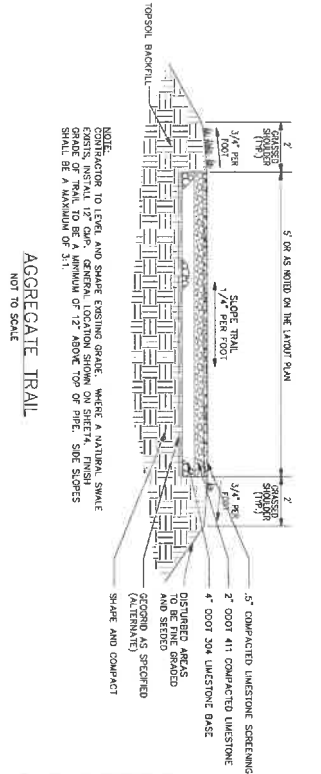
Village of South Russell, OH
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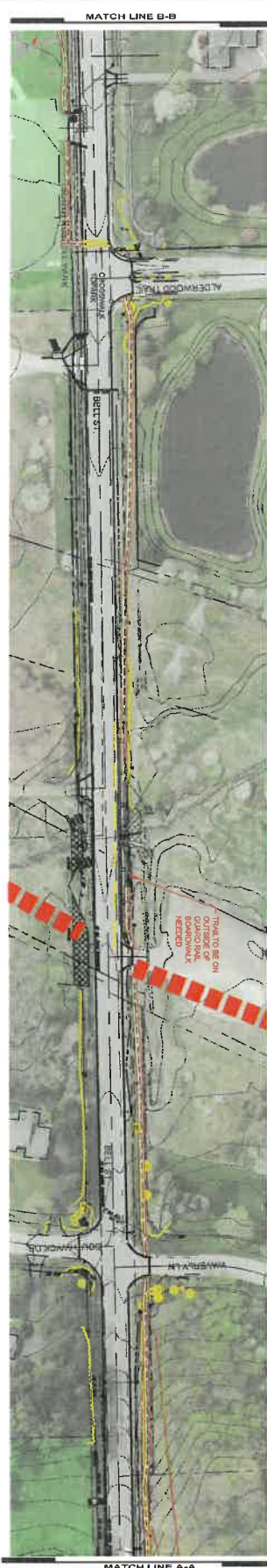
7/24/2025					
Item No.	Item	Quantity	Unit	Unit Cost	Total
A	BIKE TRAIL PH 01 (3,860 LF X 5')				
1	Topsoil stockpile and removed	500	CY	\$20	\$10,007
2	Trail Excavation and Embankment	751	CY	\$30	\$22,517
3	Asphalt Trail (3")	179	CY	\$275	\$49,144
4	Asphalt Trail Base (6")	500	CY	\$100	\$50,037
5	Stone Retaining Wall	80	LF	\$85	\$6,800
6	Restoration - topsoil, seeding, mulching and netting 3' Each Side of Trail	2,573	SY	\$8	\$20,587
7	Erosion Control	1	LS	\$8,000	\$8,000
8	Landscape Replacement (20 Trees)	1	LS	\$15,000	\$15,000
9	Wooded Area Clearing (.25 Acre)	1	LS	\$15,000	\$15,000
10	Drainage	1	LS	\$10,000	\$10,000
11	Boardwalk (180 LF)	900	SF	\$200	\$180,000
12	Maintain traffic	1	LS	\$5,000	\$5,000
13	Crosswalks with beacons	2	EA	\$18,000	\$36,000
14	Crosswalk and signalization (306) Cost being verified	1	EA	\$30,000	\$30,000
15	Mobilization, Layout, bonds, permits, inspections	1	LS	\$13,743	\$13,743
16	Contingency = 20% x SUBTOTAL	1	LS	\$91,618	\$91,618
				SUBTOTAL	\$563,452
B	GENERAL REQUIREMENTS				
17	Design, Survey, Engineering, Bidding, Project Mangement				\$112,690
18	Ecological permitting if needed				TBD
	TOTAL CONCEPTUAL DESIGN & CONSTRUCTION COST				\$676,143



