

## Danielle Romanowski

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**From:** wnek3@roadrunner.com  
**Sent:** Monday, May 06, 2013 8:03 AM  
**To:** mp@mporterlaw.com; johndishong@att.com; srvclerk@neohio.twcbc.com; wnek3@roadrunner.com; mbrett@sage-quest.com; marybethwolfe@howardhanna.com; jackbinder@edmarchem.com; bkostura@bricker.com  
**Subject:** Pavilion and Park

Attached is the most recent park committee agenda.

Please note the items we think David will need to put into an agreement with the Jaycees. The Jaycees and the park committee are aware of the items and have no objections.

Please note the 18 items about the pavilion. All have been discussed with the Jaycees and the park committee during three meetings.

I will discuss this tomorrow night, possibly at the beginning of the meeting so the Jaycees can go home. One Jaycee has to bring his two kids to the meeting.

Our hope is to pass a motion on May 20 authorizing Dave Hovevar to build the pavilion.

I think Dave is the perfect choice to work with council and the Jaycees to make decisions about the contractor, pavilion location, style, size, etc.

We have staked out a third proposed pavilion location east of the other two staked locations. All three proposed locations are within the three acre easement, all three have strengths and weaknesses. That's why I think Dave has to be the point person to make recommendations/decisions.

--

William G. Koons, Ph.D.  
61 Potomac Drive  
Chagrin Falls, Ohio 44022  
440-338-1524  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

## Danielle Romanowski

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**From:** wnek3@roadrunner.com  
**Sent:** Monday, April 15, 2013 9:00 PM  
**To:** mbtbistritz@gmail.com; mbrett@sage-quest.com; lfschiemann@gmail.com; wnek3@roadrunner.com; gspikesr@hotmail.com; chagrin2000@prodigy.net; mp@mporterlaw.com; wnek3@roadrunner.com; srvclerk@neohio.twcbc.com; johndishong@att.com; jackbinder@edmarchem.com; marybethwolfe@howardhanna.com; mbrett@sage-quest.com; bkostura@bricker.com  
**Subject:** Park and Pavilion

Spring is here, time to make some decisions to improve the park.

The Park Committee is meeting Wednesday, May 1 to plan on how to implement council's decision on the park. The public will be invited to give their input on how to implement the decision. Discussion/comment on the decision might be given but will be ignored. To prepare for the park committee meeting we did the following:

Lee Schiemann and I met with the Maistros family Saturday morning. Lee will contact the park committee members to give his report on how the conversation went.

They do not want an unleashed dog area behind their property nor do they want odd/even.

They would like a fence around their property to keep the dogs and people out of their property, barn, etc.

I met with Pete McDonald from WRLC this afternoon. He is looking into whether a fence would be permissible in this situation. Lee suggested a split rail fence with an almost invisible wire mesh. Pete understood the idea.

If we cannot do a fence or do not want to do a fence, I met with a sign company Darrell recommended and they would charge \$1,000 for fifteen signs, posts and hardware to put around the Maistros property and along Daisy property.

The signs would read: "SRV Park Property Boundary". They would be made out of metal, similar to a speed limit sign, about four feet above the ground to allow for visibility before the hay/straw is cut.

Pete also said we will be able to use Bell Road grindings to build a trail in the park. We had some environmental concerns that he will address in a future letter to us. He did recommend removing topsoil and placing a plastic mesh layer down and placing the grindings on top of the mesh.

I met with Darrell. His crew will remove the brush along East Washington between the parking lot and the CEI line. A sign identical to the sign from the Bell Road park will be placed between the two telephone poles along East Washington between the parking lot and the CEI property line.

Darrell's crew will be removing the leaning tree at the North Woods Trail entrance near Daisy Lane.

Darrell does NOT favor extending the Bell Road parking lot east toward the CEI lines. It is too wet and would require too much fill.

Darrell and I discussed reducing the amount of mowed area along Bell Road, rerouting the trail near the Maistros property, reducing the amount of mowed area on the East Washington side, INCREASING the area mowed from the East Washington parking lot to the CEI line to expose the new sign, and the mud situation throughout the park and how the grindings might help.

I measured and took pictures of the pavilion north of Newbury High School on Auburn Road. The pavilion is 32' X 34' with six picnic tables. The four corners have stone work around the posts with plain posts between the four corners.

I measured and took pictures of the Gully Brook Pavilion located at 2100 River Road in Willoughby Hills, one mile north of SR 6 directly north of I 90. It is 34' X 44' with six 12 foot picnic tables. It also had a concrete pad, two cooking grills and a preparation table. All ten posts had stone work around the bottom four feet.

Neither pavilion had a fireplace but Gully Brook has a fire pit with three benches 20 feet from the pavilion. Both had shingled roofs and we think we want a metal roof.

I cannot remember if Newbury had lights but Gully Brook does. The park committee wants motion lights to alert police if someone is using the pavilion after dark.

Time to suffer through Dancing with the Stars.

--

William G. Koons, Ph.D.  
61 Potomac Drive  
Chagrin Falls, Ohio 44022  
440-338-1524  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

## Danielle Romanowski

---

**From:** wnek3@roadrunner.com  
**Sent:** Saturday, March 09, 2013 3:12 PM  
**To:** mp@mporterlaw.com; johnedishong@att.com; srvclerk@neohio.twcbc.com; wnek3@roadrunner.com; mbrett@sage-quest.com; marybethwolfe@howardhanna.com; jackbinder@edmarchem.com; bkostura@bricker.com; mbtbistritz@gmail.com; mbrett@sage-quest.com; lfschiemann@gmail.com; gspikesr@hotmail.com; wnek3@roadrunner.com; chagrin2000@prodigy.net  
**Subject:** Parks Issues

Martha Bistritz will have completed minutes next week but I wanted to get some info out now.

Please drive by the East Washington park. We placed two stakes with yellow caution tape near the driveway entrance to mark the proposed location of a \$4400 sign identical to the one on Bell Road. We also marked the eastern boundary of the park property as a reference point.

The monthly park committee was attended by Jaycee Jon Seewald and Mary Beth. No other visitors attended, the first time we have not had visitors since September.

We want the Chanel High School flagpole. We would like to dedicate the flagpole, pavilion, and Ohio Historical Marker at the fall festival.

