

Streets Committee – December 1, 2023

Attendees: Chris Bell (CB), Mark Porter (MP), Bill Koons (BK) Tim Alder (TA), Eric Haibach (EH)

The meeting was called to order at 7:31 a.m.

The committee discussed crosswalks and sidewalks. CB shared with EH the feedback a resident gave at the previous council meeting regarding sidewalks vs. multi-purpose trails. EH agreed that the resident made a good observation because bikes are impermissible on sidewalks. The committee discussed applying painted crosswalks as an immediate solution while continuing to work out a full plan for the park and Gurney elementary. The group agreed that it may give a false sense of security to pedestrians. The committee agreed to suggest a joint Streets Committee and Safety Committee meeting in early 2024 to discuss. BK suggested a public meeting on January 9 at 7:00 p.m. to discuss crosswalks and sidewalks. The committee agreed to bring that up at the next council meeting.

The committee discussed the salt dome replacement. CB reported to EH and TA that Council removed the dome from the 2024 budget for now until more detailed quotes can be provided by the Engineer. It was noted that funds were kept in the budget for the Engineer's exploratory work. The committee discussed salt domes that were erected in the past two years in Ohio – structure type, size, costs. The pros and cons of dome materials were briefly discussed. EH provided an update on the idea of rehabbing the current structure. Per the CT structural engineering team, the current structure cannot economically be saved. The current foundation cannot be reused or simply re-pour sections of concrete. It has already shown movement and would have to be reestablished from scratch. Resetting the dome on a new base is not suggested. CB noted to EH that we will need to provide a few options to council – fabric top, wood top – and include the potential costs and the positives and negatives of each variation. The committee agreed to suggest a joint Streets Committee and Finance Committee meeting in January with the CT structural engineering team to discuss options.

EH reported that the field work for the Chillicothe drainage ditch has commenced and his team will have something to the contractor in the next two weeks. Time is of the essence because the contractor is going to start seasonal layoffs in a few weeks.

The committee discussed the 2024 budget and noted that the large equipment purchases were removed. MP noted that there is approximately \$300,000 in the large equipment fund that could be utilized. TA reported that his team thinks they can work to make the backhoe last a few more years. A large salt truck will be needed in a few years at approximately \$150,000. Replacing the 1-ton truck was discussed. The trade-in is suspected to be about \$25,000 currently.

TA reported that the resident at 500 Manorbrook wants to give an easement to the Village outside of the right-of-way so we can manage a drainage issue. MP noted that the Stormwater Committee will discuss this matter.

CB asked about department staffing. TA noted that they were able to get through the recent storm with two drivers. It took longer than normal, but the team got it done.

TA reported that a potential new resident contacted him about high bacteria levels in the well of the house he is considering purchasing. The prospective resident wanted to know what the Village would do to remediate the issue. The caller insinuated a correlation between sanitary sewers and the well. TA will

advise the caller to reach out to the County regarding sanitary sewers and a water testing company to test and shock the well.

BK reported that a restaurant owner on East Washington inquired about adding sidewalks from the Chagrin Falls border to the businesses in the area.

The meeting was adjourned at 8:27 a.m.

Streets Committee – November 3, 2023

Attendees: Chris Bell (CB), Mark Porter (MP), Tim Alder (TA), Eric Haibach (EH)

Guest: Suzanne Maloney (Emerald Lakes HOA President)

The meeting was called to order at 7:30 a.m.

Bell Road Sidewalks – Suzanne Maloney from Emerald Lakes was in attendance and asked for an update on what the Engineer came up with regarding potential sidewalks on Bell Road. EH reported that the initial broad estimate is approximately \$1.05 million for the sidewalk from CF border to SR 306. The sidewalk would likely run on the south side of Bell from the CF border to the park pavilion, and then on the north side of Bell from the park pavilion to SR 306. EH said the portion from CF to the park would be approximately \$450k and the remainder would be approximately \$600k.

TA reported that calibration of the new salt distribution calibrators on two trucks has been completed. This will help with more efficient salt spread – approximately 230-250 lbs. per road mile.

TA noted that the footer has been installed for the flagpole on the south side of the park.

TA reported that drainage pipe has been installed on the north side of the park. The work included: 430' of 6" perforated pipe, 150' of 10" perforated pipe, and the installation of two 18"x18" inlet basins.

TA communicated the status of the Streets Department team. Injuries or significant illness have affected three of the four employees. TA would like to have a seasonal plowman on the bench for instances like this. Council will need to update pay rates to include a part time plow person. TA will find out what the state plow driver rate is for reference. TA did reach out to Bainbridge and CF to ask if they could assist in a pinch. Bainbridge communicated that they will not help.