- TRAIL LEGEND**
- A) SUGAR BUSH AND MAPLE SPRINGS (PHASE 1)
 - B) CHILICOTHE ROAD TO SUN RIDGE
 - C) BELL STREET TO MANOR BROOK DRIVE AND CONNECTION NORTH AND SOUTH TO REGIONAL TRAILS
 - D) WHITETAIL DRIVE TO CHILICOTHE
 - E) BELL STREET
 - F) BELL STREET AND CHILICOTHE INTERSECTION (PHASE 1)
 - G) KENSINGTON EASEMENT
 - H) WASHINGTON STREET (PHASE 3)
 - I) CHAGRIN LAKES TO 306 (PHASE 2)
 - J) SPRING DRIVE TO FAIRVIEW (PHASE 2)
- LEGEND**
- FUTURE LOCAL PATHS
 - FIRST PHASE PATH
 - - - REGIONAL CONNECTION



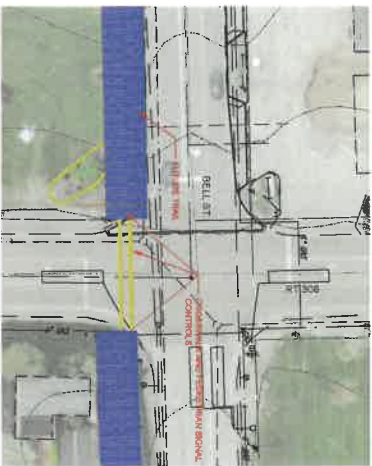
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 CHECKED BY: RWS
 DATE: 08/14/24



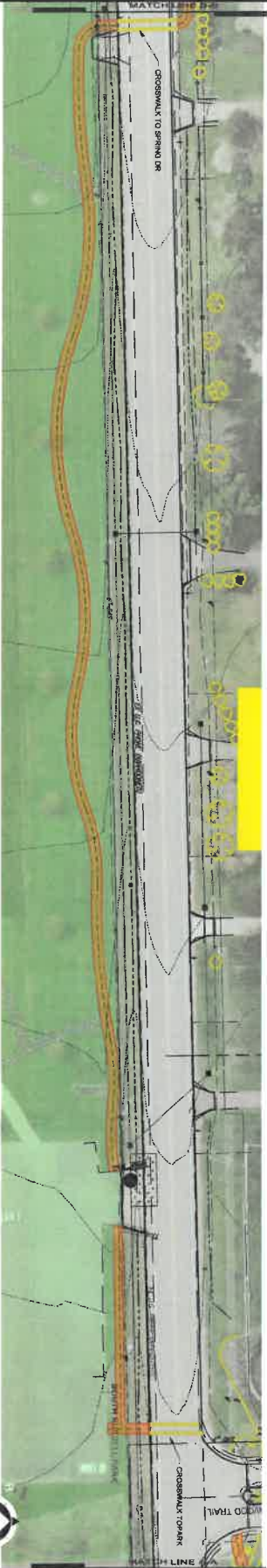
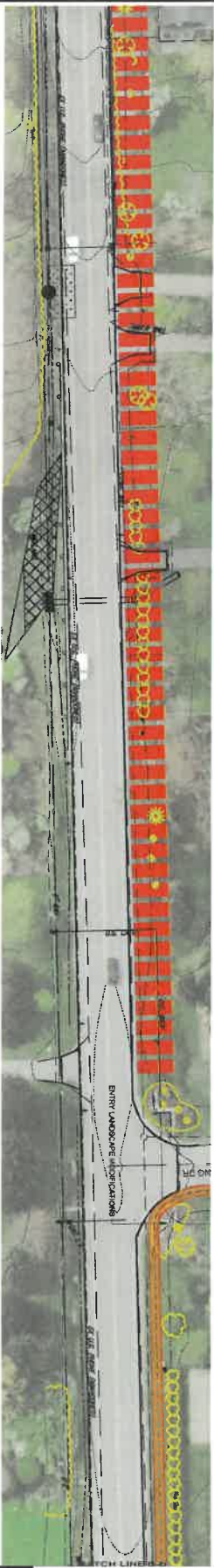
RT 306 AND BELL ST



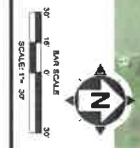
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RT 306 AND BELL RD