Lee Schiemann and I are taking local Interurban historian and former mayor Don Barriball to lunch to discuss the OHM and thank him for his help. Lunch is Tuesday at noon. We will pick him up at his house.

We are tentatively meeting with Jaycee Mark Evans who will represent the Jaycees in the pavilion construction project. Tentative time is Monday, March 18th, 6:30 p.m.

--

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Chagrin Falls, Ohio 44022  
440-338-1524  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

**Danielle Romanowski**

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**From:** Lee Schiemann <lfschiemann@gmail.com>  
**Sent:** Sunday, March 10, 2013 9:25 PM  
**To:** wnek3@roadrunner.com  
**Cc:** mp@mporterlaw.com; johndishong@att.com; srvclerk@neohio.twcbc.com; mbrett@sage-quest.com; marybethwolfe@howardhanna.com; jackbinder@edmarchem.com; bkostura@bricker.com; mbtbistritz@gmail.com; gspikesr@hotmail.com; chagrin2000@prodigy.net  
**Subject:** Re: Parks Issues

Bill,

Re: E Washington Park Sign Location

I've made a couple of drive bys checking the staked proposal site for E. Washington St Park sign. Tomorrow I plan to get out of the car for a closer look. Thus far I have two concerns: 1) too much scrub vegetation (perhaps we should consider tidying up the area as a priority action) and proximity to a utility pole. Might be best to use the utility poles as guides, locating the sign mid way between two of them.

Lee

On Sat, Mar 9, 2013 at 3:12 PM, <[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)> wrote:  
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[440-338-1524](tel:440-338-1524)  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

**Village Hall**

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**From:** "Mark Porter" <mp@mporterlaw.com>  
**To:** "Jack Binder" <jackbinder@edmarchem.com>; "Mary Beth Wolf" <marybeth.wolfe@realtyone.com>; "Jim Flaiz" <flaiz@jcrlaw.com>; "John E SCGRP Dishong" <johndishong@att.com>; "Bill Koons" <ki\_koons@lgca.org>; "Bill Koons" <wnek3@adelphia.net>  
**Cc:** "Matt Brett" <mbrett@sage-quest.com>; "Danielle Clerk" <clerk.srv@southrussell.com>  
**Sent:** Wednesday, July 09, 2008 9:36 AM  
**Attach:** SRVP Sign Language.doc  
**Subject:** Park Committee Recommendations for 7/14 Meeting

Council:

Two Parks committee members (Lee Schiemann and Mike Hogan) will be presenting (in my absence) the following recommendations at the 7/14 meeting:

- 1) That the property formerly known as Muggleton be designated and known as THE SOUTH RUSSELL VILLAGE PARK;
- 2) That the attached Rules (which are consistent with prior Council action) generally govern the public use of the Park;
- 3) That utility poles be used to construct a barrier around the parking lot at The South Russell Village Park;
- ✓ 4) That the Fall Festival run from 1PM to 8PM on OCTober 5, 2008 (primary date) or October 12, 2008 (secondary date).

If you have questions, please call me at 216-402-2157.

Danielle- Could you put Lee and Mike on the 7/14 agenda?

Many thanks,

Mark

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No virus found in this incoming message.

Checked by AVG.

Version: 7.5.524 / Virus Database: 270.4.7/1542 - Release Date: 7/9/2008 6:50 AM

7/9/2008



# Willowleaf Studios

S I G N C O M P A N Y

12591 Clardon Troy Rd.

Chardon, Ohio 44024

440-635-5130

fax: 440-635-0007

willowleaf@windstream.net

## QUOTATION

DATE: Feb, 11, 2009

### South Russell Village Park

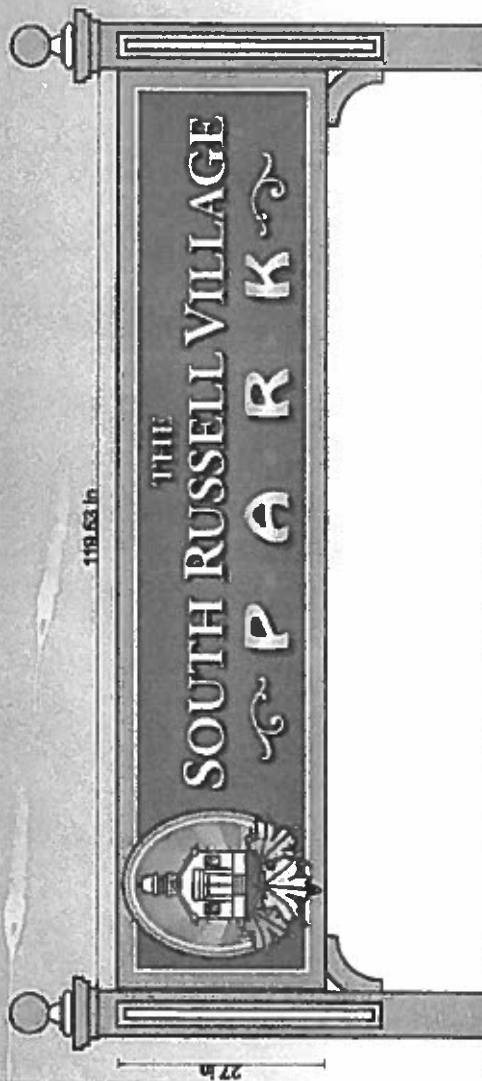
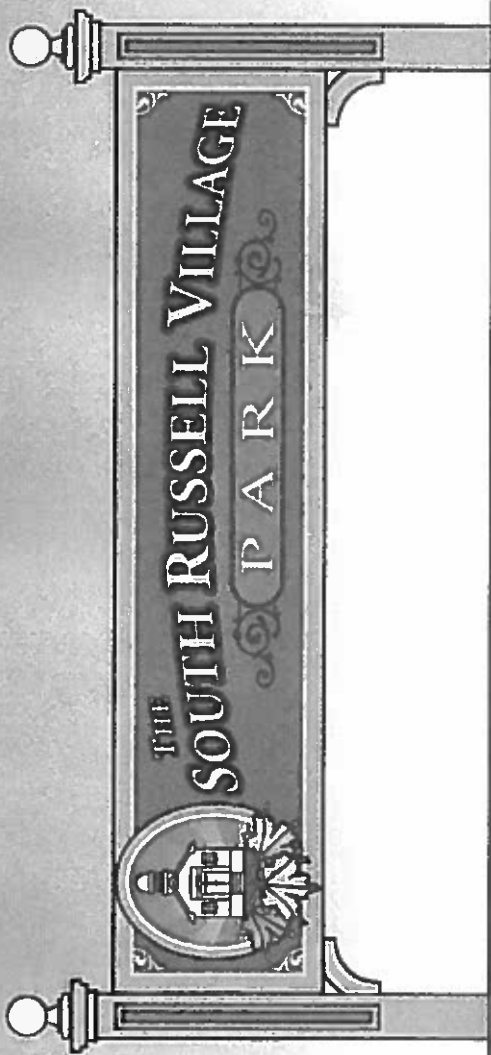
1...27" x 120" x 2" double face 20# high density urethane dimensional sign. Chip carved background w/ raised borders and graphics. Carved background to match Village welcome signs. Logo has routed, carved elements to give extra dimension and interest. Background color has halo fade for to give rustic look and to illuminate the lettering. Sign mounts to custom posts made of treated posts finished w/ urethane cap and finials.

