

Building Committee – December 7, 2023

Attendees: Jerry Canton (JC), Chris Bell (CB), Bill Koons (BK), Ruth Griswold (RG), Dave Hocevar (DH)

The meeting was called to order at 8:00 a.m.

BK received the letter of resignation from Dan D'Agostino as Building and Zoning Inspector. The committee will bring to Council. After the resignation is accepted, the Village will be able to move forward with the 2024 Dagg Inspections contract.

The committee discussed Bill Gallagher from CT Consultants. He has been doing our commercial building planning reviews for many years. CT will be dissolving that portion of the business. The committee discussed continuing to utilize Mr. Gallagher independently once his service is no longer offered by CT. His service fee has been, and would continue to be, a pass through directly to the contractor. There is no cost to the village. Per DH anyone who does this service needs to be certified by the State of Ohio, which Mr. Gallagher is. The committee agreed that Mr. Gallagher's historical knowledge and experience working with our committees is beneficial to the Village. The committee agreed and will take this to Council.

DH reported that there are currently many teardowns, rebuilds, and remodels occurring within South Russell. This is keeping everyone very busy.

DH noted that he was approached by a businessman who is exploring the possibility of having a microbrewery on Industrial Parkway. He is doing his homework and Dave is providing him answers to any building and/or zoning questions he has. If the gentleman moves forward, this will go to Planning Commission and would need to be approved for conditional use.

DH sent a letter and provided zoning language to the resident of 504 Manorbrook. There has been suspicion that she is running a baking company at the residence. The resident said that she is not doing any baking for customers at that address.

BK noted that 132 Lakeview has been doing a lot of work and the exterior is improving. There have been many complaints by neighbors leading up to this point.

DH reported that a letter has been sent to the Geauga County Prosecutor's Office regarding 1233 Bell Rd. The Village has gone to court three times so far with this property owner. The Village has not received any communication back from the County regarding the recent letter.

Chagrin Valley Fire Department has asked South Russell to require all commercial buildings have a Knox Box. These are key boxes that only the fire department can access during an emergency. South Russell is the only member community that does not require these. After discussion, the committee agreed to move forward with this and bring it to Council.

DH reported that DRY Insurance is moving to the second floor of Red Barn Commons and will be renting out their existing office on the corner of Bell and Chillicothe.

DH noted that he and the Fire Inspector will be working in tandem. When the commercial fire inspections occur, Dave will tag along and make sure that the businesses have their certificate of occupancy.

The meeting adjourned at 8:25 a.m.

Building Committee – November 2, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Ruth Griswold (RG), Dave Hocevar (DH)

The meeting was called to order at 8:08 a.m.

CB provided an update from the previous Council meeting to JC, who was absent, regarding the 2023 Inspection Solutions Contract and funding through the remainder of the year.

CB reported that he spoke with Dan D'Agostino regarding his proposed contract. Mr. D'Agostino agreed to \$60 per inspection instead of \$75 and is comfortable adding zoning inspections to his potential duties when called upon.

The Committee reviewed the D'Agostino contract as marked up by the Solicitor and with the changes discussed between CB and Mr. D'Agostino. The committee agreed that if the proposed changes are accepted, they will bring the contract to Council.

DH noted that the Planning Commission will not approve an occupancy permit for Red Barn Commons until the backlighting on the installed sign is turned off.

RG reported that Gary Neola, chair of ARB, has asked the Village to consider charging a fee for application resubmittals. Per RG, although the Village provides a detailed checklist for what applicants need to provide – and often provide guidance via RG and/or Mr. Neola prior to meeting – most applicants appear before ARB ill-prepared. Per the Board, this is a waste of everyone's time. The current structure is a \$90 fee and \$0 for resubmittals.

DH shared concerns with 1572 Bell. DH halted work and the property owner continues to submit drawings that are satisfactory.

The meeting adjourned at 8:23 a.m.

Building Committee – October 5, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold RG, Dave Hocevar (DH)

The meeting was called to order at 8:00 a.m.

Park reservation changes – JC reported that the Parks Committee had no issues with the edits suggested by the Building Committee.

508 Laurelbrook – Neighbors continue to complain about the property. DH maintains that the property is not in violation of the Village code. DH noted that the state of the property is similar to many others within the village. DH will speak with the property's rental tenant and make them aware of the continued complaints from neighbors.

