



# Village of South Russell

Chief of Police  
Michael J. Rizzo

## Police Department

5205 Chillicothe Road, South Russell, Ohio 44022

Phone: 440-338-6700  
Dispatch: 440-247-7321

### **SAFETY COMMITTEE MINUTES**

**August 15, 2024 at 9:00 a.m. @ SRPD**

- **Golf Carts, Micro Mobility Devices, Etc.**
  - Chief reports an increase in complaints regarding juveniles operating motorized vehicles and concerns with Golf Carts, which has prompted discussions on restrictions and updates to the ORC.
  - Solicitor will prepare a proposed new chapter of the Villages Ordinances and a proposed update to Chapter 476 to address the aforementioned issues.
  - Safety will review the proposed changes and present them to Council in the near future.
  
- **PD Garage Project**
  - Boring of underground Electric Service conduit was completed. Waiting on quotes for the electrical connection and upgrades to current panel.
  - Architectural drawings received and being reviewed.
  - Next phase of the project will be to engage:
    - ABR
    - Planning
  
- **School Zone Project Upgrade**
  - Equipment has been installed and programming completed by Chief.
  
- **Update on Intersection Traffic Cameras**
  - Service Department will be installing underground cable next week.
  
- **Old Business**
  - Discussion regarding the moratorium related to recreational marijuana. Safety will recommend action to make it permanent.
  
- **New Business**
  - Chief requested committee to consider a part-time police clerk. The police department has managed without a clerk for approximately 15 years as the tasks were delegated to the members of the department. Adding this position would be a considerable benefit to the department as it would allow officers to spend less time in the office on clerical work and more time on the road. A job description was forwarded to the H.R. Committee for consideration.
  - Below is a list of surrounding jurisdictions and their staffing levels which includes their police department clerks:



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### Hunting Valley PD

11 Full-time Officers

4 Part-time Officers

1 Full-time Secretary/Clerk

### Chagrin Falls PD

15 Full-time Officers

1 Full-time SSO

2 Full Time Clerks

### Moreland Hills PD

16 Full-time Officers

2 Part-time Officers

1 Full-time Clerk

2 Part-time Clerks

### Gates Mills PD

12 Full-time Officers

4 Part-time Officers

1 Part-time Clerk (MWF)

### South Russell PD

10 Full-time Officers

1 Full-time SSO

4 Part-time Officers

Meeting Adjourned at: 10:01 a.m.