

SOUTH RUSSELL VILLAGE COUNCIL

Safety COMMITTEE

MINUTES OF MEETING HELD 3/8/13 (date)

MEETING CALLED TO ORDER AT: 1:05 PM (time)

ATTENDANCE: Mike Rizzo Jack Binder
Mary Beth Waloff

TOPICS DISCUSSED: Dispatch with Chagrin - Chief gave update regarding the potential new dispatch center And we discussed what issues SRV might have with a dispatch move to the Gr. Co. Sheriff's office Discussed purchasing a new vehicle for the PD And new graphics for all PD vehicles Discussed "Fish with a Cop" and Mike Fabian looking into a grant from ODDNR to cover the costs Discussed the Weapons officers currently carry - they are their own personal. Chief would like SRV to provide over a 3 year period. Discussed some personnel issues within the dept & discussed the SRV park recommendations from a safety perspective

RECOMMENDATIONS: The group did not feel the Park Committee's recommendation properly address concerns from the safety's committee's perspective Agreed to new graphics for SRPD cars Agreed to recommend new cruiser SUV purchase Agreed to look into weapon replacement program Agreed to "Fish w/a Cop" program

MEETING ADJOURNED AT: 2:30 PM

SIGNED BY: Mary Beth Waloff (person taking minutes)

Safety Committee

May 11, 2013

New Business:

1. Blossom Time - Running full complement of officers during the course of Blossom weekend.
Also providing officers to Chagrin Falls PD for multiple security details in Chagrin Falls.
Security detail for Panini's requesting off-duty officers for extra security during Blossom.
2. Click it or Ticket Mobilization begins May 20 thru June 2nd. Officers will be working additional shifts to focus on the seat belt mobilization effort. Signs will be erected & news article posted.
3. ODNR Identified South Russell as a Geauga County agency which may be dealing with black bears.
Peak season runs from May 9th through labor day. Lt. Fabian and I attended a workshop on May 8th regarding police response to reports of nuisance bears in our area.
4. ALICE Training - Cleveland Clinic - Lt. Fabian and I attended a training session for clinic employees and answered questions regarding our response and addressed some minor security issues.
5. Safe Routes to School - Provided traffic control & escorted students to Chagrin Falls for the event.
6. Responding to non-priority calls at Cleveland Clinic. (Medical Director Dr. Long)
7. Receiving requests for increased traffic enforcement in trouble areas. (Bell, Snyder, Sunridge)
8. Attended Rolling Ridge Homeowner's Association Meeting on May 2th.
9. Ultrasonic gun cleaner purchase for new and existing weapons - \$1200 - \$1500 range.

\$9000 ammo

\$6500 in guns
\$1500 credit

Old Business:

1. Budget amendment for Pre-employment line item. No amendment necessary (Per Danielle)

Upcoming Training:

May 20-23 Geauga County Sheriff
Tactical Driving Course
Kleinknecht

Thursday May 23rd 0745am at Orange Village
OPOTA Driving Simulator
Kleinknecht & Zippay

June 10th & 11th 8am – 5pm
Taser Instructor - Kleinknecht

June 11th 8am – 5pm
Taser Instructor Refresher - Viezer

Binder
Wolfe
Rizzo
Fabian

Jan 21, 2010 Safety Meeting

- South Russell Village Park (Ord.) "Dogs"
- Public records retention schedule (revised) We have received approval from the Ohio records commission to allow us to automatically delete videos after 30 days without an RC30.
- Grant applied for, for digital 800 radios, 90 / 10 split, \$15,000 max project award, we received \$7,500 total grant approval.
- We also have received a grant for \$35,000 for the continuation of the digital 800 radio transition program. 75% / 25% split.
- We are currently investigating a reported burglary on Snyder rd. We have exhausted our leads and at this time have no further information to go on.
- We also had a felony drug possession arrest. Subject was picked up by Conneaut PD on one of our warrants. When we searched him, we found what we believe to be oxycotin. BCI will test and confirm.
- VEG training opportunities from FBI national conference, VEG is moving forward with both.
- New cruiser line item \$27,000. Service dept. wants the trade in vehicle.
- 22 rifle given to dept. (trade for supplies to FFL dealer)
- Resident gave the dept. a check, made out to Atwell's Police Supply, for advanced sights for the rifle portion of our firearms program. (approx. \$2,200)
- Scheduling officers. When do we have to have 2 officers on duty regardless. Chart and Spillman data shared. If we have to Wed. and Thur. afternoon shift can operate with one officer. That being said our schedule is designed to operate with two officers on duty 7 days a week with the exception of 3A / 7A. It is our goal to continue to maintain this coverage.

- VEG communication meeting. 2010 dispatch costs are not expected to increase over 2009. Chagrin P.D. did receive a \$250,000 grant for new radio equipment for their new station. Grant funds can only be used for new equipment and only in a new facility. The grant amount should cover all equipment costs in the new facility. They will be going out on the ballot for the new station. No discussion of any kind on a multi-year contract.
- New cruiser specs and the bidding process. **Trade in to go to Service Dept?**

**Do we want our 800 MHz radio capability to be equal to that of our 400 MHz?
Our grant will allow us to have this same capability.**

SOUTH RUSSELL VILLAGE COUNCIL

Safety COMMITTEE

MINUTES OF MEETING HELD 3/8/13 (date)

MEETING CALLED TO ORDER AT: 1:05 pm (time)

ATTENDANCE: Mike Rizzo Jack Binder
Mary Beth Kolfe

TOPICS DISCUSSED: Dispatch with Chagrin-Chief
Gave update regarding the potential
new dispatch center And we discussed
what issues SRV might have with a
dispatch move to the Cic Co Sheriff's office
Discussed purchasing a new vehicle for the
PD And new graphics for all PD vehicles
Discussed "Fish with a Cop" And Mike
Fabian looking into a grant from ODNR
to cover the costs
Discussed the Weapons officers currently
carry - they are their own personal. Chief
would like SRV to provide over a 3 year
period. Discussed some personnel issues
within the dept & discussed the SRV park
recommendations from a safety perspective

RECOMMENDATIONS: The group did not feel the Parks
Committee's recommendation properly address
concerns from the safety's committee's perspective
Agreed to new graphics for SRPD Cars,
Agreed to recommend new cruiser SUV purchase
Agreed to look into weapon replacement
program Agreed to "Fish w/A Cop" program

MEETING ADJOURNED AT: 2:30p

SIGNED BY: Mary Kolfe (person taking minutes)

SAFETY MEETING AGENDA
January 8, 2018
6:45 p.m.

1. New Cruisers

- Opened sealed bids on Friday, January 5th, 2018 at 12:00 noon
 - Liberty Ford won bid
 - Accept / reject bid and trade-in offers at Monday's council meeting
 - a. 2018 SUV Police Interceptors came in at **\$29,667**
 - b. Trade-in offer of the Building Department Explorer **\$1,000**
 - c. Trade-in offer of the Police Department Pontiac G-6 **\$4,000**

2. 2018 Staffing

- Fill full-time vacancy (Officer Malone's retirement)
- Look to hire a part-time detective / investigator
- Ask members of council for a motion to seeking approval to advertise the open positions in accordance with the new employee handbook.
- Future staffing recommendations

3. Traffic Light Update:

- No time frame on the repair of the pre-emption system
- Alternative service options

SOUTH RUSSELL VILLAGE COUNCIL

Safety

COMMITTEE

MINUTES OF MEETING HELD Feb 21, 2013 (date)

MEETING CALLED TO ORDER AT: 7am (time)

ATTENDANCE: Mike Rizzo, Jack Binder, Mary Beth Wolfe, Matt Brett (7:32am arrival), Mike Fabian

TOPICS DISCUSSED: 1.) Village park research found regarding insurance, WTR LC grants and types of potential fencing. 2. New dispatch center @ the potential site in Bedford U.H. 3. Toggles & right of way during snow events and emergencies. 4. Visibility program for the police cruiser (new bar lights running @ night. 5. Remembrance day @ Chardon H.S. 6. Chief has ordered new crash report software. 7. discussed staffing/personnel matters

RECOMMENDATIONS:

MEETING ADJOURNED AT:

8:29am

SIGNED BY:

Mary Wolfe

(person taking minutes)

SOUTH RUSSELL VILLAGE COUNCIL

Safety COMMITTEE

MINUTES OF MEETING HELD Feb 7, 2013 (date)

MEETING CALLED TO ORDER AT: 7:00 am (time)

ATTENDANCE: Jack Binder Mary Beth Wolfe
Mike Rizzo

TOPICS DISCUSSED: 1. Responsibilities & obligations of safety committee w/ regard to the SR Park & the park committee's recommendation
2. Police Department Alarm system 3. Personnel issues within the police department. 4. Salary pay scales & adjustments w/ new pay ordinance
5. Signage @ Shicerbrook & Bell & lighting
6. Pre-caption emergency system @ Bell St. Rt. 306 7. Timing on the light @ Bell & 306 8. New police cruiser vs. SUV purchase
9. ~~At~~ Open positions filled in department & swearing in ceremony
10. Resigned police officer 11. Bullet proof vest grants 12. New patrol car cruiser lights - new policy 13. Continuing education for police chief

RECOMMENDATIONS: _____

MEETING ADJOURNED AT: 8:29 am

SIGNED BY: Mary Wolfe (person taking minutes)

May 20, 2010 Meeting

- South Russell Village Park (Ord.) “Dogs”
- Bicycle patrol is back in service. We began our bicycle patrol during the last week of March, a little earlier this year than last.
- Our Speed Sentry radar control sign is back out in the community.
- Letter from Dennis Coyne regarding our ability to enforce our ordinances in Bainbridge Twp. On South Russell Property. David Ondrey will be sending me a letter that he is OK with Dennis’ latest legal opinion.
- We have received a grant for \$35,000 for the continuation of the digital 800 radio transition program. We have been told that there are no matching funds required from South Russell. Waiting to hear further details.
- We have received our \$8400 from the second Digital 800 radio grant.
- New cruiser is finished with both the narrow bandable 400 radio (req end of 2012) and the digital 800 radio, (req end of 2011) and we are still within budget.
- We have begun to have preliminary discussions with Chagrin falls about this years bicycle rodeo program. We will again be partnering to make this program the success it was last year.
- Sgt. Cardaman is working with Officer Safinovitz, to begin talking through the Safety Town Program for 2010. Their first meeting was on April 3rd. The program will be very similar to that of last year.
- Parking on Manorbrook because of paving. Tow / No Cite / Yes
- I have spoken with both Chief Brosius and Chief Kostura. The GPS tracking will not be mandatory.
- DiStefano case, Pre-Trial 10A May 28th.
- Paw Paw domestic / disorderly dismissed.
- Burton may borrow our Speed Sentry

October 14, 2009 Safety Meeting

- MDT trade for laser radar. Unit has been ordered.
- South Russell Village Park (Ord.) "Dogs"
- Public records retention schedule (revised) waiting to hear back. Then automatic video deletion after 30 days.
- New grant applied for, for digital 800 radios, 90 / 10 split, \$15,000 max project award, if we get the grant, it is a reimbursement, a 2010 project.
- Chimney is down, carpet and paint?
- Nevada firearms training trip. Adding time for an extended stay. Costs covered by Henry Olden from Manorbrook. Costs to come out of the \$2200 given to South Russell. I will be gone in early Nov. will miss the first Nov. Council meeting. Rob Rank was scheduled to attend with me, he will not be able to go at this time.
- We are currently investigating a reported burglary on Snyder rd. We currently have 3 suspects, although we do not know at this time how viable they are.
- We also had a felony drug possession arrest over the week end. Subject was picked up by Conneaut PD on one of our warrants. When we searched him, we found what we believe to be oxycotin. BCI will test and confirm.
- VEG training opportunities from FBI national conference, VEG is moving forward with both.
- New cruiser line item \$27,000. Service dept. may take old vehicle.
- Membership & dues line item \$9,000
- Days off worked. 26 in 2008, 30 so far in 2009

Jim Wetzel Jim Flaiz John Dishong

September 17, 2009 Safety Meeting

- Part time commissions
- MDT trade for laser radar
- SRPD web site
- Ted Batchelor fire stunt
- South Russell picnic
- South Russell Village Park (Ord.)
- Public records retention schedule (revised)

Jim Wetzel

Jim Flaiz

John Dishong

Safety Committee Meeting June 18th 2009 @ 7:30A

Jim Flaiz, John Dishong & Jim Wetzel

- ♥ We are waiting for the county to finish their work on possible solutions for the downloading of our video files. Steve Decatur
- ♥ Talked with Scott Hildebrand about the MDT's and the in car cameras. They have revised the time line a little. They expect to have our MDT's and cameras in our hands by late June or July.
- ♥ VEG AIU. Carl Malone has a desire to represent the department on the accident investigation unit. In talking with Carl he has stated that he is willing to take all his extra time as Comp. time.
- ♥ Geraci incident. We are moving forward with charges for allowing underage drinking in the residence.
- ♥ Public records retention, RC2 Retention schedule, retain for 30 days on in-car video, unless it is an evidentiary recording. S.R.V. P.R. Commission submits to Ohio historical Society & Auditor of State. Met with the public records retention commission, they are sending the retention policy to Columbus for approval.
- ♥ LaTourette's office ear marks. Appropriations request questionnaire. Notified by LaTourette's office that our application request has passed the second set of cuts.
- ♥ Concerns over the sign lights at Sheerbrook and 306 also Bell and Maple Springs.
- ♥ We discussed the need to have codified ordinances for the SRV Park.

♥ We will continue to use the TAC software for our LEADS access, BMV photo imaging. The TAC software will also allow us to continue to have CAD & voiceless dispatch capabilities from Chagrin.

♥ Spillman and TAC will not run on the same computer. Therefore we will keep TAC as had been our plan from the beginning. We will also need to keep out Verizon air cards. The county's air cards are configured to work Spillman only.

Safety Committee Meeting April 23, 2009 @ 7:30A

Jim Flaiz, John Dishong & Jim Wetzel

- ♥ Donna Bauman, neighbor generator Sunday 5P (338-1071)
- ♥ Noise complaints, Bauman generator, ATV riding in back yard on 306 complaint from Kensington Green, motorcycle noise complaint ref. e-mail from Matt
- ♥ Our grant radio equipment has arrived, the radios have been programmed, and Danielle has paid the bill.
- ♥ Homeowners letter has been sent out.
- ♥ Talked with Dan McClelland and Scott Hildebrand they expect to have our MDT's and cameras in our hands in the near future.
- ♥ MDT and in car cameras (We pay for set up) Rizzo to set up at a cost saving to the Village of approx. \$2400
- ♥ Bicycle rodeo May 2nd. Philomethian. school
- ♥ Open burning
- ♥ Mandatory NIMS training, Dept. heads & Elected officials. No FEMA funding in the event of a disaster, if no compliance.
- ♥ Your life / Your Choice **April 22nd.** @ Parkside Church
- ♥ Alcohol compliance checks, no South Russell Violations

- ♥ Tom Swaidner is doing well in his FTO program.
- ♥ Not looking for another good part time candidate at this time.
- ♥ Updates to Spillman to better allow us to track mutual aid given / received. Spillman now loaded on the new Police computer.
- ♥ Pinewood derby a big success. Judged with Tom Brick
- ♥ Bike patrol is back up and running.
- ♥ We will again be partnering with Chagrin Falls in the Safety Town Program at Gurney school. Aug 3 through Aug 14
- ♥ Public records retention, RC2 Retention schedule, rec 30 days on in-car video, S.R.V. P.R. Commission submits to Ohio historical Society & Auditor of State. Waiting for our public records retention commission to meet.

Safety Committee Meeting March 19, 2009 @ 7:30A

Jim Flaiz, John Dishong & Jim Wetzel

- ♥ Donna Bauman, neighbor generator Sunday 5P (338-1071)
- ♥ Noise complainits, Bauman generator, ATV riding in back yard on 306 complaint from Kensington Green, motorcycle noise complaint ref. e-mail from Matt
- ♥ Grant we received, new grant applied for, with resolution. COPS grant for three years, at entry level, with a 4th year mandatory retention.
- ♥ Homeowners letter, proof read by Safety & Mailed
- ♥ MDT and in car cameras, air cards. April? (We pay for set up) Rizzo to set up at a cost saving to the Village of approx. \$2400
- ♥ Update on current investigations
- ♥ Bicycle rodeo May 2nd. Philomethian. school
- ♥ Dispatch meeting (March 11th 10A @ B-Ville) minutes folder
- ♥ Manorbrook stop sign
- ♥ Alderwood stop sign

♥ Mandatory NIMS training, Dept. heads & Elected officials. No FEMA funding in the event of a disaster, if no compliance.

♥ VEG training 7 officers attended

♥ Your life / Your Choice April 22nd. @ Parkside Church

♥ Up coming random alcohol compliance checks

♥ Tom Swaidner looks like a go.

~~♥ Still looking for another good part time candidate.~~ /u

♥ Updates to Spillman to better allow us to track mutual aid given / received.

♥ Pinewood derby a big success. Judged with Tom Brick

♥ Bike patrol will be back up and running in the near future as weather permits.

♥ We will again be partnering with Chagrin Falls in the Safety Town Program at Gurney school.

♥ Public records retention, RC2 Retention schedule, rec 30 days on in-car video, S.R.V. P.R. Commission submits to Ohio historical Society & Auditor of State.

Safety Committee Meeting February 19, 2009 @ 7:30A
Jim Flaiz, & Jim Wetzel

- ♥ Dave FBI winter or spring of 2010.
- ♥ FBI National Conference KY (July 24 through 29)
- ♥ Grant we received, new grant applied for.
- ♥ Homeowners letter, proof read by Safety.
- ♥ MDT and in car cameras, air cards. April? (We pay for set up)
- ♥ Update on current investigations
- ♥ Accident addition to the month end report
- ♥ Unmarked vehicle log
- ♥ VERCOC meeting
- ♥ Dispatch meeting (March 11th 10A @ B-Ville)
- ♥ Manorbrook stop sign
- ♥ Open burning
- ♥ Departmental meeting Feb. 26th 2009

Safety Committee Meeting March 20, 2008 @ 7:30A

Jim Wetzel, Jim Flaiz, John Dishong

♥ Tornado Siren warning system

♥ Bike Patrol

♥ Vehicle Maintenance in budget is too low, asked \$7,000 got \$4,000
2007 year end \$7,683.07 yr. end

♥ Where is the \$4,200 for Spillman coming from

♥ Spillman custom reports

♥ Duct cleaning

♥ Expedition seat repair

♥ Intrepid engine mount repair

♥ Dispatch upgrades cost. Approx. 21,771 total our share approx. 11%

Safety Committee Meeting June 20, 2006

- Mr. Dan Martin attended to express concern about speeding vehicles in Bellwood.
- CP4Y Curfew discussed
- In car video discussed
- Still no Federal indictments on the coin theft.
- We have refocused a portion of our enforcement effort to Rolling Ridge & Manorbrook. Rolling Ridge expressed this desire to the Mayor. Larry Wise letter from Manorbrook.
- Explorer 14 / 20 MPG Expedition 14 / 17 MPG Further discussion about replacing our Ford Explorer with an Expedition in 2007
- The upgrade to the cell phone plan was discussed.
- Damaged mailboxes
- The addition of and enforcement pie chart was discussed, to be discussed with the mayor.
- Additional enforcement & visibility in Bellwood discussed.
- Radar sign discussed, Approx. \$4,000 to be discussed with the Mayor
- 648.11 Loud music from Falls Grill discussed
- 672.15 Discharging of firearms & B-B guns discussed (Air soft not covered)
- Mileage of police cars discussed.

Safety Committee Meeting May 16th 2006

- CP4Y Curfew discussed
- In car video, we are moving forward with our research at the request of the Mayor.
- Second commissions, being discussed with the Mayor, he is not in favor. Currently we have no formal policy. Mayor advises no second commissions at this time.
- Still no Federal indictments on the coin theft.
- Special attention requested to Bellwood, "note placed on the board." No violations observed.
- We have refocused a portion of our enforcement effort to Rolling Ridge & Manorbrook. Rolling Ridge expressed this desire to the Mayor. Larry Wise letter from Manorbrook.
- Letters from both Manorbrook dr. residents discussed
- E-Mail from R. Ziegler discussed & shared with Jack Binder, (he was not at the last Council Meeting)
- Call from Ken Sulik (Kensington), thinks the dept. has reached an "all time low" ref. to enforcement.
- Ted Cruise, cited his son for "unsecured load" comments ref. to South Russia
- Met with Howard Snyder, the new owner of Chagrin Valley Tavern. He states he is going to "clean it up".

Safety Committee Meeting April 24, 2006

- Personal Systems Plus, has been installed, up and running, working well.
- V.E.G range, grant application has been filed with LaTourette's office, Matt Dolan on board.
- CP4Y Curfew
- Tasers
- In car video, we are moving forward with our research.
- New cruiser has been ordered, may be in early.
- Second commissions, being discussed with the Mayor, he is not in favor. Currently we have no formal policy.
- An officer has applied for a disability pension. Unknown who at this time.
- Still no Federal indictments on the coin theft.
- Special attention requested to Bellwood, "note placed on the board."
- Replacing a duty rifle each year for the next five years.

Safety Committee Meeting March 23rd. 2006

- Personal Systems Plus, we are moving forward
- Tasers discussed with Safety. DVD was forwarded to Jim Flaiz from John Dishong.
- New part time officer, we have a promising candidate. All pre-employment testing is complete, going to meet with the Mayor.
- In car video, we are moving forward with our research.
- New cruiser has been ordered.
- We will be over budget in vehicle maintenance for 2006
- Second commissions, being discussed with the Mayor
- An officer has applied for a disability pension. Unknown who at this time.
- Still no Federal indictments on the coin theft.
- Resident charged with his third DUI, case pending in court
- D.U.I. / Drug arrest, yesterday
- Special attention requested to Bellwood, "note placed on the board."

Safety Committee Meeting February 21, 2006

- VEG range project, appraisal, ReminderVille offer, grant
- Personal Systems Plus / \$285 / System to allow us to print our LEADS from the cruiser to the duty room printer. Eliminate dispatch faxing us the print outs.
- Tasers discussed with Safety. DVD was forwarded to John Dishong (Chair) We are still doing our research, went to Columbus, neighboring departments. Grant money is not available.
- New part time officer, we have a promising candidate. We have obtained Dr. Lahner's report from Russell P.D. (\$ savings) Voice stress is scheduled, Dr Rood last piece. Advised, go ahead
- In car video, Mayor wants to move forward
- New cruiser specs & bids
- Second commissions
- Mike Voss has reapplied
- Feb 1, 2006 Blake returns
- Discussed the meeting with Dave Ondrey, review of policy & procedures
- Discussed our formal appraisals

Safety Committee Meeting December 20, 2005

- Improvements: We would like to have the inside of the station painted. Line item. \$2150, Darrell advised his dept. could do the painting, we would like to use the \$2150 to replace the 15 yr. old carpet in the station.
- New equipment, tasers, 800 mobile radios (survey) Vances is out.
- I have spoken with the Mayor, we are looking at a new part time officer.
- Coin theft, FBI substantially involved
- Assault of Blake (Feb, 1 return)
- Ind parkway B&E, computers from insurance company
- Parkland Criminal trespass, juvenile found in the house
- Sal's, we have a suspect, prints have been sent to BCI, suspect has 22+ pages of CCH. Time in six different correctional facilities.
- Winter call out procedure for the service dept. was reviewed.
- Parking tickets discussed.
- Part time uniform allowance, the officers that really put in the extra effort to make themselves available are being penalized. They loose there 50 cent hr. after 600 hrs.

Jim Wetzel

John Dishong

Brian Morrison

Safety Committee Meeting November 22, 2005

- Improvements: We would like to have the inside of the station painted. Line item. \$2150, Darrell advised his dept. could do the painting, we would like to use the \$2150 to replace the 15 yr. old carpet in the station.
- M.D.T. mapping, almost complete. Have not been billed yet.
- New equipment being considered. Thermal imager, night vision, tasers, M.D.T. for the last marked car, stalker dual radar,
- Duty room computers, Al Randall has ordered the new computers.
- I have spoken with the Mayor, we are looking at a new part time officer. Hopefully it will allow us to cut down on the times one officer is working. Presently we try and schedule two duty officers on days and afternoons.
- Coin theft, solvable, working with the FBI, it is anticipated that the search warrant should be executed some time next week.
- Sal's, we have a suspect, prints have been sent to BCI, suspect has 22+ pages of CCH. Time in six different correctional facilities.
- Internal investigation.
- New phone system, phone at the front of the station, voice mail, cell phones.
- Craig Blake's injury, report has been sent to Dennis Coyne ref. charges to be filed.