The committee discussed the 2024 budget. Due to the cost of roads and the salt dome, the committee agreed not to include large equipment. This will be pushed back for another year. The committee agreed to remove the Manorbrook Phase II project from the 2024 budget. The committee will recommend the \$26,750 roof option for the service department building. The engineering costs for the 2025 Bell Road east project need to be added to the 2024 budget. EH will provide the cost to the Fiscal Officer. The committee discussed the 2024 roads program and the \$230,000 that comes from the road levy. The committee's conclusion is to recommend a \$350,000 2024 road program. The salt dome was discussed. CB noted that the impression of others is that the proposed dome is the Taj Mahal of salt domes and should be reduced in scope. EH and TA reported that is not the case. They both noted that it's a middle of the road project for a salt dome. Other roof structures could be considered, like a tarp roof, but it is not a good long-term solution. TA recommended Council visit the structure built in Orange Village to get a better understanding and to see that it's not overboard. The committee agreed that the salt dome is a safety issue and needs to be addressed. The cost (both financially and emotionally) of an employee tragically dying if the current dome were to collapse is much greater than the cost of a new structure. The committee will recommend the Engineer's estimate of \$680k for the 2024 budget.

TA reported that three Manorbrook 6' white pines were planted.

The meeting was adjourned at 8:20 a.m.

Streets Committee – October 6, 2023

Attendees: Chairman Chris Bell (CB), President Pro Tem Mark Porter (MP), Mayor Bill Koons (BK), Streets Commissioner Tim Alder (TA), Engineer Eric Haibach (EH)

Guests: John (Specialized Construction), Suzanne (Emerald Lakes HOA President)

The meeting was called to order at 7:30 a.m.

Bell Road Sidewalks - Suzanne from Emerald Lakes served as a representative of a group of citizens that are interested in starting a discussion about adding sidewalks connecting South Russell and Chagrin Falls. The discussion began on the NextDoor app. The residents in favor suggest two phases. First from Ridgewood in CF to the South Russell Park. The second phase from the park to Chillicothe Road. Suzanne discussed the community's desire for safe pedestrian travel along the busy road, especially for children. EH will look into this and provide a very broad estimate of what the costs may look like. BK suggested that residents who are interested in this should plan on attending the November 13 Council meeting. This will ensure that the Engineer and Streets Commissioner will be there for the discussion as well.

Bell Road Crosswalks – EH reported that his team is unable to find grants that can be used specifically for the crosswalks. He noted that we could apply for a OPWC grant, but it would be a tough sell to them. He noted that the State has an infrastructure program that provides a 3%, 15-year term. Additionally, the ODOT safety fund grant is available, but the strength of the application may be weak. The committee suggested the potential of packaging sidewalks on Bell and the crosswalks for potential grants. This may be something worth exploring.

2023 Road Program – All paving and curb repairs have been completed.

2024 Road Program – EH has started the process of creating the updated PCI ratings for all roads in the Village.

Chelsea & Fernwood Pavement Issues – John from Specialized acknowledged that the pavement on Chelsea is visually not great, and is bumpy to drive over in spots, but doesn't believe the sustainability of the road is affected. He went back to the project notes, and they identified that during the paving process there was a major house renovation and a tree contractor doing work on the street. He believes the distress is from static loading when the pavement was tender. The committee discussed the pavement quality in-depth and potential core testing prior to future roads being paved. At this time, the committee agrees that the issue may be from the heavy trucks on the soft pavement. Specialized will also look into the similarities on Fernwood.

1401-1405 Bell Rd. – TA reported that the ditching work has been completed.

Country Estates Pond – Country Estates HOA and Preserve HOA continue to discuss that matter and are working through concerns related to the potential pond work.

Budget – EH will get the committee a hard number for the salt dome so budgeting can be finalized. The committee recognized that some things may need to be delayed or downsized in 2024, including the road program, in order to pay for the dome.

Bucket Truck – TA reported that Orange Village is purchasing an updated bucket truck is and asking other communities to split the cost since it is shared. TA noted that we use it often and would use it more if we make an investment into a new one. Currently the department limits usage since we borrow it. TA will provide more information on potential costs when he receives it from Orange Village.

Manorbrook Trees – TA will review the Planning Commission minutes to confirm the type and size of trees that were designated by the group.

The meeting was adjourned at 8:33 a.m.

Streets Committee - September 1, 2023

Attendees: Chirs Bell (CB), Mark Porter (MP), Bill Koons (BK), Tim Alder (TA), Eric Heibach (EA), Greg Heilman (GH)

The meeting was called to order at 7:38 a.m.

GH of 5125 Chillicothe Rd. addressed the committee regarding stormwater and a silted ditch that runs north to south behind approximately five properties on Chillicothe. MP noted that stormwater from Belmeadow travels to the ditch and eventually makes its way to Manorbrook. The ditch has silted over the years and no longer provides the benefit it is supposed to. This ditch connects to another stormwater ditch that runs east to west from W. Belmeadow to Chillicothe. The Village has an easement for the east/west ditch and neglected it for many years. The Village cleaned up this ditch a few years ago. It is believed that neglect of the east/west ditch expediated silting of the north/south ditch. After discussion, the committee believes this is a viable stormwater project for the Village to consider.

