

**RECORD OF PROCEEDINGS  
REGULAR COUNCIL MEETING  
TAX BUDGET HEARING  
MONDAY, JULY 8, 2024 – 7:00 P.M.  
MAYOR WILLIAM G. KOONS PRESIDING**

**MEMBERS PRESENT:** Bell, Berger, Canton, Galicki, and Porter

**MEMBERS ABSENT:** Cavanagh

**OFFICIALS PRESENT:** Fiscal Officer Romanowski, Street Commissioner Alder, Solicitor Matheny, Engineer Haibach

The Mayor led the Pledge of Allegiance and then announced the Tax Budget Hearing. The Fiscal Officer read the roll. Berger stated that the proposed 2025 Tax Budget included estimated revenues for the General Fund of \$1,264,120 with estimated expenses of \$1,498,140; Safety Fund revenues of \$1,924,165 and expenses of \$2,023,133; Operating Fund revenues of \$353,406 and expenses of \$473,485; Road and Bridge Fund revenues of \$243,406 and expenses of \$50,000; Special Revenue Fund revenues of \$3,490,669 and expenses of \$3,535,495; Capital Project Fund revenues of \$1,539,769 and expenses of \$1,919,769; and Fiduciary Fund revenues of \$120,000 and expenses of \$120,000. The Mayor asked the Fiscal Officer to provide clarification of the anticipated reduction of the 1.5 mill Road and Bridge Levy to .5 mills as was done in 2024. The Fiscal Officer advised the budget she prepared included the reduced collection. According to the Auditor, the Village was required to put in the budget that the Village is certified to get that amount, but then amend in January for the reduction if the legislation is approved by Council. This would amount to approximately \$163,000 the Village would not be collecting. The Mayor reiterated that this was done in 2024 and potentially would be done again for 2025. The biggest issue for the Village will be the paving of Bell Rd. east, which will cost about \$1.6 million. He continued that other potential projects include crosswalks, salt dome, park restroom, and other things that will be discussed later.

The Fiscal Officer explained that she budgeted \$550,000 for the salt dome until there are more concrete numbers. Typically, the Village ends the year with cash balances higher than predicted, but this will not be known until that time. Once the year-end balances are certified in January, Council can amend for the additional money that might be needed for the salt dome, restrooms, and anything else.

The Mayor indicated that the Village would have its Budget Commission hearing in August.

Berger made a motion to adjourn the Tax Budget hearing, seconded by Porter. Voice vote – ayes, all. Motion carried.

The Mayor called the Regular Council meeting to order at 7:06 p.m. **Porter made a motion to approve the minutes of the June 10, 2024, Council meeting, seconded by Canton. Voice vote – ayes, all. Motion carried.**

**MAYOR’S REPORT:** The Mayor distributed his report. Subsequent to the review of Chagrin Valley Dispatch (CVD) statistics, inequalities were identified in the organization’s model. For the Village, this will mean an increase from \$59,000 to \$67,000 over three years. Some of the other

participating communities will have cost reductions while others will have increases. The Chief explained that CVD is changing the billing model and did not think a \$14,000 increase over the next three years was too terrible given increases in costs of services in surrounding communities. The Chief reviewed specific increases and decreases for CVD participants. Berger asked what South Russell would be paying, and the Chief explained that the cost would be going from \$59,000 to \$68,000 without discounts for next year. It will go up \$2,400 in 2026 and \$1,500 in 2027. The Mayor clarified that the cost would be going up \$8,000 over three years.

Regarding the CVD costs, the Chief received confirmation that the numbers he presented were correct. It will be \$59,000 to \$68,000 from 2024 to 2025, which is an increase of about 16%. The following two years will be an increase of about 3.3%, reaching a final figure of \$73,785. This is dependent on the matter passing, however.

The Mayor discussed the Lantern, Eagle Scout project, sidewalks, an upcoming Northeast Ohio Area Coordinating Agency (NOACA) meeting, and the Hemlock Culvert project.

**FISCAL OFFICER:** The Fiscal Officer distributed her report. She let Council know that with the publication of the last newsletter, there had been an impressive increase in e-blast signups. There are currently 758 subscribers. Signs have been posted on Village buildings and the kiosks in the park. There will be one more printed newsletter stressing that the subsequent issues will be electronic and to sign up for e-blasts to receive them.