Jim Wetzel

John Dishong

Brian Morrison

Safety Committee Meeting Sept. 20, 2005

- Would like to set pay rates for Ptl. Class A \$55,107
Class B \$48,000
Class C \$41,000
- Budget for flashing school zone signs for “2006”
- Budget for 2006, copies handed out.
- Discipline portion of the employee handbook. Should all discipline drop off after 24 months.
- Define call out time in next revision of the employee handbook.
- Improvements: We would like to have the inside of the station painted. Line item. \$2150, Darrell advised his dept. could do the painting, we would like to use the \$2150 to replace the 15 yr. old carpet in the station. 2
- M.D.T. mapping
- Radio’s (If the Chagrin Grant is approved we will get 6 new portables. If it is not approved we will purchase 3 new portables.
- New equipment being considered. Thermal imager, digital cameras, night vision, tasers, M.D.T. for the last marked car, rifle lights, rifle sights.
- Duty room computer upgrades. Al Randall’s letter forwarded to Safety.
- Percentage spread between our ranks and those of our neighbors.

Jim Wetzel

John Dishong

Brian Morrison

Safety Committee Meeting June 7, 2005

- Would like to set pay rates for Ptl. Class A \$55,107
Class B \$48,000
Class C \$41,000
- Laptop with pictometry will not be here till late June at the earliest.
- Budget for flashing school zone signs for "2006"
- Patrol Sergeant
- Discipline portion of the employee handbook. Should all discipline drop off after 24 months. Counseling letters, Verbal reprimand & Written reprimand could drop off after 24 months, but should suspensions stay longer?
- I could not find where call out time was addressed in the employee handbook. Service dept. is currently using 4 hours.
- Improvements: We would like to have the inside of the station painted. Line item. \$2150,
- New Equipment: We are looking into upgrading our portable radios with improved microphones, to improve communication reliability. The money is in the budget.
- COPS in shops. Scheduled for this Fri. June 10th.
- Thur. June 9th we are going to be given a free A.E.D. from the Geauga Co. Sheriffs Dept. / Burton Rotary

Jim Wetzel

John Dishong

Brian Morrison

Safety Committee Meeting April 19, 2005

- Federated church 5k run. We are good to go.
- Comp time, going to recommend 80 max, 80 carry over w option to buy.
- Jason Hall (part time) looks good, we have done a lot of background already. Voice stress - Dr. Rood –Dr. Lahner all done, all look good. Want to appoint at Mondays Council meeting. Brian & John OK.
- Would like to set pay rates for Ptl. Class A, B, C.

Jim Wetzel

John Dishong

Brian Morrison

Safety Committee Meeting February 22, 2005

- Mike Voss has applied to the dept.
- Federated church 5k run down Bell rd. April 30, 2005 I spoke with Lenny, he advised that there is soccer scheduled from 8:30A / 2:00P at Gurney on that day. They want to know if we want them to reschedule the soccer games? Sandy (Federated Church) is checking with Bainbridge to see if they will allow the run down E. Washington St.
- Mike Rose / Kathrine Sipple (Pepper Pike, Juv. pros. Susan Weiland, Det, Sgt. Mariola)
- Potential Sergeants Position
- Gurney School Zone, flashing lights.
- Grievance procedure in the employee handbook.
- Loud stereo in vehicle ordinance, will come up again, warnings desired for the first offense.

Jim Wetzel

John Dishong

Brian Morrison

Matt Brett

SAFETY COMMITTEE MEETING

DATE: 11/11/04

TIME: 11:30 AM

LOCATION: VILLAGE HALL

PARTICIPANTS:

A. LECHMAN (CHAIR)

S. BUTZ-VON (COMMITTEE MEMBER)

CHIEF DETZEL

VISITORS: NONE

TOPICS

- DISCUSSED
1. MAJORBROOK STOP SIGNS ✓
 2. EMPLOYEE EVALUATIONS & MONTHLY REVIEWS ✓
 3. ZOOS SALARIES & PART-TIME WAGES (incl. UNIFORM) ✓
 4. ~~STICK~~ LEAVE FIRE & EMS CONTRACT ✓
 5. GURNEY SCHOOL ZONE
 6. EMPLOYEE HANDBOOK - RECORDS
 7. POLICE RADIOS
 8. RADAR GUNS

Safety Committee Meeting

January 26, 2004

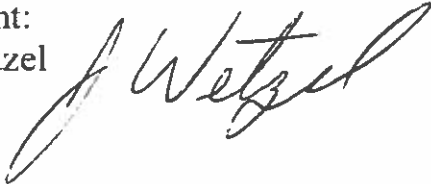
On the above date the Safety Committee met and discussed the following topics:

- We are working on the necessary steps that need to be taken to update our MDT program, both software & hardware.
- We are moving forward with our new badge.
- We discussed the proposed renovations to the duty room at the Police Station.
- Shepp Electric service proposal was discussed.
- Chief has S.R.O. meeting on Tue. January 27, 2004

Steve Zadd to replace existing floor with linoleum.			\$3075
Remove and reinstall counter tops.			\$750
Move existing electrical outlets.			\$250
Total for flooring			\$4075
Replace existing 2 drawer file cabinets.			\$960
Shipping			\$50
Replace cabinets under radios.			\$330
Shipping			\$85
		Total for entire project	\$5500

Present:

J. Wetzel



A. Lechman



S. Butz-Voss

Safety Committee Meeting

December 8, 2003

On the above date the Safety Committee met and discussed the following topics:

- Copier: We purchased a new black & white Xerox copier from Ralph Richards.
- We are working on the necessary steps that need to be taken to update our MDT program, both software & hardware.
- Geauga County EMA is considering a reverse 911 system similar to the one being investigated by Chagrin. Dale Wedge advised he will keep us posted on the progress of the project.
- Chagrin Dispatch is having another Reverse 911 meeting on Wednesday December 10th at 2:00 P.M. at the Chagrin Falls Village Hall. This meeting is for the elected officials from each of the dispatched communities. Adam Lechman will be attending for South Russell. FAX from Chagrin given to Adam.
- The damage done to our cruiser in the accident on the 15th of November was more serious than was first thought. The current estimate is approximately \$9,126 which does not include the replacement of our damaged MDT, the re-striping of the cruiser, or any electrical/wiring that may need to be redone. The vehicle is still in the process of repair, and I am told that it may be done by the end of this week. We received a check for \$3,864 from our insurance company for a portion of the repair costs. Arrowhead Claims Management was assigned the claim by our insurance company and their rep. James Breeze has advised me that everything we need to do has been done. I have called Melissa Walsh from Liberty Mutual on at least 3 occasions and she has not yet returned my call. James Breeze has advised to let them handle it.

Present:

J. Wetzel



A. Lechman



S. Butz-Voss



Safety Committee Meeting

November 10, 2003

On the above date the Safety Committee met and discussed the following topics:

- Copier options. Brian Payson from North Coast Business Systems recommends we purchase the demo unit left with us by I.G.M. copy. Although IGM is a competitor of there's, Bryan states he can not match the price on the unit of the terms of the service contract.
- TAC software for the MDT's Although there would be an initial outlay for the new equipment and software, the costs would break even around 44-48 months and would save us \$ each month thereafter. Chagrin will put us on their server at no cost since we already paid for the unit through our dispatch costs. Orange, Moreland Hills, Chagrin Falls have already made the change. Woodmere and Russell looking into it now. Spreadsheet and TAC handout.
- Geauga County EMA is considering a reverse 911 system similar to the one being investigated by Chagrin. Dale Wedge will keep me posted on the progress of the project.

Present:

J. Wetzel



A. Lechman



S. Butz-Voss



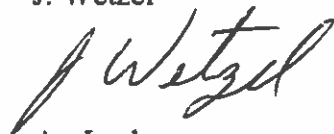
Safety Committee Meeting June 9, 2003

On the above date the Safety Committee met and discussed the following topics:

- We are going to purchase our existing copier at the end of the lease, and reexamine a new copier purchase in 2005.
- Parking (Kathy O'Donnell) Checked with Dennis Coyne. An ordinance that would prohibit parking of commercial vehicles on Village streets. He is still looking into the issue, but he feels it would be discriminatory to draft up such an ordinance.
- Loud stereo & Engine Braking (Spread sheet made up for Safety & Handed out)
- Gurney School can not be designated as a shelter because of lack of showers and locker room. It can be designated as a Reception Center. If we want that designation, we need to contact the Red Cross and let them know.
- I have checked in the police program and found no noise complaints, loud stereos in vehicles, so far this year.

Present:

J. Wetzel



A. Lechman



S. Butz-Voss

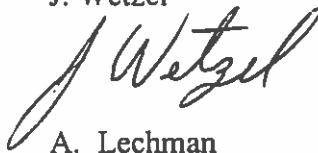
Safety Committee Meeting May 12, 2003

On the above date the Safety Committee met and discussed the following topics:

- Copier lease will expire in July 2003. We are looking into options. Color copier that will also function as a computer color printer. Cost, slightly over what we are now paying. We have tested the unit and are very pleased with it. Gestetner DSc224
- Parking (Kathy O'Donnell) Checked with Dennis Coyne. There is nothing that we currently have that would prohibit parking on streets other than Snow Ban.
- Engine braking, Tim Martien contacted the Mayor.
- Loud stereo issue brought up at last Council meeting.
- Warning Siren. Two companies contacted. The one Chagrin used approx. \$17,700 for the necessary equipment, installation extra. The one Solon used \$36,000 to \$50,000 for the needed equipment installed. "turn key". Info sheet handed out.

Present:

J. Wetzel



A. Lechman



S. Butz-Voss


Safety Committee Meeting April 14, 2003

On the above date the Safety Committee met and discussed the following topics:

- Copier lease will expire in July 2003. We are looking into options. Color copier that will also function as a computer color printer. Cost, slightly over what we are now paying.
- Snow Ban Parking Signs need to be put @ Village Entrances. Discussed with Mayor & Service, moving forward.
- Fire lane parking violators at Gurney School. We are moving forward. Waitingg to hear from fire prevention officer.
- M-16 rifles available through Department of Defense, Public Safety 1033 Program. The rifles will be awarded. We are waiting for details.
- Parking (Kathy O'Donnell) Checked with Dennis Coyne. There is nothing that we currently have that would prohibit parking on streets other than Snow Ban.
- Junk vehicle violation cited in Bellwood. No violations at this time.
- Options to CRIS discussed at VEG meeting, there may be a better option. Chagrin may be putting in their own server for M.D.T. usage.
- Lake county Crime Lab contract is up. We will be using B.C.I. for now.
- Rapid Deployment training being offered by VEG (Emergency Preparedness) We will have officers attend.
- Gurney, we are working on getting them on the list of EMA shelter sites. Red Cross is processing the paperwork. No problems seen at this time.
- Reverse 911 system is coming through Chagrin Dispatch. Presentation will be made to the Mayors at the May inter-governmental council meeting. Total cost \$25,000 Chagrin has a \$6,000 grant. Remaining \$19,000 to be split by the departments dispatched by Chagrin. Pepper Pike & Gates Mills already have their systems up and running.

Present:

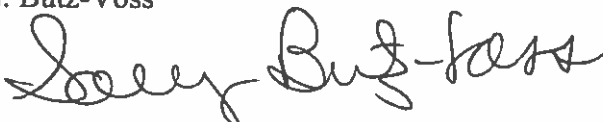
J. Wetzel



A. Lechman



S. Butz-Voss



South Russell Village
Safety Committee Meeting
April 14, 2002 6:45PM

1. Chief's Report
2. Disaster Plan
3. Traffic Study
4. Parking Tickets
5. Street Parking
6. Noise
7. Police Sign
8. Smart Trailer
9. Speeding
10. New/Old

Safety Committee Meeting March 2, 2003

On the above date the Safety Committee met and discussed the following topics:

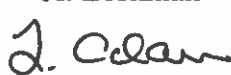
- Our Policy & Procedures have been submitted to Solicitor for review.
- New soliciting ordinance is being reviewed by the Solicitor.
- David Ondrey is reviewing our procedure for records sealing / Expungement
- We hope to place the new cruiser order after the council meeting on March 10, 2003
- Snow Ban Parking Signs need to be put @ Village Entrances, it has been discussed with the Mayor
- Fire lane parking violators at Gurney School will be cited after April 1, 2003
- M-16 rifles available through Department of Defense, Public Safety 1033 Program. The application process has begun.
- Parking (Kathy O'Donnell) Check with Dennis Coyne. There is nothing that we currently have that would prohibit parking on streets other than Snow Ban.
- Senior project is a go May 15, 2003 through May 30, 2003
- Junk vehicle notification given in Bellwood, 30 days given, March 24, 2003 enforcement
- Junk vehicle notification behind Augie's has been made, 10 days given.
- Options to CRIS discussed at VEG meeting, there may be a better option.
- Rapid Deployment training being offered by Hunting Valley, through VEG (Emergency) We will have officers attend.
- Back up generator at Gurney approx. \$40,000 per. Annette Morud
- Dispatch costs for 2003 will be lower than what we had expected

Present:

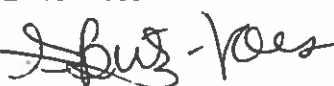
J. Wetzel



A. Lechman



S. Butz-Voss



Safety Committee Meeting
Sunday, March 2, 2003

Agenda

1. Police Clerk
2. Sergeant (s)
3. Disaster Plan
4. Speed Limits
 - a. Washington Street
 - b. Chillicothe Road
5. Public Relations
 - a. Illuminate Sign
 - b. Identify Answerer
 - c. Unlock Doors
6. New/Old Business
7. Chief's Report

Safety Committee Meeting January 16, 2003

On the above date the Safety Committee met and discussed the following topics:

- Review of existing Policy & Procedures requested of the Solicitor, by Chief.
- New vehicle bids: Ad to be put in paper this month (January)
- Mario Piano (stats given to him ref. Rolling Ridge per. Ondrey) Copies of what Mario received were given to Safety & Mayor. Calls from Mario continue.
- New soliciting ordinance, talked to Ondrey
- School Resource Officer?
- Generator @ traffic light, (has been discussed with service director) \$700 to wire the traffic light control box.
- Second commissions
- Review of minutes from previous years meetings.
- There is a feeling to have a second, patrol, Sergeant. Mayor & I do not feel it is time sensitive.
- Pagers have been given to all officers.
- M-16 rifles available through Department of Defense, Public Safety 1033 Program. Paper work has been prepared for the acquisition of (3) three. (approx. \$40 shipping each)
- Parking (Kathy O'Donnell) Check with Dennis Coyne
- Lewis's tuition may reach \$10,000 for 2003, Mike should graduate this year.
- Problems at Chagrin Valley Tavern were discussed.
- Committee requested we resume citing fire lane violators at Gurney School April 1, 2003

Present:

J. Wetzel



A. Lechman



S. Butz-Voss



SOUTH RUSSELL VILLAGE

DEPARTMENT OF POLICE

5205 Chillicothe Road
South Russell, Ohio
44022



Chief of Police
James A. Wetzel

Dispatch: (440) 247-7321
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Fax: (440) 338-1529
Emergency: 911

April 1, 2000

Nancy Gallagher, Clerk

The safety committee and I met this morning to discuss the police budget for the year 2001.
The meeting started at approx. 10am and ended at approx. 11am.

Sincerely;

A handwritten signature in cursive script, appearing to read "J. Wetzel".

James A. Wetzel
Chief of Police

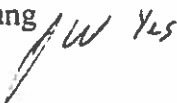
Safety Committee Meeting December 7, 2002

On the above date and time the Safety Committee met and discussed the following topics:

- New vehicle bids: January
- Counter top in the garage, has been ordered
- Mario Piano (stats given to him per. Ondrey)
- Rhonda Stanczyk
- New soliciting ordinance, talked to Ondrey
- OC Spray, officers now have it (research who else uses it)
- Ultra-Sonic cleaner, problems experienced, unit returned, money refunded
- School Resource Officer?
- Generator @ traffic light, (to be discussed with service director)
- Check on Wilber property
- Second commissions
- Outside details, (If officer is in S.R.P.D. uniform there is potential for liability, per: Ondrey 10-09-02)

Present:

B. Young



J. Wetzel



B. Howell



A. Lechman



Safety Committee Meeting October 12, 2002

On the above date and time the Safety Committee met and discussed the following topics:

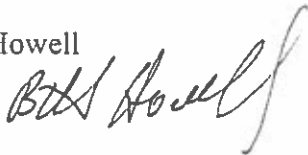
- New Part time officer.
- R.B.C. Child seat installation event, held Sept. 21, 2002.
- Promotion of David Ferrell to Detective Sgt.
- Child endangering case

Present

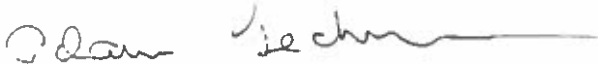
J. Wetzel



B. Howell



A. Lechman



Safety Committee Meeting August 10, 2002

On the above date and time the Safety Committee met and discussed the following topics:

- Tornado warning system. \$2500 Siren, \$1000 Controller, Tower? Installation?
- R.B.C. Child seat installation event, scheduled for Sept. 21, 2002.
- Ultrasonic cleaner included in month end report
- Part time officer
- Researching motorcycle noise issue, will be & have been using (438.20)
- Digital camera with \$500 contribution.
- Civil war analogy
- Rules & Regs from Kirtland, Chagrin Falls & Chester forwarded to chair of Safety & Human Resources. (Aug 7, 2002)

Present

J. Wetzel



B. Howell

J. Cohen
A. Lechman



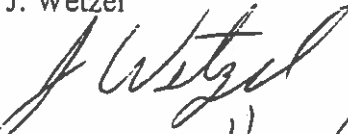
Safety Committee Meeting July 6, 2002

On the above date and time the Safety Committee met and discussed the following topics:

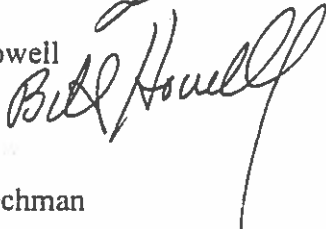
- Chagrin Lakes Home Owners Ass. E-Mail (Keith Sooy) handed out, speed bumps.
- Tornado warning system.
- R.B.C. Child seat installation event, scheduled for Sept. 21, 2002.
- Ultrasonic cleaner ?
- Part time officer
- Researching motorcycle noise issue
- Rolling Ridge will probably not be going forward with additional stop sign requests, spoke with Katlyn Petro several times, they do not have substantial support.

Present

J. Wetzel



B. Howell



A. Lechman

Safety Committee Meeting June 8, 2002

On the above date and time the Safety Committee met and discussed the following topics:

- The Rolling Ridge Home owners Association was contacted to get their feedback in regards to the changes that have been made to the stop signage in that development. Katlin Petro, the association president advised she would put together a document advising how the residents felt about the changes that have been made to this point, and also try to determine if the residents wanted additional stop signs placed. Katlin Petro advised she would be in contact with the Mayor with the associations thoughts about what changes might best impact the development in the future.
- Present copies of Quast letter.
- R.B.C. Child seat installation event.
- Ultrasonic cleaner
- Part time officer

Present

J. Wetzel

B. Howell

A. Lechman

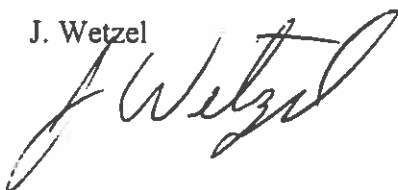
Safety Committee Meeting March 9, 2002

On the above date the Safety Committee met and discussed the following topics:

- ♦ New M.D.T. purchase (discussed) should not have to replace existing mdt's this year. New MDT proposal included in February month end report. Will present at the Council meeting.
- ♦ S.M.A.R.T. Trailer (Not going ahead at this time)
- ♦ Rolling Ridge Stop signs discussed.
- ♦ Noise ordinance
- ♦ Engine Braking
- ♦ Ferrell has already attended child restraint class, Blake is going in March.

Present:

J. Wetzel



B. Howell



A. Lechman

Safety Committee Meeting

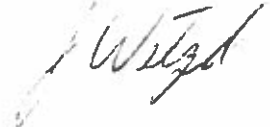
February 9, 2002

On the above date the Safety Committee met and discussed the following topics:

- ♦ Bids on used police car.
- ♦ New M.D.T. purchase (discussed) should not have to replace existing mdt's this year, modems will have to be replaced / upgraded by year end. Handed out letter from C.R.I.S.
- ♦ New Radar unit
- ♦ Ultrasonic cleaner
- ♦ Rolling Ridge Stop signs
- ♦ Noise ordinance
- ♦ Engine Braking
- ♦ School resource officer
- ♦ Ferrell has already attended child restraint class, Blake is going in March.

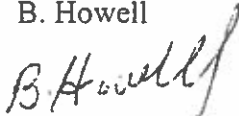
Present:

J. Wetzel

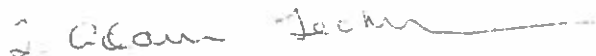


Mayor Young

B. Howell



Adam Lechman



SOUTH RUSSELL VILLAGE

DEPARTMENT OF POLICE

5205 Chillicothe Road
South Russell, Ohio
44022



Chief of Police
James A. Wetzel

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Fax: (440) 338-1529
Emergency: 911

Safety Committee Meeting January 12, 2002

On the above date the Safety Committee met and discussed the following topics:

- ♦ Noise ordinance (Update from Coyne handed out)
- ♦ Gurney School Zone (Update from Coyne handed out)
- ♦ Truck braking ordinance (Update from Coyne handed out)
- ♦ Standardized Child safety Training (From R.B.C. handed out)
- ♦ New cruiser / trade in Nels Scafadi 440-286-7131
- ♦ New M.D.T. purchase (discussed) should not have to replace existing mdt's this year, modems will have to be replaced / upgraded by year end.
- ♦ Larry Wise present (funeral procession congestion discussed)
- ♦ Rolling Ridge stop signs

Present:

J. Wetzel 0840

A handwritten signature in cursive script, appearing to read 'J. Wetzel'.

B. Howell 0840

A handwritten signature in cursive script, appearing to read 'B. Howell'.

Mayor Young 0910

Safety Committee Meeting December 1, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

- ♦ Standardized duty sidearm
- ♦ Noise ordinance
- ♦ Gurney School Zone
- ♦ Child Restraint Seat Officers
- ♦ School Resource Officer
- ♦ Truck braking ordinance

Present:

J. Wetzel



B. Howell



A. Lechman



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44022



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Safety Committee Meeting November 10, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

- ⑥ Standardized duty sidearm
- ⑥ Noise ordinance (Disturbing the Peace) NO- 702
 - ♦ Svoboda – Tactical team
 - ♦ Gurney School Zone
 - ♦ Child Restraint Seat Officers
 - ♦ School Resource Officer

Present:

J. Wetzel

A handwritten signature in cursive script, appearing to read "J. Wetzel".

B. Howell

A handwritten signature in cursive script, appearing to read "B. Howell".

A. Lechman

A handwritten signature in cursive script, appearing to read "A. Lechman".

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Safety Committee Meeting October 6, 2001

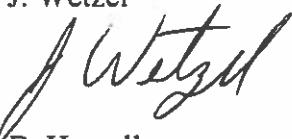
On the above date the Safety Committee met and discussed the following:

Topics:

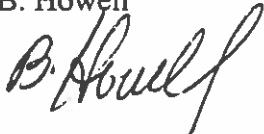
- ◆ Standardized duty sidearm
- ◆ Smart trailer
- ◆ MDT's
- ◆ Costello's picture

Present:

J. Wetzel



B. Howell



A. Lechman



Safety Committee Meeting September 8, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

- ♦ Range maintenance
- ♦ Standardized duty sidearm
- ♦ Smart trailer
- ♦ MDT's
- ♦ New computers from Al Randall

Present:

J. Wetzel



B. Howell



A. Lechman

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Safety Committee Meeting July 7, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

- ♦ Part-time officer, recommendation, swear in Tim Costello July 9th
- ♦ Al Randall's contract renewal, August
- ♦ Range maintenance
- ♦ 306 & Bell traffic light
- ♦ Standardized duty sidearm
- ♦ Smart trailer
- ♦ Comfort station
- ♦ Overtime discussion

Present:

J. Wetzel

A handwritten signature in cursive script that reads "J. Wetzel".

B. Howell

A handwritten signature in cursive script that reads "B. Howell".

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POLICE

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Safety Committee Meeting June 9, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

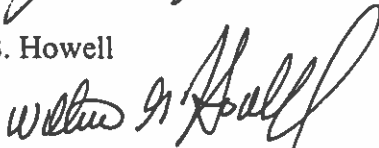
- ♦ Part-time officer, recommendation
- ♦ Al Randall's contract renewal, August
- ♦ Range maintenance
- ♦ Matt's traffic light
- ♦ Standardized duty sidearm
- ♦ Smart trailer request
- ♦ Revised budget
- ♦ Svoboda's promotion
- ♦ Departmental shirts
- ♦ V.E.G. Pistol Shoot

Present:

J. Wetzel



B. Howell



A. Lechman



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44022



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Emergency: 911

Safety Committee Meeting May 5, 2001

On the above date the Safety Committee met and discussed the following:

Topics:

- ◆ Part-time officers, need for an additional man, we are looking & screening
- ◆ Al Randall's contract renewal, August
- ◆ Range insurance policy
- ◆ Range maintenance
- ◆ New Cruiser is in.
- ◆ Standardized duty sidearm
- ◆ Smart trailer request
- ◆ Daisy Lane Traffic

Present:

J. Wetzel

A handwritten signature in black ink, appearing to read "J. Wetzel", written over the printed name.