cost.....\$4250.00

CHOICE OF PARK COMMITTEE  
IS THE BOTTOM (LOWER) SIGN

THANK YOU  
TED

1/2 DOWN TO START, BALANCE DUE UPON COMPLETION



Willowleaf Sign Co.  
12591 Claridon Troy Rd.  
Chardon, Ohio 44024  
440-635-5136  
Fax 440-635-0097



NOTICE: DESIGNS ARE THE PROPERTY OF WILLOWLEAF SIGN CO. ANY UNAUTHORIZED USE WILL RESULT IN A \$1000.00 FINE.

CLIENT **South Russell Village Park**

CUSTOMER APPROVAL

DATE

2/07/109

DATE COMPLETED

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## Danielle Romanowski

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**From:** William Koons <wnek3@roadrunner.com>  
**Sent:** Friday, March 22, 2013 10:23 PM  
**To:** Danielle Romanowski  
**Cc:** <bkostura@bricker.com>; <jackbinder@edmarchem.com>; <jd7132@att.com>; <marybethwolfe@howardhanna.com>; <mbrett@sage-quest.com>; <mp@mporterlaw.com>; <srv44022@yahoo.com>; <chagrin2000@prodigy.net>; Greg Pike; Lee Schiemann; Martha Bistriz  
**Subject:** Re: Attention Danielle: SRV Park

Thanks for your comments about the SRV park.

All the people you requested received your email. I normally answer emails received by SRV but I do not feel a response from me is needed on this issue. Council will be making a decision soon and then the park committee will implement the decision.

Sent from my iPad

## South Russell Village Parks Committee Meeting

Wednesday, December 19, 2012

### Agenda

#### Use of the Park issues

Feedback from the Parks Committee Meeting November 28<sup>th</sup>

Feedback from the Council meeting on December 10<sup>th</sup>

Feedback from the SRV newsletter will be coming. Let's make a decision about the present leash ordinance on Wednesday, January 9, 6:45 P.M. and present our decision to council on Monday, January 14, 2013, 7:30 P.M. with implementation of our decision, if any, to begin after spring break/Easter, on Monday, April 1, 2013. This would allow council to have the necessary three readings of the ordinance change on January 14, 28 and February 11. It would allow implementation of the change, public notification of the change, rules to be posted, signs to be installed, etc.

#### Possible solutions:

1. Keep the present rule: "Please keep all dogs, tended, under control, and remove all waste."
2. Amend the SRV ordinance to be similar to the Geauga Parks District regulation: "Pets are permitted on a leash not to exceed eight feet in length and under control. Remove all pet waste." I have attached a sample of the proposed ordinance.
3. Divide the park into an area where dogs are required to be on a leash and an area where dogs are not required to be on a leash.
4. Build a fenced area for dogs to run free without a leash.
5. Restrict the use of the park to South Russell Village residents.
6. Allow dogs to be unleashed until 10 A. M.
7. Allow dogs to be unleashed on even numbered days and require leashes on odd numbered days.
8. Issue a permit to the dog owner to use the park once their dog has passed a temperament test administered by a certified authority.
9. Other

## Pavilion

- Size                      Western Reserve Pole Barn      24X36    \$12,000                      40X60    \$25,000
- Location                CT Consultants/Engineers              Joyce Bond
- Design                  Create a five member advisory committee to assist the Parks Committee with the design (architect, school official, SRV employee, senior citizen and a young parent?)
- Fireplace                Munson Township is adding a fireplace to its existing pavilion
- Cooking Grille        Located near to but not under the pavilion
- Floor                     Concrete
- Walkway                #19 Limestone or similar product
- Electricity              Available on Bell
- Water                    Available at Daisy Lane, dig a well or do without
- Picnic Tables          Melvin Yoder has built tables for the Geauga County Parks System
- Dumpster               Hidden behind landscaping
- Restroom                Similar to what is found in the Geauga County Parks (Frohing)
- \$25,000 donation stipulations: " Jones Family Pavilion" sign must be on the pavilion and visible from Bell Road
  - Jones Family must have input into design of the pavilion
  - Expected completion date is August 2013
  - Jones Family is primary contributor, no other donation over \$15,000 permitted

Memorial plaque and bench have been ordered and will be dedicated in January.

Limestone paths are needed to allow people to walk in the park during wet weather.

New regulations are coming regarding Bouncy House operations.

Legal fees to write the attached leash ordinance were \$225.50.

Interurban plaque wording:

Council meeting updates for Monday, February 10, 2014

I tend to be wordy so I wanted to give an update about what is going on with the park.

The WRLC gave oral approval with written approval to follow to allow SRV to mow the park after July 15; to allow SRV to allow the Jaycees to hold the circus on the ten acres on East Washington; and basically to do whatever, within reason, to make the circus a success.

We need to determine the level of liability insurance needed from the Jaycees and then the agreement can be signed.

Once the circus is over we need to consider changing the configuration of the ten acre easement. Presently the ten-acre easement is the west side of the 17 acres on East Washington. If you drew a line from the east side of the park lot to the Inter Urban sign our 10 acre easement is west of that line. The circus will be using some of the 17 acres that is not a part of our 10 acre easement.