The Fiscal Officer reminded Council of the mandatory state fraud reporting training and asked Council to print their certificates of completion and submit them with their acknowledgement forms.

Regarding the transition to the county's Automatic Data Processing (ADP), employees have the new equipment and are adjusting to using Microsoft instead of the Google Suite. ADP will be conducting training on July 17<sup>th</sup> and will provide a tech to troubleshoot problems. The Chief experienced difficulties in reprogramming the phone system after the transition and will require a laptop to facilitate repairs. The Chief explained that after the change to ADP, he can no longer log in to the phone system database remotely and was informed by ADP that he would have to join the network or have a separate laptop with its own VPN. The cost of a computer for this purpose would be about \$1,200.

The Fiscal Officer addressed another issue concerning the use of Adobe software which is used by the administrative office. There are terms and agreements with the software subscription and include an indemnification clause. She is working with the Solicitor to determine how to resolve the problem. Berger asked if the goal is to get Adobe to remove the indemnification clause, and the Solicitor said this would be unlikely. Other municipalities have addressed the problem with licensing software by not having Council formally approve it and having an employee of the Village who might not necessarily have authority sign the agreement. Another option would be to adopt a resolution that explicitly excludes the approval of the indemnification provision. Neither is a great answer nor does it trump the indemnification provision, but the likelihood of getting a response from Adobe is slim. The Mayor proposed looking at it and then addressing it at the August meeting.

**FINANCE COMMITTEE:** Berger reported that the Finance Committee met on June 13<sup>th</sup> and discussed the park restroom. An estimated cost of \$140,00 was determined for the restroom to propose to Council for inclusion in the budget. Canton asked the Street Commissioner to summarize the information he had concerning the Rocky Mountain restroom model, and the Street Commissioner responded that it was not a concern because he had gone to the Architectural Review Board (ARB) to have everything approved and it was ready to go. If Council wanted the well, it would fall within the \$140,000. The well would be necessary for ease of cleaning the facility. Canton explained that the exterior color had been determined and verified that the Service Department staff could install the foundation. The Street Commissioner clarified that the foundation is included with the model, and that the Service Department would only be digging a hole. Canton asked if there might be a chance the restroom would have to be stored, and the Street Commissioner advised that storage was not an option and that everything would be ready at the time of delivery. Canton verified that the restroom, electricity, and well would total \$140,000. The Street Commissioner concurred. Canton verified that door locks were also ordered. He advised that the Parks Committee wished to go forward with this. **Berger made a motion to include in the budget a not to exceed figure of \$140,000 for the restroom at the park, seconded by Canton.** The Mayor stated that the Properties Committee would have the specs for the restroom at the August Council meeting. The Fiscal Officer clarified that relative to budgeting, the vendor told her that there was a slim chance of getting the restroom later this year. It would most likely be next year and payment is made upon receipt. Canton conveyed that since the Village knows what it wants, it should go forward with it. The Mayor suggested passing the motion and then in August provide the details of the facility. Personally, he did not know why they would want to lock it. Porter asked about the quote, and the Fiscal Officer clarified it was a quote from earlier in the year. However, it was necessary for the Village to provide all the details for the building including color, where vents are located, locks, lights, etc. If Council wishes to do this in 2024, the budget could be amended at the next meeting and the specs could be provided in the Council packet. The Mayor proposed having it installed in the springtime 2025, so they could take their time and get exactly what they want. He wanted to be able to see it in black and white. The Fiscal Officer proposed having the spec sheet for Council to review with all the features. Porter questioned whether this meant paying for it in 2024 and installing it in 2025. The Fiscal Officer reiterated that the Village would be paying for it when it was installed. The Street Commissioner offered that if the building were ordered in August, it probably would not come until February. Bell asked if the Village had to make any payment up front, and the Fiscal Officer said no. She further advised that the ground must be prepared because if it is not at the time of delivery, the Village will have to pay for every day it sits there. The Street Commissioner said that all the details of the preparation of the site are provided by the vendor. Porter clarified whether this would be in the 2024 budget or 2025. The Mayor preferred to budget it in 2025. The Fiscal Officer explained that if it is ordered this year, it will be necessary to appropriate the money this year. It will then have to be encumbered or re-budgeted in January. **Voice vote – ayes, all. Motion carried.**