EH gave a road program update. He reported that an intermediate coarse has been completed on Maple Springs and Woodside. Each road still needs the final paving. EH noted that driveway repairs are being done where new culvert pipes were installed and three concrete curb repairs are scheduled on Kensington (1) and Bishop (2). At this time EH does not have an update from the State regarding paving on Chillicothe.

EH and TA reported to the committee about pavement issues on Chelsea and Fernwood. They were paved in different years, but each is experiencing thousands of pock marks. This is happening on the entire length of both streets, not in just small areas. The reason is unknown at this time. The engineer is investigating.

BK reported that the resident who requested a crosswalk from Sugar Bush to Gurney Elementary will attending the next Safety Committee meeting.

TA gave an update regarding the Country Estates Pond #3 proposal to lower the water level 6" and install a 12" pipe to drain the rear yard of 112 Anglers, paid for by the Preserve HOA. The Country Estates residents who live on the pond are in favor of installing the pipe, but are not in favor of lowering the pond water level. The Country Estates HOA President will be in touch with TA after the Labor Day holiday.

TA shared an idea for two of the four traffic light poles that will be removed once the new lights are active. He suggested investigating the cost for erecting them on Bell by SRV Park. This would give the Village an ability to hang banners again since the utility poles can no longer be used.

TA reported that the swale work from Daily Lane to Woodside Rd. is expected to be completed in the next two days.

Stormwater issues: 1) 500 Manorbrook experiencing stormwater issues coming from land under power lines; 2) 936 Bell had 9' deep manhole replaced with 6'. The drain wasn't adjusted and now the resident is having water issues; 3) 52 Daisy is having significant water issues in the backyard. TA and EH have walked the property and gave the resident suggestions for relieving the issue.

The meeting adjourned at 8:25 a.m.

Streets Committee – August 11, 2023

Present: Chris Bell (CB), Mark Porter (MP), Tim Alder (TA), Bill Koons (BK), Eric Heibach (EH)

The meeting was called to order at 7:33 a.m.

EH gave an update on the 2023 roads program. He noted that Specialized is behind schedule. Additionally, if everything goes as he hopes, there should be approximately \$37k available for repairs. This includes a handful of curb repairs in the Village. EH advised that there is still more work to be done before we'll officially know what we're working with monetarily.

EH reported that the County has completed our portion of the East Washington paving. TA noted that the county also repaired the curb entering the Burntwood Tavern property.

TA has been quoted \$7,000 for stream cleaning/trenching on Woodside Road. It will take four days to complete. Five residents have signed the waiver so the work can be completed. Council approval will be needed. This has been discussed previously in Council, but was not budgeted. Instead of amending the budget, MP suggested transferring funds from Stormwater to Streets.

TA reported that a proposal has been made by the Preserve HOA to pay for installation of a 12" pipe to help drain the rear yard of 112 Anglers Drive into Country Estates Pond #3. This would lower the water level 6". The Country Estates HOA and most residents are on board. One resident who resides on the pond is against it. The Country Estates HOA president was scheduled to speak with that one homeowner. At this time, we are not aware of how that meeting went.

TA noted that all plants and mulch have been replaced/repared on Sheerbrook Dr. as a result of the culvert project on Chillicothe. Additionally, the 15" restrictor plate was installed (per the HOA request to Council) on August 10.

TA reported that the contractor started road striping on August 9. They are done with everything except for one additional line – one that the County missed when repaving East Washington. This will be completed soon.

TA reported that the traffic light footers started to be installed on July 24 and the contractor ran conduit under the roadway on July 31. After talking with the contractor, they will run electrical line for us under the road if we provide the line. This will allow us to cut the meter that runs on the corner property with the flag pole and holiday lights.

BK noted that Kokosing will be providing a solar energy proposal for the police station.

TA reported that he has started to get quotes for replacing the 1-ton truck in 2024. The vehicle currently has approximately 120,000 miles. TA expects to receive \$25-30k for the trade-in.

TA reported that the Ohio BWC grant has been approved with a 3 to 1 match. The Village's portion is \$9,718.62 -- \$8,718.96 for the mud buggy and \$999.66 for the concrete mixer. The BWC portion is \$19,433.27. Funds will take five weeks to arrive. This is not budgeted and Council approval will be needed. TA will confirm with the Fiscal Officer so she can be prepared for the next Council meeting.

TA and EH will be traveling to Daisy Lane regarding a potential ESID project that will utilize culvert pipes and fill in the existing stormwater trenches.

The meeting adjourned at 8:11 a.m.

Streets Committee – July 7, 2023

Attendees: Chairman Chris Bell (CB), President Pro Tem Mark Porter (MP), Mayor Bill Koons (BK), Streets Commissioner Tim Alder (TA), Engineer Eric Haibach (EH), Jason Chang (JC)

The meeting was called to order at 7:30 a.m.

