

ORDINANCE NO. 2025-09 FIRST READING January 27, 2025
INTRODUCED BY: JERRY CANTON SECOND READING WAIVED
THIRD READING WAIVED

ORDINANCE AUTHORIZING THE FISCAL OFFICER TO APPLY FOR AND ACCEPT NOPEC GRANT FUNDS FOR THE 2025 COMMUNITY EVENT SPONSORSHIP PROGRAM ON BEHALF OF THE VILLAGE OF SOUTH RUSSELL AND DECLARING AN EMERGENCY.

WHEREAS, the Village of South Russell is a participating member community of NOPEC;

WHEREAS, each year, NOPEC designates funds to support events held by its participating member communities; and


WHEREAS, Council for the Village of South Russell desires to apply for and accept such NOPEC grant funds for eligible events of the Village of South Russell.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of South Russell, Geauga County, Ohio that:

SECTION 1. The Fiscal Officer, on behalf of the Village of South Russell, is hereby authorized to apply for and accept NOPEC grant funds for eligible events of the Village of South Russell through NOPEC's 2025 Community Event Sponsorship Program, as more fully described in the Community Acknowledgement and Organization Acknowledgment forms attached hereto and incorporated herein by reference as **Exhibits A and B.**

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees on or after December 2, 1975, that resulted in formal actions, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the Village of South Russell and for the further reason this Ordinance must be immediately effective because of NOPEC's application deadline date of April 30, 2025; wherefore provided it receives the affirmative vote of at least two-thirds (2/3) of all members elected to Council, this Ordinance shall be in full force and effect from and immediately upon its passage by this Council and approval by the Mayor; otherwise, it shall take effect and be in force after the earliest period allowed by law.



Mayor - President of Council

ATTEST:



Fiscal Officer

I certify that Ordinance No. 2025-09 was duly enacted on the 27th day of JANUARY 2025, by the Council of the Village of South Russell, and published in accordance with the Codified Ordinances of the Village.

Danette Romanowski
Fiscal Officer

Community Acknowledgment Form

I Danielle Romanowski Fiscal Officer have been appointed by duly elected
Name Job Title
Chief Executive Officer Mayor/Council to act as designee for Village of South Russell
Mayor/CEO Name Community
for purposes of the 2023 NOPEC Community Event Sponsorship Program.

In providing my signature, I Danielle Romanowski agree to all guidelines, conditions, and requirements
Name
outlined below in this agreement and confirm my role as community designee.

Sponsorship Guidelines

All applications for funds must be received by April 30, 2025.

Conditions of funding:

1. The event must be free and open to all residents of your community.
2. Provide an engagement opportunity, enabling NOPEC to connect with residents in a meaningful and relevant way that would not be otherwise possible without the sponsorship.
3. NOPEC logo and/or name exposure is desired and preferred but is not required in order to receive sponsorship funds.
4. Each receiving entity must provide a completed Community Event Sponsorship Organization Agreement packet.
 - a. NO PAPER CHECKS WILL BE ISSUED.
5. All information submitted is confidential. Personal information collected through the process is needed to assess your communities' application and, if awarded, the sponsorship's administration.
6. Funds will be disbursed no later than the end of the Third Quarter of the award year.

NOPEC will not sponsor:

1. Religious centered events.
2. Political campaign events.
3. Events that do not align with NOPEC's mission and values.
 - a. Determined upon application review.
4. Discriminatory events.
5. Duplicate existing sponsorships or involve direct competitors.

NOPEC Vendor Requirements:

- When possible, NOPEC prefers to provide funds to non-profit organizations to facilitate the planning and execution of events.
- NOPEC will provide funds to for-profit groups when necessary.
- All communities and vendors must complete necessary documentation and upload it to the application portal to receive sponsorship funds.
 - For communities, this will confirm that you are disbursing the funds allocated for your community to your chosen vendor.
 - For vendors, this includes a W-9, ACH form, and a signed vendor agreement.

Danielle Romanowski <small>Print name</small>	<i>Danielle Romanowski</i> <small>Signature</small>	1-29-25 <small>Date</small>
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The 2024 Community Event Sponsorship Program

Who is NOPEC?

The Northeastern Ohio Public Energy Council (NOPEC) is a non-profit energy supplier that provides competitive energy cost savings to residents and small businesses using a buy in bulk method. NOPEC negotiates for lower energy rates and better terms and conditions, educates residents and customers on how they can conserve energy and save even more on their energy bills and advocates for customer-friendly legislation at both the state and federal level.

What is the NOPEC Community Event Sponsorship Program?