**Berger made a motion to adopt the 2025 Tax Budget as presented earlier, seconded by Galicki.** The Mayor asked the Fiscal Officer if she saw any issues, and she said she did not think so because where the Village used to have high cash balances, it no longer does. The Village has a Large Equipment reserve fund that will have \$400,000 as of next year. Relating to this, she stressed the importance of getting the Reserve Study done to provide guidance on how the Village should be doing reserve funds going forward. **Voice vote – ayes, all. Motion carried.**

**SOLICITOR:** The Solicitor had nothing to report.

**ENGINEER:** The Engineer questioned the source of power to the park restroom because he felt it was unlikely solar power would suffice to power a well. The Street Commissioner said it would be a hard connection. The Mayor added he would like to have solar powered fans in it. The Engineer explained that a significantly larger solar panel would be required to run a well pump due to the amperage versus a light or fan.

The Engineer met with the CT Consultants architects regarding the status of the development of the criteria and specifications for the salt dome. The architect took issue with the tonnage of the building. The ideal width of a salt storage building is 40-feet which allows ample room to load and unload from inside the building. The initial building layout that was considered for the salt storage portion was 40-feet wide by 80-feet long for 2,000 tons. Council decided to go with a 1,500-ton storage capacity, which puts the building at 40-feet wide by 60-feet long. With the overhangs that are planned for covered storage on both sides, this reduces significantly the amount of storage. A zero-cost option would be to put together a spec that shows the cross section of the building and request a price for a 40-foot, 60-foot, and 80-foot-long building. The purpose of Council's request for a 1,500-ton building was to help rein in the cost, but the architect thinks there would not be a big difference between a 60-foot long and 80-foot-long building. He wanted to propose the option of having an alternate of a 1,500 ton at 60-feet long and a 2,000 ton at 80-feet long. By next week, the Engineer thought he would have the specs ready to shop around for design-build firms.

Regarding the Road Program, Specialized Construction completed the recycling portion of the work done on Southwyck Dr. last week. The Engineer felt it went well and did not anticipate having many additional base repairs. This will allow for more miscellaneous repairs around the Village.

The Mayor asked the Engineer to explain why Specialized Construction did not recycle the circle on Southwyck. The Engineer said that the machinery used for this was too large to make the turn. Rather than chip sealing and paving over the road, the Engineer wanted to do a one-inch mill, chip sealing, and paving on the cul de sac to remove any loose or deteriorated material from the surface.

The Mayor suggested Council view Solon's salt structures on Cochran Rd. and/or Orange Village's on Lander Rd.

**STREET COMMISSIONER:** The Street Commissioner submitted his monthly report for June. Regarding the salt structure, the Street Commissioner recommended the 2,000-ton capacity building. He reported that 26 culvert pipes had been completed, 22 of which were on Southwyck. With one exception, all the culvert pipes would be plastic on this road.

The Street Commissioner reported that the railings for the Cemetery will be installed on Wednesday.

**STREETS COMMITTEE:** Bell reported that the Street Commissioner obtained quotes for crack sealing. The quote from Specialized Construction was \$8,000, which would entail spending one day filling cracks. For \$30,000, they would spend four days doing it. The Committee is recommending the four-day option. The Fiscal Officer asked if the Street Commissioner had an agreement for this work, and he replied that they just provided the quote. Porter suggested that the Village accept the quote as a contract, but the Solicitor advised that typically the Village would want to first see the agreement. Discussion ensued about the proper way legislatively to proceed.

