
HR minutes 12/12/24

From Cavanagh, Ruth <RCavanagh@southerussell.com>

Date Fri 12/20/2024 1:16 PM

To SRV adminassist <adminassist@southerussell.com>

The rescheduled (due to weather), sunshined HR meeting was called to order at 2:05 pm, December 12, 2024. Attendees FO Romanowski, Mayor Koons, Councilmen Berger and Cavanagh.

Continued discussion regarding Resolutions 24-1 thru 24-8.

24-1 requires more time to finish, as far as hours spent plowing safely. Issue may apply to PD working 12's. Also, a job description if there is to be a PT Streets hire.

24-2 and 24-3 are in final form.

24-4 needed corrected spelling.

24-5, 24-6 are in final form.

24-7 still needs more work.

24-8 will be worked on by re-formed HR Cmte. of Bell & Berger.

Discussion about day after Thanksgiving off. TBD. Further talk regarding working alone--No for Streets.

Mayor Koons discussed need for 'inservice' or training about Discrimination, Harrassment. Questions arise about Work from Home? Should occur in emergency only. Some discussion of newer PT admin. assist Troyer, how will job hours be divided. Mayor would like Mrs. Troyer to help Cavanagh with the America 250 plans. Berger suggested put in writing the needs for work assignments. Adjourned at 3:13pm.

Respectfully submitted,
Ruth Cavanagh, Chair HR

PS; Not part of minutes. Koons & Cavanagh attended County open meeting on America 250 on 12/18/24, open-called to all County Twps. and Villages by Commissioner Dvorak. Cavanagh to meet with GCHS Andrew Mizsak on 12/23 to apply for America 250 grant funding. RMC.

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