David Ondrey is writing wording for the two park rules' signs to include "users use the park at their own risk and how to make a complaint about park activities.' He will have the wording to the park committee by March 5. The committee will work with Darrell and the sign company to build extensions to the present signs and get the additional info posted by April 1.

The WRLC wants something done with the yard waste behind 36 Daisy Lane.

The WRLC has no problem with the park committee including a sky diving demonstration and a model plane demonstration at the fall festival. These things might occur.

The WRLC has no problem with creating a sled hill on the Bell Road side of the park. I doubt if this will occur but the park committee did talk about it.

• We have received on bid for lighting the pavilion and are seeking one more.

We have a sketch of the fireplace and will seek two bids.

Stones for the fireplace are in the corner of Village Hall. Take a look.

We have info about renting the pavilion from six different organizations so expect a proposal from the park committee in March. Most charge around \$50.

We will possibly purchase two 12' picnic tables and two 8' picnic tables for the pavilion. We are concerned about the eight footers being stolen. Eight footers cost \$225.

Minutes from the Building Committee (Dave, Brian and Bill) Meeting held on April 24. We suggest:

1. Approve the construction of a 16' garage on the south end of the service department. Budgeted \$35,000, have a bid for \$45,000.
2. Seek bids to reroof the police department. Budgeted \$11,275.
3. What color to side/paint the police department and service department? Budgeted \$5,000 to paint the police department and \$7,345 to paint the service department.
4. Hire Fitch Home Improvements to vinyl side the police department for \$14,200 with insulation, \$11,000 without insulation. Budgeted \$10,000.
5. Hire Fitch Home Improvements to vinyl side the north end of the service department.
6. Air condition the rental house for \$4600.
7. Ask the rental house renter to sign a one year agreement with an increase of \$100 per month.
8. Continue to seek bids to relight the campus but save \$12,000 by not relighting the campus until 2015.
9. Save \$33,500 by not reroofing the salt dome until 2015.
10. Save \$3,000 by not repairing/replacing the Village Hall west portico until 2015.
11. We will go into executive session to discuss Dave's continuation as Building Commissioner on a contract basis after his retirement on June 1. We will also discuss Laura's qualifications, Municipal Building Inspection Solutions, LLC., and the Geauga County Building Department.

TOPIC	BUDGETED	BID
16' Service Garage	\$35,000	\$45,000
PD roof	\$11,275	\$11,275
Paint PD	\$5,000	
PD Interior		\$11,820
Paint Service Garage	\$7,345	\$7,345
Siding on PD	\$10,000	\$14,200 with insulation
Siding on Service Garage		\$5,000
AC rental house		\$4,600
Campus lighting	\$12,000	2015
Reroof Salt Dome	\$33,500	2015
Village Hall Portico	\$3,000	2015
TOTAL	\$117,120	\$100,240

We also recommend Dave complete the pavilion electrical installation for \$3,000 from the Park budget.

## Danielle Romanowski

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**From:** wnek3@roadrunner.com  
**Sent:** Wednesday, December 19, 2012 10:02 PM  
**To:** Mark Porter; lfschiemann@gmail.com; 'TED KRUSE'; James Flaiz; Jack Binder; mbtbistriz@gmail.com; Adam Lechman; Mary Beth Wolfe; Danielle Romanowski; DISHONG, JOHN E.; Matt Brett; bkostura@bricker.com  
**Subject:** PARKS COMMITTEE MEETING SUMMARY

Thanks for all your help with the park's issues.

Here is a summary of tonight's meeting.

About twenty dog lovers attended along with Mark Porter. The Sun newspaper report was present.

Ted Kruse and I gave summary statements for background information and a general status report.

We allowed the audience to speak IF they had new information and they were residents. 20 minutes About ten people repeated what we had already heard on November 28th, "minority ruining the park for the majority, no incidents reported to them, set up a system of volunteers to monitor the dog owners, etc."

Sherri Bryan, a former student of mine, was the only critical resident, saying we did not appear to be listening.

Ted held up a 1/2" stack of paper and said we read every email and letter we have received. The only new information came from a non resident who got to speak before we could shut him off.

He brought an electronic collar that allows the dog to run free but can be controlled by the collar somehow, possible solution # 10. I have attached the agenda which includes the other nine possible solutions.

We then discussed the pavilion.

The committee favors a pavilion directly south of the kiosk, extending the parking lot east with grindings from Bell Road to the present wet area near the power lines, Installing French drains in the wet area that will become the expanded parking lot, including a fireplace, cooking grilles, a concrete floor, some type of curtain to reduce wind, motion lighting inside and outside the pavilion, picnic tables, valet parking, a walkway made from the future Bell Road grindings to extend from the parking lot to the pavilion, restrooms without water, a dumpster hidden behind the restrooms, landscaping, etc.

The Parks Committee will visit Frohing, Newbury and the Polo Field to look at possible pavilion designs.

We will NOT create a committee of residents to help select the design of the pavilion.

We did receive an offer from a family of \$25,000 with the following stipulations:

"Jones Family Pavilion" sign must be on the pavilion and visible from Bell Road Pavilion must be completed by August 2013 No other donation of over \$15,000 is permitted.

The Parks Committee felt the donation was not sufficient considering the \$100,000 cost of the pavilion.

This issue will be presented to council on January 14.

We also discussed the memorial bench and plaque to be installed at the top of the Bell Road Park hill.

The committee wants to approve the design of the bench to match what we already have.

We discussed a proposed sign near the Interurban display. Lee Schiemann will do a proposal only if council is supportive. Lee's proposal to the Ohio Historical Society will take a lot of work and Lee wants to know council will support the sign. It would be similar to the sign near Pilgrim Village and other locations around the state.

Finally, we need to create paths from the Bell Road grindings so people can use the park in wet weather.

Are the grindings a possible environmental problem?

At our next meeting we will also discuss the new regulations for Bouncy Houses.

Can you believe the next Fall Festival will be our 8th? The first one was in 2006.

At the end of the meeting Bainbridge resident Roger Weiss presented me with a petition from 201 Chagrin Valley residents supporting "Off-Leash Preservation."

--

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61 Potomac Drive  
Chagrin Falls, Ohio 44022  
440-338-1524  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

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Version: 2012.0.2221 / Virus Database: 2637/5473 - Release Date: 12/20/12

South Russell Village Park Committee Meeting

Wednesday, May 1, 2013

6:45 p.m.