The Solicitor verified that it was separate from the Road Program, and Porter verified it was. **Bell made a motion to accept the quote for \$30,000 for crack sealing over a period of four days this year pending review by the Solicitor, seconded by Porter.** The Solicitor offered that Council could ratify the legislation. Porter explained that the hope was to have the crack sealing done in July rather than in the cooler months. The Fiscal Officer advised that in the past, legislation would be introduced for Specialized Construction for the \$30,000 pending review of the agreement of the Solicitor. Agreements are usually done by legislation. Porter reiterated that the quote is the agreement if it is accepted. The Solicitor was under the impression that they did not know if there was an agreement and that they might have a quote. Galicki thought there had been previous discussion about having agreements and not going on quotes because perhaps homework had not been done or it was an attempt to circumvent policy. The Fiscal Officer explained that some contractors just do quotes, like the crack sealing that was done in the past. Other contractors will have terms, which require legislation. Galicki wondered if the dollar amount of the quote would necessitate it being a contract. The Solicitor said it was over the amount a Department Head could approve without getting authority. Her question pertained to the Village asking Specialized if there is an agreement. The Street Commissioner asked about proposals, and the Solicitor advised that these are agreements. The Street Commissioner forwarded the Specialized proposal to the Solicitor for review. Upon review of the quote proposal, the Solicitor noted that it is dated May 3<sup>rd</sup>, and it states the quote is good for 30 days. She asked that the Street Commissioner confirm the quote is still good. There is no agreement attached and not too many terms. **A motion would be acceptable to approve it. Voice vote – ayes, all. Motion carried.**

Bell reported that the official letter of resignation was provided by the Street Commissioner. **Bell made a motion to accept the Street Commissioner’s letter of resignation effective September 30, 2024, seconded by Porter. Voice vote - ayes, all.**

The next Streets Committee meeting will be on Thursday, July 18<sup>th</sup> at 7:30 a.m. in the Street Commissioner’s office.

**BUILDING COMMITTEE:** Bell stated that the next meeting will be Thursday, July 11<sup>th</sup>, at 8:00 a.m. in the Building Department. The final revised Park Form provided by the Solicitor will be distributed to Council for the August 12<sup>th</sup> meeting.

**POLICE CHIEF:** The Chief advised that the committee would be discussing the crosswalks, to include a third quote that was just received on Sunday.

Regarding the garage project for the Police Department, he is waiting for some quotes for architectural drawings. He has one and is waiting for a second. In speaking with the Building Inspector, the Chief was aware that Planning Commission and ARB would need to be involved. He provided a visual to Council for the location of the garage, adding that in the future, the garage might be connected to the Police Department with a classroom/training facility. A carport might also be added to go over two police vehicles that sit outside. This plan is based on the possibility of future donations. The Building Inspector noted that the current Police Department is at maximum capacity with its electrical service and should be upgraded regardless of any additions. The Service Department can potentially trench the lines, and it would just be a matter of changing the connection of the utility pole. Bell and Porter asked if upgrades would be needed to the electrical box or generator, and the Chief said no. The Mayor asked if they should wait until the solar project occurs before doing any electrical. The Chief said there is no sense of urgency until the garage is

built. Galicki suggested delaying the start of this project until the Village had the results of the Reserve Study. He would hate to see a lot of money put into garages, etc. only to find out that the Police Department needed a new facility. Galicki thought it would be beneficial to see what an independent body would say about the condition of the Police Department. The Chief addressed space limitations in the department but saw the addition of a meeting space with the new garage as a solution. There is money in the bank for the garage, and the other add-ons are dependent on whether the Village wants to invest the money into the building. The Mayor proposed buying a carport to protect the aviation unit while the construction of the garage progresses. The Chief said the idea is to get the vehicle inside so that it is not hooked up to the building to run the air conditioning or heating. The investors wanted to see their investment protected and this is the reason for the \$150,000 donation.

**SAFETY COMMITTEE:** Canton reported that the minutes of the June 13<sup>th</sup> Safety Committee meeting were distributed. The next meeting will be Thursday, July 11<sup>th</sup> at 9:00 a.m. in the Police Department. Canton congratulated the Chief, Lieutenant, and officers for a job well done with the Bike Rodeo. The Chief concurred that it was a successful event.

**Canton made a motion to approve posting of a Missing Persons Training at the Village Park on July 16<sup>th</sup> from 8:00 a.m. until 1:00 p.m. and August 10<sup>th</sup> from 8:00 a.m. until noon, seconded by Galicki. Voice vote – ayes, all. Motion carried.**