Inspection Solutions – Committee addressed the fiscal officer's note that we are closing in on the maximum annual billing, per the contract. The committee discussed a variety of scenarios, all of which indicate a likely billing overage. The committee will discuss with Council.

DH noted that per the State of Ohio, we need to have a backup inspector in order to remain a certified building department. At this time, Laura Heilman serves as our backup inspector.

Dan D'Agonstino – CB agreed to contact Dan to discuss questions regarding his proposed contract.

Building/Zoning Updates – 1233 Bell Rd. is likely heading to court again regarding code violations. 1560 Bell Rd. got a permit to modify the existing fence.

RG reported that City Force continues to work well.

RG shared that we have 349 permits to date in 2023. This includes 73 park pavilion rental permits.

BK shared that the red barn on Bell and Chillicothe will be applying for its occupancy permit. Additionally, a veterinarian is going to potentially occupy the old dentist office on Chillicothe, across from the Village campus.

BK plans to meet with the Solicitor regarding 131 Fairview. He would like to discuss potentially changing our code so the required space between new homes can be made smaller.

The meeting adjourned at 8:53 a.m.

Building Committee - September 7, 2023

Attendees: Chirs Bell (CB), Jerry Canton (JC), Dave Hocevar (DH)

The meeting was called to order at 4:00 p.m.

The committee discussed a proposed contract from Dan D'Agostino (current employee and Zoning & Building inspector) to serve as an independently contracted backup building and electrical inspector. The committee will communicate the need for clarifying language regarding re-inspections and the need to change the word "city" to "village" in various circumstances. The committee will also address with Mr. D'Agostino the \$75 per inspection fee in the contract – past committee meetings included discussion of \$60 per inspection – as well as the absence of zoning inspections. CB shared the Mr. D'Agostino has only served the village for 1.5 hours in 2023 to date. DH noted that Mr. D'Agostino's demand in other communities has changed significantly and the current \$40 per hour makes it difficult for him to make SRV a priority. DH also stated that as an independent contractor with the proper credentials, Dan would be able to keep the Village's building department certified in the event that DH is unexpectedly unable to provide his services.

DH gave the committee an overview of a situation at 134 Lakeview. The resident placed an old refrigerator in the street and then subsequently moved it to his driveway apron. The resident was notified of the violation and was given five days to remove the refrigerator. DH and the Building Department Assistant have communicated a need to give the Village the ability to remove such debris from the right-of-way if a resident doesn't comply within the stated period. The committee will consider.

DH updated the committee on zoning issues at 152 Lakeview and properties on Bell Rd. and Maple Hill.

CB shared a report from the Building Department Assistant that City Force continues to be working really well. She is looking forward to slower months in the winter so she can spend some time fine tuning a few elements of the program.

The committee reviewed proposed changes to the park pavilion rental ordinance and application. Upon discussion, the committee would like to include a two-tier non-refundable fee for pavilion rentals -- \$25 for residents, \$100 for non-residents. The committee would also like to keep alcohol consumption on the checklist, but only require on site police officers for groups of 50 or more. The proposed language removes alcohol consumption from the checklist and removes the need for any police presence.

The meeting adjourned at 4:45 p.m.

Building Committee - August 3, 2023

Attendees: Chirs Bell (CB), Jerry Canton (JC), Bill Koons (BK), Ruth Griswold (RG), Dan D'Agostino (DD)

Per the Committee's request, the Fire Marshall sent in his idea for a senior citizen smoke alarm program. The Committee reviewed his thoughts, which include: a \$600 annual budget to stock one to two sets at a time of photoelectronic detectors with sealed lithium-ion batteries. The batteries last 10 years. When a senior resident in need contacts the Building Department, the Fire Marshall would then visit the property, do a simple inspection to ensure proper placement of units on the first and second floors, and then install them. If the property has high ceilings that require scaffolding or has other limitations, the homeowner would need to hire another party to install them. The Committee likes the idea of having a program for seniors, but is concerned that the requests may far exceed \$600 annually. At the suggestion of DD, the committee will reach out to Chagrin Valley Fire Department to see if they already stock similar detectors for seniors or if they are familiar with any programs that may assist the Village.