EH reported that work on Maple Springs is scheduled to begin today. He also noted that the large number of culvert replacements done on residents' driveways will eat into the base repair bid funds. He does not believe that a lot of money will be available for other projects, such as applying Reclamite. Last year we used the remaining funds to apply it to the roads that were paved the previous year. The Committee agreed to get a bid for applying Reclamite to roads paved in 2022 so we can assess what the cost may be, if a budget amendment would be needed, and if makes sense to move forward when balancing the cost versus benefit of applying the coating. The Committee will communicate this to Council at the next meeting.

EH noted that all the Chillicothe Road culverts have been completed. The Committee would like to replace the bushes owned by Chagrin Lakes that did not survive this project.

TA reported that 38 residential culverts have been replaced in the past month-plus and three more are paid for and ready to be installed.

TA reported that the owner of 1181 Sherbrook declined Council's offer to create a drainage channel from his pond to the street in an effort to remediate a storm water issue.

EH reported that the State date for paving Route 306 is not definitive at this time.

Chagrin River Watershed Partners are coming out to take a look at the disturbed wetland project. BK noted that the Village has approximately \$26k remaining in grant money. He noted that the Ohio EPA will visit later and wondered if there is potential for offsetting the disturbed section in another part of the Village, such as in the park.

TA noted that he is scheduling our annual road striping. He would like to get it done before the school year starts. At this time, he has not heard back from the contractor.

EH reported that the pre-construction meeting for the traffic signal will be July 12 at 11:00 a.m. The poles are scheduled to arrive in August.

TA reported that the cost will be approximately \$25k to tear down both structures on the newly acquired property on the corner of Bell and Chillicothe.

The committee would like to amend Ord 252.14 to add the annual trash day lunch. The Committee will ask the solicitor to draft the change.

BK noted that the suggested crosswalks from Sugar Bush to Gurney, and Alderwood the park, may be coming to the streets committee. MP suggested a joint meeting between the two committees to discuss the need/feasibility/cost.

MP inquired about potholes on the north bound lane of Kensington Dr. He asked if cold patch could be applied at the least. It was noted that this area has been an issue since at least 1997 and the cause has been difficult to determine.

TA reported that all of the culvert work this year has increased fuel usage. We may need to add more fuel to the budget in the fall. TA will let the committee know the supply status at that time to ensure that we have enough prior to snowplow season.

The meeting was adjourned at 8:27 a.m.

Submitted by Chris Bell, Chairman

Streets Committee June 9, 2023

Attendees: Chris Bell (CB), Mark Porter (MP), Tim Alder (TA), Erich Heibach (EH), Bill Koons (BK)

Meeting called to order at 7:30 a.m.

EH reported that the road construction pre-meeting occurred on June 7. He noted that Specialized is hoping to start our road repaving earlier than usual this year. They are looking to start during the end of June/early July and be completed by the end of July.

TA reported that three of the four culverts on Chillicothe Road are completed. The last one will connect to the pipe coming from the Central Retention Basin. It's proximity to the traffic light at Bell Road will make the traffic management for this pipe the most difficult of the four.

TA noted that there are going to be two extra costs associated with the Chillicothe culvert project that were not originally budgeted. One is for the restrictor council asked to be added to the pipe going to Sheerbrook and the second is for the inlet basin at Bell. That basin was non-functional, so the crew had to tie into a new basin using 56' of 8" pipe.

TA noted that 25 culvert pipes have been installed at the end of residents' driveways since they started doing the work on May 9. There are eight additional pipes that have already been paid for by residents that still need to be completed. There are also a handful of other residents on Maple Springs who have not replied yet. So, that number may increase by a few. One includes the pipe at the driveway entrance to the Chagrin Lakes HOA swim lake. TA has been in contact with the HOA president and is waiting to hear what the community's decision is.

TA noted that he and his team would like to begin road striping earlier this year to give more time before it snows and the plow trucks come out. The committee agreed that this was a good idea.

EH met with the contractor concerning the traffic light at Bell & 306. The work will be completed in August and he noted that the OPWC grant extension is until December.

TA reported that the Ohio BWC grant application for a power buggy and concrete mixer have officially been received by the state.

The committee discussed a large sink hole in the right of way at 1181 Sherbrook. Bell abstained from this discussion due to a business relationship with the homeowner. The team needs to excavate to inspect and then will likely need to install a new inlet basin. TA noted that there is also an issue with a pipe that runs from the homeowner's pond to that basin. TA has communicated to the homeowner that the village cannot assist with that because it is outside of the right of way and on private property. Porter asked if this is a stormwater issue. After discussion, Porter said he will take the pipe issue to the Public Utilities Committee.

TA reported that the 2024 road salt request was accepted by ODOT. Geauga County pricing is \$46.81 per ton, the cheapest of any county in the state.

Per TA, ODOT will not be doing the ditch work on 306 as part of the road paving, different from what was initially thought. We have been informed that because we are a village, and not a township, it is our responsibility to take care of this.

The committee discussed the weekly shifts of the department. It was clarified that the intention of working four 10-hour days was intended for the culvert replacements, not the entire summer. After much discussion, the committee agreed to continue the 10-hour days to complete the pipe replacements and to handle the ditching on 306. The last Service Department 10-hour day will be on Thursday, June 29. The team will go back to five 8-hour days the next Monday. The Streets Commissioner will continue to address any issues that arise on Fridays while the team is still under the four 10-hour day schedule.