Each year NOPEC designates funds to support events held in participating communities. NOPEC funds are available through designation at the community level towards events that are free and open to all residents. The event can also help NOPEC educate residents about energy efficiency and programs available to them. NOPEC does not sponsor religious centered events, political events, events that do not align with NOPEC's mission, values and statutory authority, events that may be viewed as discriminatory, or events sponsored by other energy aggregators or competitors. Please also view NOPEC's Event Sponsorship Program video at: <https://www.nopec.org/communities/member-benefits/community-event-sponsorship-program/>

Whom do I contact with more questions?

If you have any questions about the program, please contact the Community Outreach Team at sponsorships@nopec.org or by calling (440) 249-6114

Organization Acknowledgment

I understand that 'the organization', as named below, is the **entity receiving the Sponsorship Dollars**. This can be a non-profit organization, a for-profit entity, or your community.

WAR

Initials

If the community, Village of South Russell, is the recipient of these funds, we designate William Koons as the party responsible for upholding the requirements outlined below.
Community Name
Department/Committee

WAK

Initials

In exchange for participating in the 2025 Community Event Sponsorship Program,

Village of South Russell acknowledges and agrees to all the following:
The Organization

- The Organization agrees to use Program funds only as it has represented on this application. If funds remain after their intended use, the Organization agrees to return any excess funds to NOPEC.
- The Organization will keep a written record of the use of Program funds. NOPEC may ask the Organization for an accounting or itemization of actual use of Program funds. If records are unavailable or demonstrate misuse of Program funds, the Organization agrees to return such Program funds to NOPEC immediately. The Organization also acknowledges that misuse of Program funds will disqualify the Organization from future participation in the Program.
- The Organization is responsible for its compliance with all state and federal laws regarding the event and use of Program funds.
- NOPEC provides the Organization with limited rights to use and reproduce NOPEC's name and logo solely in association with the sponsored community Event.
- NOPEC is a governmental entity subject to the Ohio Public Records Act and may be called upon to produce NOPEC's public records related to this Program.
- NOPEC does not assume any liability for the acts of the Organization or the community event.
- The Organization agrees to hold NOPEC, its Board and employees harmless for any liability arising out of the Organization's action or the event.
- The Responsible Person signing this letter below is authorized to legally bind the Organization. The Responsible Person's signature may be executed electronically and accepted as the Organization's approval.

William A. Koons

Responsible Party of Organization Signature

1-27-25

Date

ACH DIRECT CREDIT AUTHORIZATION FORM

I authorize NOPEC to initiate electronic credit entries, and if necessary, I will work with NOPEC to initiate debit entries and adjustments for any credit entries that may be necessary to resolve an error in error to the account listed below. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. This authority will remain in effect until I have cancelled it in writing.

ACCOUNT NAME Village of South Russell
FINANCIAL INSTITUTION NAME Huntington Bank
FINANCIAL INSTITUTION CITY AND STATE Cleveland, Ohio
FINANCIAL INSTITUTION ROUTING/TRANSIT NUMBER 041000153
ACCOUNT NUMBER 01662229723
CHECKING SAVINGS
AUTHORIZED SIGNER Danielle Romanowski
DATE 1.28.25

PLEASE KEEP A COPY OF THE AUTHORIZATION FOR YOUR RECORDS

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

^a Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Danielle Romanowski	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ^a _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
	<input checked="" type="checkbox"/> Other (see instructions) ^a Local Government	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 5205 Chillicothe Rd.		
6 City, state, and ZIP code Chagrin Falls, OH 44022		
7 List account number(s) here (optional)		
Requester's name and address (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									
3	4	-	0	9	0	7	1	7	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ^a <i>Danielle Romanowski</i>	Date ^a <i>1-29-25</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Community Engagement Form

As part of your sponsorship award, you will be receiving two free sponsorship yard signs to post at your events. Please fill out the following information to claim your signs. You will be contacted by NOPEC's Community Outreach Team to coordinate a date to drop off your signs or they will be shipped to the address indicated below via mail.

Name of Recipient Danielle Romanowski

Address of Drop Off Location 5205 Chillicothe Rd., South Russell, OH 44022

Email Address fiscalofficer@southerussell.com

Phone Number 440-557-5533

Date(s) of your event Fall Festival - Date TBD - late summer/early fall 2025

If you would like more than two signs, check the box:

a. Number of signs requested _____

Check yes or no if you would like NOPEC to attend your community event. **Please note that we cannot guarantee attendance, we will contact you if we are able to attend.**

Yes, I would like NOPEC to attend my event

No, I would not like NOPEC to attend my event