**Finance Committee Meeting**
**January 17, 2024, 9:00 a.m.**

The meeting was held at the ADP offices on Ravenwood Drive.

Present:  Chairman Berger, Council Member Galicki, Police Chief Rizzo, Mayor Koons, Fiscal Officer Romanowski, Auditor Walder, ADP Administrator Antenucci, Pam from the Auditor's office.

Berger called the meeting to order at 9:00 a.m.

- ADP staff are housed at the Ravenwood Drive offices as well as Chardon Square and many are in and out of the office around the county on calls.

- Bainbridge and Chester were set up under the old IT service system.  ADP now sets up the various sites independently and spools them to the county.  This type of set up allows for easy release if either party wants to separate.  An entity could easily separate and get new vendors for security or their own accounts for CrowdStrike & Gatekeeper which are tools ADP uses for security purposes.

- Since it is a more fragmented system with three separate internet connections, SRV is more of a challenge than Bainbridge and Chester for setting up into the ADP system.  It can be done; it is just a bit more challenging.  ADP would recommend the Village eventually consider fiber with one internet connection point for both ease and speed.

- ADP service calls are handled on a priority basis with triage always having first priority.  ADP has 24/7-hour coverage for emergencies.  There is always an employee on call for true emergencies.

- Walder explained that the frequency of hack attempts is constantly increasing.  When asked if the Village would be at more risk of threats with the county, being part of a larger network, Walder explained that while there may be more attempts with a larger network, the protection coverage would be on a much larger, greater infrastructure base.  Smaller entities might be at a lower risk for the number of attacks they receive, but they typically have less protection in place and therefore tend to experience successful hacks and lose more money because they are an easier target since the attacker doesn't need to be as sophisticated to get through.

- ADP follows the guidelines of the Secretary of State for cybersecurity protection.

- The Village could download programs such as Adobe to the computer and access programs.

- If an SRV computer is compromised, it would be immediately isolated from the system.  ADP may need to take it off site to make repairs and address the issue, but the Village would have another computer available to continue business.

- Using cell phones to access email and Microsoft documents would not need special anti-virus software as those contain information stored in the cloud.  They would require dual authentication to access.

- SRV officials were given a tour of ADP offices and server and network rooms.

Meeting adjourned at 10:17 a.m.