



# Village of South Russell

Chief of Police  
Michael J. Rizzo

## Police Department

5205 Chillicothe Road, South Russell, Ohio 44022

Phone: 440-338-6700  
Dispatch: 440-247-7321

### SAFETY COMMITTEE MINUTES

March 13, 2025 at 8:00 a.m. @ SRPD

- **IT Proposal (ADP)**

The Chief provided the committee with proposals to transition to ADP for IT related services. The total project cost is approximately \$85,392. (See attached) The committee was advised that this cost was not in the budget. Mayor suggested the committee meet with Chief Swaidner of Russell Police Department to get input on their IT provider, Simvay. Chief obtained a proposal from Simvay for basic services around \$1,500 annually plus an hourly rate of \$250 as needed.

- **Staffing**

Chief advised the committee of Officer Gavanditti's departure from the police department effective March 23, 2025, as she accepted a position with Bainbridge Police Department. Chief will ask Safety Committee to acknowledge Officer Gavanditti's resignation at the March 24<sup>th</sup> Council Meeting, and to allow the Chief to advertise for the open positions in the Police Department.

- **Garage Project Update**

The committee was advised of the current progress of the garage project. Contractor gave a completion date of approximately 30 days from the date of this meeting (3/13/2025).

- **Old Business**

Mayor asked if the department was prepared for potential violations of golf cart regulations with better weather approaching.

- **New Business**

None

Meeting Adjourned at: 8:48 a.m.

Next Safety Meeting scheduled for Thursday, April 17, 2025, at 8:00 a.m.



# Village of South Russell

5205 Chillicothe Road  
South Russell, Ohio 44022

## Police Department

Phone: 440-338-7611  
Dispatch: 440-286-1234

*"One with our Community"*

Amount	Description	Vendor
\$47,314.62	Initial Hardware Purchases	ADP
\$3,750	Labor Charges	ADP
\$5,077.90	Recurring Year 1	ADP
\$27,150.31	Fiber Connection / Cabling	CCI
\$2,100	Fiber / Internet 1G	Windstream
<b>\$85,392.83</b>	<b>Project Grand Total</b>	



**Geauga County Automatic Data Processing Board (ADP)  
Department of Information Technology**

231 Main Street – Courthouse Annex  
Chardon, Ohio 44024-1293  
Help Desk Phone: (440) 285-2222 Ext. 4357  
Direct: (440) 286-4357  
E-Mail Address: [helpdesk@co.geauga.oh.us](mailto:helpdesk@co.geauga.oh.us)

**South Russell Village PD Quotation for County IT Services**

**New Hardware Purchases:**

Qty.	Description	Unit Price	Total Price
3	Dell OptiPlex Micro Plus	\$1,105.00	\$3,315.00
3	Micro Form Factor All-in-One - #452-BDUB	\$83.00	\$249.00
3	Dell 27" USB-C Hub Monitor - #P2722HE	\$186.00	\$558.00
14	Gatekeeper Tokens	\$65.00	\$910.00
3	Dell Premier Wireless Keyboard and Mouse Set - #KM7321W	\$74.00	\$222.00
2	48-Port Network Switch - #MS150-48LP-4G-HW	\$3,427.00	\$6,854.00
2	Meraki Wireless Access Point – #MR36	\$382.00	\$764.00
1	48U Chatsworth Tech Rack	\$700.00	\$700.00
2	Switch Stacking Cable - #MA-CBL-100G-50CM	\$100.00	\$200.00
2	Single Mode Fiber Adapter - #GLC-LH-SM	\$100.00	\$200.00
2	1M Single Mode Fiber Patch Cable	\$15.00	\$30.00
1	Axis M43 Series - #M4318-PLVE	\$736.45	\$736.45
2	Axis P3268-LV	\$777.41	\$1,554.82
2	Axis P37 Series - #P3738-PLE	\$1,555.64	\$3,111.28
5	Axis P38 Series - #P3827-PVE	\$1,227.95	\$6,139.75
1	Axis Q18 Series - #Q1808-LE	\$1,678.51	\$1,678.51
1	Axis Camera Station Server - #S1264	\$16,382.95	\$16,382.95
1	Axis Plate Verifier	\$441.54	\$441.54
5	Axis Camera Decoder	\$500.00	\$2,500.00
1	Windows Server 2025 Standard License – 16 Cores	\$767.32	\$767.32
<b>New Hardware Purchases Total:</b>			<b>\$47,314.62</b>