The Committee addressed the Mayor's request to adjust the pay for DD to \$60 per inspection. The Committee's concern is that DD is already employed by the Village at \$40 per hour and paying him \$60 per inspection on top of his hourly rate could potentially cause issues for other employees who may then want a similar structure for their work. After discussion, it became evident that DD was not asking for \$60 on top of his \$40 per hour, but rather the inspection fee only. He also noted that he now has his own LLC – which he did not have a year ago – so he would be able to provide the inspections as a third party, similar to Dave Hocevar, not as an employee of the Village. DD noted that he is looking to be paid closer to the industry rate, but not trying to take advantage of the community. Other inspectors with the same credentials are charging \$75-100 per inspection. The Committee recognized that as a backup, this rate would be less than the contracted rate per inspection with Hocevar. The Committee showed interest in the idea of DD resigning his position with the Village and then providing a contract proposal for Council to review.

It was noted that Dave and Ruth will both be out the week of August 21.

The Committee discussed updates on 151 Lakeview Lane. Dennis Coyne confirmed that the charges were not dropped and no action has been taken by the court. Dave Hocevar is working on getting more detail regarding the status.

RG reported that there are no building issues at this time.

RG noted that neighbors have made complaints again regarding 1233 Bell Rd. BK will speak with both the Chief and Building Inspector to see what can be done.

BK reported that he would like Council to consider removing the need for Police to be hired when pavilion rental applicant notes that there will be alcohol.

BK reported that he has a candidate he would like to potentially propose as an alternate for both ARB and BZA. The candidate is qualified to serve on ARB and would give us two alternates for BZA.

The committee discussed 1269 Bell Rd. A senior citizen owns the property but no longer lives there. He drives up every day to get his mail from the property. Unfortunately, the home is in need of repair. BK will look into this matter and report to the committee if action will be necessary.

The meeting adjourned at 8:45 a.m.

Building Committee – July 6, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold RG, Dave Hocevar (DH)

The meeting was called to order at 8:00 a.m.

JC gave an update on 508 Laurelbrook. As noted in previous meetings, neighbors communicated with JC that the property has blighted landscaping and they begrudgingly go to the property occasionally and fix it up. DH reported that the property owner cleaned up the property quite a bit before neighbors went over this year and the property was compliant prior to their efforts. DH noted that at this time there is not a visibility issue exiting the road to Bell Road due to the landscaping. If it becomes an issue, the Village can clean up the right-of-way and bill the homeowner. DH will call the property's renter to emphasize the importance of maintaining the property.

The Committee reviewed the proposed reinspection fee increase legislation the Solicitor created at the Committee's request. DH said the number of inspections needed depends on the type of construction. Each inspection requires a different certification, which DH has, so he tries to complete multiple inspections at one time. He noted that when the property is not ready when an inspection was scheduled, or the contractor does not show up, it's the contractor that is charged the reinspection fee, not the homeowner. The proposed increase is in line with other communities. The Committee agreed to move forward with presenting the legislation to Council.

BK reported that DH would like have a backup for building inspections when he is not available. Dan was hired as a zoning and building inspector last year at \$40 per hour. His primary work would be zoning, but would serve as a building backup. BK feels that we should pay Dan \$50-60 per building inspection since we pay DH \$75. It was noted that DH is an independent contractor and Dan is an employee of the Village. The Committee felt it may be appropriate to hear the opinion of the HR committee since such a program would be a new compensation model for employees.

There were no building or zoning issues this month.

RG reported that City Force continues to be working well.

JC suggested investigating a Village smoke alarm program for senior citizens who need them. The Committee agreed to invite the Fire Marshall to the August meeting to hear his thoughts.

BK reported that BZA met with a renter on Bell Rd. who erected a fence that is out of code. The hearing became very emotional and BZA decided to table the issue for 60 days in hopes that the renter and neighbors can work it out. The neighbors were upset that the code violation was put on their shoulders to figure out, rather than the Village handling the matter. BK will speak

with the Chair of BZA to communicate his disappointment that this is how the matter was handled.

DH reported that after two years of sending letters to 151 Lakeview Lane about property maintenance, the issue went to court. The court failed to communicate to the Village that the case was being heard. DH believes the charges may have been dropped after the homeowner told the judge that everything was cleaned up. DH has placed a call to get more information.

