

Special Properties Committee Meeting
July 10, 2025, 9:00 a.m., Village Hall

Present: Chairman Berger, Council member Galicki, Mayor, Fiscal Officer, Street Commissioner,
Police Chief Rizzo, Council member Cavanagh

Visitors: Nicole and Boy Scout Nolan Fowler

Police Chief explained to the committee he would like to pave the Police Department parking lot section that is currently filled with pavement grindings following the garage project. This would serve as a base coat for when the Village is ready to pave the parking lot which was planned to be done once the salt building is completed.

He received three quotes: \$9,150, \$7,200, \$6,637. He recommends going with the low bidder and has funds remaining from the garage project to fund this. Galicki thanked the Chief for finding money within his budget for the expense rather than requesting more for his budget. The committee will make a recommendation at the 7/14/25 Council meeting to approve the project and expense.

Berger said the Mayor and Solicitor are in the process of working on an easement agreement with the Cotesworth property owners for access to the Rarick Cemetery.

There was discussion about a potential grant for \$2,500 for the cemetery. The grant is for an open cemetery only, so the Rarick Cemetery does not qualify for the grant as it is closed. The grant is limited to training personnel for the Cemetery and exceptional maintenance to the Cemetery. The committee's ideas for exceptional maintenance included removing trees in preparation for the next phase for the cemetery and cutting back the foliage in the bioswale.

The grant application is due by July 31st and seems fairly simple to complete. The committee will ask for a motion to approve applying for the grant at the 7/14/25 Council meeting. Berger will complete the application as soon as he gets the list of potential projects from the Street Commissioner and Council member Cavanagh who agreed to walk to the Cemetery for ideas.

The Fiscal Officer distributed copies of the Cemetery Rules and Procedures along with the Standard Operating Procedures. She said these were prepared and approved in 2015 when the cemetery was built. Ten years have passed, and she thought they should be reviewed and revised as some things have changed like the requirement of a vault for cremains, and the points of contact for the Service Department. She suggested the verbiage be written in a way that wouldn't require updates when personnel change.

After discussion it was decided that the Street Commissioner and FO will review and make the suggested changes to the Standard Operating Procedures and get them back to the Properties Committee by August 1st.

Fiscal Officer informed the Committee she is in the process of working to get the Cemetery information online so people can search for the deceased.

To date, there are 187 full lots and 75 cremation lots available for purchase, 59 lots are sold, and there have been 42 burials. Installation of columbarium was discussed. FO informed them the Village cannot simply add a columbarium to the current cemetery. While it may look like open land, there is an underground grid system for burials. Perhaps a columbarium could be considered in the next cemetery phase down the road.

Meeting adjourned at 9:32 a.m.