**Labor Charges:**

Qty.	Description	Unit Price Per Hour	Total Price
30	Technician Hours - Setup Computer Security, Install Endpoint Central for remote support and asset tracking, mobile device configuration, upgrade MS-Office, Outlook orientation	\$50.00	\$1,500.00
30	Network Administrator Hours - join computers to Azure domain, Setup Microsoft 365 services, Setup Teams, Migrate files to OneDrive and SharePoint	\$75.00	\$2,250.00
<b>Labor Charges Total:</b>			<b>\$3,750.00</b>



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**South Russell Village PD Quotation for County IT Services**

**Proposed Reoccurring Charges Purchases:**

Qty.	Description	Unit Price Per Year	Total Price
11	Crowdstrike Managed Endpoint Security – Complete Managed Antivirus, Threat Response, And Remediation – Priced Per Device	\$103.74	\$1,141.14
11	Endpoint Central – Computer Asset Management and Support – Priced Per Device	\$0.00	\$0.00
14	Gatekeeper Two-Factor Access Service – Priced Per User	\$57.50	\$805.00
2	Wireless Access Point License – 3-Year Enterprise License - #LIC-ENT-3YR	\$200.00	\$400.00
1	Switch License – 3-Year Switch License - #LIC-MS150-48LP-4G-3YR	\$625.00	\$1,250.00
21	Windstream Phones – <b><i>For the Village Campus</i></b>	\$70.56	\$1,481.76
<b>Proposed Reoccurring Charges Total:</b>			<b><u>\$5,077.90</u></b>

**Quote Notes:**

- Desktop computers will have a 5-Year Lifespan.
- Laptop computers will have a 3 to 5-Year Lifespan.
- General Helpdesk Tickets are \$50.00 per hour, Systems or Network Administrative Assistance Tickets are \$75.00 per hour.
- Assumption is that adequate data cabling and power is already in place. This includes proper identification of network jacks and phone lines.

**Quote Totals:**

<b>Quote Total for Initial Purchase:</b>	<b>\$56,142.52</b>
<b>Quoted Reoccurring Year 1 Charges:</b>	<b>\$5,077.90</b>
<b>Quoted Reoccurring Year 2 Charges:</b>	<b>\$3,427.90</b>
<b>Quoted Reoccurring Year 3 Charges:</b>	<b>\$3,427.90</b>



10160 Queens Way Suite 5, Chagrin Falls, OH, 44023 | (440)708-0322

<b>Company:</b> Village of South Russell <b>Address:</b> 5205 Chillicothe Rd, Chagrin Falls, OH 44022 <b>Attn:</b> Mike Rizzo <b>Phone:</b> 440-487-9268 <b>Email:</b> police@southrussell.com	<b>Project:</b> Fiber Connection to Maintenance Dept and data upgrade South Russell Police Dept 5205 Chillicothe Rd, Chagrin Falls, OH 44022 <b>Date:</b> Feb 13, 2025 <b>Quote Number:</b> 22271 Version 3
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## QUALIFICATIONS

1. Offer is valid for 30 days from the date listed above.
2. Quote includes only labor and material spelled out below; any additional material is to be provided by others.
3. Our offer is predicated upon a clear and accessible area that will be made available by others, where our work is to be performed.
4. A per-tech cancellation fee may be applied to final invoice if a visit is cancelled within 24 hours of schedule arrival.
5. Installation is for normal business hours between 8am-5pm Monday-Friday.
6. Payment Terms: Net 20

**Scope of Work:** As detailed below

## SPECIFIC INCLUSIONS

**Fiber Installation from Maintenance Dept to Police Dept.** \$5,469.75

Installation of a 12 strand, single mode fiber from the Maintenance department to the Police Department. Underground conduit to be installed by others. Fiber will run from the existing data closet in the Maintenance Building to a new 4 post rack in the Police Department, rack provided by others. CCI will install a fiber LIU, UPS, patch panel, and client provided switch and client provided fire wall.

Material Description	Qty	Unit Price	Subtotal
CyberPower Smart LCD UPS 1000VA/600W 1U 3-Year manufacturer's limited warranty	1	\$643.93	\$643.93
Patch panel 48 port field configurable (plastic inserts PANDUIT	2	\$74.27	\$148.54
1 RU Opt-X® 1000i Rack-Mount Enclosure with Sliding Tray	1	\$277.23	\$277.23
Adapter Plate (BLUE SM (OS2 duplex LC 12-fiber	2	\$86.66	\$173.32
Blank plates for LIU BLACK LEVITON	1	\$7.28	\$7.28
Singlemode Duplex LC to LC Fiber Optic Cable 1 M YELLOW	2	\$23.28	\$46.56
Poly Line Fish Tape	1	\$72.21	\$72.21
Buffer Tube Fan-Out Kit, 12-Fiber, 25-Inch	2	\$26.00	\$52.00
Use of Core Alignment Fusion Splice Equipment	1	\$100.00	\$100.00
ALTOS® Lite Loose Tube, Outdoor, Gel-Free, Single-Jacket, Single-Armored Cable 12 F, Single-mode (OS2)	420	\$1.15	\$483.00
2inch Sleeve flanged with firestop	4	\$66.44	\$265.76
Fiber Optic Pigtail Cable, Singlemode - OS2, LC Pigtail, 3 m	2	\$143.16	\$286.32
Polyester Muletape®, 5/8 in. OD, 1800 lb. Strength	420	\$0.08	\$33.60