The meeting adjourned at 8:48 a.m.

Submitted by Chris Bell, Chairman

Meeting regarding the Building Department on June 1, 2023

Called to order at 8:00am. William Koons, Ruth Griswold, Gerald Canton attending. Chairman Chris Bell absent due to business emergency. Therefore, a Building Department Committee meeting could not be held.

- 508 Laurelbrook Entrance

Owner to be mailed a letter to address corner property maintenance by July 5, 2023.

- Reinspection Fee Ordinance
Will be discussed at June 12, 2023 council meeting.

- Building/Zoning Updates
None at this time.

- City Force
Functioning very well.

- Planning Commission Three (3) Alternate Members
Third reading at our council meeting on June 12, 2023.

- Manor Brook Gardens Possible Expansion
Ongoing discussions.

Meeting adjourned at 8:30am.

Gerald J. Canton

Building Committee – May 4, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold RG, Greg Bruhn

The meeting was called to order at 8:00 a.m.

The Mayor introduced Greg Bruhn, a potential Planning Commission candidate. Mr. Bruhn provided his background in real estate and executive management and fielded questions from members of the committee. He has been attending Planning Commission meetings as a visitor for the past year.

The committee revisited amending the number of Planning Commission alternates. The Mayor reported that the current Planning Commission members didn't push back on the issue. The committee reviewed two ordinance change options drafted by the Solicitor. After discussion, the committee agreed to move forward with the amendment that allows for up to three alternates, with only two permitted to serve in one meeting. The committee will present the amendments at the next Council meeting.

The committee again discussed raising reinspection fees from \$25 to \$75. Raising the fee will, hopefully, minimize incidents of the Building Inspector arriving when the contractor is not ready, or when they fail to show up for the inspection. RG noted that the permit fee does not cover the cost, so raising the reinspection fee will help. The committee agreed to move forward and will propose this change to Council at the next meeting.

The Mayor reported that the Zoning Inspector is ready to start the seasonal role. He also noted that the Zoning Inspector is qualified to do building inspections. The Mayor suggested he could help in the area when the Building Inspector is overwhelmed. The Mayor proposed a \$50 per building inspection payment to the Zoning Inspector if he were to assist in this matter. The committee will send this suggestion to the Human Resources committee for their review and feedback.

Mayor Koons highlighted instances throughout the community of contractors working without a permit. He noted that it's becoming more prevalent. Roofers are especially an issue, as some come in, start, and finish the job in one day. He noted that other communities double the permit fee for those who start working without one. He also noted that at the Building Inspector's discretion, a stop work order can be issued on the property. The committee will discuss this with the Building Inspector at the June meeting.

Per the Mayor, the Fire Prevention officer worked with a restaurant in the Village to quickly remediate significant grease buildup in the kitchen hood system. In just one night, the hood was cleaned, and the restaurant was able to open the next day. Mayor Koons shared pictures showing the hood before and after cleanup.

RG reported that the department is now officially live with City Force as of May 1. Things appear to be moving smoothly.

Mayor Koons reported that Snavely came in to walk through the Manorbrook Gardens condominiums. They may have one parcel available that can be built on. BK noted that the burden is on the HOA to figure out if the lot is buildable, while also maintaining enough green space in the community.

Sleepy Rooster would like to obtain a liquor license, per Mayor Koons. He will discuss this with the Solicitor.

The committee approved the minutes from the April meeting without any changes.

The meeting was adjourned at 8:37 a.m.

Submitted by Chris Bell, Chairman

Building Committee – April 6, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold
RG

The meeting was called to order at 8:00 a.m.

The committee discussed the Mayor's suggestion to increase the number of alternates for Planning Commission to three, with no more than two serving in one meeting. It was agreed that the Mayor should reach out to the Solicitor for sample legislation. Councilman Canton suggested the Mayor discuss this with Planning Commission to get their thoughts. The Mayor will bring it up at the April meeting.

The Committee asked for any updates on the Nykulak property. The Building Inspector was not in attendance to report any updates. RG did not believe any additional inspections have taken place in the past month.

The Committee continued their previous discussion on raising re-inspection fees. It was agreed that \$75 would be in line with neighboring committees and would help decrease instances when the Building Inspector needs to come back after the contractor was not ready or doesn't show up.