B. Howell

A handwritten signature in black ink, appearing to read "B. Howell", written over the printed name.

A long, horizontal handwritten signature in black ink, appearing to read "A. Lechman", written over the printed name.

A. Lechman

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44022



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James A. Wetzel

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Emergency: 911

Safety Committee Meeting April 7, 2001

On the above date the Safety Committee met and discussed the following.

Topics:

- ♦ Fitness membership
- ♦ Remodeling police bathroom, drawing to Matt
- ♦ Part-time officers, need for an additional man, we are looking
- ♦ Al Randall's contract renewal, July
- ♦ Mutual Aid contract with V.E.G.
- ♦ Manorbrook drive entrance – From Darrell
- ♦ Senior project
- ♦ Next meeting May 5th
- ♦ I.A.C.P. Net

Present:

J. Wetzel

A handwritten signature in cursive script, appearing to read "J. Wetzel".

B. Howell

A handwritten signature in cursive script, appearing to read "B. Howell".

A. Lechman

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DEPARTMENT OF POLICE

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44022



Chief of Police
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Fax: (440) 338-1529
Emergency: 911

Safety Committee Meeting March 10, 2001

On the above date the Safety Committee met and discussed the following topics.

Topics:

- ◆ Fitness membership
- ◆ Remodeling police bathroom – properties
- ◆ Lobby plaque for retired officers
- ◆ Part-time officers, possible need for an additional man
- ◆ Al Randall's software, allowing him to market his program

Present:

J. Wetzel

A handwritten signature in cursive script, appearing to read "J. Wetzel".

B. Howell

A handwritten signature in cursive script, appearing to read "B. Howell".

SAFETY MINUTES 1/19/00

PRESENT; HOWELL, BUTZ-VOSS, JONES AND WEITZEL

DISCUSSED: NEW CAR -ADDITION NOT A REPLACEMENT 2000 V-6 FORD EXPLORER COST TO BE DETERMINED

SECURITY OF POLICE DEPT. BUILDING

DEAD BOLTS TO BE PUT ON ALL DOORS

GET AN ESTIMATE ON FULL ALARM SYSTEM FOR BLDG. AFTER NEW WINDOWS ARE INSTALLED. DIFFERENT TYPE OF LOCKER FOR WEAPONS AND AMMO.

UPCOMING WANTS/NEEDS MDT'S FOR EACH CAR AND UPDATING RADIOS (PER MATT BRETT'S SUGGESTION IN '99), AS WELL AS POSSIBLE NEED FOR ONE MORE FULL TIME OFFICER

CHIEF TO GO OVER DISASTER PROGRAM WITH OTHER DEPARTMENTS, AT THE DIRECTION OF THE MAYOR'

BUDGET FOR THIS YEAR —FACT THAT SALARIES WILL BE AT LEAST \$20,000 OVER BUDGET AND REASONS WHY—TRAINING OF PART TIMERS. WE WERE DOWN 4 AND ALL HIRED AT ONCE SHOULD NOT HAPPEN AGAIN.

NEXT MEETING TO BE SET FOR A SATURDAY AM. POSSIBLY Feb. 26 at 8 OR 8:30 A.M.

SAFETY MINUTES 1/19/00

PRESENT; HOWELL, BUTZ-VOSS, JONES AND WEITZEL

DISCUSSED: NEW CAR -ADDITION NOT A REPLACEMENT 2000 V-6 FORD EXPLORER COST TO BE DETERMINED

SECURITY OF POLICE DEPT. BUILDING

DEAD BOLTS TO BE PUT ON ALL DOORS

GET AN ESTIMATE ON FULL ALARM SYSTEM FOR BLDG. AFTER NEW WINDOWS ARE INSTALLED. DIFFERENT TYPE OF LOCKER FOR WEAPONS AND AMMO.

UPCOMING WANTS/NEEDS MDT'S FOR EACH CAR AND UPDATING RADIOS (PER MATT BRETT'S SUGGESTION IN '99) , AS WELL AS POSSIBLE NEED FOR ONE MORE FULL TIME OFFICER

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NEXT MEETING TO BE SET FOR A SATURDAY AM. POSSIBLY Feb. 26 at 8 OR 8:30 A.M.

SAFTEY COMMITTEE MEETING MINUTES

Date: Nov. 4th, 1999 7:30am

Members Present: Butz-Voss, Chief Wetzel, Lt. Jones, Mayor Young, Brett

Notes:

Interview with Vincent A. Valerio

Standard interview for potential candidate for part time patrolman. Vincent presented himself well, is currently a full time patrolman in Mantua, Ohio. Committee found Vincent to be a good candidate for part time patrolman and recommended to Mayor.

Discussion regarding hiring of part time patrolman. Discussion regarding how many part time patrolman to hire, pay rate, how many hours they would work. Conclusions:

From approximately September through March (typically a less active time with less vacation time taken) an estimated 2 to 3 shifts of 10 hours per week would require part time staff.

From April through August (typically a more active time with more vacation time taken by full time officers) an estimated 8 to 12 shifts of 10 hours per shift.

The following equation was presented

Off-peak time 3 shifts per week @26 weeks = 78 shifts

Peak time 10 shifts per week @ 26 weeks = 260 shifts

=338 shifts

x 10 hours per shift

= 3380 hours annually

estimated with uniform, ect x \$13.00/ hr

43,940.00 annually

Consensus to have Brett and Wetzel verify numbers due to Budget concerns. Discussion regarding existing part time officer and how additional part time patrolman could effect him.

Chief Wetzel gave preliminary report regarding police department currently has 13 phone stations and 5 phone lines. Wetzel will provide a balance of report to Brett within next 2 weeks, along with listing of PD pagers and cellular phone numbers.

Wetzel reported 127 calls for service during October, up from 117 previous month. Halloween went by with very few problems.

Maintenance around Police Dept. seems to be in good shape.

Defibulator training occurred through CFFD on October 19 & 20th. Everyone within the PD is now up to speed. Any additional personnel will need to have certification.

Discussion regarding potential hire for Clerks position. Mayor will be presenting to council the recommendation of Nancy Dolezal for Clerks position. If Council approves, Nancy will work 20 hours per week (4 hours/day M-F) Pay rate to be at \$9.50 per hour with a potential increase of \$.50 after six months. Training to be conducted by Chief, LT. Sgt. And Mike Rizzo.

Internet access has been contracted through Randall Business Systems (AT&T worldnet is IP) Chief, Lt., Clerk and Duty computer will have same Logon access.

Chief informed Safety committee about an accident at Synder and Bell. Asked to have streets and safety comm's consider guard rail.

Butz-Voss asked to have all officers wear a pronounced name tag. Discussion regarding a mailer to residents pertaining to 'who our officer are' with photo's, possibly a bio or two, and potentially to be put out with additional 'who to contact' information.

Wetzel and Jones reported that the new perm. Shifts seems to be doing very well. Mayor supported however asked to think about having a change from time to time to 'get a feeling of the community and residents'

Wetzel updated committee regarding recent departmental meeting. Meeting seemed to go over very well. Issue did come up regarding part time officers & overtime. Issue is if a part time officer works more than 80 hours in a pay

cycle, any hours over 80 should be counted at 1.5 rate. Clarification from Village Solicitor is needed.

Wetzel reported that more lockers will be needed for additional part time officers. Estimated cost of \$250-\$300 per locker.

Brief discussion of false alarms. Chief Wetzel to handle situation.

Meeting Adjourned 10:05 am

**SAFTEY COMMITTEE
MEETING MINUTES**

Date: Oct 29th, 1999 7:30am

**Members Present: Butz-Voss, Chief Wetzel, Mayor Young,
Brett Absent**

Notes:

Interview with Edward J. Svoboda

Interview with Nancy Rae Dolezal

Meeting Adjourned

SAFTEY COMMITTEE MEETING MINUTES

Date: Oct 28th, 1999 7:30am

**Members Present: Butz-Voss, Chief Wetzel, Lt. Jones, Mayor Young,
Brett**

Notes:

Interview with Scott Lillach

Standard interview for potential candidate for part time patrolman. Scott presented himself well, is currently a full time patrolman in Perry, Ohio. Committee found Scott to be a good candidate for part time patrolman and recommended to Mayor.

Interview with Michael R. Lewis

Standard interview for potential candidate for part time patrolman. Michael presented himself well, is currently a full time patrolman in Newburgh Heights. Committee found Michael to be a good candidate for part time patrolman and recommended to Mayor.

**Meeting Adjourned at 9:25 am
Matt Brett**

SAFTEY COMMITTEE MEETING MINUTES

Date: Oct 7th, 1999 7:30am

**Members Present: Butz-Voss, Chief Wetzel, Brett
Notes:**

Month End Report

Recap of report – highlights

Maintenance on building seems to be coming along

Update on Murphy/Baker

An additional car brake-in – additional cell phone taken

Rifle in Dodge Intrepid – Wetzel inquired about adding a rifle to Dodge Intrepid, discussion regarding is this new or replacement, committee accepted idea as long as money is in Budget.

Credenza for Chief's office put on hold – other things need attention first.

Clerk's position – last ad will run Thursday Oct 7th. Final first round interviews to be done by Wetzel, Jones, Gallagher. Brett asked to have Lisa Carroll updated regarding our current status.

Pat Carroll – Letter sent from Wetzel to Pat.

**Pat has contacted IRS to obtain records from '82 – '90 (cost of \$23/yr.)
IRS takes 90 days to process that order.**

Car Maintenance – Wetzel inquired about having interior of cars 'detailed' on a quarterly basis. If it is in the Budget- committee agreed.

Defib training will occur on Oct. 19th & 20th, implementation will occur on the 21st.

Internet Access – Wetzel is currently using his personal internet access at the office. Committee feels that this should be a village expense, asked Wetzel to look into obtaining service.

Budget discussion – a brief discussion regarding how budget process occurs, how to ‘read’ the budget, and where financially we are. Brett and Wetzel will work together regarding the budget along with Wetzel working with Nancy G.

Part time patrolman – currently have 23 applications – will probably widdle down to 10 to 15 interviews. First interviews will be with Wetzel and Jones. Second interview will be with Mayor, Wetzel, and safety comm. Expect to hire two to four part time patrolmen. We are currently at one.

Overtime Grant – Police Dept. was to obtain \$5000.00 grant for overtime. Completed paperwork was not sent in. Wetzel is now on the case and will handle it.

**Meeting Adjourned at 9:35 am
Matt Brett**

SAFTEY COMMITTEE MEETING MINUTES

Date: Aug 26th , 1999 7:45am

Members Present: Sally, Mayor, Lt. Wetzel, Brett

Notes:

Update regarding Lt. And Sgt. Positions

Mike C. & uniform allowance

Light Bars

Portraits of existing officers & retired officers

Id's for officers

Shift Changes

Police Dept. bldg.

- Windows
- Pointing of interior & exterior

Clerk/Sec. Position – 5 to 6 applicants – Jim to sort through

Full time position available

- Jim to inform part time officers interested of opening and what the process will be.

Mike C. Discussion

Meeting Adjourned at 9:35 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: Sept 8th, 1999 7:30am

Members Present: Butz-Voss, Lt. Wetzel, Ch. Laderer, Dennis Tuner, Brett

Notes:

Interview with Dennis Turner regarding the potential advancement from part time patrolman to full time patrolman.

Brett opened interview at 7:35 asking Dennis to provide information regarding past employment regarding both private and public sectors.

Dennis verbally provided information regarding past employment including position title and some responsibilities.

Brett asked how Dennis would label his past work experience. Dennis responded – ‘a loss prevention executive’.

Brett asked several interviewing questions pertaining to Strengths, Weaknesses, and a list of criteria of what Dennis thought South Russell is looking for in full time patrol position. Dennis responded with adequate answers.

Other information:

Law Enforcement history 24 years as part time.

Several private positions in a Supervisory/ administrative/ management capacity.

Most private positions pertain to safety of security.

Current status is not practicing Firefighter/Paramedic.

Post interview conclusions:

Brett – Dennis has the capacity to handle this position

- Dennis seems more in line for a supervisory position or detectives position**
- Dennis articulated him thoughts and presented himself very well**

- Somewhat questionable regarding lack of resume, eye contact, interviewing style based upon past work history.

Butz-Voss - Dennis presented himself well

- Overqualified for this position
- Questioned team player

Next Step: Consideration for advancement after other interviews are complete.

Other Business:

Bid on Police Cruiser – top bid came back at \$15???.00. Brett questioned to accept, deny and put out for bid again, or keep as additional cruiser. Consensus was not to continue to use vehicle as a cruiser and to either accept bid or deny bid and put back up for bid with a minimum bid. Brett to find out Blue Book Value.

Meeting Adjourned at 9:35 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: Sept 9th, 1999 7:30am

**Members Present: Butz-Voss, Lt. Wetzel, Ch. Laderer, Craig Blake,
Mayor Young, Brett**

Notes:

**Interview with Craig Blake regarding the potential advancement from
part time patrolman to full time patrolman.**

**Brett opened interview at 7:35 asking Craig to provide information
regarding past employment regarding both private and public sectors.**

**Craig forwarded several copies of his Resume to individuals present and
s verbally provided information regarding past employment including
position title and some responsibilities.**

**Brett asked several interviewing questions pertaining to Strengths,
Weaknesses, and a list of criteria of what Craig thought South Russell is
looking for in full time patrol position. Craig responded with adequate
answers.**

Other information:

**Law Enforcement history 11 years 8 years as full time with
Independence Police Dept.**

Craig had capacities of full time patrolman & detective

**Craig has had an excavating company (Earth & Arbor) since '94
which he would continue part time**

Unsure of current status of CPR training.

Post interview conclusions:

Brett – Craig has the capacity to handle this position

- Craig's experience seemed very much in line with SRPD
position.**
- Craig seemed very sincere and honest with responses.**
- Craig seems to want to make this his career.**

Butz-Voss - Craig seemed nervous in the interview

- Craig seems to fit in well with dept. – even paced, not
overly aggressive.**

- Craig rated very high in honesty & integrity

Next Step: Consideration for advancement along with Dennis Turner.

Candidate Consideration:

A brief discussion occurred in regard to the position at hand and the two potential candidates. The safety committee found that the two candidates were both very strong, however the best candidate for the position at hand is Craig Blake.

The safety committee made a recommendation to the Mayor to promote Craig Blake to Full Time Patrolman. Chief Laderer and Lt. Wetzel both agreed with the recommendation. Mayor Young will make the recommendation to Council, Monday Sept. 13th.

Conversation ensued pertaining to the appointment process and details regarding bringing Craig up to Full Time.

Issue 1 – Clothing Allowance – Craig will be given a pro-rated amount for clothing allowance at \$600.00 minus what he has already received in 1999 through part time program.

Issue 2 – Vacation Time – Craig will be able to count his years of full time service at Independence toward vacation time – after his first full year as Full Time.

Issue 3 – Sick Time – Craig will not be able to carry over his existing sick time from Independence.

Issue 4 – Classification and Pay Rate – discussion regarding what level & pay to bring Craig in at. Patrolman 2nd class range is \$25,000 to \$35,000 and Patrolman 1st class range is \$30,000 to \$45,000.

Consensus was to bring Craig up to full time at Patrolman 1st Class on a six month Probationary Status with an annual rate of \$40,000.

Meeting Adjourned at 9:25 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: July 7th, 1999 7:45am

Members Present: Sally, Mayor, Chief, Brett

Notes:

Recent Aggravated Burg.

Discussion regarding recent spree of burglrys. Kensington Green, Bellmeadow, Southwyck, Waverly have all been hit in the recent weeks. Chief Ladderer has created a press release for the papers which will also be forwarded to home owners presidents to inform about situation, suggest locking doors on cars, etc.

Defibrillators

The Defibrillators have arrived. Next step is for department to go through CPR re-certification and training on defibs though Chagrin Falls Fire.

Mike Rizzo

Mike Rizzo has become eligilbe for promotion (it has been one year) everyone agreed. Will need to make a motion at council.

Ted Holt

Ted has retired and has retirement party Sept. 11. Sally will make resolution at council.

Personnel Issues

Discussion regarding the departure of the Chief and his replacement, how to go about that process and potential applicants. Chief Laderer will make a list of attributes and job descriptions for the position.

Discussion regarding Jim Wetzel regarding his participation in local Swat Team and potential impact on being Chief. Chief to obtain description of what all is involved in Tactical group regarding time constraints, etc.

Discussion regarding Clerks position. Do we need full time, part time, or could existing officers cover the position. Sally and Matt are to conclude discussion Thursday at 7:15

Meeting Adjourned at 9:35 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: Mar. 10, 1999 7:45am

Members Present: Mayor, Butz-Voss, Brett

Notes:

Disaster Recovery Program:

Discussion regarding our existing disaster recovery program. It was decided that the safety committee would develop a disaster recovery program for the police department, and then work with the other committees on council to implement program into their departments.

DARE Program:

Continuation of discussions pertaining to the DARE Program, expectations, etc. It was decided to have Mayor Young talk to Dr. Platt regarding the DARE program and its effectiveness. Sally and Matt will talk to Nancy L. to familiarize themselves with the program.

Personnel Issues:

Discussion regarding our existing personnel and some forecasting for personnel.

Computer Software:

A discussion regarding the first stage of implementation regarding the police software and how it is going to date. The Chief will give a report at council.

Maple Hill Gas Light:

A discussion regarding the gaslight and meter at the entrance of Maple Hill Dr. There is concern of a safety hazard and potential liability of the gaslight and meter. This area was recently hit by car, which damaged a split rail fence around the site. The Mayor has contacted the solicitor has a legal interpretation regarding this manner and will talk with Homeowners representative.

Meeting Adjourned at 8:45 am

**SAFTEY COMMITTEE
MEETING MINUTES**

Date: Mar. 12, 1999 7:45am

Members Present: Nancy L, Brett

Notes:

DARE Program:

Discussion regarding our existing DARE Program, the details behind the program, the curriculum that is currently being used and how it has change, etc. The discussion also included some of the ways that South Russell Village Council can help to make the program more effective. Some of the suggestions included:

A Zero Tolerance Policy (need more definition)

A Mailing Re: parties, liabilities, DARE, etc.

A Informational night at Village Hall

Meeting Adjourned at 8:50 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: Mar. 15, 1999 7:45am

Members Present: Chief, Butz-Voss, Brett

Notes:

No Tolerance Policy:

A discussion regarding the Village having a 'No Tolerance Policy'. Safety Committee had several questions regarding the definition, need, enforcement, etc. Will consider in future meetings.

Defibrillators:

Discussion regarding the potential purchase of defibrillator(s). Areas of discussion included how many to purchase, budget considerations, liability, etc. At one time Asst. Chief Vedder of CVFD had made some offers of a grant of \$1500.00 per unit against the purchase price of \$3500.00. A recent newspaper article pointed more towards a discount on one unit. Chief will find out details today before council and give a report tonight.

Mobile Data Terminals:

A discussion regarding the potential purchase of mobile data terminals for use in the police cruisers. Safety Committee feels the mobile data terminals are a good police department tool and the purchase is wise. The Chief is continuing an investigation into models, costs, etc.

Police Department Software:

Discussion regarding the current condition of software. Software implementation appears to be going very well. A discussion regarding what the contractual agreement is between Randall Business Systems and the Village if this software is sold to other Communities. Chief will follow up with Al Randall and advise the Safety Committee.

Meeting Adjourned at 8:25 am

Matt Brett

**SAFTEY COMMITTEE
MEETING MINUTES**

Date: Feb. 15, 1999 7:45am

Members Present: Butz-Voss, Brett

Notes:

**DARE Program: Our current program outline and what we are looking for from the program in light of recent events at CFHS
Potentially looking to have Nancy L. give a presentation to council at the 2nd Council meeting in march.**

Future Planning: a brief discussion pertaining to a one year look at he police department and the different areas of need and or concern.

Meeting Adjourned at 8:45 am

Matt Brett

SAFTEY COMMITTEE MEETING MINUTES

Date: Jan. 22, 1999 7:45am

Members Present: Butz-Voss, Chief Laderer, Brett

Notes:

Plowing Ordinance: Our current ordinance does not sufficiently cover the problems with snow plowing contractors and homeowners pushing snow out into the street and across the street. The committee considered issues concerning whom to make responsible, the potential hazards involved, and what the surrounding communities are using for ordinances. The committee came to the conclusion that it is too difficult and time consuming to make the snow plow contractors 100% responsible, so we adopted verbiage to give some lateral to go after either the Homeowners or the Snowplowers. We felt comfortable with some of the surrounding community's ordinances with some minor changes. Our thoughts pertaining this have been forwarded to the Solicitor.

Parking Ordinance: Our existing ordinance gives the responsibility of calling for a parking ban at the discretion of our Police Chief or Streets Commissioner. The problem with this is that our residents do not know when a parking ban goes into effect. A solution was offered where a parking ban goes into effect when 2" of snow is present on the road. This information has been passed on to the Solicitor for opinion and to draft.

Police & Fire Dispatch Service: Our 1999 Police and Fire Dispatch service has increased from \$2,364.34 to \$2,996.42 monthly. This equates to an increase of 26.7%. Primary reason for an increase is the increase in calls. While this is a dramatic increase and we are going to look into some ways to curtail the demand, we do still feel that we are receiving a good service for the price.

Safety Comm. Monthly Meeting: We have decided to have a set monthly meeting at 7:45 am on the third Monday of every month.

New Cruiser: Our new cruiser has been ordered and will be in and available with 90 days. The Chief will pick it up in Columbus.

Computer Software: There was a minor problem with a printer problem over this past weekend. When Al Randall was called, he responded in a very timely manor and fixed the problem. Our software is still in a set up mode. The process of refining the software to our specific needs has added some of the delays.

Meeting Adjourned at 9:00 am

Matt Brett

VILLAGE OF SOUTH RUSSELL

DATE: 12-1-98

COMMITTEE: Safety

TIME: 7 AM

PRESIDING CHAIRPERSON: Sally Butz-van

LOCATION: Police Hq.

MEMBERS PRESENT: Matt Brett, Sally Butz-van, Ching Labeau

MEMBERS ABSENT:

Agenda Item(s)	Recommendations/Action
Call to Order ✓	Discussed New fire + EMS Contract ie: New increase + why ours to Be Between 10 - 14 % Discussed charging for non residents - no action taken.
Approval of Minutes ✓	

Please Return to Village Clerk As Soon As Possible

Chief
Sally
Matt

SAFETY COMMITTEE MEETING:

1. NEW CRUISER
 - A. STATE SPECIFICATIONS
 - B. PREFER CROWN VICTORIA TO BLAZER
 - C. SELL 1995 CROWN VICTORIA
 - D. MAKE THE INTREPID THE UNMARKED VEHICLE
2. AUTOMATIC EXTERNAL DEFIBULATOR
 - A. HAND OUT FROM OHIO LEGISLATIVE COMMITTEE
 1. TRAINING
 2. STUDY FROM ROCHESTER
 3. OTHER DEPARTMENTS' FEELINGS
 4. GOOD SAMARITAN LAW
 - B. LITERATURE FROM PARR EMERGENCY
 - C. COST FROM \$3,000 TO \$8,000
 - D. EMS GRANT FUNDING
 - E. WOULD REQUIRE A PHYSICIAN TO APPROVE A
PROTOCOL FOR USE
3. 25 MPH SPEED LIMIT ON E. WASHINGTON ST.
 - A. DOES NOT LOOK LIKE GEauga COUNTY IS GOING TO
ALTER 45 MPH SPEED LIMIT
 - B. CHAGRIN TRAFFIC STUDY DOES NOT RECOMMEND
CHANGING THE SPEED IN C.F.
 - C. SEVERAL RESIDENTS IN CHAGRIN VOICED SUPPORT FOR
LOWER SPEED.
 - D. SPEED LIMIT DURING SCHOOL OPENING AND CLOSING
HOURS IS 20 MPH
 - E. WOULD REQUIRE A SEPARATE ORDINANCE TO CHANGE
THE LIMIT

VILLAGE OF SOUTH RUSSELL

COMMITTEE: *Safety*

PRESIDING CHAIRPERSON: *Bug-loss*

DATE: *8-4-98*

TIME: *6:30 PM.*

LOCATION: *SRV Hall*

MEMBERS PRESENT: *Matt Breet, SBU, Chief Ladener, Mays Young*

MEMBERS ABSENT:

Agenda Item(s)	Recommendations/Action
Call to Order	Discussed:
Approval of Minutes	<i>Accepted Installation on Bees Rd - signage - do not Be a Parking Lot "Authorized Vehicle only" will be posted & enforced and. Parking at Police Station it is in & considered a good job. No 24 hr notice was given to Village All new just installed Chief will check w/ Hoober about how to proceed. Discussed the Lower Speed limit on E. Washington will allow to stay for time being</i>

Please Return to Village Clerk As Soon As Possible

VILLAGE OF SOUTH RUSSELL

DATE: 2/5/97

COMMITTEE: Safety

TIME: 5 pm

PRESIDING CHAIRPERSON: Kathy O'Donnell

LOCATION: Police Station

MEMBERS PRESENT: Ruth, Kurt, Kathy

MEMBERS ABSENT: —

Agenda Item(s)	Recommendations/Action
Call to Order 5:15 pm Approval of Minutes No previous minutes.	Pending legal issues Signalization at 306 + Bee - should we change it? - might cost 2-3,000 Traffic fine income for Dec. \$229.00 Equipment purchases - radar, new vehicle new radio for new car Personnel - illness + new possible part times.