BK referenced the old MC Art second structure (the old insurance agency building). He asked if TA and EH could inspect to see if it would be sound for a garage and/or storage.

The meeting adjourned at 8:22 a.m.

Submitted by Chris Bell, Chairman

Streets Committee – May 5, 2023

Attendees: Chairman Chris Bell (CB), President Pro Tem Mark Porter (MP), Mayor Bill Koons (BK), Streets Commissioner Tim Alder (TA), Engineer Eric Haibach (EH)

The meeting was called to order at 7:30 a.m.

EH reviewed the road bid opening. He noted that we received only one bid. Prior to the due date, EH spoke with other companies to see if they were going to bid. Some expressed concern due to the way the bid package was structured this year and their ability to schedule jobs/teams. EH announced that Specialized Construction was the sole bid, coming in under his original estimate. The bid received included: a) Base Work - \$51,000; b) Alternate "A" Woodside Road - \$189,274; Alternate "B" Maple Springs Drive - \$251,994. The complete bid totals \$492,000. The committee discussed how to proceed. The Mayor reminded the committee that the voters approved a road renewal a few years back that provides \$235,000 annually. The taxpayers may question the renewal if we choose not to use the funds they approved. The committee concluded that it would make the recommendation to Council to approve the entire bid.

TA reported upcoming culvert replacements in the Village. As of now, there are six planned for Chillicothe Road and five others throughout the Village. Work will commence on May 6.

TA reported that the 2023 street sweeping and crack sealing jobs have been completed.

TA reviewed the April 21 roadside cleanup for Earth Day. Since there was rain in the forecast, the Service Department team did most of the work prior to the volunteers showing up later in the day. With the volunteers, the team cleaned up Bell Road east.

TA noted that seven full dumpsters were removed after Trash Day. The Village received about seven tons of metal that day. The payout for that should be even with the cost of the dumpster rental. TA noted that with the grants from the County, the cost of Trash Day is diminishing.

The Mayor noted that the Fiscal Officer and Chief are PEP insurance reps for the Village. He would like to add the Street Commissioner as a rep as well.

The Mayor talked about a letter he received from a resident about bicycling to Gurney Elementary School on Bell Road. She is concerned about the safety of doing so. The Mayor will meet face-to-face with the resident to discuss.

The Committee reviewed the 2023 Large Equipment Replacement Schedule and Inventory.

TA reported that he met with the representatives from Ohio BWC. The grant has been accepted, but not yet officially granted. The Village will receive a 3 to 1 funding from the State for a power buggy and concrete mixer. The total cost for both units is approximately \$51,000. The state will provide approximately \$40,000. The Village will have three years to use the grant.

The Mayor recently witnessed the amount of stormwater that enters and travels through the culvert pipe under Bell Road and then enters the Paw Paw lake silt pond during a storm. He was surprised by the amount of water that came through.

TA reported that the Service Department team will be inspecting the joints in the culvert pipe under Maple Springs Drive this summer. They plan to accomplish this once the weather and water temps warm up. The last time this was inspected was September 11, 2001.

The Service Department team will begin clearing the land for the salt dome as they have availability in their schedules. The Engineer noted that he will commence the initial background work. He stated that construction is likely going to occur in 2024.

TA reported that the 1,000 ton salt request was accepted by ODOT.

The committee discussed the NOACA Tip program and the process that lead to South Russell's awarded funds.

TA asked about 10-hour days during the summer. It was noted that this remains with the HR committee.

CB communicated to the Engineer that Councilman Galicki asked about the culvert and ditches on the Milko property on Bell Road. The Engineer reiterated that the property is on a crest, there was not a pipe previously, and one is not necessary. It was believed that the extended apron was installed for delivery trucks to park, rather than sit on Bell Road when packages are being delivered up the driveway. The homeowner does not want the trucks driving up to the house. This is to help with safety.

The committee discussed a future where the Building Department office moves to another Village structure, affording an opportunity to turn that space back into a bay. This used to be an ambulance bay.

TA noted that he will look at the catch basin at Country Estates Pond #1.

The meeting was adjourned at 8:33 a.m.

Submitted by Chris Bell, Chairman

Streets Committee – April 7, 2023

Attendees: Chairman Chris Bell (CB), President Pro Tem Mark Porter (MP), Mayor Bill Koons (BK), Streets Commissioner Tim Alder (TA), Engineer Eric Haibach (EH)

The meeting was called to order at 7:31 a.m.

EH reported that the advertising for the 2023 road program will begin the week of April 17. Bid opening will be on May 12.

EH reported that the Chillicothe Rd. culvert project pre-construction meeting will be next week.

EH noted that once we confirm which bids are accepted for the roads program, those residents will be contacted about potential culvert pipe replacements.

TA reported that the crack sealing quote came in at approximately \$25,000. He noted that \$30k was budgeted this year. The work will be finished within the week.

