

ORDINANCE NO.: 2025- 40

FIRST READING July 14, 2025

INTRODUCED BY: RUTH GRISWOLD

SECOND READING WAIVED

THIRD READING WAIVED

ORDINANCE APPROVING THE PURCHASE/LEASE FORM FOR THE ITEMIZED LIST OF EQUIPMENT PURSUANT TO THE MASTER AGREEMENT BETWEEN CANON USA AND THE VILLAGE OF SOUTH RUSSELL, RATIFYING THE MAYOR'S EXECUTION OF THE FORM ON JULY 6, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, Council for the Village of South Russell became a participant in the NASPO Program to enable the Village to benefit from the NASPO pricing for certain products and services related to the Canon USA brand copier it purchased for the building department; and

WHEREAS, Canon USA has provided the itemization of equipment pursuant to such participation to the Village in the Purchase/Lease Form; and

WHEREAS, Council for the Village of South Russell desires to approve entering into the Purchase/Lease Form and approve and ratify the execution of the Purchase/Lease Form by the Mayor on behalf of the Village.


NOW, THEREFORE, BE IT ORDAINED, by the Council of the Village of South Russell, Geauga County, Ohio that:

SECTION 1. The Purchase/Lease Form between Canon USA and the Village of South Russell regarding the itemized equipment subject to the Master Agreement between Canon USA and the Village is hereby approved pursuant to the terms and conditions in the Purchase Lease/ Form attached hereto as Attachment 1.

SECTION 2. The Mayor's execution of the Purchase/Lease Form on July 6, 2025 is hereby ratified.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 4. That this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Village and for the further reason to allow the Village to implement such equipment; wherefore, provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect from and immediately upon its passage by this Council and approval by the Mayor.



Mayor - President of Council

ATTEST:



Fiscal Officer

I certify that Ordinance No. 2025-40 was duly enacted on the 14TH day of JULY, 2025, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danielle Romanowski
Fiscal Officer



PURCHASE / LEASE FORM

<input checked="" type="checkbox"/> PURCHASE <input type="checkbox"/> LEASE		PURCHASE ORDER/REFERENCE NUMBER	
CUSTOMER (FULL LEGAL NAME AND DBA NAME) <u>Village of South Russell</u>		CUSTOMER CONTACT NAME <u>Danielle Romanowski</u>	PHONE <u>410-338-7843</u>
BILL TO ADDRESS <u>5205 Chillicothe Rd</u>	CITY <u>South Russell</u>	STATE <u>OH</u>	ZIP <u>44022</u>
SHIP TO ADDRESS <u>5205 Chillicothe Rd</u>	CITY <u>South Russell</u>	STATE <u>OH</u>	ZIP <u>44022</u>
REMIT TO ADDRESS	CITY	STATE	ZIP
ITEMIZED LIST OF EQUIPMENT WITH DETAILED CONFIGURATION		PAYMENT DETAILS	
Item Code	Make/Model/Description	Qty	Unit Price
59630002AA	DX C3926i		
40000002BA	Inner Finisher LI		
49170002AA	Cassette Feed Unit AW1		
TOTAL: <u>\$4,645.65</u>		*Plus Applicable Taxes	
LEASE TERM (in months)	NUMBER OF PAYMENTS	TYPE OF LEASE <input type="checkbox"/> FMV <input type="checkbox"/> \$1	PAYMENT FREQUENCY <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____
MAINTENANCE BASE CHARGE	ALLOWABLE COPIES	OVERAGE RATE	TAX EXEMPT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This transaction is governed by the terms and conditions of the NASPO ValuePoint Master Agreement number 187646 and the State of Ohio Participating Addendum number NPS-OH-43 (together, the "Contract"). The undersigned has read, understands, and hereby agrees to all the terms and conditions set forth in the Contract. Any terms and conditions that conflict with, vary from, or supplement the terms of the Contract shall be deemed null and void.

COMMENTS	AUTHORIZED CUSTOMER SIGNATURE	
	PRINT NAME <u>WILLIAM G. KOONS</u>	TITLE <u>MAYOR</u>
	SIGNATURE <u>William G. Koons</u>	DATE <u>7-6-25</u>