

## **JOINT HUMAN RESOURCES / STREET COMMITTEE MEETING MINUTES**

**Date:** May 27, 2025

**Attendees:** Cavanagh, Galicki, Bell, Berger, Street Commissioner, FO

The meeting was called to order at 6:30 p.m. by Streets Chair member Cavanagh

### **I. Service Department Laborer applicants**

- Both committees, Mayor and Street Commissioner were previously given copies of applications and resumes from 19 candidates for the SD Laborer position.
- After review, the joint committees will conduct interviews on Thursday, May 29<sup>th</sup> and potentially Friday, May 30<sup>th</sup> with five of the candidates.
- All but one of the candidates have their CDL.
- If the applicant without a CDL is chosen to be hired, a new job description would need to be drafted and adopted by Council.
- Cavanagh will contact candidates to set up the interviews and let the FO know if an amendment needs to be made to the Sunshine notice. The interviews will be conducted by having a joint HR & Streets Committee meeting to go into Executive Session for the purpose of conducting job interviews for the Laborer position.

### **II. Uniform Policy**

- Street Commissioner distributed copies of a proposed uniform policy he drafted with the Mayor. They used the Police Department's policy as a template.
- There was discussion on whether sample policies from surrounding communities were obtained or the previously drafted policy prepared by Berger were used as a reference since service departments and police departments are not necessarily an equal comparison.
- The HR Committee and Streets Committee members will review the proposed policy and hope to have a recommendation to Council soon.

### **III. Miscellaneous**

- Street Commissioner reported the loader broke down at the end of the day.
- The employee that is out on medical leave will return to work on Wednesday, May 28<sup>th</sup> to perform light duty work of operating lawnmowers and driving vehicles. When there is no such work for him to perform, he will leave work and utilize his accrued time off.

The meeting was adjourned at 6:45 p.m.