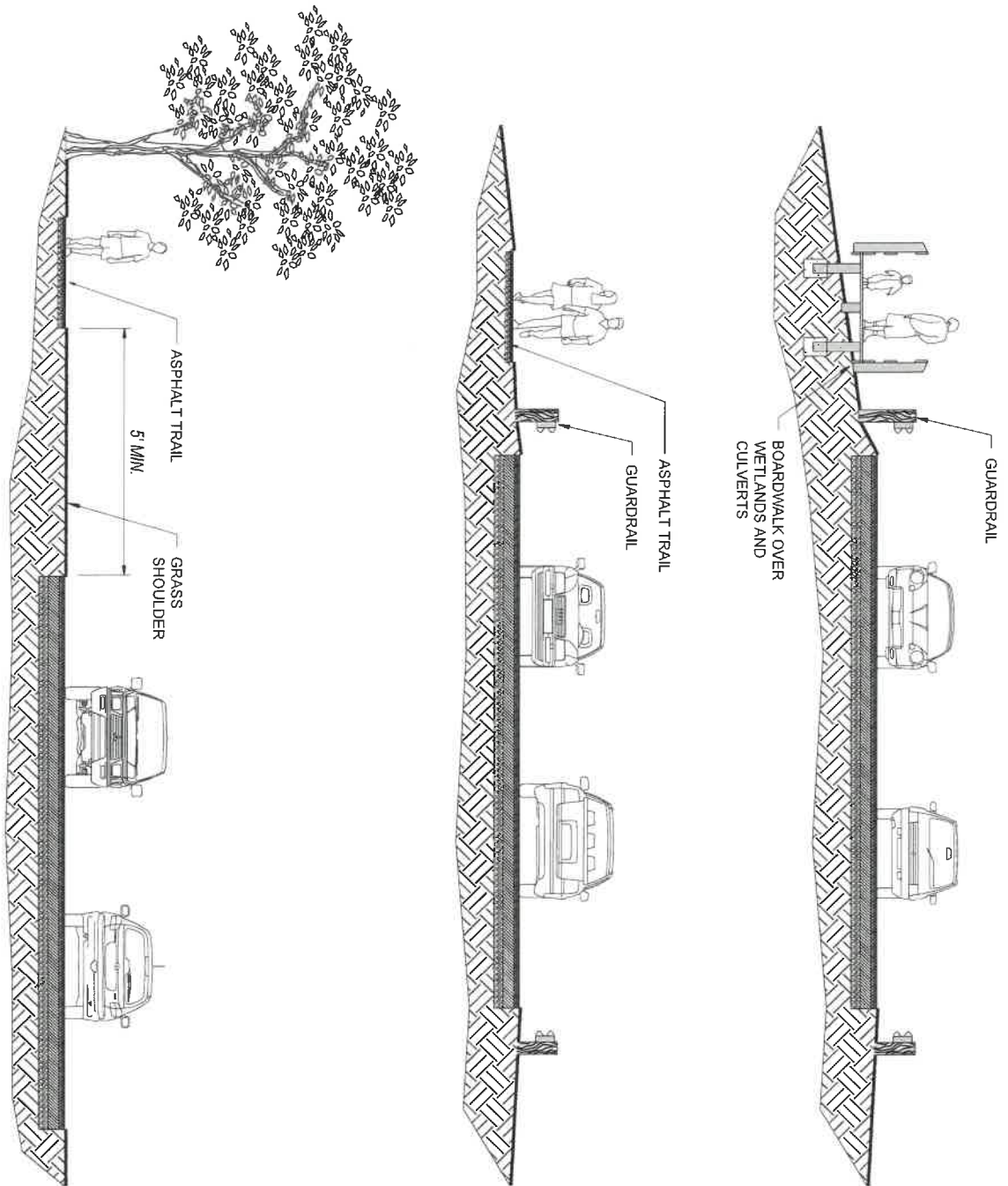


PHASE 01 TRAIL MASTER PLAN - SOUTH RUSSELL, OHIO - GEauga COUNTY -



TRAIL MASTER PLAN VILLAGE OF SOUTH RUSSELL, OHIO - GEauga COUNTY -		ISSUED FOR: 100% REVIEW ISSUE DATE: 10/4/20 SCALE: AS SHOWN DESIGNED BY: RDS DRAWN BY: RDS CHECKED BY: NEW		NO REVISION DATE		PRELIMINARY
PHASE 01 TRAIL						

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TRAIL MASTER PLAN
VILLAGE OF SOUTH RUSSELL, OHIO
- GEauga COUNTY -

SECTIONS

ISSUED FOR:	SCALE REVIEW:	NO	REVISION	DATE
ISSUE DATE:	7/24/20			
SCALE:	AS SHOWN			
DESIGNED BY:	NOB			
DRAWN BY:	NOB			
CHECKED BY:	NRW			

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