Agenda

Approval of minutes from our last meeting

How to implement the changes in the park rules

Jaycee donation agreement      design, bidding, contribution limit, sign, 20 years, August completion

Pavilion items:

1. 1,000 square foot under roof
2. 1,500 square foot concrete pad
3. North/south or East/west?
4. Location on Bell Road, WEST OF THE PARKING LOT?
5. Drainage, swale, French drain issues
6. Three acre easement location
7. Parking lot location, possible expansion
8. Walkway from the parking lot to the pavilion
9. Fireplace
10. Cooking Grills
11. Electricity
12. Lighting
13. Water
14. Picnic Tables
15. Dumpster
16. Restroom
17. Pillars with stone covering ½ way up post
18. Shingles or metal roof

Ohio Historical Society marker update

Alex Goebel and the Inter Urban Trail

Kiosk usage

WRLC official Pete McDonald update:

- road grindings, notice of intent with county health department, permeable, remove topsoil, mesh base, four feet wide maximum, ODOT # 57 limestone
- fences in the park, along the south side of Bell, around the Maistros property,
- Boundary stakes, \$15 each, around the Daisy Lane property
- Three acre easement location was a formal amendment filed with IRS to secure tax status

The Rose family benches dedication ceremony; benches location

Kensington Green benches to be removed possibly by Monday, May 6

Chanel flagpole going to the cemetery

North Woods Trail tree

Boy Scout rocket launch by Taki Shinkawa on May 6, 6-7:30 p.m. 216-630-7090.

8<sup>th</sup> Annual Fall Festival:

- Sunday, October 6, 1-5 p.m.?
- Volunteers?
- Dedication of pavilion and OHS marker
- 90<sup>th</sup> birthday celebration
- WRLC purchased the Muggleton Farm in 2004
- SRV purchased the park from the WRLC in May 2007

East Washington park sign, brush removed, reduced mowing area 100 feet from the north edge of the parking lot

Our next meeting is June 5. Invite neighbors of the park to attend to learn about changes to the park.

July 10

August 7

September 4 & 18 to plan for the Fall Festival

October 2

November 6

December 4

**Danielle Romanowski**

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**From:** Lee Schiemann [lfschiemann@gmail.com]  
**Sent:** Thursday, December 20, 2012 9:07 AM  
**To:** wnek3@roadrunner.com  
**Cc:** Mark Porter; TED KRUSE; James Flaiz; Jack Binder; mbtbistriz@gmail.com; Adam Lechman; Mary Beth Wolfe; Danielle Romanowski; DISHONG, JOHN E.; Matt Brett; bkostura@bricker.com  
**Subject:** Re: PARKS COMMITTEE MEETING SUMMARY

Bill,

Thanks for the prompt summary of our 12/19 Parks meeting. Regarding that I have both a question and a comment. Question: When reporting on the pavilion discussion, valet parking is mentioned. That has me confused. What have I missed?. Comment: on the subject of new bench construction, we agreed that all benches should be of like design, yet I seem to recall a mention of Mr. Yoder building a replacement bench using two planks each for seat and back. Present bench seats and backs are constructed using 2 X 4s, four or five each for seat and backs.

Lee

On Wed, Dec 19, 2012 at 10:01 PM, <[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)> wrote:  
 Thanks for all your help with the park's issues.

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We allowed the audience to speak IF they had new information and they were residents. 20 minutes. About ten people repeated what we had already heard on November 28th, "minority ruining the park for the majority, no incidents reported to them, set up a system of volunteers to monitor the dog owners, etc." Sherri Bryan, a former student of mine, was the only critical resident, saying we did not appear to be listening. Ted held up a 1/2" stack of paper and said we read every email and letter we have received. The only new information came from a non resident who got to speak before we could shut him off. He brought an electronic collar that allows the dog to run free but can be controlled by the collar somehow, possible solution # 10. I have attached the agenda which includes the other nine possible solutions.

We then discussed the pavilion.

The committee favors a pavilion directly south of the kiosk, extending the parking lot east with grindings from Bell Road to the present wet area near the power lines, installing French drains in the wet area that will become the expanded parking lot, including a fireplace, cooking grilleS, a concrete floor, some type of curtain to reduce wind, motion lighting inside and outside the pavilion, picnic tables, valet parking, a walkway made from the future Bell Road grindings to extend from the parking lot to the pavilion, restrooms without water, a dumpster hidden behind the restrooms, landscaping, etc.

The Parks Committee will visit Frohing, Newbury and the Polo Field to look at possible pavilion designs. We will NOT create a committee of residents to help select the design of the pavilion.

We did receive an offer from a family of \$25,000 with the following stipulations:  
"Jones Family Pavilion" sign must be on the pavilion and visible from Bell Road  
Pavilion must be completed by August 2013  
No other donation of over \$15,000 is permitted.

The Parks Committee felt the donation was not sufficient considering the \$100,000 cost of the pavilion.  
This issue will be presented to council on January 14.

We also discussed the memorial bench and plaque to be installed at the top of the Bell Road Park hill.  
The committee wants to approve the design of the bench to match what we already have.

We discussed a proposed sign near the Interurban display. Lee Schiemann will do a proposal only if council is supportive. Lee's proposal to the Ohio Historical Society will take a lot of work and Lee wants to know council will support the sign. It would be similar to the sign near Pilgrim Village and other locations around the state.

Finally, we need to create paths from the Bell Road grindings so people can use the park in wet weather.  
Are the grindings a possible environmental problem?

At our next meeting we will also discuss the new regulations for Bouncy Houses.  
Can you believe the next Fall Festival will be our 8th? The first one was in 2006.

At the end of the meeting Bainbridge resident Roger Weiss presented me with a petition from 201 Chagrin Valley residents supporting "Off-Leash Preservation."

--  
William G. Koons, Ph.D.  
61 Potomac Drive  
Chagrin Falls, Ohio 44022  
440-338-1524  
[wnek3@roadrunner.com](mailto:wnek3@roadrunner.com)

No virus found in this message.  
Checked by AVG - [www.avg.com](http://www.avg.com)  
Version: 2012.0.2221 / Virus Database: 2637/5473 - Release Date: 12/20/12

## South Russell Village Park Committee Meeting

Wednesday, May 1, 2013

6:45 p.m.