Please Return to Village Clerk As Soon As Possible

Safety Committee Activity:

Safety Committee Meeting Minutes February 6, 2018

In attendance were Safety Committee members Dennis Galicki, Cindy Nairn, Police Chief Michael Rizzo and Police Lieutenant Michael Fabian.

The meeting was called to order at 0800 hours. Chief Rizzo shared that the police department's new cruisers are scheduled for delivery on February 16, 2018. Chief Rizzo said that he is currently modifying the outgoing cruiser, so that it can be transferred to the Building Department.

Chief Rizzo gave an update on the traffic light at Bell Road & SR 306. Chief reported that the pre-emption module is back in service, however the left turn arrow is not operating properly and that a repair will be necessary. Chief Rizzo reported that Lampion Company will be providing the service and maintenance of the traffic light going forward. Chief Rizzo also said that he is including quotes for the design of a traffic light rebuild in his 5-year plan.

Mayor Bill Koons joined the meeting at 0815 hours.

Discussion was held regarding the candidate interviews for the full-time police officer position. Chief Rizzo summarized the qualifications of both candidates. Nairn and Galicki both asked questions regarding pay ranges of area police departments. Chief Rizzo advised that SRPD is within range of the surrounding community police departments.

This meeting adjourned at 0825 hours.

Interviews were conducted immediately following the Safety Committee meeting. At the February 12th Council Meeting, the Safety Committee will give their recommendation to the Mayor requesting he appoint the candidate selected for the open Patrolman's position. The swearing-in phase will be conducted at the following council meeting on February 26th, provided all levels of pre-employment procedures have been completed.

Chief M. Rizzo

Fire Department Activity (January 2018):

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
17-0000018-000	01/04/2018	08:37:27	5277 Chillicothe RD	EMS call, excluding vehicle accident with injury
18-0000004-000	01/01/2018	14:04:02	131 Manor Brook DR	Alarm system activation, no fire - unintentional
18-0000012-000	01/02/2018	23:30:33	20 Woodside RD	Carbon monoxide incident
18-0000015-000	01/03/2018	13:38:11	1127 Sheerbrook DR	EMS call, excluding vehicle accident with injury
18-0000029-000	01/05/2018	13:43:56	215 Manor Brook DR	Detector activation, no fire - unintentional
18-0000030-000	01/05/2018	13:53:50	1069 Sheerbrook DR	Alarm system activation, no fire - unintentional
18-0000032-000	01/06/2018	00:47:40	540 E Washington ST /Sout	EMS call, excluding vehicle accident with injury
18-0000034-000	01/06/2018	20:38:11	457 Bell RD	Carbon monoxide detector activation, no CO
18-0000041-000	01/08/2018	18:27:55	551 E Washington ST /Sout	EMS call, excluding vehicle accident with injury
18-0000044-000	01/09/2018	16:05:38	525 Park PL	Gasoline or other flammable liquid spill
18-0000053-000	01/10/2018	19:01:31	31 Daisy LN	Smoke or odor removal
18-0000056-000	01/11/2018	09:56:28	73 E Bel Meadow LN	EMS call, excluding vehicle accident with injury
18-0000065-000	01/12/2018	21:38:05	5277 Chillicothe RD	EMS call, excluding vehicle accident with injury
18-0000067-000	01/13/2018	20:13:14	146 Lakeview LN	EMS call, excluding vehicle accident with injury
18-0000071-000	01/14/2018	11:48:45	Bell RD & Waverly LN	Natural vegetation fire, Other
18-0000072-000	01/14/2018	19:30:27	403 Hazelwood DR	EMS call, excluding vehicle accident with injury
18-0000088-000	01/17/2018	12:51:37	5277 Chillicothe RD	Alarm system activation, no fire - unintentional
18-0000092-000	01/19/2018	08:48:16	551 E Washington ST /Sout	Gasoline or other flammable liquid spill
18-0000093-000	01/19/2018	09:23:12	551 E Washington ST /Sout	EMS call, excluding vehicle accident with injury
18-0000115-000	01/25/2018	02:43:28	39 Paw Paw Lake DR	EMS call, excluding vehicle accident with injury
18-0000118-000	01/26/2018	02:02:35	5277 Chillicothe RD	EMS call, excluding vehicle accident with injury
18-0000130-000	01/28/2018	03:27:13	103 Ashleigh DR	Motor vehicle accident with injuries
18-0000137-000	01/29/2018	13:55:33	551 E Washington ST /Sout	EMS call, excluding vehicle accident with injury
18-0000139-000	01/30/2018	06:04:36	73 E Bel Meadow LN	Dispatched & cancelled en route
18-0000145-000	01/30/2018	18:19:27	5121 Chillicothe RD	Assist invalid
18-0000149-000	01/31/2018	22:35:09	516 E Washington ST	Smoke or odor removal

Total Incident Count 26

Safety Committee Activity:

Safety Committee Meeting Minutes

March 6, 2018

The meeting began at 0800 hours. Present were, Chief Michael Rizzo, Council members Cindy Nairn and Dennis Galicki.

Chief Rizzo updated Safety Committee on the progress of the new cruisers. Chief Rizzo also advised that the former police cruiser seems to be working out well for the Building Department. Chief Rizzo inquired as to whether there may be an interest by Council to see the new cruisers at Monday's council meeting. Nairn suggested that Council should see the cruisers during the nighttime hours when all the lights can be demonstrated.

Chief Rizzo updated the status of the new full-time hire, Allan Frantz, and gave a projected swear in date of April 9th, and a start date of April 15th, 2018. Galicki asked what shift Frantz would be working. Chief Rizzo said that Frantz would be assigned the evening shift, 1600-0200 hours. Nairn asked why Frantz would not be starting sooner. Chief Rizzo explained that Frantz needs to give his current employer adequate resignation notice.

Galicki asked about the "step" procedure that the police department uses when determining starting wage. Chief Rizzo explained that the system was put into place by former Mayor Matt Brett. The different levels of patrol officer classification is based on years of experience and

performance evaluations. Galicki complimented the process and felt that it was a good model. Chief Rizzo said that the procedure is a common model used among most police departments. Chief Rizzo asked for approval on his pre-employment offer letter to Allan Frantz as required by the new employee handbook. Nairn brought attention to an errant date on the letter that would need to be corrected before the letter is approved by the Mayor.

Discussions were held regarding complaints of inoperable vehicles, the junk vehicle ordinance, camper parking, multiple vehicle parking, and construction trailer parking at various residences within the community. Chief Rizzo explained that many of these concerns would fall under the control of the building department and that some of the situations are compliant with Village ordinances. Galicki reported that he believes some of the ordinances may be outdated and that this subject could be an agenda item for a future council meeting. Nairn spoke of early morning dirt bike noise within the Manorbrook community on the weekends. Chief Rizzo advised that police could speak to anyone regarding complaints of "disturbing the peace," however, the ordinance may not regulate such a complaint. A suggestion was made to look into the Manorbrook Homeowner's Association rules to see if a violation is occurring. Nairn and Galicki also expressed concern regarding gun fire heard throughout the Village at various times. Chief Rizzo explained that South Russell is bordered on three sides by townships that allow hunting and shooting with a safe backstop, and this was likely the origin of the shooting noise.

Chief Rizzo updated the committee on the traffic light project. Chief Rizzo reported that a west bound loop detector will be repaired at no cost to the village. Chief discovered that H.M. Miller, the contractor for the Dominion gas line project in 2016, never satisfactorily repaired a loop detector which was unintentionally cut during the project. Chief Rizzo advised that he received an approval from H.M. Miller to move forward with the repair as weather permits. Lampion estimated the cost to repair the loop detector to be approximately \$1,250. H.M. Miller agreed to that amount and authorized the repair.

Chief Rizzo reported on the VERGOG Meeting he attended for Mayor Koons on February 28th. The City of Maple Heights was voted into the COG and will enter in to the CVD Dispatch group. Chief Rizzo also advised that South Russell will receive a 5% capital refund check from CVD in the amount of \$2,915 sometime before the end of the 1st quarter.

Under New Business, Chief Rizzo spoke about road maintenance and the concern of deteriorating road conditions when the Service Department is not on duty. It was decided that this would be a topic for discussion between the Mayor, the Road Superintendent, and the Chief at the next Department Head Meeting. Councilman Galicki expressed concern over road signage in the Lake Louise Community. Chief Rizzo advised that he will set-up a meeting with the village engineer in reference to Galicki's concern.

Chief Rizzo discussed the status of the proposed SRO program for the Chagrin School District. Chief Rizzo explained the current operating procedures for South Russell Officers and Gurney Elementary School. Chief also suggested that a member from the Chagrin Falls School should be contacted and requested to attend the next Village Council Meeting regarding this topic.

The meeting was adjourned at 1030 hours.

Safety Committee Activity:

Safety Committee Meeting Minutes

April 3, 2018

The meeting began at 0800 hours. Present were, Chief Michael Rizzo, Lt. Michael Fabian, Council members Cindy Nairn and Dennis Galicki.

Chief Rizzo updated Safety Committee on the Chagrin Falls lockdown at the 4-12 campus last week.

The committee was updated on the “end of support” for the current model radios in the police department (December 2019). Grant options are unlikely for this type of project according to Motorola. Last major radio purchase was partially funded with an earmark through Congressman LaTourette’s office but is no longer available. Total estimated proposal for an entire radio system upgrade would be just under \$100k.

Chief and the service department are working to get the signage updated at Gardenpark and Ridgecrest in accordance with Engineer Haibach’s recommendations. Residents are being advised of the modifications through the homeowner’s association. See attached map.

Safety discussed the School Resource Officer topic and went over the figures provided by the school. Chief Rizzo and Fiscal Officer Romanowski composed a worksheet of SRO cost breakdowns utilizing the Chagrin Schools 2019 cost figures. See below.

Under New Business, Chief Rizzo advised that newly appointed Officer Allan Frantz will be sworn-in at the beginning of the April 9th council meeting.

Chief reported that Henry Mitchell (144 Lakeview), Derek Smith (147 Lakeview), and John Pyles (151 Lakeview) were all sent 10-day notices regarding violations of South Russell Codified Ordinance #660.17, Junk Motor Vehicle. Mr. Smith complied with the 10-day notice, however, Mitchell and Pyles did not comply. Both Henry Mitchell and John Pyles were cited and will be summoned to appear in Chardon Municipal Court.

Safety feels a policy needs to be created to have employees use the village vehicles when they are attending schools, trainings, or conferences. If the village vehicles are available, they should be utilized.

Meeting adjourned at 10:20 a.m.

School Resource Officer Proposal

Original Proposal

\$106,404

Updated Proposal (2019)

\$89,731

- \$16,673 Difference (-15.7%) between original and updated proposal figures

Total daily cost of officer

(2080 annual hours / 8 hrs per day = 260 total days)

\$106,404

/ 260 Days

\$409.24 per day

\$89,731

/ 260 Days

\$345.12 per day

179 working days in School

+81 working days in Chagrin Falls Village

260 total number of working days

Chagrin Falls Police Officer time

81 days

X 409.24

= \$33,148.44

81 days

x 345.12

= \$27,954.72

\$27,954.72 Cost for officer time

- 20,884.00 CF Village contribution

\$ 7,070.72

- Who is paying the remainder of Chagrin's Police Officer contribution? (\$7,070.72)

School Resource Officer time

179 days

X 409.24

= \$73,253.96

179 days

x 345.12

= \$61,776.48

\$61,776.48 Cost for SRO time

- 58,847.00 School contribution for SRO

\$ 2,929.48 Uncovered cost of SRO

South Russell Village is being asked to contribute \$10,000 for SRO – but only \$2,929.48 of actual SRO costs are uncovered.

Is South Russell Village covering the \$7,070.72 for CF Village's Officer time?

\$10,000 Contribution request of South Russell

- 2,929.48 Unfunded SRO cost

\$7,070.52 Remaining contribution money (same as unfunded Chagrin Falls Police Officer amount)

What is Chagrin Falls Village's contribution to the cost of the SRO?

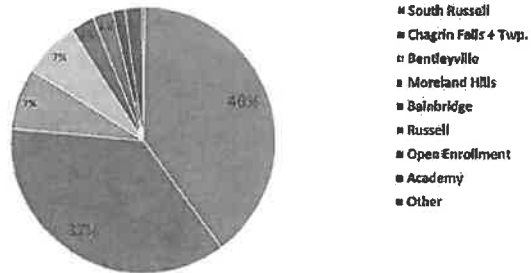
If the unfunded SRO costs (\$2,929.48) were divided evenly between South Russell Village and Chagrin Falls it would be \$1,464.74 each.

If the unfunded SRO costs (2,929.48) were divided proportionately between all entities with students attending the schools, contributions would be:

	Students	SRO Contribution
South Russell	791	\$1,166.70
Chagrin Falls	726	\$1,070.82
Bentleyville	147	\$216.82
Moreland Hills	136	\$200.60
Bainbridge	59	\$87.02
Russell Twp	49	\$72.27
Open	30	\$44.25
Academy	42	\$61.95
Other	6	\$8.85
	1986	\$2,929.28

CFEVS District Municipality Enrollment and Taxes Analysis

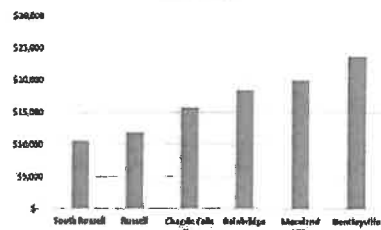
**CFEVS Enrollment
2017-2018**



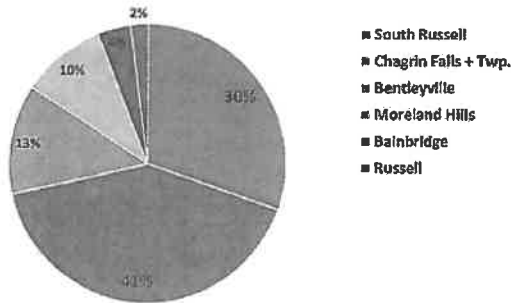
Municipality	# Students	% of total enrollment	Unique Households	%
South Russell	791	40%	451	39%
Chagrin Falls + Twp.	726	37%	402	35%
Bentleyville	147	7%	85	7%
Moreland Hills	136	7%	73	6%
Bainbridge	59	3%	34	3%
Russell	49	2%	30	3%
Open Enrollment	30	2%	19	2%
Academy	42	2%	42	4%
Other	6	0%	6	1%
TOTAL	1986	98%	1142	96%

Municipality	Total Assessed Valuation	Property Taxes to CFEVS	% of Total	Tax paid per student
South Russell	\$ 157,320,250	\$ 8,386,743	30%	\$ 10,603
Russell	\$ 10,914,630	\$ 581,859	2%	\$ 11,875
Chagrin Falls + Twp.	\$ 213,837,410	\$ 11,399,672	41%	\$ 15,702
Bainbridge	\$ 20,400,990	\$ 1,087,577	4%	\$ 18,434
Moreland Hills	\$ 51,055,300	\$ 2,721,758	10%	\$ 20,013
Bentleyville	\$ 65,702,350	\$ 3,502,592	13%	\$ 23,827
TOTAL	519,230,930	27,680,201	100%	\$ 176,827

**Property tax paid per student
2016-2017**



**% of Total Property Tax Revenues to District
2016-2017**



January 1, 2019 – December 31, 2019

Total = \$89,731.00

CFEVS: \$58,847.00

CFPD: \$20,884.00

SRPD: \$10,000.00

January 1, 2020 – December 31, 2020

Total = \$93,912.00

CFEVS: \$61,822.00

CFPD: \$22,090.00

SRPD: \$10,000.00

Gardenpark / Ridgecrest Map



Safety Committee Activity:

Safety Committee Meeting Minutes

May 3, 2018

The meeting began at 1030 hours. Present were, Chief Michael Rizzo and Council member Cindy Nairn.

- Chief Rizzo discussed the future of our existing police radio network indicating that our current models will no longer be supported as of the end of 2019. Although grant opportunities may be limited, we are continuing to research any potential grant options. Safety Committee will ask council to discuss the option of replacing the current radios over the next 4 years at a cost of approximately \$25,000 per year. All radio equipment would be updated by 2022 and would put the next radio replacement cycle at between the year 2032 and 2036. Total project cost will be approximately \$100,000 with current pricing, less installation costs.
- The Safety Committee was advised that the Mayor and Chief met with Superintendent Robert Hunt regarding the School Resource Officer. Chief explained Council's concerns regarding Chagrin Falls Police Department's contribution. Mr. Hunt was advised that the Finance Committee made a recommendation which will be discussed further at the next council meeting.

Council should be aware that the Chief and Fiscal Officer provided figures for the 2019 calendar year using the \$10,000 figure. Finance made a recommendation to support the program in the amount of \$5,000.

According to the revised MOU, the school is also seeking a portion for the remainder of 2018, which was not covered by donations (September 1, 2018 thru December 31, 2018). The amount originally requested from South Russell Village for that period is \$3,336, which would be in addition to the \$5,000 recommendation. The Mayor will present this information to Council on the May 14th council meeting.

- The Walters Road closure in Chagrin Falls has significantly increased traffic in the Chagrin Heights sub-division. Two traffic complaints were called in to the police department and handled immediately with morning and afternoon stationary patrols and placement of the speed box. We have not received any further complaints.
- The Lake Louise Homeowner's Association has confirmed the date for Cops & Kids Fishing.
 - Sunday, June 10, 2018 from 9:00 a.m until 2:00 p.m.

Safety Committee Activity:

Safety Committee Meeting Minutes June 5, 2018

Present: Chief Rizzo, Cindy Nairn and Dennis Galicki

- The meeting was called to order at 0800 hours. Chief Rizzo updated the committee on the resignation of part-time police officer Michael Roberts. Officer Roberts was a valued member of the police department however newly added responsibilities with his full-time position with the Orange Police Department, significantly reduced his availability to the police department.

The committee consented to Chief Rizzo filling the part-time vacancy that was created by Officer Roberts' resignation. The hiring process dictated by policy will be followed.

Chief Rizzo also informed the committee that he intends on posting the vacant "Sergeant" position in-house later this summer and would like to have that position filled by fall time. Chief Rizzo explained that the vacant Sergeant position was created by Sgt. Malone who retired at the beginning of 2018.

- Discussion was held among the group regarding junk vehicles, building and zoning violations. The group expressed concerns that some of the governing ordinances are outdated and may have been implemented before the village's building department was in existence for enforcement authority. The group feels that some of the existing ordinances should be re-evaluated and updated if deemed necessary.
- Chief Rizzo updated the committee on the (1) Cops & Kids Fishing event (2) Walters Road construction project and (3) Vacation Watch program.
 1. Cops & Kids Fishing Event is Sunday, June 10, 2018 at Lake Louise, 9am – 2pm;
 2. Walters Road construction project is projected to be completed in October 2018;
 3. Vacation Watch Program continues to be popular with the village residents.
- Discussion was held regarding the Emergency Operations Group. The committee desires to thank the citizens that participated in the implementation of the Emergency Operations Plan and reach out to them in the future should they have a continued interest as circumstances change and evolve in the future. The committee would now like to proceed with the next phase of the EOP, an assessment by Geauga County EMA, of potential vulnerabilities within the village. Chief Rizzo advised that he has a schedule conflict with the EMA meeting date of June 14. Chief Rizzo advised that he will contact Geauga County EMA officials and re-schedule the meeting. Chief Rizzo will post the re-scheduled date as soon as it is available.
- The Chief advised that the Police Open House is scheduled for September 8th at 10 a.m. This event, as in the previous years, will allow the public to observe demonstrations, interact with officers, and get a firsthand look at the resources available from the Chagrin Valley law enforcement and fire agencies within VEG. This event will be held at the police department.

- The traffic light repairs / upgrades are still being completed and processed. Our tornado siren policy was conveyed to the public via the South Russell Newsletter and Facebook. The purpose of the correspondence was to educate and inform residents how the system operates when an alert is initiated.
- The speed box is still posted on Fairview Drive and Officers continue to give that street extra attention due to a heavier than normal traffic flow stemming from the Walters Road construction. Speeding complaints stemming from residents on Fairview have decreased and Officers are not seeing citable violations.
- Chief Rizzo updated the committee on the 5-year plan for rotating out and upgrading radios. The Chief explained that the current radios will not be supported going forward and that eventually all radios will need to be replaced.
- Finally, the group discussed events being held at the Village Park wherein alcohol is served. The group is aware of other municipalities where, during such events, an off-duty police officer is hired by the group that is reserving the facility. Chief Rizzo advised that such practices are common and that this could reduce exposure of liability to the village should an officer be included in the terms of the rental contract. The Chief recommends one officer for parties that exceed / expect more than 75 attendees where alcohol will be served. Events which are expected to have more than 150 attendees should be considered an event that requires at least 2 officers.

The meeting was adjourned at 10:30 am.

Safety Committee Meeting Minutes

July 3, 2018

Present: Chief Rizzo, Cindy Nairn and Dennis Galicki

The meeting was called to order at 0800 hours. Present were Chief Rizzo, Dennis Galicki and Cindy Nairn.

- Chief Rizzo updated the committee on the status of the vacant part-time officer position. Chief Rizzo advised that 3 applications have been received as of this date.
- Chief Rizzo also advised that Todd Pocek, was the only candidate that expressed an interest in the vacant Sergeant's Position. Chief Rizzo distributed Pocek's resume and qualifications to the Safety Committee. Todd Pocek (on duty) responded to the station and met with Nairn and Galicki for a promotional interview. The interview lasted approximately 30 minutes and after Pocek was dismissed, Nairn and Galicki said that they were both impressed with Pocek and they recommended to Chief Rizzo that he should proceed with the process to have Pocek promoted.
- Chief Rizzo gave an update on the "junk vehicle" assignments and advised that some of the violators are now in compliance and that the remaining violations were in progress.
- Chief Rizzo reported that all full-time officers would be completing a 3-day training, "Emergency Vehicle Operations Class" during the months of August, September, and October. This training was also offered to any interested part-time officer if their schedule permits. The training is hosted and instructed by the Geauga County Sheriff's Office. Chief Rizzo checked to see if this training would reduce insurance costs for which he was advised that it would not.
- The committee was updated on the research done regarding a police officer being present at any function in the village where alcohol is being consumed while on Village property. Chief Rizzo advised that he spoke to a representative from the insurance company. The representative advised Chief Rizzo that approximately 75% of communities allow alcohol but stated the village should determine if an officer is required at such events.
- Chief Rizzo reported that the on-going data collection on Fairview Road does not show any significant speed violations. The speeds are all in the "20's".
- Chief Rizzo advised that he is updating the police department's 5-year plan wherein he included a step process for replacing radios over the next several years if Council chooses to do so.
- Finally, Chief Rizzo advised the committee that the Service Department employees all have been doing an outstanding job servicing the police vehicles. Mechanic Jeff Pausch found a used, non-functional brake rotor lathe for sale and requested permission to purchase for \$350. Chief approved the purchase and Jeff was able to repair the machine for under \$50. The equipment was tested on police cruiser #8210's brake rotors with outstanding results. The equipment purchase will save the Village thousands of dollars going forward. Thanks to Jeff, Tim and Rick for all having a role in maintaining the police fleet.

The meeting was adjourned at 1030 hours.