**Material Total** \$2,589.75

**Labor Total** \$2,880.00

**Data Cabling**

\$21,680.56

Install new data cables from new MDF to various locations marked on client provided map.  
Install new CCTV cameras (provided by others) to client provided plan, interior and exterior.  
Install a Mic with an on/off switch for the interrogation room. Installation of cameras will terminate in an RJ45 jack at the head end and be tipped and plugged directly into the camera.  
All data cables will terminate in an RJ45 patch panel and have a wall plate to connection to device. All cables will be certified tested. Where possible, CCI will re-use existing pathways and jack locations.

<b>Material Description</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Subtotal</b>
Louroe audio monitoring system, includes Omni-directional Microphone, Audio Interface Adapter, Mute Switch, 12VDC power supply, 3.5mm Stereo cable.	1	\$606.92	\$606.92
ETL Verified Category 6 U-UTP Cable plenum BLUE-CommScope	4100	\$0.38	\$1,558.00
ETL Verified Category 6 U-UTP Cable plenum ORANGE - CommScope	1000	\$0.38	\$380.00
J-Hook Cable Support Zinc Electroplated Max. Bundle Diameter 2 Inch	30	\$5.12	\$153.60
CADDY® CAT HP J-Hook, Pre-Galvanized Steel, 1-5/16 in. Dia.	30	\$4.20	\$126.00
CADDY CAT HP Steel, 3/4 in. Dia.	30	\$2.52	\$75.60
Cat 6 jack BLUE	88	\$6.59	\$579.92
Cat 6 jack ORANGE	9	\$6.59	\$59.31
24 AWG Solid Wire-8-Contact Round Cord Modular Plug	10	\$0.51	\$5.10
Faceplate 1-Port w-windows WHITE PANDUIT NetKey	17	\$1.97	\$33.49
Faceplate 2-Port w-windows WHITE PANDUIT NetKey	9	\$1.97	\$17.73
Faceplate 4-Port w-windows WHITE PANDUIT NetKey	1	\$1.97	\$1.97
Low Voltage Mounting Bracket, Existing Construction Use, Plastic, 1-Gang, Black	28	\$2.66	\$74.48
Patch Cord 3-foot Cat6 ORANGE	9	\$4.50	\$40.50
Patch cord 3-foot Cat 6 BLUE	44	\$4.50	\$198.00
Catamount® Series 50 natural 6.6 nylon 11.10 L x 0.187 in. W, standard cable ties. Tensile strength 50 lb. Max. bundle diameter 3.00 in.	2	\$12.09	\$24.18
3M Temflex Vinyl Electrical Tape 165 Black 3-4 in x 60 ft (19 mm x 18 m 100 Rolls- Case.	1	\$20.00	\$20.00
Misc. Parts, sealant and screws	1	\$53.76	\$53.76
22AWG 7/0096 Bare Copper 2 Conductor Shielded Plenum White, Sound/Security	150	\$0.18	\$27.00
		<b>Material Total</b>	\$4,035.56
		<b>Labor Total</b>	\$17,645.00

<b>Taxable Subtotal</b>	\$27,150.31
<b>Tax Amount</b>	\$0.00
<b>Total</b>	\$27,150.31

To Proceed with the outlined Scope of Work, please issue a PO to the Author of this Quote or indicate your acceptance by signing and returning this Quote.

Approved by: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Purchase Order: \_\_\_\_\_

**ACCEPTANCE OF PROPOSAL**

This proposal represents the entire agreement between the parties. There are no representations, promises or other understandings unless expressly included herein.

**Location Summary**

Location Name	Monthly Recurring Charges	One-Time Charges	Credits
County of Geauga-South Russell Police Dept	\$175.00	\$0.00	\$0.00

**Location Detail**

Location Name	County of Geauga-South Russell Police Dept	Account Number	220153114
Location Address	5205 CHILLICOTHE RD , CHAGRIN FALLS, OH 44022-4397		

**Monthly Recurring Charges**

Product	Qty.	Unit Price	Total Price
<b>Internet Service</b>			\$175.00
Broadband Internet Access - 1000.0/1000.0	1	Included	
Access Management Fee	1	\$0.00	\$0.00
		<b>Total</b>	<b>\$175.00</b>