RG reported that she is still waiting for details we have in Franklin to migrate over to City Force. She noted that attention to our account from City Force is sporadic.

There were no building or zoning issues to discuss.

BK noted that the Zoning Inspector was initially slated to start again in April. But, due to minimal need at this time, his start date will be delayed a little bit, potentially in May.

BK reported that Manorbrook Gardens is interested in building more condos. They are investigating if they are able. At this time, it is not clear as to whether they can or not. The Building Inspector and Solicitor will be reviewing.

The meeting adjourned at 8:21 a.m.

Submitted by Chris Bell, Chairman

Building Committee – March 16, 2023

Attendees: Chairman Chris Bell, Councilman Jerry Canton, Mayor Bill Koons , Dave Hocevar, Phyllis Marino, Bradley Fink

The meeting was called to order at 7:00 p.m.

Mayor Koons introduced Phyllis Marino and Bradley Fink, two of three potential candidates to be alternates for Planning Commission. The Mayor noted that all three candidates have been regularly attending Planning Commission meetings in recent months.

The candidates introduced themselves and gave brief biographies.

Bell and Canton noted each candidate's extensive resumes and expressed that both would be strong additions as alternates.

Mayor Koons shared our current ordinance and noted that he would like to expand the number of alternates from one to three, allowing a maximum of two to be able to participate in a meeting when needed. This is similar to Bainbridge Township. The Mayor explained that Planning Commission members are traveling more for work and it has been difficult to schedule meetings as a result. He believes a deeper bench of alternates will benefit the Village. The Building Committee will discuss this topic more at the April meeting.

The meeting adjourned at 7:20 p.m.

Building Committee – March 2, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold RG

The meeting was called to order at 8:01 a.m.

The Committee reviewed the department capital budget for 2023. The group agreed that no action needed to be taken this year for the line items presented. The Committee did agree that drywall repairs need to be made in the women's bathroom. A pipe previously had work done and the drywall was never fixed up. There is also a need for a new toilet in the ladies room.

RG reported that the deposit refund process is working smoothly after the recent Council amendments to ORD 1440.06.

RG noted that Ms. Nykulak of 1580 Bell Rd. plans to attend the Council meeting on March 13. Her property burned down during construction in 2022. The \$3,000 construction deposits needed to be paid again for the reconstruction of the home. She previously asked the committee to consider refunding her deposit since the same house is being built. The committee was reluctant at the time because most of the inspections had already occurred with the previous home. The new construction will still require inspections and there is a cost to the Village. Because of this, the committee advised that she speak with her insurance company and/or builder to see if they will be covering the new costs. It was reported by RG that those conversations occurred and nothing came of it. The committee discussed the matter and concluded that we can't consider a refund, even a partial refund, until after the inspector completes the final inspection. At that time, we will have a better understanding of how many occasions he needed to go out to the property and the cost to the Village. BK noted that, per the inspector, the foundation did not require a new inspection.

The Committee discussed re-inspection fees. South Russell currently charges \$25. RG believes that is low in comparison to nearby communities. She will contact those communities to get a better understanding of what they charge. The committee will discuss this issue further once we have more information.

RG shared with the Committee a pamphlet created by the Ohio Department of Commerce in an effort to attract certified inspectors. The state recognizes the shortage of qualified professionals and is trying to attract more people to the job. The pamphlets are available on the counter of the Building Department for any tradesman who may be interested.

The Committee briefly discussed No Mow May, a national effort to encourage people to not mow their yards during the month of May so pollinators coming out of hibernation can feed on the wildflowers in yards. Some communities across the country have passed ordinances to allow now mowing in May. The Committee discussed and decided that at this time the zoning code will be enforced as it relates to lawn height during the month of May.

RG reported that the March 1 Go Date for City Force did not happen. The migration of data is still not nearly accurate enough for her to be able to work both systems during a transition period.

BK reported on the need for alternates on the Planning Committee. His preference would be for there to be three alternates, but allowing only two to be able to step in at one time. Per BK, this would require

an ordinance change. Currently only one alternate is permitted. The committee agreed to meet with potential candidates to get a feel for their qualifications on March 16, prior to the scheduled Planning Commission meeting.

