

Building Committee – May 4, 2023

Attendees: Chairman Chris Bell (CB), Councilman Jerry Canton (JC), Mayor Bill Koons (BK), Ruth Griswold RG, Greg Bruhn

The meeting was called to order at 8:00 a.m.

The Mayor introduced Greg Bruhn, a potential Planning Commission candidate. Mr. Bruhn provided his background in real estate and executive management and fielded questions from members of the committee. He has been attending Planning Commission meetings as a visitor for the past year.

The committee revisited amending the number of Planning Commission alternates. The Mayor reported that the current Planning Commission members didn't push back on the issue. The committee reviewed two ordinance change options drafted by the Solicitor. After discussion, the committee agreed to move forward with the amendment that allows for up to three alternates, with only two permitted to serve in one meeting. The committee will present the amendments at the next Council meeting.

The committee again discussed raising reinspection fees from \$25 to \$75. Raising the fee will, hopefully, minimize incidents of the Building Inspector arriving when the contractor is not ready, or when they fail to show up for the inspection. RG noted that the permit fee does not cover the cost, so raising the reinspection fee will help. The committee agreed to move forward and will propose this change to Council at the next meeting.

The Mayor reported that the Zoning Inspector is ready to start the seasonal role. He also noted that the Zoning Inspector is qualified to do building inspections. The Mayor suggested he could help in the area when the Building Inspector is overwhelmed. The Mayor proposed a \$50 per building inspection payment to the Zoning Inspector if he were to assist in this matter. The committee will send this suggestion to the Human Resources committee for their review and feedback.

Mayor Koons highlighted instances throughout the community of contractors working without a permit. He noted that it's becoming more prevalent. Roofers are especially an issue, as some come in, start, and finish the job in one day. He noted that other communities double the permit fee for those who start working without one. He also noted that at the Building Inspector's discretion, a stop work order can be issued on the property. The committee will discuss this with the Building Inspector at the June meeting.

Per the Mayor, the Fire Prevention officer worked with a restaurant in the Village to quickly remediate significant grease buildup in the kitchen hood system. In just one night, the hood was cleaned, and the restaurant was able to open the next day. Mayor Koons shared pictures showing the hood before and after cleanup.

RG reported that the department is now officially live with City Force as of May 1. Things appear to be moving smoothly.

Mayor Koons reported that Snaveley came in to walk through the Manorbrook Gardens condominiums. They may have one parcel available that can be built on. BK noted that the burden is on the HOA to figure out if the lot is buildable, while also maintaining enough green space in the community.

Sleepy Rooster would like to obtain a liquor license, per Mayor Koons. He will discuss this with the Solicitor.

The committee approved the minutes from the April meeting without any changes.

The meeting was adjourned at 8:37 a.m.

Submitted by Chris Bell, Chairman