TA stated that everything is set for April's trash day and that the crew from Russell Township will be assisting us again.

TA reported that a group from the Federated Church, headed up by Kelly Kimball, will be volunteering to do roadside trash pickup on April 21 from 3-7 p.m.

TA and his crew recently attended a seminar put on by the Bureau of Workers Compensation. He noted that there are grants available for equipment that will help minimize or eliminate worker injuries. The grant provides \$3 for every \$1 the Village spends on the equipment. TA suggested that a concrete buggy would be a piece of equipment that would be very helpful to move numerous types of heavy materials and help minimize risk of injury. A representative from the BWC will be coming out to see how the team currently moves materials and how the buggy would be beneficial. The rep will also review how the team currently mixes concrete and compare it to how a concrete mixer would help.

The storm water retention basin at the Federated Life Center was draining slowly. At the advice of the Engineer, the crew increased the outflow opening from 4" to 6".

TA asked about clearing the land for a new salt dome. The area had been staked out per Council's request. The committee agreed that we should move forward with the clearing.

TA reported that the last 100 tons of road salt arrived. We have now received 100% of our contract.

The committee discussed the 2024 road salt contract. A resolution will be introduced at the next Council meeting to commit to 1,000 tons.

BK shared a letter he received from NOACA that declared that South Russell has been awarded funding as part of the Transportation Improvement Program. The village was awarded \$1,019,769 for Bell Road east and \$800,000 for bicycle and pedestrian facilities for Bell Road east.

BK reported that he, TA and Chief Rizzo are investigating grants that can be used for the two potential crosswalks in the village.

TA reported that the team is going to be having a class with the State Fire Marshall about extinguishing fires. The team from Russell may be attending as well.

EH stated that stream cleanout is needed at 30 Woodside. We will need to get permission in writing from the homeowner before any work can be done.

TA reviewed a form his team created to potentially revive some of the broken headstones at Rarick Cemetery. The team will use the form on one headstone to see how it comes out. If all goes well, they will fix up other broken headstones.

TA asked about 10-hour days in the summer to take advantage of the longer days. MP noted that this is an HR Committee issue.

The meeting was adjourned at 8:31 a.m.

Submitted by Chris Bell, Chairman

Streets Committee – March 7, 2023

Attendees: Chairman Chris Bell (CB), President Pro Tem Mark Porter (MP), Mayor Bill Koons (BK), Streets Commissioner Tim Alder (TA), Engineer Eric Haibach (EH)

Visitors: Nick Gorris – Sanitary Engineer, Geauga County; Ron Walker – Pre-Treatment Coordinator, Geauga County; Chief Mike Rizzo

The meeting was called to order at 8:30 a.m.

Representatives from Geauga County discussed the work they are doing in South Russell in an effort to have everyone on the same page. They reported that the McFarland sewer plant is receiving a considerable amount of storm water during heavy rains. Storm water should not be in the sanitary lines. They are working to find the cause and remedy the situation. This includes monitoring on the west side of South Russell. They have installed flow meters and rain gauges in the Village as part of a three-month study that started on March 1. Residents may see vans from a company named ADS out of Valley View. They have been contracted for this study. After the initial investigation, they may need to inspect individual homeowner properties. They will keep the Village in the loop as this project progresses.

The County reps also shared a facility planning sewer map for the Village. There currently is not one on file with the County. It appears that sewers in SRV have been associated with Russell Township as it relates to this map. The County will send us an official SRV map and would like to have it signed to make it official. This map is utilized by planning authorities for engineering and construction projects.

Chief Rizzo came to the committee to further investigate the potential costs and requirements for two pedestrian crossings on Bell Rd. EH noted that the walks will need to have ADA compliant landings at each end. He is also investigating whether or not the Village would also need to add sidewalk from the ADA ramp to the street, particularly Sugarbush. EH also reported to Chief Rizzo that the CT team is currently investigating any grant opportunities that may be available to assist with the costs.

TA reported that he was contacted about standing water after storms west of Teaberry Circle to Anglers Drive. After investigating, the water is not Village water. TA recommended that the HOAs of The Preserve and Country Estates work together to dig a channel to the stream between pond 3 and 4.

EH reported that the bids have been received for the four culverts. The winning bid came in under the engineer's Opinion of Probable Construction Cost. The winning bidder was Grade Line, Inc. with a bid of approximately \$150,000. Council will need to approve the bid at the next meeting.

The 2023 roads program was discussed. The committee recognized the increased costs for multiple projects within the Village and agreed to potentially cut the dollars spent in 2023 in comparison to the original budget. As a result, the committee will recommend to council that we go out to bid for Woodside and Maple Springs, with a third potential alternative being Southwyck.

EH noted that he had previously sent the committee the site plan for a potential new salt dome. The committee was comfortable with the placement of the project. TA asked for permission to begin clearing the land. The committee did not see a downside because even if the project needs to be delayed, having the land cleared in advance would be helpful. Regardless, the committee will seek the opinion of Council at the next meeting.