With the termination of Geauga County's septic point-of-sale inspection program, BK asked if the Village should consider such a program. After much discussion, the committee agreed that at this time it would be best to stick with the program already in place... a required clean-out and inspection every three years, with documented proof sent to the Village.

BK made a point to compliment the efforts of RG and her work to help streamline the processes of the Architectural Review Board. The ARB is very appreciative of her work.

RG gave a recap of the number of permits filed over the past few years. They are:

2019 – 301

2020 – 333

2021 – 560

2022 – 491

The meeting adjourned at 8:45 a.m.

Building Committee – February 2, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Ruth Griswold RG, Dave Hocevar (DH)

The meeting was called to order at 8:06 a.m.

RG discussed issues she is encountering while continuing to address outstanding construction deposits. Part of the recently amended amended ORD 1440.06 subsection (f) is proving problematic (bold & underlined):

*"...which forfeiture may be appealed by the depositor and/or owner by submitting an appeal in writing and emailing, hand-delivering, or mailing such appeal to the Village within ten (10) business days not including weekend days or holidays **from the date of the certified mail return receipt of the notice of forfeiture.**"*

Per RG, a date is frequently not written by the signee upon receipt of the certified letter. Additionally, there are instances when many weeks pass after mailing the certified letter(s) and SRV never receives a return receipt.

The committee reviewed suggested amendment language written by the Solicitor and agreed to take this to Council. The proposed amended language reads (changes bold & underlined):

1440.06 CONSTRUCTION DEPOSITS AND CERTIFICATES.

*"(f) Whether or not the deposit was made prior to the effective date of this subsection, when more than twelve months have passed since the making of any initial deposit required under this Chapter 1440, and further, where no significant activity is occurring with regard to the construction activities associated with such deposit, then the Building Inspector shall cause a notice to be sent to the depositor and owner setting forth any Village requirements then outstanding, and allowing said depositor and/or owner 30 days to remedy such deficiencies. After the expiration of such 30 days, if the deficiencies have not been remedied, the Building Inspector shall cause a notice of forfeiture to be sent by certified mail **and regular mail** to the depositor and/or owner, which forfeiture may be appealed by the depositor and/or owner by submitting an appeal in writing and emailing, hand-delivering, or mailing such appeal to the Village: **(i) within ten (10) business days not including weekend days or holidays from the date that the certified mail return receipt of the notice of forfeiture was signed, or if such signature date is not evident from the certified mail return receipt, then the date the certified mail return receipt of the notice of forfeiture was received by the Village; or (ii) in the event that no certified return receipt of the notice of forfeiture is received by the Village and the notice of forfeiture sent by regular mail was not returned to the Village for failure to forward or other reason, within twenty (20) business days not including weekend days or holidays from the date that the Village mailed the notice of forfeiture by regular mail.** If no such appeal is timely received by the Village, said deposit shall be forfeited to the Village. At Council's discretion, all or a portion of such deposit may be refunded to said depositor and/or owner. In such event, Council may also determine*

to retain a portion of such deposit in order to defray any reasonable cost to the Village associated with the forfeiture procedure, including, but not limited to, office overhead, postage, labor, and legal expenses.”

Due to concerns raised at January’s special Council meeting, the Building Inspector visited 12 Louise Drive to speak with the resident about the property’s septic system. No issues were discovered at that time. The resident and Building Inspector will be meeting again to further discuss the septic system.

There were no building or zoning issues that needed the committee’s attention at this time.

RG reported that she wants to go live with City Force on March 1 within the Building Department. She still has concerns about some parts of the data import. She plans to run parallel both the old and new systems for a month or two so she can figure out any kinks. The public portal will not be available until RG is comfortable that the new system is operating sufficiently.

The meeting adjourned at 8:37 a.m.

Submitted by Chris Bell, Chairman

Building Meeting

January 5, 2023

8:00am

Attending

William Koons

Chris Bell

Gerald J. Canton

Ruth Griswold

Dave Hocevar

Mrs. Nykulak

Agenda

- Bell road building permit reimbursement question.

Mrs. Nykulak will forward to committee more information after speaking with builder and insurance company.

- Building issues

None

- Zoning Issues

None

- Other

City Force computer transition still in progress but is coming along well.

Meeting adjourned at 8:30am.

Gerald J. Canton, Chairman