### Agenda

Approval of minutes from our last meeting

How to implement the changes in the park rules

Jaycee donation agreement      design, bidding, contribution limit, sign, 20 years, August completion

Pavilion items:

1. 1,000 square foot under roof
2. 1,500 square foot concrete pad
3. North/south or East/west?
4. Location on Bell Road, WEST OF THE PARKING LOT?
5. Drainage, swale, French drain issues
6. Three acre easement location
7. Parking lot location, possible expansion
8. Walkway from the parking lot to the pavilion
9. Fireplace
10. Cooking Grills
11. Electricity
12. Lighting
13. Water
14. Picnic Tables
15. Dumpster
16. Restroom
17. Pillars with stone covering ½ way up post
18. Shingles or metal roof

Ohio Historical Society marker update

Alex Goebel and the Inter Urban Trail

Kiosk usage

WRLC official Pete McDonald update:

- road grindings, notice of intent with county health department, permeable, remove topsoil, mesh base, four feet wide maximum, ODOT # 57 limestone
- fences in the park, along the south side of Bell, around the Maistros property,
- Boundary stakes, \$15 each, around the Daisy Lane property
- Three acre easement location was a formal amendment filed with IRS to secure tax status

The Rose family benches dedication ceremony; benches location

Kensington Green benches to be removed possibly by Monday, May 6

Chanel flagpole going to the cemetery

North Woods Trail tree

Boy Scout rocket launch by Taki Shinkawa on May 6, 6-7:30 p.m. 216-630-7090.

Fall Festival:

- Sunday, October 6, 1-5 p.m.?
- Volunteers?
- Dedication of pavilion and OHS marker
- 90<sup>th</sup> birthday celebration

East Washington park sign, brush removed, reduced mowing area 100 feet from the north edge of the parking lot

Our next meeting is June 5. How about an open meeting to discuss how to implement council's decision?

July 10

August 7

September 4 & 18 to plan for the Fall Festival

October 2

November 6

December 4

## SOUTH RUSSELL VILLAGE 90<sup>TH</sup> BIRTHDAY PARTY PLANNING COMMITTEE

Monday, August 19, 6:00 p.m. SRV Hall

### AGENDA

#### Member info:

- Don Barriball 247-4803 401 Hazelwood
- Ruth Cavanagh 520-4691 16650 Ravenna ruthcav@cebridge.net
- Pat Hosmer 247-6391 108 Fairview phosmer@roadrunner.com
- Darrell Johnson 338-6700 ext. 236  
srvstreetcommissioner@neohio.twcbc.com
- Bill Koons 338-1524 61 Potomac wnek3@roadrunner.com
- Kathy O'Donnell 708-2858 92 Signal Hill srvkod@roadrunner.com
- Gust Stern 338-5750 58 Paw Paw

**PURPOSE** To celebrate SRV's 90<sup>th</sup> birthday party at the SRV Fall Festival on Sunday, October 6, 1-5 in the Chagrin Valley Jaycees Pavilion at the Bell Road Park

- 1:00 p.m. Fall Festival begins
- 2:00 National Anthem, raising of the flag by the Chagrin VFW
- 2:10 Introduction of special guests
- 2:20 Dedication of the Pavillon
- 2:30 Cutting of the birthday cake
- 2:40 Dedication of the Ohio Historical Society Inter Urban Marker
- 3:00 Dedication of the North Woods Trail
- 5:00 Fall Festival ends

Invite these people and tell them we will have special parking, a name tag and carnation if they RSVP.

1. Mayor
2. Council
3. Fiscal Officer
4. Fiscal Auditor
5. Solicitor
6. Engineer
7. Service Department
8. Building Department
9. Police Chief

10. Woman's Club
11. Cemetery Board
12. Park Committee
13. Architectural Board of Review
14. Zoning Board of Appeals
15. Planning Commission
16. Newsletter
17. Show Your Colors
18. Oldest resident is Clarence Hunt?
19. Members of the Wilbur family, SRV's oldest home?

Margaret Horner 247-7655 arthur0204@att.net

Publicity ads in the Maple Leaf, Chagrin Valley Times, Sun, and the SRV newsletter from Jean Wynne

Boy Scout citizenship merit badge

Our next meeting date is:

Monday, August 19, 6:00 p.m.

Wednesday, August 28

Wednesday, September 18

Wednesday, October 2

1. Mayor
2. Council
3. Fiscal Officer
4. Fiscal Auditor
5. Solicitor
6. Engineer
7. Service Department
8. Building Department
9. Police Chief

# Parks Meeting 2/24/10

6:30 PM

Members Present: MEB, LS, MH, BK

Guests:

- 1) Dogs → Running at large, not under control

Motion: Police Dept, under Mayor's order, issued

4-0 2nd warning April 15, 2010, with citation to be issued thereafter in accordance w/ 618.016d  
Motion Passed

→ Dog Waste

→ Ordinance to authorize police to enforce park rules with the several violations to be cited at the cost of \$50.

4-0

Motion Passed

- 2) 10-Acre

- 20K sqd<sup>3</sup> dirt more rubble  
than 40K sqd<sup>3</sup>

- Little League / Softball field to be included in 20 acre athletic field plan

- 3) Relating

4-0 - Motion to recommend council proceed w/ platting of the 10 acres to permit the construction of ballfields

#### 4) Bell Street Parking Lot Lighting

- Carriage light like that on Chagrin
- 4-0 - uplight for sign
- cover outlet for fall festival
- motion camera

#### 5) Front projects

- Signs for trees
- Benches
- Landscaping
- Trail
- Octagonal picnic tables

#### 6) New Business

- CCF lots 85K ← Town
- 

#### 7) Old Business

- Festival & Stump puller notif
- 

#### 8) Next Meeting

3/31 @ 7:30 PM  
Village Hall

## **PARKS COMMITTEE AGENDA 2/24/10**

- Park dog issues
- 10 Acre replat initiative- update
- Park Bell Street lighting issue
- Potential Eagle Scout projects for 2010
- Old business
- New business
- Adjourn

Park Meeting 1/27/10 7:00 PM  
Mbr attendees → MSB, TK, BK + MH  
- Lee absent, traveling

Guests - Matt Brett, Chief Wetzel  
Mary Beth Wolfe

1) Dog Issue - PD providing occasional  
(daily) presence at park for purposes  
of observing park activity, include  
dog owners' behavior.

