



Administrative Assistant <adminassist@southrussell.com>

HR Minutes 5/9/24

1 message

Ruth Cavanagh <rcavanagh@southrussell.com>

Thu, May 9, 2024 at 6:16 PM

To: William Koons <mayor@southrussell.com>, Chris Berger <cberger@southrussell.com>, Ruth Cavanagh <rcavanagh@southrussell.com>, Danielle Romanowski <fiscalofficer@southrussell.com>, Administrative Assistant <adminassist@southrussell.com>, Michael Rizzo <policechief@southrussell.com>, Street Commissioner <streets@southrussell.com>

The scheduled, sunshined HR meeting was called to order at 11:02 a.m. on 5/9/24. Attendees were Councilmen Berger & Cavanagh, Mayor Koons, F.O. Romanowski, Chief Rizzo.

Chief Rizzo discussed VEG team of 16 municipalities, VEG is the umbrella under which exist SWAT, Hostage, Accident, Drone & Investigation teams. Drone has the most callouts, SRPD has 4 Officers on Drone team. Berger asked Chief if financially, VEG teams with Callouts were working; Rizzo felt they work very well, based on current team interests, other municipalities' contributions. Further, Rizzo stated use of comp time keeps OT pay minimum, and that callouts are not excessive, once or twice per month.

Chief reminded that SRPD was taken out of VEG by previous chief, Rizzo included SRPD when he became chief. Currently costs \$11K/year.

Berger discussed 6 new resolutions; 24-1 thru 24-6. These dealt with
Callouts policy with breaks,
Recognizing volunteers,
Thanking volunteers,
Performance reviews,
Out of town travel (Mayor & Council),
Employee recognition.

These will be further discussed, condensed and introduced in June.

Mayor discussed newsletter. Should SRV go completely digital? Postal costs increased, have to be cancelled at Downtown Cleveland post office. FO mentioned use of QR code for e-blast. Tentatively look to switching from paper to digital by January, 2025.

FO discussed Cintas rug & uniform contract, with 36 weeks remaining. There are no surprises or large increases. She mentioned pants are delivered to Service Dept. but shorts are worn.

Meeting adjourned at 12:24 p.m.

Respectfully submitted,

Ruth Cavanagh, Chair