TA reported that we have used 700 tons of the 1,000 delivered. In February, 9 tons of salt were used and there was a total of 11 truck hours.

The committee discussed a few topics sent from the Human Resources Committee. The first pertained to the call-out policy. TA reported that call-outs for salt truck time blend into the work day. The hours are 3 a.m. – 7 a.m. Previously council decided that the four hours are paid at OT, but a majority of the hours go into comp time. The four hour time frame was used because that is how long it takes to clear all of the streets. TA believes that this policy is consistent with other communities.

The second topic from HR pertained to GPS vehicle tracking and if it would be beneficial for service vehicles to utilize it like the Police vehicles do. Due to the cost, TA did not think it was a worthwhile investment for his team. He noted that his team communicates regularly and well. As a result, he is always aware of the vehicle and employee whereabouts.

Councilman Porter left the meeting at 9:33 a.m.

TA reported that the last playground bench has been installed in the park. He also noted that the pavilion picnic tables have been sanded and refinished.

TA noted that the blue bird houses in the park were installed in 2015 as a Boy Scout project and are now in poor shape. He would like to construct replacement houses with Cedar (the current ones are made with Pine). He asked to use the Shop Supplies budget to purchase the lumber. The Chairman approved.

TA reported that Chagrin Falls SD is considering replacing the bus garage at Gurney Elementary. They have communicated that they are fully aware the impact any construction would have on stormwater traveling to Waverly and Kimberwick and will include proper water remediation in their plans. At this time the plans are preliminary. The administration will advise whether the plan will move forward or not.

The Committee reviewed the 5-year capital. TA noted that replacing the John Deere Riding Mower purchased in 1999 with a 4-wheel drive model would make mowing the new retention basin and around the retention pond in the park more efficient. Additionally, the landscape trailer purchased in 1996, if replaced, would be able to transport the riding mowers. If council does not feel it's necessary to replace the trailer, the department will install the hydroseeder onto it. TA will submit these two requests to the Fiscal Officer.

TA reported on the stormwater issues at 936 Bell Rd. The homeowner contacted the committee and others in the Village recently by email and noted that they have had water issues for many years. According to the resident, they have communicated the issues many times to the Village. TA reported that the homeowners employed Site Works to investigate and remediate the issue. TA noted that part of the solution included jetting within the right of way. Since this portion of the issue was on Village property, TA requested that the Village pay for that portion of the bill. The contractor will itemize the bill so the Village portion is separated.

TA received a quote for the meter base and materials for the south park flagpole electric for \$1,776.02.

TA shared an idea for cutting two of the meters with First Energy. He noted that we could run electric to both the cemetery and corner parcel at Bell & 306 by boring under Chillicothe and running electric from

Village property. This would eliminate the monthly meter cost of approximately \$100. In addition to the current meter costs, each parcel uses approximately \$7 of electric monthly.

TA reported that a resident of 28 Annandale complained of dead trees on village property that abut his property line. TA and EH confirmed that the trees are in fact on Village property. The resident is concerned because his children play in the backyard frequently and the dead trees pose a safety risk. TA will investigate having the trees cut and left in the woods to decay over time.

BK asked if the Streets Commissioner could use any assistance from the new part-time administrative assistant. TA said assistance with paperwork, especially during the summer months, would be very helpful.

The meeting adjourned at 9:54 a.m.

Chris Bell, Chairman

Streets Committee – February 3, 2023

Attendees: Chairman Chris Bell, President Pro Tem Mark Porter, Streets Commissioner Tim Alder, Engineer Eric Haibach

The meeting was called to order at 7:31 a.m.

The engineer reported that the Chillicothe Road culvert specs were finalized two days prior to the meeting. There will be a pre-construction meeting with ODOT on February 7 at 10:00 a.m. ODOT will be provided with a copy of the culvert prints at the meeting. The project will go to bid after the meeting. The project is expected to be done by the end of May.

The engineer will have the salt dome site plan to consider available by Wednesday, February 8. Despite the expected rise in cost for the project, the committee feels this needs to be a priority because the current structure isn't sound long term.

The county does not have an estimate for the South Russell portion of East Washington Street at this time, but the engineer advised that the cost has likely risen to approximately \$250,000.

Morton will be giving us an extension for the required final salt delivery. We are trying to avoid packing too much salt in the dome due to its current structural issues. The extension is because salt levels are higher due to the milder winter.

Commissioner Alder noted that in the Mayor's absence, he will be attending the upcoming Planning Commission meeting to answer questions about the proposed park restroom.

The Streets Commissioner gave an update, per Council's request, on the mileage used with the Building Department vehicle. He reported the following mileage: Mayor – 70.0, Village Hall – 78.4, Building Department – 48.6, Service Department – 3,294.2

Per Commissioner Alder, the Komatsu dealer called and said they have our model loader available immediately due to another customer backing out. The only difference from the order we placed is that the unit has Michelin tires as opposed to Bridgestone. The tires have the same life expectancy and a very similar tread pattern. Due to the tires, the cost increases by \$1,500. A budget amendment would be needed. The committee will take this issue to Council.