- Chief Wetzel presented log  
documenting observation  
results

- Dog owners (80-90%) <sup>apparently</sup> not  
cleaning up after dogs

- e-mails sent to all

- Police to continue presence

- Dog log to be modified for  
more data

- Enforcement Issue - Barking  
section (tabled for now)

- Volunteers → in spring,  
monitor by back Mbr

2) Replanting Initiative

- Legal cost maybe  
about \$1,000

- Simple agreement w/  
W&LC

- Replating may not be necessary, so cost for less

- Work Property

- Joyce CTH

- CSA/CAA

~

Eagle Scout Projects

- Ray ~~Johnson~~ Sullivan

- Ideas needed

Lighting at Bell St Parking Lot

- Cross side

- Cross side

Next Meeting: 2/17/10 @ 6:30 PM

Village Hall

South Russell Village Park Committee Meeting

Wednesday, March 6, 2013 6:45 p.m.

Agenda

Jaycee President Jon Seewald will talk about the donation criteria

Mary Beth Wolfe will talk about the Safety committee

Approval of minutes from our last meeting

Financial report

Lee Schiemann will talk about the Ohio Historical Society marker

Greg Pike will talk about mowing and fire issues in the park

CT Consultant Joyce Bond luncheon meeting update

WRLC official Pete McDonald luncheon meeting update

The Rose family benches are in the service department garage. A dedication ceremony will probably occur in the spring.

Our next meeting is April 3

May 1

June 5

July 10

August 7

September 4 & 18 to plan for the Fall Festival

October 2

November 6

December 4

## Proposed Parks Committee Calendar for 2013

January 9 & 23

February 6

March 6

April 3

May 1

June 5

July 10

August 7

September 4 & 18 to plan for the Fall Festival

October 2

November 6

December 4

## Meeting Minutes, SRV Parks Committee, July 18, 2012

Members Present: Bill Koons, Bryan Kostura, Ted Kruse, Lee Schiemann

Absent: Martha Bistriz

Guests: Walter Weber, Roger Weiss

Mr. Weber expressed concerns relating to the proposed Rec. Center relocation to the SRV Park, specifically questioning the need and his opposition to additional taxation for that purpose. Committee members explained that the new Rec. Center was not a Village project but rather a Rec. Council initiative involving five Chagrin Valley communities. Also mentioned was that the project cannot progress without adequate funding, consequently multiple funding options would likely be explored. Mr. Weber may also express his concerns to the SRV Council.

Mr. Weiss is one of several volunteers who have adopted the Park's Reforestation Area as a personal care project. His questions of the day related to sapling fertilization needs and "critter" protection. Ted Kruse offered to provide materials (complimentary) and guidance. The Committee expressed their appreciation to Mr. Weiss and his friends for their service to the Park and to member Kruse for his extra assistance. A volunteer work session at the reforestation area will be scheduled and promoted for October 6th.

Interurban Plaque: Bill Koons recommended seeking guidance from the Northern Ohio Interurban Society (Cleveland & Eastern Interurban Historical Society) relative to wording for a bronze plaque to be posted at the site where the interurban line passed through the SRV Park. Bill and Lee will attend the Society's next meeting, August 2nd.

Proposed WRLC Sign: The Conservancy has proposed placing large, freestanding signs (at no charge) at each of our Park entrances identifying the parcel as WRLC Preserved Land. After some discussion, all present decided that we should decline the offer but invite the Conservancy to post that message in the Park kiosk as an alternative.

Mowing Issues: 1. Our WRLC warden has recommended staking off the two small vernal pond areas centrally located in the Bell Road acreage for the protection of wetlands flora and fauna. Those responsible for mowing claim that they can easily bypass the area when cutting without the necessity for stake identification. Further, the majority of committee members believe that the vernal pond nature for the area in question results in it being totally dry in August when mowing occurs, ie, not a wetland situation. Parks Committee recommends the area not be staked. 2. Those responsible for the annual Park mowing have suggested that the Park be closed for the mowing duration. This is recommended for the safety of Park users and their pets. The Parks Committee is in support of Park closure during mowing.

### Fall Festival Topics

Fireworks - The pros and cons of including fireworks at the Fall Festival were debated in terms of safety and logistics (opening and closing times). Ultimately it was concluded that a major factor affecting having a fireworks display would be whether it would be

## Fall Festival (continued)

approved by fire inspector, Huddleston. Parks Committee will request Council to pose the question to Huddleston, presuming the issue has their support.

Lolly the Trolley: Lolly will be contracted for the hours of 1 to 5 PM (Sept. 30th) with a option to extend to 8 PM if needed to transport fireworks viewers to and from Gurney.

Help: The Fall Festival has become more labor intensive with passing years. The inflatable bounce houses brought in for the first time were enormously popular, but each one required constant attention by at least one adult. Parks Committee are pleased to have the support of Council and Village employees. We shall also seek assistance from senior scouts and other upper class HS students. Subsequent to July 18th it was learned that Jaycees may also be available to assist.

Narration Topics: Simple scripted highlights citing key Park features along the hayride route were suggested such that the same message is heard by all riders. Having period costumed speakers at several locations highlighting the interurban crossing, the WRL Conservancy and possibly the underground railroad connection was also suggested.

Informative Displays: Planned is an area devoted to informative displays including future plans for the SRV Park, Memorial Tree Program, Geauga Park District, Cleveland Metro Parks, Bell Road widening, the SRV Cemetery. Should we also include Relocated Rec. Center? Writer's vote is yes!

Bounce Houses: Will use same contractor as in 2011.

Music: New Orleans Stompers dixieland group will provide musical entertainment for us again this year, tentatively from 1:30 to 3:30 PM. Cost will again be \$500. A contract should be prepared and sent to their leader, John Richmond (Danielle pls).

Vendors: SRV Farmers Market vendors may be invited to participate at the Festival.

Dog Issues: To more accurately assess the seriousness of dog issues in the Park, the village agreed to assign staff assistants to periodically interview Park users at the parking area.

Memorial Tree Program: Cost of the eight trees purchased was less than original quotes.

Parks Committee suggests that the savings be passed along to the purchasers. This means current costs to purchasers will be \$425 (tree, delivery and planting) and \$200 (no change) for a granite marker. The latter is optional. It was suggested that a simple Memorial Tree Program flyer be prepared for distribution to interested parties.