Fire Department Activity (June 2018):

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000637-000	06/01/2018	02:50:38	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000638-000	06/01/2018	11:23:27	543 E Washington ST	EMS call, excluding vehicle accident
18-0000641-000	06/02/2018	12:46:25	117 Mapleridge DR /South	EMS call, excluding vehicle accident
18-0000644-000	06/03/2018	10:17:01	5277 Chillicothe RD /Sout	Alarm system activation, no fire - un
18-0000645-000	06/04/2018	10:17:11	1091 Sheerbrook DR	EMS call, excluding vehicle accident
18-0000651-000	06/05/2018	19:57:56	5277 Chillicothe RD	Alarm system activation, no fire - un
18-0000658-000	06/07/2018	16:32:58	115 Countryside DR	Smoke or odor removal
18-0000669-000	06/09/2018	11:07:26	1084 Sheerbrook DR /South	EMS call, excluding vehicle accident
*18-0000671-000	06/09/2018	19:10:16	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000673-000	06/10/2018	03:00:46	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000678-000	06/11/2018	11:21:00	551 E Washington ST /Sout	EMS call, excluding vehicle accident
18-0000686-000	06/13/2018	09:55:11	113 Laurel RD	Detector activation, no fire - uninte
18-0000691-000	06/13/2018	16:59:28	33 Forest DR	Public service
18-0000695-000	06/14/2018	05:47:08	154 Lakeview LN	EMS call, excluding vehicle accident
18-0000698-000	06/14/2018	13:37:59	551 E Washington ST /Sout	EMS call, excluding vehicle accident
18-0000705-000	06/15/2018	17:10:46	115 Laurel RD	EMS call, excluding vehicle accident
18-0000709-000	06/16/2018	19:08:00	516 E Washington ST	EMS call, excluding vehicle accident
18-0000713-000	06/17/2018	09:48:46	404 Reserve TRL	Gas leak (natural gas or LPG)
18-0000719-000	06/18/2018	19:56:45	1084 Sheerbrook DR	EMS call, excluding vehicle accident
18-0000733-000	06/20/2018	11:45:31	Bell RD & Chillicothe RD	Motor vehicle accident with injuries
18-0000739-000	06/21/2018	14:10:04	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000746-000	06/23/2018	02:01:51	17 Kimberwick CT	EMS call, excluding vehicle accident
18-0000748-000	06/23/2018	12:42:20	5196 Chillicothe RD /Sout	EMS call, excluding vehicle accident
18-0000749-000	06/23/2018	16:35:55	249 Manor Brook DR /South	EMS call, excluding vehicle accident
18-0000759-000	06/25/2018	02:15:26	5277 Chillicothe RD	Alarm system activation, no fire - un
18-0000768-000	06/26/2018	18:53:49	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000770-000	06/27/2018	08:54:35	551 E Washington ST /Sout	EMS call, excluding vehicle accident
18-0000777-000	06/29/2018	12:15:42	106 Dorset DR	Alarm system activation, no fire - un
18-0000778-000	06/29/2018	13:00:13	Bell RD & Chillicothe RD	Power line down
Total Incident Count		29		

Safety Committee Meeting Minutes August 7, 2018

The meeting was called to order at 0800 hours. Present were Chief Rizzo, Dennis Galicki and Cindy Nairn.

- Chief Rizzo updated the committee regarding the gas line rupture that occurred on Sunday, August 5th. Chief Rizzo reviewed the incident with the committee members. Chief Rizzo explained that a person on a riding lawn mower struck an exposed gas pipe which compromised the pipe and caused a significant leak. Chief Rizzo reported that the incident lasted approximately 90 minutes wherein several residences were evacuated on West Bel-Meadow as well as traffic restricted from entering and exiting the Kensington development. Bell Road within the vicinity of the leak was also closed until a Dominion Gas technician arrived and made a repair to the pipe, stopping the gas leak. A Facebook posting as well as a text alert was utilized to notify the residents and public when the event concluded.

Dennis Galicki noted that Kensington, like other neighborhoods in the village, has limited ingress/egress (one way in, one way out). Due to this some people were inconvenienced however their safety was the priority during the time that the gas was actively leaking.

Chief Rizzo has located and documented the exposed gas pipes on the east side of the village. Chief Rizzo advised that he has placed a call into the Dominion Gas company inquiring what could be done to help minimize a similar incident in the future.

- The increasing popularity of golf carts on public roadways was discussed next. Cindy Nairn reported that she has noticed this trend in the Manorbook Community. Chief Rizzo explained that golf carts, when licensed, are permitted to be operated on streets with speed limits that are posted at 35 miles per hour or less. Chief Rizzo explained that for a golf cart to become “street legal” the golf cart must pass an inspection to receive license plates. Nairn and Galicki followed with questions and discussion regarding golf carts operating on posted 35 mph Bell Road and if there is any safety issue. Chief Rizzo explained that he has received copies of ordinances from other Ohio communities wherein they have enforceable restrictions in place such as only allowing operation on roads that are posted at 25 mph or less. Chief Rizzo advised that this is legislation that would have to be introduced to council and created as a by law should the village wish to proceed with adopting a village ordinance to regulate the use of golf carts on a South Russell public roadway.
- Next the group discussed Engine Brake restrictions. (A copy of Burton’s engine brake ordinance is attached below) Chief Rizzo reported that if an ordinance is created restricting the use of an engine brake, a citation could only be issued if an officer witnesses the violation. A third-party report would not qualify for a citation. Chief Rizzo said that he expects most truck drivers would comply with the ordinance as most know that a citation on their record could affect their CDL status.
- Discussion was next held regarding the posted 45 mph speed limit on Chillicothe Road, South Russell Village portion. Nairn and Galicki advised that they were aware that a resident has expressed an interest in seeing if the speed limit could be reduced. Chief Rizzo explained that the Village does not have the authority to make this decision, and any change would need to be channeled through ODOT. Chief Rizzo said that if ODOT began to look at the portion of Chillicothe Road that passes through South Russell, that ODOT would conduct a traffic study and collect statistics from crashes. Chief Rizzo said that the speed limit of Chillicothe Road in the neighboring townships (Russell and Bainbridge) is 45 mph and is only reduced from that speed to a lesser speed further south into Bainbridge Township. Chief Rizzo said that there is no supporting evidence at this time that crash reports taken by SRPD on Chillicothe Road were caused by speed. Chief Rizzo explained further that the crashes were caused by rear end collisions (bumper to bumper) and turning violations in 2017 and at this time in 2018 no crashes on Chillicothe Road were caused by speed. Chief Rizzo said that he believed that there was not enough supporting documentation to warrant a speed reduction, even if South Russell had such authority to reduce the speed limit.

- Chief Rizzo advised that DRY Insurance, has made a \$100.00 donation to the police department, earmarked for “shop with a cop.” Chief Rizzo said that he will include this in his report to council and that he will ask for a motion to be made by council to accept the donation.
- Nairn and Galicki were advised that a technician from “Lampion” provided a tutorial on how to program the school zone flashers, alleviating a cost that was incurred to the village in the past when a technician had to respond and program the flashers for each school season. Chief Rizzo will program the unit in the future.
- Brief discussion was held on Septic System violations. Chief Rizzo explained the process that is in place for the Building Department to follow for resident compliance.
- The group discussed the promotion of Todd Pocek to Sergeant. The group agreed that Pocek could be sworn in at the August 13th council meeting and begin performing the functions of Sergeant effective August 16th with Council’s approval.
- Chief Rizzo advised that some more part-time officer applications have been received and that potential candidates will be contacted for interviews within the next week or so in an effort to fill the vacancy created by Officer Michael Roberts’ resignation.
- Chief Rizzo informed the committee that Officer Mike Kramer has made the Chief aware that his retirement will be effective May 1, 2019.
- Galicki shared with the group an email that the Mayor and Council had received from a resident that lives on Fairview Road. The resident’s email referenced the increased traffic on the road due to road construction in Chagrin Falls. The resident inquired about signage that he has seen that calls attention to the fact that children are in the area and the signage contains verbiage directing people to drive with caution. The resident was inquiring if the village would provide such signs. The group agreed that they knew of no communities that are purchasing these signs and agreed that the signs were probably privately purchased. Chief Rizzo introduced statistics from a two-week period, July 23 to August 5, 2018. During that time frame, 9,303 cars were detected driving south bound and the average speed was 22 mph. Chief Rizzo said that SRPD Officers will continue to conduct roving patrols on the street for visibility purposes but at this time no violations are being witnessed by Officers or logged by the speed detecting box. Chief Rizzo explained that he did respond to a Fairview resident’s complaint of tri-axle trucks using Fairview Road as opposed to the designated truck route. Chief Rizzo said that he discussed this complaint with the project manager who assured that this issue would be addressed.
- In regard to Junk Vehicle violations; Chief Rizzo advised all but one violation was in compliance.

The meeting was adjourned at 9:30am.

Fire Department Activity (July 2018):

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000788-000	07/01/2018	10:32:18	6002 Parkland DR	EMS call, excluding vehicle accic
18-0000796-000	07/02/2018	08:02:08	28 Kimberwick CT	EMS call, excluding vehicle accic
18-0000799-000	07/02/2018	18:34:58	100 Countryside DR	EMS call, excluding vehicle accic
18-0000801-000	07/03/2018	01:41:32	5084 Chillicothe RD	EMS call, excluding vehicle accic
18-0000803-000	07/03/2018	06:32:39	Chillicothe RD & Bell RD	Smoke or odor removal
18-0000804-000	07/03/2018	12:34:44	5277 Chillicothe RD /Sout	EMS call, excluding vehicle accic
18-0000805-000	07/03/2018	14:29:50	512 E Washington ST /Sout	Motor vehicle accident with injur
18-0000813-000	07/05/2018	09:51:32	203 Laurel RD	EMS call, excluding vehicle accic
18-0000814-000	07/05/2018	15:11:37	Chillicothe RD & E Washin	Dispatched & cancelled en route
18-0000819-000	07/06/2018	08:01:30	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000821-000	07/06/2018	16:29:28	314 Fox WAY /South Russel	EMS call, excluding vehicle accic
18-0000828-000	07/07/2018	13:06:02	38 Daisy LN	EMS call, excluding vehicle accic
18-0000833-000	07/07/2018	18:48:36	Bell RD & Laurel RD	Motor vehicle accident with injur
18-0000834-000	07/07/2018	21:32:53	49 E Bel Meadow LN	EMS call, excluding vehicle accic
18-0000846-000	07/11/2018	13:41:46	31 W Bel Meadow LN /South	Grass fire
18-0000853-000	07/13/2018	13:07:18	5277 Chillicothe RD	EMS call, excluding vehicle accic
18-0000855-000	07/14/2018	09:18:24	5277 Chillicothe RD /Sout	EMS call, excluding vehicle accic
18-0000856-000	07/14/2018	14:17:20	508 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000860-000	07/14/2018	23:18:01	1428 Bell RD	EMS call, excluding vehicle accic
18-0000861-000	07/15/2018	14:19:35	100 Paw Paw Lake DR	Power line down
18-0000867-000	07/16/2018	15:35:09	64 Potomac DR	EMS call, excluding vehicle accic
18-0000872-000	07/17/2018	16:21:06	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000877-000	07/18/2018	13:25:46	274 Manor Brook DR	Assist invalid
18-0000893-000	07/22/2018	13:28:26	5277 Chillicothe RD /Sout	Alarm system activation, no fire
18-0000894-000	07/22/2018	14:46:11	167 Chestnut LN	EMS call, excluding vehicle accic
18-0000895-000	07/22/2018	15:09:08	1088 Sheerbrook DR	Detector activation, no fire - ur
18-0000913-000	07/25/2018	15:37:27	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000914-000	07/25/2018	15:53:08	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000917-000	07/25/2018	20:14:00	5277 Chillicothe RD	EMS call, excluding vehicle accic
18-0000919-000	07/26/2018	03:03:06	206 Hazelwood DR	EMS call, excluding vehicle accic
18-0000921-000	07/26/2018	15:05:07	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000928-000	07/27/2018	12:33:20	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000935-000	07/30/2018	02:14:05	62 W Bel Meadow LN	EMS call, excluding vehicle accic
18-0000936-000	07/30/2018	09:21:35	551 E Washington ST /Sout	EMS call, excluding vehicle accic
18-0000940-000	07/31/2018	10:44:23	5277 Chillicothe RD	EMS call, excluding vehicle accic
18-0000941-000	07/31/2018	18:41:00	325 Whitetail DR	Smoke scare, odor of smoke

Total Incident Count 36

Safety Committee Meeting Minutes

September 4, 2018

The Safety Committee met on September 4, 2018, at the South Russell Police Department. Present were: Committee member: Cindy Nairn, from the Police Department: Sgt. Todd Pocek, Chief Mike Rizzo and Lt. Fabian. Absent was committee member Dennis Galicki. The meeting agenda was disseminated.

The meeting was called to order by Rizzo at 0800 hours. Nairn made the group aware that Galicki was going to be late as he was currently in an HR meeting at Village Hall.

New Business

Rizzo added a new item to the agenda, police department scheduling. Rizzo explained to Nairn that the patrol group approached staff officers with a 12-hour schedule proposal. Rizzo reported that after the patrol groups presentation he did see benefits to the village as well as to the officers if the department changed from the current 10-hour shift model to the proposed 12-hour shift model. Many projected benefits were presented to Nairn with the core benefits being: (1) the schedule is fair in that every officer will have every other weekend off, (2) two officers around the clock as opposed to one at times (on current schedule) – this was considered to be a benefit to the residents as well as to the officers for safety purposes and finally (3) the change would incur any additional cost to implement. Sgt. Pocek , who worked a 12 hour schedule at the Chester Police Department prior to joining South Russell PD, shared with Nairn his overall experience working 12 hour shifts which he found to be favorable.

Galicki joined the group at 0825 hours and he was updated on the 12-hour shift proposal. Discussion continued on this topic. Galicki and Nairn reviewed a sample 12-hour schedule and they asked pertinent questions. At the conclusion of the discussion Nairn and Galicki agreed that a “test-run” of the new schedule should be conducted. The group decided that the test period for new schedule should begin in January 2019 and continue for one year. At the end of one year the schedule would be evaluated to see if it is a “good fit” for the agency. Sgt. Pocek was excused from the remainder of the meeting.

Rizzo moved to other “new business” and gave an update on the Fairview Road traffic complaints. Rizzo advised Nairn and Galicki that directed patrols have continued on Fairview Road with no significant violations being observed by the officers. Rizzo said that a meeting is being held this evening at Village Hall for Fairview Road residents and police officers to discuss enforcement efforts and hear concerns / suggestions that the residents may have.

Next, Rizzo discussed a time line for implementing Engine Brake Restriction legislation. Discussion was held by the group and it was decided that the matter would be discussed and decided by Village Council.

Rizzo reported that the PD Open House is being held Saturday, September 8th. Rizzo said that the coordinator for the “Farmer’s Market” had been in contact with the Mayor and she said that she believes that both events (Farmer’s Market & Open House) will complement each other well. Galicki asked Rizzo about PD staffing for the event. Rizzo said that all full-time officers (minus two on vacation) will be on hand at the event for PR purposes as well as to man some of the VEG Specialized Unit stations. Nairn said that she will be providing some baked goods for the event.

Old Business

Rizzo reported that two applicants for the open part-time officer position had been selected for interview purposes. Rizzo provided Nairn and Galicki with some highlights from the Officer's applications. Discussion was held regarding the applicants as well as the fact that a full-time officer position will be created when Officer Mike Kramer retires in the spring of 2019. Galicki and Nairn agreed that the future full-time hire may come from the ranks of a current or future part-time officer.

Miscellaneous

A review of the preliminary 2019 budget request was discussed. Rizzo reported that he would be requesting budget increases in the following categories: (1) Pre-Employment testing (2) Uniforms (3) Dispatch Services and (4) Gasoline. Rizzo provided Nairn and Galicki with cost projections and other relevant information to support the budget increase.

For clarification purposes, Rizzo explained to Nairn and Galicki that although he often has monies left over in the budget that were not spent, the money returns to the General Fund.

The meeting was adjourned at 1030 hours.

Fire Department Activity (August 2018):

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0000945-000	08/01/2018	18:03:04	105 Lakeview LN	EMS call, excluding vehicle accident
18-0000953-000	08/05/2018	10:52:21	17747 Chillicothe RD	EMS call, excluding vehicle accident
18-0000955-000	08/05/2018	12:22:21	10 W Bel Meadow LN	Gas leak (natural gas or LPG)
18-0000956-000	08/05/2018	13:56:40	99 Maple Springs DR	EMS call, excluding vehicle accident
18-0000957-000	08/05/2018	13:54:20	108 Dorset DR	Carbon monoxide detector activation
18-0000959-000	08/06/2018	06:26:30	Bell RD & Chillicothe RD	Motor vehicle accident with injuries
18-0000973-000	08/08/2018	18:07:36	805 Sun Ridge LN	EMS call, excluding vehicle accident
18-0000983-000	08/11/2018	11:26:00	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0000985-000	08/12/2018	22:02:51	206 Hazelwood DR	EMS call, excluding vehicle accident
18-0000989-000	08/14/2018	17:57:00	1003 Bell RD	Arcing, shorted electrical equipment
18-0000998-000	08/17/2018	14:55:30	551 E Washington ST /South	EMS call, excluding vehicle accident
18-0001013-000	08/21/2018	07:26:30	29 Woodside RD	EMS call, excluding vehicle accident
18-0001014-000	08/21/2018	08:37:56	29 Woodside RD	EMS call, excluding vehicle accident
18-0001015-000	08/21/2018	11:38:00	5277 Chillicothe RD	EMS call, excluding vehicle accident
18-0001021-000	08/22/2018	16:52:19	124 Fairview RD	Gas leak (natural gas or LPG)
18-0001022-000	08/23/2018	00:22:04	945 Bell RD	EMS call, excluding vehicle accident
18-0001027-000	08/25/2018	10:37:57	5121 Chillicothe RD	EMS call, excluding vehicle accident
18-0001030-000	08/25/2018	17:30:09	5205 Chillicothe RD	EMS call, excluding vehicle accident
18-0001051-000	08/30/2018	16:28:02	Bell RD & Chillicothe RD	Motor vehicle accident with injuries
18-0001055-000	08/31/2018	12:14:11	112 Countryside DR	EMS call, excluding vehicle accident
Total Incident Count		20		

Safety Committee Meeting Minutes October 2, 2018

The Safety Committee met at the South Russell Police Department on Tuesday, October 2, 2018 at 0800 hours. Present were: Chief Michael Rizzo and Committee Members Cindy Nairn and Dennis Galicki.

The meeting was called to order at 0800 hours by Chief Rizzo. The first item on the agenda was part-time officer interviews. Nairn and Galicki advised that they had received and reviewed both candidate's applications. Chief Rizzo gave a brief overview of the candidate's initial interviews that were conducted in September with Chief Rizzo and Lt. Fabian.

The interviews were conducted between 0815 hours and 0930 hours. At the conclusion of the interviews, Nairn and Galicki recommended moving forward with candidate Ben Milroy at this time. Chief Rizzo agreed with their recommendation.

The next item on the agenda that was discussed was a reduction of the speed limit, from 35 mph to 25 mph on Bell Road, the west bound lane. The speed reduction would start at Fairview Road and continue to the South Russell / Chagrin Falls line. Chief Rizzo explained that during a meeting with the residents of Fairview Road in September 2018, this suggestion was made by some residents. Chief Rizzo explained that he felt that there was some merit to the resident's request due to the fact that a curve on Bell Road, east of Fairview Road, can limit sight distance for vehicles pulling onto Bell Road from Fairview.

This item was discussed and it was suggested that a "Recommended 25 MPH" sign may help in this area as it could potentially slow traffic down that is entering into the 25 mph zone of Bell Road, Chagrin Falls Village. The placement of this sign was suggested to be on Bell Road near Maple Ridge. The Chief will discuss signage options with the Street Commissioner.

The last item on the agenda was regarding the Police Department proposed budget. Chief Rizzo explained that he was pro-rating increases in some line items due to rising cost projections. Some of the known costs that will increase are: pre-employment testing, fuel and replacement of police radios. Chief Rizzo explained that there are a few options available that can be considered when purchasing police radios and these options were shared with Nairn and Galicki.

One item was added to the agenda by Chief Rizzo. Chief Rizzo advised that the traffic light proposal had been received yesterday (10/01/2018). Chief reported that the proposed did not include new mast arms as requested, and, the cost to for the project by Lampion Service would likely exceed \$150,000. Chief Rizzo suggested that this project be suspended at this time as the estimated cost is more than what was projected. Nairn and Galicki agreed.

The meeting concluded at 1030 hours.

Training Activity:

October 2: Computer Crime First Responder – Zippay & Kleinknecht

October 9: Legal Issues in Interview & Interrogation - Kramer

October 22: Emergency Vehicle Operations – Kleinknecht & Svoboda

Fire Department Activity (September 2018):

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0001073-000	09/05/2018	09:02:41	1540 Bell RD	EMS call, excluding vehicle accide
18-0001075-000	09/05/2018	14:59:28	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001082-000	09/06/2018	19:12:54	74 W Bel Meadow LN	EMS call, excluding vehicle accide
18-0001085-000	09/07/2018	09:54:21	1633 Bell RD	EMS call, excluding vehicle accide
18-0001088-000	09/07/2018	13:52:24	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001095-000	09/09/2018	11:12:28	114 Manor Brook DR	Carbon monoxide detector activati
18-0001097-000	09/09/2018	11:34:08	5277 Chillicothe RD /Sout	EMS call, excluding vehicle accide
18-0001100-000	09/09/2018	22:57:04	1309 Bell RD	EMS call, excluding vehicle accide
18-0001114-000	09/12/2018	12:16:12	118 Fairview RD	Power line down
18-0001117-000	09/13/2018	15:51:05	34 Morningside DR	Carbon monoxide detector activati
18-0001126-000	09/15/2018	00:33:54	39 Paw Paw Lake DR	EMS call, excluding vehicle accide
18-0001131-000	09/16/2018	21:36:44	5277 Chillicothe RD	Smoke scare, odor of smoke
18-0001133-000	09/17/2018	07:25:49	100 Leaview LN	EMS call, excluding vehicle accide
18-0001140-000	09/19/2018	08:46:51	99 Foxhall DR	Alarm system activation, no fire
18-0001143-000	09/19/2018	09:48:20	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001147-000	09/20/2018	01:46:36	5277 Chillicothe RD	EMS call, excluding vehicle accide
18-0001151-000	09/20/2018	16:01:56	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001160-000	09/22/2018	13:50:34	107 Mapleridge DR	EMS call, excluding vehicle accide
18-0001179-000	09/28/2018	10:35:30	274 Manor Brook DR	EMS call, excluding vehicle accide
18-0001180-000	09/28/2018	12:40:49	551 E Washington ST /Sout	EMS call, excluding vehicle accide
Total Incident Count		20		

Safety Committee Meeting Minutes

November 6, 2018

The Safety Committee Meeting was called to order at 0800 hours. Present were Police Chief Michael Rizzo, Council Persons Cindy Nairn and Dennis Galicki. Mayor William Koons called in and was placed on speaker phone. Mayor Koons inquired about the status of the “emergency table top” exercise.

Chief Rizzo explained to Mayor Koons and the committee that the “table top” exercise will be emergency scenario based and the participants will be the South Russell Village Department Heads in conjunction with Geauga County EMA. Chief Rizzo advised Mayor Koons and committee members that the original date of November 19 will no longer work as some of the Village Department Heads will not be available. Chief Rizzo advised that this exercise will be re-scheduled for 2019 after securing a date that works for Geauga EMA and other involved Village Officials.

Chief Rizzo updated the committee on the status of Officer Mike Kramer. Officer Mike Kramer's last day of work will be on March 23, 2019 however his vacation will carry him into May with his last day of being an employee as May 2, 2019. Chief Rizzo requested clearance to begin the process for filling the full-time vacancy that will be created upon Officer Kramer's retirement. The committee discussed the topic and advised Chief Rizzo to proceed with the process.

Chief Rizzo also gave an update on the part-time hire candidate and explained that most of the background procedures have been completed however the remainder of the process will incur expense and the Chief would like to defer the remaining steps into 2019 for budgetary purposes.

The committee next discussed the "reduced speed" signage for placement on Bell Road near Maple Ridge as well as the "No Engine Brake" for State Route 306. Chief Rizzo advised that the signs have been ordered. Chief Rizzo also updated the committee and advised them that one local trucking company has been updated on the new ordinance pertaining to no engine brake.

The Chief informed safety of the limitation of the current security camera at the pavilion. The Chief explained that with approval he can move forward with a purchase and install of a looping DVR system that will better serve the purpose of security at the Village Park. Chief Rizzo explained that the current trail camera system in place is not user friendly due to the frequent need to change the SD card and batteries. Chief Rizzo advised that the trail camera may be better suited for investigative purposes. Chief Rizzo estimated that the new DVR system would cost about \$250.00. The committee members agreed that this idea would be discussed further and that the project may be approved to move forward in 2019.

Chief Rizzo next gave an update on the Chagrin Valley Dispatch services. The Chief explained that the last capital return of \$2,915 has been received, and, all of the initial investment into the dispatch center by South Russell has been realized. The Chief advised that the cost for dispatch services in 2019 will be \$50,755 plus LEADS fees (\$1,200) which is a reduction of \$3,005 from 2018.

The "shop with a cop" date was announced, and the event will be held on December 1st at the Bainbridge Walmart. The Chief advised the committee that the funding is secured through donations as well as carry over from last year's event. The Chief further explained that the police department is preparing to take between 8 and 10 area children to the event this year and that multiple resources were enlisted to find qualified participants.

Chief Rizzo next reported that he is preparing a list of items for auction on GovDeals. Chief Rizzo explained that he will forward a list of items to be considered that are expired / no longer usable inventory.

Chief Rizzo advised the committee about the notification plans for the Turkey Trot event, being held on Thanksgiving Day, November 22.

Committee member Galicki inquired as to the qualifications of the Chagrin Officer who is serving the local school system in the position of School Resource Officer. Chief Rizzo explained that the officer is certified to be an "SRO" through specific training set forth by the Ohio Peace Officer Training Academy.