At this time there is no update on adding electric to the south side of the park. The Street Commissioner is still working on getting quotes for parts from Mars Electric.

Commissioner Alder noted that we still have not received payment from last year's metal scrap recycler. A new metals hauler has been contacted to provide two 80 yard dumpsters to be delivered the week of April 24.

The Streets Commissioner has requested grants from the County totaling \$5,756. This includes dumpsters - \$2,444, signs to advertise - \$1,056, and tire removal - \$2,256. We expect to have a final decision from Geauga County in March.

The committee plans to review road PCI ratings at the March meeting and expects to have a recommendation for the 2023 roads program afterward.

The Street Commissioner asked the committee to consider the opportunity for service department employees to work four 10-hour days per week during the summer months. He would manage to ensure appropriate staffing and would report back to the committee status updates on the program. The committee will consider, but at this time is not sure if this is more appropriate for the HR committee.

The current boot allowance for each employee is currently \$125. The team is finding that quality boots have increased in price. The Street Commissioner asked the committee to consider raising the allowance to \$200. The committee will take the budget amendment request to Council.

The meeting adjourned at 8:12 a.m.

Chris Bell, Chairman

Streets Committee – January 12, 2023

Attendees: Chairman Chris Bell, President Pro Tem Mark Porter, Streets Commissioner Tim Alder, Mayor Bill Koons, Engineer Brian Meluch

The meeting was called to order at 2:58 p.m.

The Village engineer reported that the Chillicothe Road culvert project is scheduled to go out to bid at the end of this month.

Streets Commissioner Alder expressed concerns about the Village Hall parking lot. He reported that some areas of the chip sealing job are wearing off. He is concerned that it will further degrade and feels that the material may begin tracking into Village buildings. The Engineer noted that the Village may have many construction vehicles on the property in 2023 for the potential salt barn project and suggested waiting until 2024 to finish the paving job. The committee decided that it will consider adding the parking lot to the 2023 roads program.

Streets Commissioner Alder reported that Russell Township is planning on paving Hazelwood this year and it may be advantageous to piggyback on their project as part of our roads program this year.

The committee agreed to assign the first Friday of the month at 7:30 a.m. as the regularly scheduled monthly meeting for the remainder of 2023.

The Engineer gave an update on the potential salt dome replacement project. He reported that the original \$325k estimate has increased since it was initially reported to the committee and council. Due to significant inflation, he is estimating that a new salt barn may be approximately \$625k. The Streets Commissioner feels that we can cut approximately \$100,000 by doing the land clearing and prep work in house. The Committee feels that once the final design is complete, a good plan would be to put the project out to bid to see what comes in.

The Streets Commissioner reported that our current lawn fertilizer applicator has offered to maintain the 2022 prices for 2023. The committee suggested that he work with the Properties Committee to bring this to Council for approval.

Per the Streets Commissioner, Geauga County water resources will be installing 13-15 flow meters this spring in sanitary manholes. They are hoping to identify where storm water is entering the sanitary sewer system in the Manorbrook and Alderwood area.

The installation of an electric meter on the south side of the park was discussed. The Street Commissioner noted that each commercial meter (like those at the corner of Bell & 306 and on the north side of the park) costs the Village \$94 per month. The electric bill is approximately \$7 per month. The committee discussed looking into solar lighting. The Mayor reported that he has started to investigate options. The Committee recommends installing the electric meter so the flag can be properly illuminated and if a robust solar option becomes available, the Village can cap the meter.

The Street Commissioner reported that we have approximately 1,800 tons of road salt on hand. This should be plenty to get us through the remainder of this winter. He is hoping to not have to order any more until the new salt barn has been constructed.

The Engineer reported that the Village has received an extension for the traffic signal grant.

As part of recent Trash Days, the Village has handled sending out all materials other than scrap metal and trash. The Street Commissioner reported that we have an opportunity to utilize a different company this year for scrap metal that would cost less for the dumpsters and would get the Village the scrap payout faster. The committee agreed to trying the new company this year. The Street Commissioner and Mayor are currently working on applying for the grants we have utilized in recent years for Trash Day.

A motion was made by Bell to enter into executive session for the purpose of discussing employee discipline per division (G) (1) of section 121.22 of the Ohio Revised Code and inviting the mayor and Street Commissioner to attend. Seconded by Porter. All voted aye.

The committee entered executive session at 3:35 p.m.

Bell made a motion to come out of executive session, seconded by Porter. All voted aye.

The committee came out of executive session at 3:39 p.m.

The Street Commissioner reported that the Service Department crew will be attending excavator training with the gas company on February 15. This is to learn how to avoid digging up gas lines. They will also be attending various first aid and safety sessions throughout the month of February.

Mayor Koons noted that the HR Committee is interested in hearing about all or the educational sessions all employees attend throughout the year to have a better understanding of what employees are learning.

The meeting adjourned at 3:42 p.m.

Chris Bell, Chairman