Canton said that the committee received three crosswalk quotes from Lampion (Perram Electric), Inc., Miller Cable Company, and Craft Tech, Inc. The lowest bid was from Lampion for \$27,595. The Village has worked with Lampion previously and they have done excellent work. The Chief recommended accepting this quote. Galicki asked the Fiscal Officer if there is money in the budget this year or next year for the crosswalks. The Fiscal Officer explained that the budget was amended for one crosswalk by the park. **Canton made a motion that Council votes and approves to have the Lampion Company develop a crosswalk at 1000 Bell St. at the cost of \$27,595, seconded by Galicki.** The Mayor thought the Village should develop a process for implementation relative to pedestrian safety. Bell asked if it was a quote or a contract from Lampion. The Solicitor said there were three quotes, one of which had terms. She questioned the verbiage about the installation of the crosswalk line ladder style, which she was assuming was up to the Traffic Code. The Lampion quote did not specify this where the other two quotes did. The Engineer said the striping would meet the Ohio Department of Transportation specifications. The Chief added that this is the same company that installed the Bell and Chillicothe Roads traffic lights. The Engineer recommended getting clarification from Lampion. The Chief verified that the agreement would be provided to Council for approval.

Concerning safety, Canton stated that the Village should educate its citizens and hopefully the parents of South Russell children would reinforce it. The Chief advised that there is a strong social media presence which can be utilized for this purpose along with the Chagrin Schools.

Galicki suggested utilizing the electronic speed box with a message about the crosswalk, but the Chief said it would be difficult to put a scrolling message on it. The signage attached to the crosswalk is bright and visible from a distance. More can be added if needed. The Street Commissioner discussed that the crosswalk would end in the parking lot.

**Voice vote – ayes, all. Motion carried.**

Regarding the solar project, the Mayor added that the strength of the roof needs to be determined to see if it can support the solar panels.

**HR COMMITTEE:** Berger advised that the next HR Committee meeting is scheduled for July 12<sup>th</sup> at 11:00 a.m. At the last HR Committee meeting, there was discussion of the Street Commissioner's last day of work given his vacation time. The Street Commissioner said it would be August 13<sup>th</sup>, and Berger noted this meant that the Village had five weeks to find the Street Commissioner's replacement. He urged Mayor and Council not to delay reviewing the applications that had been received and determining candidates to interview. Porter suggested that the Mayor and committee would provide the chair of HR the candidates they view as suitable for the position by the end of the week. He further suggested that the committees get together on or about July 19<sup>th</sup> with the Mayor and decide who will be interviewed and that the invitations to those individuals go out the next week with interviews at the end of July. A selection can be made in the first week of August. Berger offered that the individual who is selected will likely need to provide notice, which would mean the individual would not be available to start until September 1<sup>st</sup> with the proposed timeline. He suggested that overlap may be beneficial. Porter agreed and suggested that the new Street Commissioner work the Fall Festival with the current Street Commissioner. Berger recommended pushing the timeline forward a week. He added that HR Committee was meeting on July 12<sup>th</sup> and asked if the Streets Committee could make its recommendation by Thursday, July 11<sup>th</sup>. Porter indicated that the individual members of the Streets Committee would do this. Porter and Berger agreed to hold a joint Streets and HR Committee meeting on July 18<sup>th</sup>. The Mayor said he would be out of town, but would give the committees his choices tonight. The timeline and process were further discussed. The Solicitor advised that the selection of the individual is agreed to by the Mayor, Department Head, and the Committee. Council approves in an open meeting. Porter proposed calling a Special meeting around July 26<sup>th</sup> to approve the appointment. Berger concurred.

Berger addressed the current capping of comp time at 80 hours. There was a request to extend it to 120 hours or more. The HR Committee recommends that it stay at 80 hours. He explained that 80 hours is two weeks of banked time and extending beyond that would increase the liability of the Village in terms of the potential expense of 120 hours per employee.

Berger wanted Council to be aware that according to the Ohio Revised Code (ORC) regarding employees of the Village driving personal vehicles for Village business, if they are in an accident, there are extreme limitations on what the Village's insurance company will cover. He distributed the applicable legislation to Council.

The Mayor asked the Fiscal Officer if the Village had received an insurance claim for damages to a vehicle at Trash Day. She forwarded the information to the insurance company but did not hear back.

**PROPERTIES COMMITTEE:** Canton advised that the minutes of the June 13<sup>th</sup> Properties Committee meeting were distributed. The next meeting will be on Thursday, July 11<sup>th</sup> at 1:00 p.m. in Village Hall. One of the main goals will be for the committee to assemble an itemized sheet for the restroom specifications.