Finally, Chief Rizzo complimented employees of the Service Department due to their timely, customer service-oriented response to the variety of tasks that they handle on a day to day basis for the department.

The meeting was concluded at 0930 hours.

Officer Cardaman

- AED'S are up to speed, electrode pads are up to date. (Town hall AED good)
 - I conducted medical follow-ups:
 - 257 Manorbrook – 89-year-old female with the flu-negative contact.
 - 22 Forest – 80-year-old male lift assist - Lee Sheiman doing much better and is getting around with his cane.
 - 1103 Royal Oak - Mary Saini - Doing good, has a new walker that will help her.
 - 110 Ashleigh – 6-year-old male difficulty breathing-negative contact.
 - 31 Daisy Lane – 55-year-old female possible heart attack - Mrs. Cocannon signed off and not transported.
 - 38 Forest - Elderly female passed out. 3-days in the hospital, still undergoing testing.
 - 516 Washington Street - Office of Attorney Ann Myargos - Employee Bobi Ryczek passed out, negative transport but followed up with her doctor and is seeing a cardiologist.
 - Steve Turocy doing well, declined help with installing a ramp. Steve hooked up with a snow plow service for the winter season.
 - Attended EMS training on weather and carbon monoxide emergencies/injuries.
 - Upgraded EMS kits with new BP cuffs, burn dressings, bandages, and band aids. 2 more BP cuffs are needed. I will put in for them with the Chief on the 2019 budget.
 - Assisted with the 2018 Thanksgiving turkey trot event (went very well)
-

Safety Committee Meeting Minutes

December 4, 2018

The Safety Committee Meeting was held at the South Russell Police Department on December 4, 2018. The meeting began at 8am, present were: Police Chief Rizzo, Council Persons Cindy Nairn and Dennis Galicki. Chagrin Lakes resident, Patrick Flannery, joined the meeting at 8:05am.

Mr. Flannery brought to the committee his concern of vehicles speeding through the Chagrin Lakes Development. Flannery reported that there is no specific time frame that this is occurring, and he suspects that the motoring public may be cutting through the development to avoid the Bell Road / SR 306 intersection. Flannery is estimating that the speeds are in excess of 30 mph within the posted 25 mph development. Chief Rizzo advised the committee and Flannery that the police department has not received any similar complaints from the Chagrin Lakes residents.

Chief Rizzo explained that he will deploy the "speed box" in order to conduct a study of the volume of south bound traffic as well as speeds detected on Maple Springs (from Bell Road). This information will then be utilized by the police department for enforcement action. Flannery stated his satisfaction with the plan set forth and then left the meeting.

Next Chief Rizzo briefed Nairn and Galicki on the status of the full-time police officer position that will be vacated upon Officer Kramer's retirement in the spring of 2019. Chief Rizzo reported that a legal ad has been placed through various outlets to seek potential candidates. The closing date for the application return is December 21, 2018. The applications will be reviewed, and a selection of candidates will be made and contacted for interviews in January.

The next item discussed was the security camera project for the village campus and the pavilion at the South Russell Village Park. Nairn, Galicki and Chief Rizzo discussed the project at length including estimated cost. The committee came to the agreement that the project should go forward and that the installation of security cameras at the remaining campus buildings would be consistent with the cameras that are already in place at Village Hall and the Police Department. The committee also agreed that a camera system should be placed at the pavilion at South Russell Village Park. Challenges were discussed regarding the placement of the camera at the park. Some of these challenges were protecting the camera from elements, vandalism and bird / animal activity. A suggestion was made that the camera could be placed in a "vault" with the assistance of the Service Department. Chief Rizzo estimated that the cost would be approximately \$500.00 per camera system as well as some additional cost for supplies such as cable, adapters etc... Chief Rizzo stated that the cost, if done in house, would be substantially less than a quote that was received from an outside vendor which was in the area of \$28,000.

The committee moved onto the illumination of flags. Chief Rizzo explained that Sgt. Pocek and Officer Frantz had noticed that some of the flags were not illuminated during the night time hours recently as they were lowering flags to half-staff to honor President George H.W. Bush. Chief Rizzo investigated the matter further and was advised that the lighting of a flag was encouraged however not required. Galicki advised that the flags need to be illuminated during the night time hours to follow flag etiquette. Galicki will address council at the next meeting.

Chief Rizzo and Nairn reported on the "Shop with a Cop" program, which was held on Saturday, December 1, 2018 at the Bainbridge Walmart. South Russell Police sponsored 10 children and their family members for gift shopping during the event. Nairn, a volunteer at the event, felt the program was successful however she suggested that more wrapping supplies at future shop with cop events would be helpful.

Chief Rizzo advised the committee that a CART call out was activated for a missing adult male on Sunday, December 2, 2018 in Orange Village. Several South Russell Officers joined with several other valley officers in the search. In addition to police officers the search group also utilized canines and drones. Ultimately the missing person was not located during this search but was later located deceased in the Lyndhurst area.

Finally, Chief Rizzo gave a quick overview of the new "vacation watch" software that the police officers will be utilizing to conduct requested house checks. Chief Rizzo explained that the log entries will be made on the in-car computer and the homeowner will receive an email notifying them of the status of their house check each time a check is performed. Previously the paper logs were carried in a binder that was passed from car to car which has resulted in wear and tear on the paper logs as well as the binder. The new software will allow us to remove a computer server which was specifically dedicated to vacation watch transmissions from our website to the police department. Additionally, a summary report will be emailed to the resident at the conclusion of their house check.

The meeting was adjourned at 9:30am.

Fire Department Activity (October 2018)

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0001192-000	10/01/2018	10:12:37	524 E Washington ST	Alarm system activation, no fire
18-0001193-000	10/01/2018	11:38:22	29 Woodside RD	EMS call, excluding vehicle accide
18-0001194-000	10/01/2018	12:11:28	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001205-000	10/03/2018	15:58:17	529 E Washington ST	Carbon monoxide detector activati
18-0001208-000	10/04/2018	10:24:29	302 Fox WAY	Carbon monoxide incident
18-0001213-000	10/05/2018	08:05:43	5196 Chillicothe RD	EMS call, excluding vehicle accide
18-0001234-000	10/09/2018	00:58:20	514 Woodland CT	EMS call, excluding vehicle accide
18-0001249-000	10/11/2018	00:18:31	29 Woodside RD	EMS call, excluding vehicle accide
18-0001253-000	10/12/2018	07:09:53	6006 Parkland DR	EMS call, excluding vehicle accide
18-0001257-000	10/12/2018	13:47:57	98 Lakeview LN	EMS call, excluding vehicle accide
18-0001259-000	10/12/2018	16:01:24	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001263-000	10/14/2018	07:50:11	178 Lakeview LN	EMS call, excluding vehicle accide
18-0001274-000	10/16/2018	19:20:34	117 Mapleridge DR	EMS call, excluding vehicle accide
18-0001280-000	10/17/2018	12:58:58	Bell RD & Snyder RD	Motor vehicle accident with injur
18-0001285-000	10/18/2018	17:36:58	5210-E Chillicothe RD	EMS call, excluding vehicle accide
18-0001286-000	10/19/2018	11:07:24	5084 Chillicothe RD	EMS call, excluding vehicle accide
18-0001288-000	10/19/2018	20:52:26	411 Reserve TRL	EMS call, excluding vehicle accide
18-0001297-000	10/22/2018	12:42:35	504 E Washington ST	EMS call, excluding vehicle accide
18-0001298-000	10/22/2018	13:19:56	274 Manor Brook DR	EMS call, excluding vehicle accide
18-0001299-000	10/23/2018	05:24:15	5277 Chillicothe RD	EMS call, excluding vehicle accide
18-0001301-000	10/24/2018	08:47:32	551 E Washington ST /Sout	EMS call, excluding vehicle accide
18-0001306-000	10/24/2018	19:51:21	100 Countryside DR	EMS call, excluding vehicle accide
18-0001313-000	10/25/2018	18:25:30	5277 Chillicothe RD	EMS call, excluding vehicle accide
18-0001314-000	10/25/2018	19:09:46	105 Mapleridge DR	EMS call, excluding vehicle accide
18-0001325-000	10/28/2018	06:04:16	5277 Chillicothe RD	Alarm system activation, no fire
18-0001326-000	10/28/2018	06:41:03	10 Ridgecrest DR	Smoke or odor removal
18-0001332-000	10/30/2018	09:26:50	50 E Bel Meadow LN	EMS call, excluding vehicle accide
18-0001338-000	10/31/2018	09:47:33	126 Manor Brook DR	EMS call, excluding vehicle accide
18-0001339-000	10/31/2018	11:30:44	5277 Chillicothe RD	EMS call, excluding vehicle accide
18-0001341-000	10/31/2018	16:55:00	5277 Chillicothe RD	EMS call, excluding vehicle accide

Total Incident Count 30

YEAR-END REPORT

Fire Department Activity (November 2018)

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
18-0001344-000	11/01/2018	12:13:50	22 Forest DR	EMS call, excluding vehicle acci
18-0001347-000	11/02/2018	09:21:52	1103 Royal Oak DR /South	EMS call, excluding vehicle acci
18-0001365-000	11/07/2018	06:49:24	44 Wolfpen DR	Smoke detector activation, no fi
18-0001366-000	11/07/2018	15:09:13	516 E Washington ST /Sout	EMS call, excluding vehicle acci
18-0001372-000	11/08/2018	13:44:58	5192 Chillicothe RD	EMS call, excluding vehicle acci
18-0001374-000	11/09/2018	03:13:21	110 Ashleigh DR	EMS call, excluding vehicle acci
18-0001386-000	11/11/2018	13:10:00	99 Leaview LN	Smoke detector activation, no fi
18-0001390-000	11/12/2018	17:26:38	5277 Chillicothe RD	EMS call, excluding vehicle acci
18-0001391-000	11/12/2018	23:32:46	37 E Bel Meadow LN	Smoke or odor removal
18-0001396-000	11/13/2018	21:52:42	120 Fernwood RD (H.A. Russell)	EMS call, excluding vehicle acci
18-0001399-000	11/14/2018	18:31:52	5277 Chillicothe RD /Sout	EMS call, excluding vehicle acci
18-0001404-000	11/16/2018	08:49:41	5244 Chillicothe RD	EMS call, excluding vehicle acci
18-0001406-000	11/16/2018	18:10:18	31 Daisy LN	EMS call, excluding vehicle acci
18-0001413-000	11/18/2018	16:06:09	203 Bell RD	EMS call, excluding vehicle acci
18-0001416-000	11/19/2018	16:26:57	5277 Chillicothe RD	EMS call, excluding vehicle acci
18-0001419-000	11/20/2018	11:04:55	551 E Washington ST /Sout	EMS call, excluding vehicle acci
18-0001424-000	11/22/2018	08:45:12	38 Forest DR	EMS call, excluding vehicle acci
18-0001427-000	11/22/2018	20:51:06	55 Garden Park DR	Gas leak (natural gas or LPG)
18-0001428-000	11/23/2018	15:50:01	504 E Washington ST	EMS call, excluding vehicle acci
18-0001430-000	11/24/2018	14:30:57	257 Manor Brook DR	EMS call, excluding vehicle acci
18-0001446-000	11/29/2018	19:23:21	540 E Washington ST	EMS call, excluding vehicle acci
18-0001449-000	11/30/2018	15:55:35	53 Cascades DR	Carbon monoxide detector activat
18-0001451-000	11/30/2018	22:29:30	104 Countryside DR	EMS call, excluding vehicle acci

Total Incident Count 23

Safety Committee Activity

The Safety Committee Meeting was held at the South Russell Police Department on Wednesday January 2nd, 2019. The meeting began at 8:30 a.m. Present were Chief Rizzo, Council Members Dennis Galicki, and Cindy Nairn.

Chief Rizzo reported on the progress of the current hiring process. Candidate interviews with Safety were scheduled for mid-January and will be followed by a final interview with the Mayor sometime in February. Chief Rizzo requested that appointments to the open part-time and full-time positions take place on the April 22nd Council Meeting.

Chief reported on the new Vacation Watch Management Software which has been very well received by the residents. The software has some additional useful programs which will be implemented in the near future.

The meeting adjourned at 9:30 a.m.

Safety Committee Activity

The Safety Committee Meeting was held at the South Russell Police Department on Tuesday February 5th, 2019. The meeting began at 8:00 a.m. Present were Chief Rizzo, Council Members Dennis Galicki, and Cindy Nairn.

Chief Rizzo reported on the progress of the current hiring process. After conducting further background checks on Candidate Wilson, it was decided not to proceed at this time. It is the recommendation of the Safety Committee to request Council appointment of candidate Ben Milroy for part-time patrolman, and Officer Eric Kimball to the upcoming full-time vacancy created with Officer Kramer's retirement. On the February 11th Council meeting, Chief Rizzo will request Council to appoint both officers with swear-in dates to follow at an upcoming council meeting. Note: Officer Kramer's last day will be Friday, March 22nd on the schedule and will be officially retired after exhausting the remainder of his vacation time. (May 3rd)

Safety Committee was updated on the status of the tornado siren. All radio equipment has been updated and certain components have been replaced. Discussion was held regarding the future of the 420 mhz repeater system at the Chagrin Falls Armory radio tower on East Washington Street. At some point, the Village may need to incur the cost of maintaining the repeater if the Chagrin Falls Fire Department would abandon the system in the future. No timelines for any changes have been identified at this time.

The meeting adjourned at 9:45 a.m.

FEBRUARY 2019 MONTH-END REPORT

South Russell Police Department	
	February
Private Property / Late Crash	1
Service Department Callout	10
Shots Fired / Gunfire	0
Suspicious Vehicle	2
Suspicious Person	0
Suspicious Situation	1
Theft Complaint	1
Traffic Complaint	3
UAS Call Out - Aerial Unit	1
Unsecured Premise	6
Utility Complaint General	2
Vehicle off Roadway / Ditch	0
Welfare Check	2
Total Activity	83
In February 2019, Officers conducted 905 security checks on 36 homes for residents that requested vacation watch services.	

Safety Committee Activity

The Safety Committee Meeting was held at the South Russell Police Department on Tuesday 3/5/2019. The meeting began at 8:00 a.m. Present were Chief Rizzo, Sergeant Todd Pocek, Officer John Zippay, Council Members Dennis Galicki, and Cindy Nairn.

Sgt. Pocek and Officer Zippay gave a presentation proposing a Vintage Car Show on the Village Campus this summer. The event is planned to be a fundraiser to help support the family of a local Ohio State Highway Patrol Trooper, who's child has been diagnosed with Leukemia. Sgt. Pocek and Officer Zippay have connections in the vintage car industry and have the knowledge and ability to prepare and execute a successful event. We are seeking Council's approval to utilize the Village Campus in Late July or Early August for this event.

The Committee was updated on the status of the Radio Project and associated grant. The first round of radios have been ordered as of 3/6/2019. Another order will be placed after confirmation and receipt of the grant funds.

Chief also updated the committee on the 10-count Grand Jury indictment on the person responsible for Breaking & Entering of Sal's Place at 5210 Chillicothe Road.

The Meeting was adjourned at 9:00 a.m.

MARCH 2019 MONTH-END REPORT

South Russell Police Department	
	March
Service Department Callout	4
Shots Fired / Gunfire	2
Suspicious Vehicle	5
Suspicious Person	2
Suspicious Situation	3
Traffic Complaint	2
UAS Call Out - Aerial Unit	1
Unsecured Premise	8
Utility Complaint General	2
Welfare Check	4
Total Activity	90

In March 2019, Officers conducted **1475** security checks on **81** homes for residents that requested vacation watch services.

Safety Committee Activity

The Safety Committee Meeting was held at the South Russell Police Department on Tuesday 4/2/2019. The meeting began at 8:20 a.m. Present were Chief Rizzo, Council Members Dennis Galicki, and Cindy Nairn.

Chief Rizzo advised the committee that the Village was reimbursed for the \$1,000 deductible from the accident between Chagrin Falls Fire Department and our police cruiser. It was determined that Chagrin Falls Fire Department was not eligible for sovereign immunity as a private organization and was required to cover the cost of our deductible.

Chief reported that he corrected some network issues within the building department and is working on assisting with a computer upgrade.

Geauga County Department of Emergency Management conducted a mock disaster in order to run Village department heads and police department supervisors through a scenario in order to utilize the Village's Emergency Operation Plan. The table top exercise was successful in identifying items such as limitations of external shelter resources and purchase order procedures.

Chief is requesting a modification in the language to the disturbing the peace ordinance to include "construction related activities" and "lawn/garden & landscape activities" as the current ordinance only defines "heavy duty earth moving construction equipment."

The meeting was adjourned at 9:35 a.m.

APRIL 2019 MONTH-END REPORT

South Russell Police Department	
	April
Traffic Complaint	2
UAS Call Out - Aerial Unit	2
Unsecured Premise	8
Utility Complaint General	1
Welfare Check	6
Total Activity	105

In April 2019, Officers conducted **889** security checks on **40** homes for residents that requested vacation watch services.

Safety Committee Activity

The Meeting began at 0800 hours. Present were Council / Committee Members Dennis Galicki and Cindy Nairn. Also present were Chief Michael Rizzo and Lt. Michael Fabian.

Chief Rizzo issued the meeting agenda and advised Galicki and Nairn that resident Jim Flaiz would be arriving at the meeting shortly to discuss "leash laws."

0805 hours, resident Jim Flaiz, Board President of the Chagrin Lakes Homeowners Association, arrived at the meeting. Flaiz shared with committee members and the Police Chief some discussions that had recently taken place within the Chagrin Lakes Homeowners meetings, relevant to dogs at large. Flaiz reported that the HOA of Chagrin Lakes had come to an agreement that dogs should not be permitted to be off leash when not in the pet owner's yard. Flaiz explained that sometimes dogs at large wander through yards as well as the common area that includes a lake, pavilion, and playground. Flaiz explained that although the HOA wishes to address dogs at large, it may be hard to do so as the current Leash Law (618.01) is ambiguous and could make enforcement a challenge. Flaiz provided the committee and the Police Chief with some verbiage to be considered for adaption into the current "Control of Dogs..." Ordinance (618.19). The topic as well as Mr. Flaiz's suggested modifications to the existing Ordinance will be deferred to the rest of Council as well as the Village Solicitor per the Safety Committee. (See separate attachment)

Next, discussion was held regarding recognizing Trick or Treat on a Saturday as opposed to October 31st. Mr. Flaiz explained that his neighborhood (Chagrin Lakes) recognizes Halloween on a Saturday evening. A discussion regarding potential pros and cons of designating a Saturday as the Village wide day for Trick or Treat took place. The Committee decided to observe Trick or Treat on October 31st and let the individual homeowner's associations decide if they choose to observe it on a different day.

The condition of Sheerbrook Drive was discussed, specifically a “pot hole” near 1124 Sheerbrook that is of concern. Police Chief Rizzo advised that he will notify the Service Department for repair if the concern poses a hazard. Flaiz excused himself from the meeting at 920 hours.

Chief Rizzo provided the Committee with an overview of the 2020 budget which included next preferred cruiser, which will likely be a 2020 Ford Interceptor, Hybrid. The new vehicle will be replacing a 2015 vehicle. Chief Rizzo explained that this vehicle “scored” extremely well in testing conducted by the Michigan State Police. Chief Rizzo reported that he conservatively expects that this Hybrid vehicle will provide reductions in fuel costs in the range of \$2000-\$2200 annually. The group discussed the value of keeping and repurposing the 2015 vehicle for official Village use in another department. No decision has been made.

Chief Rizzo reported that the first group of radios have been purchased and received. Chief Rizzo advised that he is waiting for grant reimbursement before ordering the second batch of radios.

The committee discussed adjusting the current “Disturbing the Peace” ordinance. Verbiage was proposed to be added to the existing ordinance as well as for “exceptions” that may be made due to a unique circumstance. The group will be reaching out to the Village Solicitor for recommendations before proceeding further. (See separate attachment)

Chief Rizzo advised the committee that due to sporadic tornado siren test activations, he and Chagrin Valley Dispatch are working on a solution to amplify the signal which should result in consistent, reliable siren tests.

Chief Rizzo also reported that a new repeater system will be activated soon that should enhance the range and reliability of the Service Departments radios. Chief is in the process of transferring the radio license from Hunting Valley to South Russell.

The meeting adjourned at 1000 hours.

Safety Committee

The Safety Committee met at the South Russell Police Department at 0800 hours. Present were committee members: Dennis Galicki, Cindy Nairn and Police Chief Michael Rizzo. Lt. Fabian was present for minutes. Chief Rizzo had previously forwarded Ordinances from Chagrin Falls Village and Chardon City regarding: “unnecessary noise” and “sound amplifying systems.”

Chief Rizzo opened the meeting with a discussion about a proposed “Amplified Sound Ordinance.” The Chief reported that in the past as well as recently, complaints have been received from residents regarding noise (music etc.) coming from the Burntwood Tavern as well as private parties. The committee members reviewed the sample ordinances (Chagrin Falls and Chardon) and discussed how the ordinances may be adjusted and or modified to suit the needs of South Russell Village. The group determined that this would be an ordinance worthy of exploring further and bringing the proposal to Council.

Secondly, Chief Rizzo recommended passing as an “emergency” the Leash Law (618.01) and Disturbing the Peace (648.05). Chief Rizzo reported that with the warmer months upon us the potential for receiving complaints will increase as the summer progresses. Nairn and Galicki agreed.

Chief Rizzo updated the Committee on the police departments scheduled summer events.

- June 9, Cops and Kids Fishing at Bellwood Lake (9am-2pm)
- August 4, Car Show on the Village Campus (10am-2pm)
- September 7, Open House, (10am-2pm)

Chief Rizzo explained the current status of the tornado siren and intermittent activations. Chief Rizzo said that the radio company will be at the site on June 7th for further testing. The Chief explained that currently it appears as though terrain interference may be causing inconsistent activations. The Chief reported that equipment may need to be purchased and installed at the Chagrin Falls Fire Station to alleviate this problem. The related costs would likely be incurred by South Russell.

Chief Rizzo updated the Committee on the part-time and overtime budget as we are closing in on 6 months of a new schedule model (12-hour shifts). Chief Rizzo reported that the use of the part time hours are down significantly as opposed to this time last year. Chief Rizzo explained that the new schedule model has alleviated gaps in coverage that were historically covered by part time officers.

Overtime is down as well. Chief Rizzo projects that by the end of 2019 the savings may be approximately \$20,000. Chief Rizzo is proposing reinvesting about 25% of that money back into the part-time officer’s hourly rate. Chief Rizzo cited the quality of the part-time officer pool, low turnover and competing with increased “off duty detail” pay rates that can be significantly more than the current part-time salary. Discussion was held and Galicki and Nairn agreed that a salary survey of area / similar departments be conducted to see what the median salary is compared to the South Russell’s part-time Patrolman’s salary. Galicki advised that once the survey was completed it should be directed to the Human Resource Committee.

The meeting end at 8:55 am.

Safety Committee

The Safety Committee met at the South Russell Police Department at 8:00 a.m. on July 2nd, 2019. Committee member Cindy Nairn and Chief Michael Rizzo were present.

The final adjustments were made to the proposed 'Noise Disturbances' ordinance. A recommendation was made to determine the specific hours of enforcement.

It was decided to cancel the Police Department Open House in September as the car show is only a few weeks prior to the proposed open house date. It was further decided that the police department will be staffed the day of the car show and will be open for any spectators who wish to visit the police station that day.

The radio communications company that has been working to resolve the tornado siren issues submitted a proposal to install a control station in Chagrin Falls in order to improve the signal to the tornado siren. The estimate is \$6,912.70 which includes equipment and labor. Chief is looking into an alternate solution.

The first phase of the police department radio project has been initiated and all grant documentation has been submitted. Once we receive the grant reimbursement funds, we will seek an amendment to the appropriations in that amount in order to purchase another round of equipment before the end of the year.

The meeting was adjourned at 8:55 a.m.

Other Activity

- Body armor grant was received in the amount of \$1501.65
- Radio Grant was received in the amount of \$5,990.00
 - Safety will be requesting an amendment to the appropriations in the amount of \$5,990.00 to the Radio line to complete the 2019 radio project.
- An application for the annual Community Giving Grant was submitted to Walmart to supplement our Shop with a Cop Program.
- Currently working with Geauga County IT to install a radio at their Frohring Meadows radio tower as an alternative to the previous \$7,000 proposal. Geauga County will give CVD network access to their tower in order to transmit the activation sequence directly from Frohring Meadows tower directly to the tornado siren. On 8/3/2019, the Chagrin Falls tornado siren test failed after 3 consecutive attempts.
- School Zone Flashers have been programmed for the remainder of 2019 in accordance with the 2019-2020 district calendar.
- Officer John Zippay assisted Chagrin Falls Police in the 2019 Safety Town Program held at Gurney Elementary School. Approximately 50 children participated in the program.
- On July 20th, The Velosono Bike Event passed through South Russell with no issues.
- The Bike Patrol Officers deployed numerous times throughout the month of July, logging over 100 miles within the Village. Officers reported positive public interaction during each deployment.
- The Pet Registration Database is up to 86 entries. The system is a fully automated service that requires no maintenance and is able to assist officers in the reunification of lost pets in our area.