**PARKS COMMITTEE:** Canton reported that the minutes were distributed from the Parks Committee meeting of June 18<sup>th</sup>. The committee is working diligently on the Fall Festival. They have yet to determine the date of the next meeting, but Canton thought it would be in July.

The Mayor described the festival held by Orange Village and suggested the Parks Committee observe it as it is an evening event and is different than the past.

**PUBLIC UTILITIES COMMITTEE:** Berger stated that the next meeting is scheduled for July 12<sup>th</sup> at 9:00 a.m. Porter asked that the meeting be rescheduled to July 18<sup>th</sup> at 10:00 a.m. The minutes for the June 14<sup>th</sup> meeting were distributed.

Porter said he would follow up on the status of the solar project with YellowLite. They had been paid, but the Fiscal Officer did not know if they had cashed the check.

**ORDINANCES AND RESOLUTIONS:**

Berger introduced a resolution authorizing to reduce collection of the Village of South Russell's 1.5 Mill Road & Bridge Levy to .5 Mill for 2025 Tax Collection only and authorizing the Fiscal Officer to deliver a certified copy of this resolution to the County Auditor to ensure the accuracy of the tax rates and values for the 2025 tax collection only. Berger made a motion to waive readings, seconded by Galicki. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Galicki. Roll call – ayes, Berger, Canton, Galicki, Porter. Nay – Bell. Motion carried.

**RES 2024-65**

Porter introduced an ordinance approving the proposal agreement between Impullitti Landscaping LLC DBA Artistic Solutions and the Village of South Russell in an amount not to exceed a total of \$14,862.10 for tree planting on Manor Brook mound in accordance with the approved landscaping plan submitted by CT Consultants, authorizing the Mayor and Fiscal Officer to execute the agreement on behalf of the Village, and declaring an emergency.

Berger introduced a resolution approving the participation form for a new National Opioid Settlement reached with Kroger, authorizing the Mayor to execute the participation form on behalf of the Village, and declaring an emergency. Berger made a motion to waive readings, seconded by Porter. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **RES 2024-66**

Berger introduced an ordinance approving the proposal agreement between MillerDodson Associates and the Village of South Russell in an amount not to exceed a total of \$13,500 for Level 1 Full Replacement Reserve Study, authorizing the Mayor and Fiscal Officer to execute the agreement on behalf of the Village, and declaring an emergency. Berger made a motion to waive readings, seconded by Galicki. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Galicki. Roll call – ayes, all. Motion carried. **ORD 2024-67**

Porter introduced an ordinance approving the amendment to the contract agreement with Chagrin River Watershed Partners, Inc. to review the Village's Stormwater Management Program and develop a summary of obligation the Village must complete before close of current permit term of March 31, 2026, authorizing the Mayor to execute the amendment on behalf of the Village, and declaring an emergency. Porter made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2024-68**



Berger introduced an appropriation amendment increasing General Fund Expenses \$13,500, Income Tax Transfer Expenses \$13,500 and declaring an emergency. Berger made a motion to waive readings, seconded by Galicki. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Galicki. Roll call – ayes, all. Motion carried. **ORD 2024-69**

Berger introduced an ordinance transferring up to \$13,500 from the Income Tax fund to the General Fund and declaring an emergency. Berger made a motion to waive readings, seconded by Galicki. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Galicki. Roll call – ayes, all. Motion carried. **ORD 2024-70**

**BILLS LIST: Berger made a motion to ratify the bills list of June 24, 2024, in the amount of \$38,979.06 and July 2, 2024, in the amount of \$17,816.76, seconded by Galicki. Voice vote – ayes, all. Motion carried.**

The Mayor referred to a recent civil case that cost the Village \$9,000 in legal fees and was thrown out of court in five minutes. He thought they should consider whether the Village is doing something incorrectly or whether they have the wrong person. A lot of effort went into preparing and going to court three times. Porter asked the Mayor to clarify if this was a zoning case, and the Mayor said it was a property condition matter.

**NEW/OTHER:** Berger, Canton, Galicki, Porter, and Bell had no new business.

**ADJOURNMENT:** Being that there was no further business before Council Porter made a motion to adjourn at 8:30 p.m., seconded by Berger. Voice vote – ayes, all. Motion carried.



William G. Koons, Mayor



Danielle Romanowski, Fiscal Officer

Prepared by Leslie Galicki