Safety Committee

The Safety Committee met at the South Russell Police Department at 8:00 a.m. on August 6th, 2019. Committee members Dennis Galicki, Cindy Nairn, and Chief Michael Rizzo were present.

The committee was advised that the grant funds were received related to the radio project. A request to amend the appropriations will be addressed at the council meeting.

No updates regarding the repair of the tornado siren. Holding for Geauga County radio technicians to verify radio installation at the Frohring tower site.

Details of the Car Show were discussed.

The meeting was adjourned at 9:10 a.m.

AUGUST 2019 MONTH-END REPORT

South Russell Police Department	
	August
Unsecured Premise	6
Utility Complaint	1
Violation of Protection Order	1
Warrant Service	1
Welfare Check	1
Total Activity	108

In August 2019, Officers conducted **830** security checks on **41** homes for residents that requested vacation watch services.

Vehicle	Miles/Month	Daily Average	Current Mileage	Previous Month
8209	1,623	54	58,775	57,152
8210	2,690	90	112,006	109,316
8211	2,462	82	41,247	38,785
8212	2,062	69	40,698	38,636
8251	142	5	110,902	110,760
TOTALS	8979	59.9	Fleet mileage as of August 31, 2019	

Training Report for August:

August 6, 2019 Weapons requalification: Zippay, Kleinknecht, & Frantz
 August 21, 2019 Accident Investigation Unit Training - Zippay
 August 28, 2019 VEG UAS Training - Pocek

Safety Committee:

The Safety Committee met at the South Russell Police Department at 8:00 a.m. on August 6th, 2019. Committee members Dennis Galicki, Cindy Nairn, and Chief Michael Rizzo were present.

The Safety Committee reviewed and discussed the 2020 budget. The total budget request will decrease by approximately \$67,500 from the previous year.

The committee was updated on the rental house inventory and GovDeals.com procedure.

The meeting adjourned at 10:10 a.m.

SEPTEMBER 2019 MONTH-END REPORT

Safety Committee:

The Safety Committee met at the South Russell Police Department on October 1st, 2019 at 8:00 a.m. Committee members Dennis Galicki, Cindy Nairn, and Chief Michael Rizzo were present.

The Safety Committee reviewed and discussed final proposal on the 2020 budget.

The committee was updated on the rental house GovDeals.com auction and will introduce a resolution to discard the unsold items.

The cruiser bid opening was set for October 9th at noon for the new cruiser. Safety will propose we accept the winning bid at the October 14th Council Meeting.

Discussion was held regarding a pending resignation of a part-time officer.

The meeting adjourned at 9:10 a.m.

NOVEMBER 2019 MONTH-END REPORT

court order. A warrant was issued for his arrest and on November 25 when he was released from Twinsburg Police custody, he was arrested and transported to the Geauga County Safety Center. The boyfriend is currently in jail awaiting a court appearance.

- **11/23/2019 – Welfare Check – South Russell Village Park:**

Officers were dispatched to the South Russell Village Park to check on a female that was swinging violently on the swing set and yelling profanities. Officers located a juvenile female who stated she is autistic and lives on Countryside Drive. Officers contacted the female's parents and explained the situation. The parents advised their daughter is allowed to walk alone and that she enjoys the park area. The parents provided officers with contact information in case the police department has further interactions with the juvenile.

Safety Committee:

The Safety Committee met on December 3, 2019 at 12:00 p.m. at the South Russell Police Department. Committee members Dennis Galicki and Cindy Nairn were present along with Chief Rizzo.

1. The committee discussed the resignation of Officer John Pfaff. Chief is considering interviewing a candidate from the previous round and will request initiating the process in the 1st quarter of 2020.
2. The committee was updated on the incident during the Turkey Trot 5k Run where a group of individuals were providing free beer to race participants.
3. The group discussed the next phase of the radio project. It was reported that the project will come in approximately \$30,000 less than originally projected.
4. The police department will be submitting an inventory list for Council's approval to sell on GovDeals.com.
5. New Cruiser production date has been delayed to late January.
6. The police department's MDT's need replacement due to a mandatory upgrade to Windows 10 operating system. We had the same issue back in 2014 when we were forced to upgrade from Windows XP to Windows 7. Although Panasonic advised that our hardware was upgradable to Windows 10, the upgrade was unsuccessful as our computers are approaching 6 years old. Panasonic confirmed that they will not be providing any updates in order to resolve the issues.

The committee will be asking council to consider amending the appropriations in the amount of \$14,000 in order to update the equipment.

The meeting adjourned at 1:05 p.m.

Safety Committee Meeting
Friday, January 17, 2020 7:00 a.m.

Present: Chairman Canton, Porter, Chief Rizzo, Lt. Fabian

Chief Rizzo advised that part-time officer John Pfaff, resigned, which was addressed at the December 2019 Council meeting. He said there was a candidate from the previous round of interviews which he planned to bring back for another interview. He reminded the committee that Ben Milroy from Chester Township had been hired, but ultimately resigned during the probationary period. As a result, the Chief advised there were two part-time positions he wanted to fill. The Chief reviewed other potential resignations and retirements in the Police Department in the coming year. The Chief stated that with the approval of the committee he wanted to put an ad in the paper in the coming weeks for a part-time police officer. He advised that he and Lt. Fabian would screen the applicants and then have the committee present to conduct a second interview. The final interview would be conducted with the Mayor. He further stated that there was a lot of background checking and other parts of the process that would occur before presenting a solid candidate for the committee.

Porter asked if a psychological screening was still conducted, and the Chief explained a thorough background check was conducted as well as psychological testing and a voice stress analyzer (VSA), which is similar to a polygraph. A physical is also required.

The committee agreed with the Chief proceeding with the process.

The Chief explained that this year, the Police Department would require two radio purchases, for which there was a purchase order prepared. It would occur in January. The final purchase for next year would be a few more radios for the part-time staff, and he added that the old portables that come out of service could be used as well. The Chief stated that it was anticipated the project would be \$100,000 and stated the price had come down and would potentially be \$65,000 - \$68,000. Porter advised there had been discussion in Council about available grants, and the Chief stated he spoke to Roger Peterson, Emergency Management Association of Ohio, and determined that the grant to which Council member Carroll referred was a Homeland Security type grant. Peterson said he would be willing to try on behalf of the Village but suspected the Village would have to wait a couple of grant cycles. The likelihood of South Russell getting radios specifically for the Village would be unlikely because the target was more of a regional use, like with the regional dispatch transition. The Chief further advised that he had acquired grant funds in the past, and that it required a tremendous amount of work for a smaller Police Department. He would continue his efforts, however.

The Chief advised the production of the new cruiser was a little delayed, but that he would have more information January 20. The removal of equipment was complete from the old cruiser that would be transferred to the new cruiser. He explained that some of the equipment must be new because of the body style change.

The Chief described the new hybrid cruiser to the committee and addressed the benefits of the technology. He added that with the current cruisers, the problems seem to arise after 100,000

miles and there had been issues with the water pumps in particular. The Chief advised that the Service Department had been helpful in repairing some of the problems, which had saved the Village a great deal of money. Porter asked if the Service Department staff had experience with the electric vehicles, and the Chief said it would be new for them, but there was a 100,000-mile warranty with a police car. As far as basic maintenance, he felt the Service Department would be able to learn the new systems and could handle it.

Regarding Mobile Data Terminals (MDT), the Chief reported that the box came in January 16th, so he would be getting the MDT's back in service while awaiting the docking stations. Porter asked if the new car was compatible with the MDT's, and the Chief said with the new design, a special mount was required. It would have a tablet configuration and mount higher up on the dashboard with a independent keyboard.

The Chief stated that in relation to the difficulties the department had with Microsoft software updates and resulting equipment incompatibility, the department was considering a new video system for the Police cars. Panasonic Arbitrator had been used, but the company had been absorbed by another company and dramatic changes were anticipated. The costs to maintain the current system would increase and include maintenance agreements to enable updates. The Chief stated, however, that the old system was still working and should until the units were phased out. For the new car, the Chief purchased a Watch Guard video system made by a company which had been purchased by Motorola. A new server was required and had been purchased. IT people would be required to set up the server, and he did not anticipate requiring more money.

The Chief stated that otherwise, he had two or three more computers to upgrade to Windows 10. Porter asked if the Police Department had acquired the patch for Windows 10 that had been on the news lately. The Chief said no, and Porter stated that NSA found a way into Windows 10 and Microsoft issued a free fix for it. He speculated this meant computers could be hacked without it, and Microsoft issued the patch January 16th. The Chief stated it should be an automatic update. The Chief said he would look into it.

Regarding the car show, the Chief advised that the 501C3 issue made it difficult to determine how it could be held, and that it appeared it could be costly to the department. Sgt. Pocek was attempting to see how to make it work with the 501C3. A resident who had offered to help suggested using his foundation's 501C3 to ask permission to the Village to utilize the property. The resident asked if a contract could be created to indemnify his company, and the Solicitor stated that the Village could not indemnify anyone, which left the Chief with the question of where the Village would stand with liability. He acknowledged that the previous year, the department "winged it," and although the Chief did not want to make any more mistakes, he wanted to have a great car show again. The details were hampering the process and he did not know where to look at this point. Canton stated that he viewed the car show to be quite successful. He thought another one would be even more successful, and he would like to see it continue. The Chief stated that it would not be necessary to pick a beneficiary, and possibly the car show income could instead raise funds for the Shop with a Cop program. Canton asked if the car show had to be on Village property, and the Chief did not think so. He was unaware of another venue other than the Village park, which was still Village property and involved an issue

of liability. He wondered if the Village's liability insurance covered the event, or would additional insurance need to be purchased. With the committee's permission, he could ask the Solicitor to explore it. The Chief emphasized that he would like to keep this community event going. Porter explained that the liability would be higher if the activity were not normally associated with a government municipality. These activities would not be covered by governmental immunity. He said that insurance for one-time events could be purchased and was not too expensive. Lt. Fabian asked how the liability issues applied to the department's fishing event, and the Chief explained that the department was invited onto private property to hold the event.

Canton stated he would suggest doing whatever it took to get the car show to be a tradition. The Chief stated that it took the place of the annual Open House. The Chief would continue to look for options. He proposed approaching Ganley Chevrolet about putting it on, to include being the money collectors. Canton clarified that if the car show took place, then there would be no Open House in the coming year. The Chief stated that August 2 was the preliminary date for the car show. He advised that the Open House was usually in September. Canton said the car show could be an open house. The Chief advised that a problem at the car show was that there were no outside restrooms, necessitating the use of the Police Department facilities.

As far as requesting use of the Village property, the Chief asked how the Farmers' Market worked. Porter stated there was a contract, and they indemnify the Village if there were a problem. They hold their own insurance. Porter further explained that when there had been concerts at the park, the organization must have an insurance policy. He stated it did not cost much. Chief Rizzo said he would reach out to Ganley Chevrolet.

Regarding new/old business, the generator in the Police Department was installed in 2003. He stated it had been malfunctioning. Service companies had come out, but there had been problems with it engaging and starting. The Chief advised that the generator was critical in a power outage, and consideration should be given to replacing it. He added, however, that the computers had battery backups to hold the computers until the generator came on, but this only would last for several minutes.

The Chief addressed the traffic light, and said in looking to the future, there have been continuous maintenance issue with the in-ground loop detectors. The Chief advised that he has learned to deal with the issues, and that perhaps in the next five years, the Village would want to consider replacing it with a newer system. He indicated that one involved a camera that detected the presence of cars and activated the light instead of an underground sensitivity detector. He added that there was also radar that signals the light. For safety, the radar will sense a vehicle approaching at a high rate of speed and hold the yellow light to allow the car through the intersection. The Chief stated it was good technology but also expensive. He did not know that the Village needed this but felt that the overall traffic light needed to be looked at because of worn components and the underground loop detectors which were in constant need of sensitivity adjustments.

Canton addressed the school zone lights, and the Chief agreed this was another constant maintenance issue.

Porter stated a camera at the intersection of Chillicothe Rd. and Bell Rd. would serve as a speed deterrent. The Chief explained that the overhead loop detectors only serve that purpose. An additional camera would be required for this purpose. He advised that a few years back, he proposed putting a DVR in the traffic box, and cameras could be mounted to the outside of the box. He was going to do this for the purposes of crashes or crime.

The committee discussed traffic circles in relation to the intersection of Chillicothe Rd. and Bell Rd.

Meeting adjourned at 7:39 a.m.

Gerald Canton

Prepared by Leslie Galicki

Safety Committee:

The Safety Committee met on March 5th at 7:00 a.m. The committee will meet every 1st Thursday of the month at 7:00 a.m. at the Police Department.

The committee was updated on the progress of the Part-time Patrolman's position. One candidate remains as we are waiting on availability of our VSA operators.

Chief gave an overview of the technical issues involving the phone lines and the fire alarms in the Village buildings. The problems have been diagnosed and isolated, and we are working on a resolution by eliminating the shared phone lines which is the cause for the malfunctioning fire alarms. Fire rated cellular radios are being installed this week in order to isolate and correct the system faults.

Under Old Business, Chief received a report from Lampion Company regarding numerous issues with our traffic light. The underground infrastructure is deteriorating and needs repairs or an upgrade to the detection systems. Currently, there are 2 underground loop detectors and 1 loop detector module in need of complete replacement. 3 of the 4 underground electrical vaults are normally filled with water which affects the impedance of the loop detectors which then requires constant adjustments in the control box loop detector modules. We can continue repairing the loop detection systems which would be less expensive repairs more often or upgrade to a newer overhead detection system which would be less maintenance in the future. Chief reported on the different options and costs associated with each of the options. Upgrading the existing system would be approximately \$30,000. Councilman Porter suggested we consider the upgrade in the 2021 budget.

The committee was updated on the various upcoming community events including the Annual Cops & Kids Fishing, the Car Show, and the 3rd Grade Seatbelt Program.

Under New Business, the chief was asked about the possibility of doing background checks for Village employees other than Police Officers. After looking into the topic, it was determined that the Police Department cannot utilize the investigatory resources for the purposes of hiring Village employees. We can only use those resources on police officer candidates or agents of the police department. Chief will update HR Committee at their next meeting.

Councilman Canton asked if there was an increase in crime when the weather begins to improve. Chief advised there hasn't been much of an impact over the past few years, and that our activity stays relatively consistent. See activity chart on Page 1.

Councilman Canton inquired about the bike patrol program and times of operation. Chief updated the committee on the basic operations and deployment timeframes of the bike patrol.

The meeting was adjourned at 7:35 a.m.

APRIL 2020 MONTH-END REPORT

April 25, 2020 – Property Damage:

Officers responded to Bell Road near the Newbury line for a damaged street sign. Obvious skid marks on the road indicated a vehicle went off the road sideways, striking a “Speed Limit” sign. A license plate was recovered at the scene and a suspect was located and identified. The driver admitted to going off the roadway to avoid striking a deer. He was issued a citation for failure to control.

April 27, 2020 – Structure Fire:

Officers along with the Chagrin Valley Fire Department responded to a Sunridge Lane residence for a house fire. The basement was filled with smoke and the residents were evacuated. The fire department extinguished the fire and determined there may have been faulty wiring in the basement ceiling. The home was filled with carbon monoxide and other chemicals and the family was not permitted to re-enter the residence. Officers assisted with making other lodging arrangements with the family for the evening. No family members were injured.

Safety Committee:

The Safety Committee met on May 7th at 7:00 a.m. In attendance were Councilman Canton, Councilman Porter, and Chief Rizzo. The meeting was called to order at 7:00 a.m. by Canton.

- The committee discussed part-time staffing and was advised that the remaining candidates have been eliminated from the process.
- The topic of “through trucks” in the Chagrin Heights sub-division was discussed. Safety will make a recommendation to the Streets Committee to have replacement signs posted at appropriate locations.
- Chief reported to the committee that the tornado siren communications link has been installed at an alternate radio tower site. The radio transmission from Chagrin Valley Dispatch spanned approximately 10 miles from CVD to the tower site. The new link reduced the distance to approximately 3,300 feet. Testing of the system should take place on Saturday at 2 p.m.
- The Committee was advised that the oldest bike patrol bicycle will be replaced in the coming weeks.
- Traffic Light Repairs are pending due to weather conditions and underground components drying.
- 2020 Car Show is on hold pending updated orders of the Health Department.

The meeting was adjourned at 7:25 a.m.

JUNE 2020 MONTH-END REPORT

VEG UAS Callouts / Agency Assists & Mutual Aid

6/2/2020	Chagrin Falls	Chagrin Falls PD	Crowd Observation - Protest
6/3/2020	Cleveland Heights	Cleveland Heights	Crowd Observation - Protest
6/4/2020	Chagrin Falls	Chagrin Falls PD	Crowd Observation - Protest
6/9/2020	Brecksville	Brecksville PD	Crowd Observation - Protest
6/11/2020	Pepper Pike	Pepper Pike PD	Crowd Observation - Protest
6/11/2020	Beachwood	Beachwood PD	Crowd Observation - Protest
6/14/2020	Mayfield Hts	Mayfield Hts PD	Missing Person
6/14/2020	Cleveland Heights	Cleveland Heights	Crowd Observation - Protest
6/19/2020	Woodmere	Woodmere Police	Crowd Observation - Protest
6/20/2020	Maple Heights	Maple Heights Police	Crowd Observation - Protest
6/20/2020	South Euclid	South Euclid Police	Crowd Observation - Protest
6/23/2020	University Heights	University Heights Police	Crowd Observation - Protest

Safety Committee (June 11, 2020):

The Safety Committee Meeting was called to order at 0700 hours on **June 11, 2020**. Present were: Police Chief Michael Rizzo, Committee members Mark Porter and Gerald Canton. Lt. Fabian was also present.

- Chief Rizzo briefed the Committee on the status of the current staffing levels of the police department. Chief Rizzo advised Mr. Porter and Mr. Canton that he is beginning the process of advertising for part-time police officers as well as a full-time position. Positions available have been posted to Facebook and ads will be placed in area newspapers to help seek out applicants.
- The committee discussed police equipment items designated for auction. Chief Rizzo explained the process for placing the items on GovDeals.com. An inventory list that includes all of the items to be placed on Gov Deals was provided to Mr. Porter and Mr. Canton. The items are listed by equipment classification, quantity, year acquired, description, serial # and approximate value. The Committee determined that this project can proceed with the necessary steps to obtain Council's approval.
- Discussion was held concerning a Bicycle Ordinance that would restrict bicyclists to single file travel on the roadways with South Russell. State Law permits bicyclists to ride 2 rides abreast and the opinion of the Chief and Safety Committee is that the Village should not create an Ordinance that would override the Ohio Revised Code pertaining to bicycle travel.
- The SR 306 and Bell Road traffic light project was discussed next. Chief Rizzo advised that a crew would be on location in the near future for loop detector work.

Chief Rizzo advised Mr. Porter and Mr. Canton that the departmental shotguns will be transitioning into "less than lethal" tools for the police department. The shotguns will discharge "bean bag" rounds during encounters where situations may arise that this intermediate use of force tool may be appropriate.

JUNE 2020 MONTH-END REPORT

- Chief Rizzo informed the Committee that the police department could stand to invest in and replace uniform items and tactical gear that may better protect officers should an incident rise to such a level.

The meeting was adjourned at approximately 7:50 a.m.

Safety Committee (July 2, 2020):

The Safety Committee Meeting was called to order at 0700 hours on **July 2, 2020**. Present were: Police Chief Michael Rizzo, Committee members Mark Porter and Gerald Canton.

- Chief updated the committee on the current status of the hiring process. Applications are currently being received.
- The committee was updated on the acquisition of helmets & shields working in cooperation with the Geauga County Sheriff's Office in a joint purchase. The police department is now in possession of 16 gas masks and are only in need of filters.
- Chief presented an updated list of inventory in preparation for an online auction with proposed values / starting bid amounts. (See list on last page of report). Fiscal Officer Romanowski will have legislation prepared for the July 13th council meeting.
- The committee was updated on the traffic light repairs.
 - The Traffic light was successfully raised on State Route 306 from 15 feet to over 17 feet in height over the roadway.
 - The southbound 306 turn lane loop detector was successfully repaired.
 - The westbound Bell Road loop detector could not be installed due to poor road surface conditions in the area of the repair. The road surface was crumbling and in need of reinforcement. Village Engineer Eric Haibach and Street Commissioner Alder were requested to inspect the area. Eric determined that repairs were necessary to the area and will make arrangements to execute repairs on or around July 14th. Unfortunately, the pavement repairs may render the adjacent loop detector inoperable as a result of milling the road surface.
 - As repairs were being made by Perram Electric, the technician advised that the overhead wiring was severely dry rotted and the plastic coating was peeling off the wiring. He also was attempting to straighten one of the traffic lights, but he was unable to make any adjustments because the fixture was corroded.
- Chief recommended that Council consider budgeting to replace and upgrade the traffic light soon.
- The meeting was adjourned at 7:50 a.m.

OCTOBER 2020 MONTH-END REPORT

September Mileage Report

Vehicle	Previous Month	Current Mileage	Gallons	MPG	Daily Average	Miles Driven
8209	79,991	81,419	96.308	14.8	48	1,428
8210	11,680	13,884	89.054	24.7	73	2,204
8211	71,676	73,159	111.503	13.3	49	1,483
8212	70,995	73,031	147.491	13.8	68	2,036
TOTALS					60	7,151

Safety Committee

The October Safety Meeting was postponed.

The November Safety Meeting was called to order at 7:00 a.m on Thursday November 5th, 2020.

- The committee was updated on the progress of the new part-time officers.
- Chief referenced the October Council meeting where the topic of reducing the speed limit on Chillicothe Road was discussed. Chief explained the current speed limit zones from 422 in Bainbridge to the Chester Township line. Chief contact ODOT District 12 to determine the proper course of action. As of Wednesday, 11/4, we are waiting for a return call from Tony Toth of the traffic division.
- The committee was informed of a safety concern involving the elevator at Village Hall. Proposals being obtained for refurbishing and replacing the elevator / lift.
- The committee was updated of the upcoming flooring project at the police department.

Old Business

- The committee was advised that the traffic light project was forwarded to Engineer Haibach who is attempting to secure a grant to offset the cost.
- It was reported that the most recent items listed on GovDeals.com sold and payments have been received by the Fiscal Officer.

New Business

- The committee was advised of a statewide public records request from an individual disputing the legality of CPT training of all law enforcement officers in the State of Ohio from 2007 through 2017. The individual is claiming that thousands of police officers throughout Ohio do not have valid credentials and should cease functioning as a peace officer. The South Russell Police Department is in full compliance with all training requirements and statutory updates and we do not anticipate we will have any concerns with this current situation.

The meeting was adjourned at 7:49 a.m.

NOVEMBER 2020 MONTH-END REPORT

November Mileage Report

Vehicle	Previous Month	Current Mileage	Gallons	MPG	Daily Average	Miles Driven
8209	81,419	82,677	95.216	14.8	42	1,258
8210	13,884	15,598	79.336	24.7	57	1,714
8211	73,159	74,949	139.585	13.3	60	1,790
8212	73,031	75,035	142.832	13.8	67	2,004
TOTALS					56	6,766

Safety Committee

The December Safety Meeting was called to order at 11:00 a.m. on Friday December 11th, 2020.

- The committee was updated on the progress of the new part-time officers.
- Chief advised the committee that he will initiate the process to fill the vacant Sergeant's position.
- Chief requested to request approval to obtain a quote for a new cruiser to be delivered after January 1, 2021.
- The committee was updated on continuing health safety measures being conducted in the police department and when responding to certain calls for service.

Old Business

- Regarding the reduction of the speed limit on State Route 306, the Chief spoke with ODOT representative Tony Toth who gave some direction on the topic.
 - Village must have a speed study conducted (Engineer?)
 - A radar check must be completed
 - The last speed study was conducted in 1991 resulting in the speed limit being reduced from 55 mph to 45 mph.
- Elevator / Lift repairs at Village Hall
 - \$5k to \$6k to repair
 - \$40k to replace entire lift
- The committee was updated on the flooring projects at Village Hall and the Police Department.
- The AV project at Village Hall was completed on Monday 12/14

The meeting was adjourned at 11:39 a.m.



Village of South Russell

Chief of Police
Michael J. Rizzo

Police Department

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Phone: 440-338-6700
Dispatch: 440-247-7321

Safety Committee Minutes

January 7th 2021

The Safety Committee meeting was called to order at 7:00 a.m. In attendance were Councilman Porter, Councilman Canton, and Police Chief Rizzo.

The Chief advised the committee that the Mayor requested the department heads to discuss some goals for 2021.

- Fill the vacant Sergeant's position by the end of January.
- Hire two additional part-time officers by mid-2021
- Focus on training and reducing liability with new training tracker software.
- Continue moving toward an "all-Hybrid" police cruiser fleet

The committee discussed staffing and agreed to initiate the process for filling the vacant Sergeant's position and hiring the two additional part-time officers.

Chief advised the committee that the current five-year plan indicates that there will be no major purchases over the next five years except for annual cruiser purchases, however, in 2022, we may request to purchase two vehicles and skip the following year as we did in 2018 because both vehicles will be in excess of 100,000 miles.

The committee was advised about auctioning office chairs and old bathroom fixtures on Gov Deals, along with the old copier from Village Hall, and the 2008 Ford Expedition assigned to the Service Department.

Chief presented the 2021 Police Cruiser bid from Nick Mayer Ford and asked that Council consider approving at the January 11th Council Meeting.

The meeting was adjourned at 7:40 a.m.



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Safety Committee Minutes

February 4th, 2021

The Safety Committee met on Thursday February 4th at 7:00 am. There was no new business to discuss prior to conducting an interview for the open Sergeant's position. In attendance was Councilman Porter, Councilman Canton, Mayor Koons, Police Chief Rizzo, and Lieutenant Pocek.

After the interview was concluded, The Mayor and the Safety Committee were given a presentation on advanced ALPR camera systems (Automatic License Plate Reader) being utilized in surrounding areas. The Territory Sales Manager, Rick Lombardo, will give a presentation to Council at the February 22nd Council Meeting.

The meeting was adjourned at 7:55 a.m.

SAFETY COMMITTEE MINUTES

2/4/21 7:00 AM

ATTENDEES: MRP, JC, WK, MR

1 INTERVIEW WITH CANDIDATE FOR
OPEN SRV PD SEAT POSITION

2 PRESENTATION BY LICENSE PLATE
CAMERA VENDOR

3 ADJOURN 7:38 AM

SRV SAFETY MEETING

4/11/21 @ 7:00 AM

ATTENDEES: BK, MP, JC, CHIEF R,
LT TP

STAFFING IN PD

- WPTICK IN ACTIVITY & CALLS AT PD DURING WORK DAY
- PROPOSAL BY CHIEF - MAKE SRV DETECTIVE FULL-TIME MON-FRI DURING DAY
- ADD P/T OFFICER
- COMBINE DETECTIVE & CLERK POSITION PER NEW JOB DESCR
- REFERRED TO JOINT HR/ FINANCE MTC 4-9-21

CAR THAT RAN OVER MAILBOX - NOTHING NO

CAR THEFTS IN CHARGEN FALLS, BUT NOT

SRV - VISIBILITY IN PATROLS, PROACTIVE

FISHING W/ WP - USUALLY INTUNE, PROBABLY

LATER IN YEAR DUE TO COVID

RECORDING OF MINUTES - CHAIR DECIDE

EMERGENCY ASSIST AGREEMENTS

- GEESEA COUNTY CAN HELP

SRV PD CRUISERS - SECURE IRLE MODE

SGT KIMBALL DOING WELL

CV DISPATCH - RATES FAVORABLE, IT SY PART

LICENSE PLATE READER - 2 WEEK DATA COL

ADJOURN 7:55 AM

SRV SAFETY COMMITTEE MTG

6/3/21 7:00 AM

ATTENDEES: MEL, JC, BK, MR

□ UPDATED ORD 64805 PROPOSAL →

- EARLY AM TRASH TRUCKS, NOISE, A FEW COMPLAINTS
- NEW SECTION (d), (e) PROPOSED REMOVE "SNOW REMOVAL" AND HOURS 6:00 AM - 6:00 PM, 7:30 AM - 6:30 PM FOR WEEKENDS
- IF ADOPTED AS BRASE, SHEET NOTIF TRASH HAULERS

□ S/T PATROLMAN ROSETTIN - ADS SUBMITTED FOR PUBLICATION - ADS EXPECTED

□ PHONE SYSTEM ADDITIONAL PHONE NUMBERS

□ MC STUDIOS - DROP OFF AGREEMENT

- DRAFT AGREEMENT REVIEWED
- WALKING PATH, CHILD ACCESS

□ COMMUNITY EVENTS

- LOST & FOUND FISHING - 4/27 9 AM
- CHARITY CAR SHOW - 8/1 11 AM - 4 PM
- FOOD TRUCK - CC

□

SARV SAFETY MEETING

7/1/21 TUE

ATTENDEES MRB, JC, BU, MR

- NOISE ORDINANCE REVISION
 - AMENDED PER LAST SAFETY MTG
 - PRESENT AT 7/12(2) MTR
- PART-TIME PATROLMAN POSITIONS
 - 3 APPLICATIONS FROM NEWSPAPER ADS
 - 2 DESIRED
- AT-RISK RESIDENT DATABASE, SIMILAR TO VACATION WATCH PROGRAM
- MC STUDIED TRAFFIC PATTERN UPDATE - SCHOOL CLOSED FOR ~~SOME~~ SUMMER, STORE OPEN
- FIRE DEPARTMENT FUNDRAISER - CF
 - REMODEL CF FIRE STATION
 - DMN FREITZ - MORELAND HILLS
- 1233 BELL - CARS IN DRIVEWAY & BACKYARD
 - MEETING W/ RESIDENTS & BLDG DEPT PERSONNEL, CHIEF
- AUTO THEFT ISSUE - CARS STOLEN, ITEMS TAKEN

2

- CLEVELAND POLICE ASSEST
- CAR RECOVERED, WELLES
- DNA SAMPLES TAKEN, SWEEP
- OTHER COMMUNITIES HIT
- KEEP VEHICLES LOCKED
- MORE VIGILANCE 1AM - 5AM
- FACEBOOK POST

17 LBR CAMERA SYSTEM - WOULD HAVE HELPED INVESTIGATION / DETERRENCE
- 2WK / year

18 FISHING EVENT - 103 PARTICIPANTS

18 CAR SHOW - AUG 1 - 11AM - 4PM -
- A1 LIMO - TROLLEY

18 151 LAKEVIEW - CAR - DRIVEWAY
- BATTERY DONATED

18 ADJOURN 8:30 AM

SRV Safety Committee Mtg

ATTENDEES: MCB, JC, BK, MR

7:00 AM

2022 BUDGET

- GAS UP - PER FALCON - NOCKAM
- PROSECUTOR FEES - UP THIS YEAR W/ MORE CASES - 10K - 15K FOR 2022

- RADIO MAINT - 2 MORE RADIOS + MAINT - UP \$25K

- BLDG MAINT - GARAGE FLOOR NEEDS REPAIR - UP \$5K 2022

- NEW CRUISER 2022 - REPAIRS 2017 FOR W/ HYBRID - \$45K

- NEW EQUIP - 2 PR CAMERAS - 20K + BODY CAMS. UP AMS 2022 TO \$45K.

- Dispatch costs - FIRM TO 3%

- 17 CYBER SECURITY - CVD PROVIDED IT SYMBOL - COST FOR BETTER EN-CRYPTED - REPORT \$20K/YEAR

NEW OTHER

- CAR SHOW - GOOD TURNOUT - 229 CARS ON PROPERTY - 3 WASTE STARS - 14K ASSET + 10K AT EVENT, UP 15K - 2 FOODTRUCKS NEXT YEAR WATER DONATION, HIGHWAY PATROL

- 17 HALLOWEEN - MOVIE SATURDAY, 12/30?

- 17 AD JC MRN - 7:40 AM

SRV Safety Committee

9/2/21

Attendees: MEL, JC, BK, MK

2022 Budget Items

- New CRUISER (5) - ONE OR TWO
- ESTIMATE - \$42K EACH
MINUS TRADE VALUES,
NET ABOUT \$42K, HYDRO
WARRANTIES EXPIRING
WATER PUMPS REPLACED
- INCREASE PROSECUTOR LINE
12K NOW, RECOMMEND 20K
- LPR CAMERAS
 - 2500 / camera / year
 - 250 INSTALL EACH
 - 8 CAMERAS
 - RECOMMEND APPROX

STAFFING

- SEARCH CONTINUES
- INTERVIEW 8:30 9/10/21, PD,
ONE VIABLE CANDIDATE
SO FAR.

HERMAN COMPLAINT - DAILY SPEEDERS

NEW STOP SIGNS NEEDED - DAILY & DEERFIELD DR - MAPLE SPRINGS & BARKLAND. - CUPCEP / STREETS TV INSTALL

OLD BUSINESS

- 151 LAKEVIEW - NO VIOLATION
- 1233 BELL RD - HOMEOWNER
CHARGED - PENDING CASE -
CHARDON MUNI COURT -
PRETRIAL 10/1/21

NEW BUSINESS

- CHARDEN VALLEY DISPATCH - BEDFORD
- 2% INCREASE EXPECTED
- 5% INCREMENT - 25K
- TOWN TO HAVE CHARDEN VALLEY
COUNT DISPATCH
- DROWNE TEAM
- NOBEL CELL TOWER

ADJOURN 7:49 AM

SAFETY COMMITTEE MTG MINS

9/19/21 8:24

- A ATTENDEES: MP, BX, MR, TP, JC
- A EXECUTIVE SESSION. MOVED BY ME,
SECOND JC. ALL IN FAVOR, EXEC
SESSION AT 8:30 AM, PERSONNEL
- A OUT OF EXECUTIVE SESSION 8:15 AM
- A ADJOURN 9:10 AM

SAFETY COMMITTEE MTG 10/7/21

ATTENDEES: MEB, JC, MR

2022 BUDGET ITEMS

- NEW SAWTHER PURCHASE PLAN
 - 2014-2018 UNITS, SELL AT TRADE
 - 10K 2018 VALUE
 - 4K 2014 VALUE
 - 2017 SAWTHERS, UNMARKED TO SERVICE/ADMIN
 - MAY USE GOV DEALS
- FLOCK CAMERAS LPR
 - AGREEMENT - JAN 2022
 - 4-6 MAY INSTALL
- BODY CAMS
 - GRANT APPLIED FOR
 - 20K TRU COST IF GRANT APPROVED

PART-TIME OFFICERS

- ONE NEEDED IN 2022, MAYBE 2
- START LATE 2021 INTERVIEWS

OLD EN-SAWTHER SYSTEMS - DIS-ADD/REMOVE
- MOTION AS USUAL USE

STOP SUGENT FEEDBACK → 70% IN FAVOR

TRAFFIC LIGHT UPDATE - INTERESTED PARTY

ADJOURN - 7:32 AM

Safety Committee Mtg

11/4/21 4:00 AM

ATTENDEES: MEL, JC, MR

STAFFING:

PART TIME OFFICERS 1-2

A FULL TIME OFFICER MAY

DEPART JAN, 2022

REPLACEMENT

CHIEF TO START APPLICATION
PROCESS

CANCELLATION

ESTATE SALE ISSUE - TRAFFIC
- PERMIT PROCESS NOT
RECOMMENDED

BODY CAMS - GRANT PENDING
IN BUDGET - RULED
EVEN IF GRANT NOT APPROVED

STOB SIGNS - DAILY AT DEERFIELD
- ROLLING RED

TRAIL ROAD - NEW SIGN NEAR DAILY
LMS. 12/15/21 - GUARD RAIL MAYBE

TRAFFIC LIGHT - ENGINEERING
- END OF 2022 COMPLETION
- COSTS

NEW CRUISERS - 2022, GRABBERS

CHIEF VACATED ROOMING

AD JOURN 7:50 AM



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SAFETY MEETING AGENDA / Minutes

January 4th, 2022

8:00 a.m. @ SRPD

Called to order at 8:20 a.m.

1. Staffing:

- 2 Part-time Officers needed
- 5 applications received – No viable candidates
 - Chief recommended to continue receiving applications and report back to the committee upon obtaining qualified candidates.

2. Daisy Lane Stop Sign Update

- Residents reporting much improved traffic conditions
 - Safety Committee was updated on positive resident feedback

3. Traffic Light Update

- CT's Design Team reports the final survey is scheduled for January
- Preliminary plans will be ready for review in March
 - Safety Committee was updated on the current progress as reported by Engineer Haibach.

4. Cruiser Purchase [Attachment #1]

- Request Council to accept the quotes for the new cruisers (Attached)
- Nick Mayer Ford (\$37,961.38) x2 = \$75,922.76
- Estimating \$15k - \$18k for sales on GovDeals of decommissioned cars.
- 2017 to Service Department to replace their 2014
 - Safety Committee will request Council to accept the Quote from Nick Mayer Ford for the purchase of the above listed vehicles.

5. Flock LPR Agreement [Attachment #2]

- Approved and reviewed by Solicitor on 12/23/2021
 - Safety Committee will request Council to authorize the Police Chief and the Fiscal officer to enter into the agreement with Flock Safety for the purchase of the LPR cameras.



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6. Garage Floor / Police Station (Attachment #3)

- Budgeted and approved for 2022
- 3 quotes received
 - o Safety Committee reviewed the quotes, accepted the recommendation of the Chief, and selected the quote from Geauga Coatings to stabilize and refinish the garage floor. Safety Committee will request Council to accept the quote from Geauga Coatings in the amount of \$8,250.

The Safety Committee meeting was adjourned at 9:30 a.m.



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SPECIAL SAFETY MEETING AGENDA / Minutes

January 27TH, 2022

8:00 a.m. @ VILLAGE HALL

Meeting called to order by Council Member Dennis Galicki at 8:00 a.m.

1. Ingress onto 1208 Bell Road:

- Traffic concerns at intersection
Chief Rizzo presented a brief history of the traffic concerns of the owners of MC Studio and the actions taken by the Village to alleviate concerns.
- Action taken
Chief Rizzo advised the committee of the following actions taken:
 - Creation of the Agreement between MC Studio and the Village to grant access through Village property to avoid difficult left turns into the MC property off Chillicothe Road.
 - Erected a "No Left Turn" sign after receiving a complaint from Mr. Patrick Holtz indicating the left turn into their business off Chillicothe Road was "dangerous."
 - After receiving an email from Carlene Holtz stating she was concerned that people would be confused by an existing "Not a Through Street" sign on Village property, it was removed to help prevent confusion.
- Letter received by Gary & Carole Holtz
The committee discussed the letter, and it was decided to have the Solicitor author a response on behalf of the Village to advise the Holtz's that the "No Left Turn" sign will remain posted for safety reasons.

The meeting was adjourned at 8:40 a.m.



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SAFETY MEETING AGENDA / Minutes

March 3rd, 2022

9:00 a.m. @ SRPD

1. Mayor

- Chagrin Valley Dispatch –
 - Mayor reported that CVD is working on developing a new billing process to begin accounting for upcoming capital replacement costs.
- Chagrin Valley Fire –
 - Discussion regarding donation to Chagrin Valley Fire Department. Further discussion to be considered by Council.

2. Staffing

- Allan Frantz Resignation (3/6/2022)
 - Committee advised that an exit interview was scheduled with H.R.
- Appoint Michael Harding from part-time to full-time (Eff. 3/16/2022)
- Hired September 27, 2021
- Completed Phase I of FTO training on November 26, 2021
 - Safety Committee will ask for the appointment at the March 14th Council Meeting
- Part-time Interviews
 - Two applicants to be interviewed by Mayor, Safety, & H.R. within the next 2 – 3 weeks.

3. Traffic Light Update

- Survey crews have been observed throughout late January on location.

4. Cruiser Purchase

- Committee was advised we have no delivery date as of 2/25/2022



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5. Flock LPR Installation

- Committee was advised that the install should start beginning mid-March provided First Energy approves installs on utility poles.

6. Garage Floor / Police Station

- Completed – Garage floor was viewed by Safety and Mayor.

7. New Business

8. Old Business

Meeting Adjourned at 9:40 a.m.

Human Resources Committee Minutes for

6 April 2022 (amended)

Attending:

Mayor Bill Koons (WK)
Ruth Cavanaugh (RC)
Danielle Romanowski (DR)
Police Chief Rizzo (MR)
Chris Berger (CB)

Meeting called to order at 9:03AM by CB. The meeting was held in person at The Village Hall.

1. MR advised that another Police Officer announced his resignation. RC and CB to conduct an exit interview on April 14th at 5:00PM.
2. MR advised that he had received resumes for potentially one full-time and two part-time officers.
3. MR advised that a mistake had been made in the hiring process for Kevin Spackman. Based upon length of service, he should have been hired at a Class B instead of Class C. Asked to have the issued raised at the next Council meeting. CB to present.
4. Continue discussion of village employee salary matrix – are we ready to present to Council? RC reviewed with a discussion of the Street Commissioner's position and salary structure. Agreed to present the matrix to Council for consideration.
5. Continue discussion of Administrative Assistant position – full-time. Are we making progress? DR advised that progress was being made to catch up but that administratively, SRV was not yet where she wants to be. DR happy with the full-time AA.
6. Continue discussion of Administrative Assistant position – part-time. Candidates? DR has received several applications but was not ready to recommend anyone for the committee's consideration. Will continue the search.:
7. Appreciation luncheon – status? WK said the date is May 20th. More details to follow. DR to research additional restaurant options in SRV for catering.
8. Veterans' luncheon – WK reported date as November 14th. More details to come.
9. Benefits/Health Insurance, Salary, presentation – WK to schedule a meeting and email details to the committee
10. Board position presented by County Commissioners – HR agreed not make a recommendation

ACTION LIST

1. RC and CB to handle exit interview for police officer
2. MR to advise when HR was needed to conduct interviews for a full-time officer and two part-time officers.
3. CB to present to Council issue for Patrolman Kevin Spackman.

4. CB to introduce a resolution to Council on April 11, 2022 for adoption of the salary matrix
5. DR to run the ad again for the part-time administrative position.
6. DR to report catering options for Appreciation luncheon
7. WK to report additional details for Appreciation luncheon
8. WK to email details for an HR Benefits presentation

Submitted by

Christopher J. Berger, HR Committee Chair



Village of South Russell

Chief of Police
Michael J. Rizzo

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Safety Committee Minutes

April 7, 2022

9:00 a.m. @ SRPD

1. Mayor

- The Mayor asked the committee to open a discussion regarding Fire & EMS contract with Chagrin Valley Fire Department and obtaining an RFP from:
 - Russell
 - Newbury
 - Bainbridge

The Mayor also wanted the committee to open the discussion regarding the donation to Chagrin Valley Fire Department / Building Expansion Project. The committee will open the discussion at the April 11th Council Meeting.

2. Staffing

- The committee was advised of the upcoming retirement of Sergeant David Viezer. (5/7/2022)
- The committee set a preliminary interview date of April 14 to schedule interviews (Part-time & Full-time)

3. Traffic Light Update

- Waiting on Engineer Haibach to schedule a meeting with the Signal Engineer. No response from an email sent on March 29th. The committee asked police chief to send another email requesting a meeting. An email was sent on April 7th at 12:50 p.m.

4. Cruiser Purchase

- No delivery date as of 3/31/2022



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5. Flock LPR Installation

- Project on hold
- First Energy issues
 - Rent of space on utility poles
 - Bill for use of electricity
 - Lack of communications
 - Cannot give an estimate of usage costs
- Abandon plans of using utility poles
- Solar powered cameras

6. Stop Sign Installation Update

- The committee was updated on the success of the stop sign installation at Daisy Lane at Deerfield, and a significant reduction in traffic complaints was reported.

The stop sign installation on Maple Springs in Chagrin Lakes will be completed as soon as the signs are installed by the HOA. Signs will be provided by the HOA as well.

7. New Business

- Tax Budget was discussed. Chief will send Tax Budget items to the Fiscal Officer as requested.

8. Old Business

Meeting Adjourned at: 10:25 a.m.

Safety Committee Action Items

Chief Rizzo Action Items

Joint Report of the Human Resources and Safety Committee

14 April 2022

Attending:

Mayor Bill Koons (WK)
Ruth Cavanaugh (RC)
Jerry Canton (GC)
Dennis Galicki (DC)
Chris Berger (CB)
Chief Mike Rizzo (MR)
Lt. Todd Pocek (TP)

Meeting called to order at 2:00PM by CB. The meeting was held in person at The Police Station.

1. DG immediately called to go into executive session for the purpose of considering the employment of public officials pursuant to 121.22(G)(1) and invited WK, MR, and TP to stay for the session. GC seconded. DG, RC, GC, and CB concurred.
2. The Joint Committee entered into Executive Session at 2:03PM.
3. The Joint Committee ended Executive Session, upon a motion from DG and seconded by RC at 4:57PM. DG, RC, GC, and CB concurred in the motion.
4. GC made a motion to adjourn. RC seconded. DG, GC, RC, and CB concurred at 4:58PM.

Minutes approved by: _____
Christopher J. Berger, Chair

Joint Report of the Human Resources and Safety Committee

5 May 2022

Attending:

Mayor Bill Koons (WK) (arrived after the interview)
Jerry Canton (GC)
Dennis Galicki (DG)
Chris Berger (CB)
Chief Mike Rizzo (MR)

Meeting called to order at 7:30PM by CB. The meeting was held in person at The Police Station.

1. DG immediately called to go into executive session for the purpose of considering the employment of public officials pursuant to 121.22(G)(1) and invited MR to stay for the session. GC seconded. DG and CB concurred.
2. The Joint Committee entered into Executive Session at 7:31PM.
3. The Joint Committee ended Executive Session, upon a motion from DG and seconded by GC at 8:17PM. DG and CB concurred in the motion.
4. GC made a motion to adjourn. DG seconded. CB concurred at 8:18PM.

Minutes approved by: _____
Christopher J. Berger, Chair



Village of South Russell

Police Department

5205 Chillicothe Road, South Russell, Ohio 44022

Chief of Police
Michael J. Rizzo

Phone: 440-338-6700
Dispatch: 440-247-7321

SAFETY MEETING MINUTES

June 2, 2022 9:00 a.m. @ SRPD

1. Staffing

- Chief reported that McKillen & Harmon are progressing through field training as expected. Candidate Gavanditti has received committee approval and could be sworn-in at the July 11th Council Meeting.

2. Cruiser Purchase

- Chief advised the committee that was no delivery date as of 6/1/2022

3. Junk Vehicle Complaints

- Chief reported on the current cases
 - Eisenberg 1233 Bell - Case dismissed
 - Pyles 151 Lakeview - Pending pre-trial

4. MC Studio Update

- No activity to report at this time.

5. Upcoming Community Events

- Cops & Kids Fishing
 - June 12, 2022 @ 9:00 a.m. – 1:00 p.m.
- Bike Rodeo
 - June 26, 2022 @ 12:00 p.m. – 3:00 p.m.
- Police Association Charity Car Show
 - August 7, 2022 @ 10:00 a.m – 4:00 p.m.

6. New Business - None

7. Old Business – Fire Contract

- Mayor asked committee if any questions regarding the fire contract. Galicki believed it was under review by the Solicitor.

Meeting Adjourned at: 9:50 a.m.

SAFETY MEETING MINUTES
July 7, 2022 at 9:00 a.m. @ SRPD

1. Staffing

- Chief reported that Candidate Gavanditti will likely be ready to be sworn in at the July 11th Council Meeting. Chief will email Mayor & Council once verification of certification is completed.
- Officer Dennis Harmon has been moved into Phase II of training and is nearing completion of field training.

2. Cruiser Purchase

- Chief advised the committee that the dealership was in the process of contacting Ford Fleet officials to address the delay of the new cruisers. No information as of 7/8/2022.

3. Body Camera Grant

- Chief reported that the Body Worn Cameras are likely to be on backorder for several months due to the microchip shortage. Chief applied for a grant extension which was approved through 9/30/2022.

4. Upcoming Community Events

- Police Association Charity Car Show
 - August 7, 2022 @ 10:00 a.m – 4:00 p.m.

5. New Business

- Mr. Galicki inquired whether the police department had any fireworks issues with the recent changes in the law. Chief reported nothing significant to report. After further review, it was discovered that we had no official fireworks complaints over the holiday weekend at all.
- The committee was informed of a felony OVI arrest made by Lt. Pocek over the weekend. It was the driver's 11th OVI which may result in the forfeiture of the vehicle he was driving.

6. Old Business – Nothing to report.

Meeting Adjourned at: 9:42 a.m.



Village of South Russell

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Michael J. Rizzo

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SAFETY MEETING MINUTES

August 4, 2022 9:00 a.m. @ SRPD

1. Staffing

- Chief reported that McKillen completed with training and working shifts without restrictions.
- Harmon is in Phase II of FTO Program
- Gavanditti is in Phase I of FTO Program
- Part-time Patrolman Steve Balaban resigned as of 7/28/2022.
 - Availability greatly reduced since re-locating to Chardon
 - Council to accept resignation at the Council Meeting on Monday.

2. Cruiser Purchase

- No delivery date as of 8/1/2022

3. Budget items

- Police Department 5 Year Capital Plan has been updated and will be submitted to the Fiscal Officer.

4. New Business

- Mayor discussed and shared CVD financial report (attached)

5. Old Business

- Body Worn Camera Purchase
 - All products on backorder (Chip shortage)
- Traffic Light
 - Waiting on meeting with Eric

Meeting Adjourned at: 9:45 a.m.