Next Parks Meeting: Wednesday, August 22nd, 6:45 PM @ SRV Hall.

Next village council mtg., 8/13.

Corrections/Additions: Contact Lee Schiemann

South Russell Village Parks Committee Meeting # 5

Wednesday, June 13, 2012 6:45 p.m.

Agenda

Inter Urban display

Western Reserve Inter Urban Society

Eagle Scout projects: split rail fence, landscaping, bridge, trails, kiosk

Mowing of the swamp area

Ice skating

Fireworks

Fall Festival, Sunday, September 30<sup>th</sup>


- Time
- Help needed
- \$6,700
- Lolly the Trolley
- Drink
- Food
- Bouncy houses
- Sign
- Tents
- Hay wagons
- Hay wagon presentations
- Music
- Community groups


Tree items


- Who has purchased a tree?
- Granite marker specifications, supplier, costs
- Sutliff tree and marker

Washington Street Park

- Sign
- REC Center location
- sand volleyball court
- 10 acre swap will not occur


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### Organization News and Events

Our monthly business meetings are held at 7:30 p.m. on the first Thursday of each month at the Chardon Chamber of Commerce office, located at 111 South Street, next door to the old Cleveland & Eastern freight depot (just off the south end of the square). Guests are always welcome. Check this page for meeting updates and information about upcoming events.



The Cleveland and Eastern Interurban Historical Society has a new home for its displays and collections.



The Society held its first Open House at our new display space at the Chesterland Historical Foundation's Village on Sunday, May 22nd. Several

Society Members were on hand to answer guests questions about our exhibits of artifacts and memorabilia. Work continues on our 'O' Scale Trolley layout there and more items will be added to our displays in the coming months thanks to the hard work of our Volunteers. Check this page for future display dates and times.



The Chesterland Historical Village is located at the corner of Mayfield and Caves Roads in Chesterland, Ohio. Visit their web site at: ["www.chesterlandhistoricalvillage.org"](http://www.chesterlandhistoricalvillage.org) for directions and hours of operation.

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UPDATED 06/27/2010

## Inter Urban Electric Railway

On this site operated the Inter Urban Electric Railway. It ran from Cleveland Public Square to Chagrin Falls, and later expanded through South Russell Village on its way to Middlefield and a second line through Troy into Garrettsville, then on to Warren.

Construction of the 18-mile line from Cleveland to Chagrin Falls was completed in April 1897 and officially opened for service on May 1, 1897.

The line was later extended 8 miles northeast into Middlefield, opening to traffic in 1901.

The line ran daily mail and milk cars but through time saw declining passenger traffic.

The final run through South Russell to Garrettsville occurred on December 27, 1914 when all stops east of Chagrin Falls were closed. The remaining main line operated until midnight March 31, 1925.

In 2011, the axel and wheels from one of the trolley [passenger] cars of the Inter Urban Electric Railway were found on this property-and restored. As you look from this point to the east and to the west, you can still make out where the railway right-of-way used to run.

The Everett & Moore Syndicate developed the Cleveland & Chagrin Falls Electric Railway Company. It was to run from Cleveland Public Square to Chagrin Falls, on to Garrettsville then to Warren. The company was incorporated December 18, 1895.

Surveying for and purchasing of rights-of-way began. Construction of the 18 mile line to Chagrin Falls was completed in April 1897 and officially opened for service on May 1, 1897.

Land purchasing, surveying and shortly construction began on the line from the Village into Geauga County to Steel's Crossing on the Burton & Troy Road. The line proceeded northeast into Middlefield, opening to traffic in 1901. At Steel's Crossing Junction a line was built to the south passing through Troy and Hiram into Garrettsville. This section opened in 1902.

Due to lack of passengers the line to Middlefield curtailed service in 1908.

Passenger and freight business on the 26 mile run from Chagrin Falls to Garrettsville was insufficient to make operating the line profitable. It ran daily mail and milk cars with minimal passenger traffic. The final run to Garrettsville occurred on December 27, 1914. All stops east from Chagrin Falls were closed. The abandonment of this 26 miles of line was the first interurban line to do so in the United States. The remaining line from Cleveland to Chagrin Falls operated until midnight March 31, 1925.

In their heyday interurban electric railways of the U.S. ran on 15,580 miles of track. Ohio had the greatest portion with 2,798 miles of track. At the time there were 12 syndicates operating them in Ohio.

# Parks Committee Mtg

Minutes 1/26/11 6:45 PM  
Village Hall

Attendees: MEB, TK, MH, BK

## Issues Discussed:

- 2011 Budget
- Parks Projects
  - Pavilion
  - Boy Scout / Girl Scout Projects
  - Sign for Bannockburn / E. Washington Sid
- Fall Festival
  - Date selection after NFL schedule published
  - additional food items for menu
  - additional activities

Adjourn: 7:45 PM

Next Meeting = 2/16/11 at 6:45 PM  
Village Hall

Mark E. Pater

## PARKS COMMITTEE AGENDA 8/8/10

- o John Sullivan Eagle Scout project/Karen and Steve Diedrich Memorial bench
- o Jessica Girl Scout Silver Award Project Proposal- Dog Run
- o Boy Scout Troop 150 Navigation Exercise ➔
- o Locations for Memorial Trees
- o Fall Festival- Final Prep
- o Old business
- o New business
- o Adjourn

### Parks Committee

Members Present: TK, LS, MH, BK,  
MEB

Guests: Jessica Roemer, Mrs. Roan

1) Jessica Roemer project:

- Dog run in bank
  - off lead area
  - North east corner
    - 90-110' x 60
  - Split rail w/ wire backing
  - Volunteers + donation.
  - Talked w/ Roan - 2 people
  - Budget for Gate
- 2550 cost
- maybe a couple of benches inside
- α

## Committee Recommendations:

- a. Incoming residents & Fall Festival & return to Committee w/ results
- 2) Sullivan/Diedrich project
  - a) Looks like he will be done this Saturday, Sunday 9/11, 9/12
  - b) Working w/ Streets Dept
  - c) Diedrich's memorial bench in progress
    - Will supply material labor & plaque
    - Improved, lighter lumber
    - Recommendation by TK to council on 9/13
- 3) Boy Scout's Compass Training etc.
- 4) Memorial Tree Plantings -
  - Red Maple
  - 12-14', first branch 5-6'
  - 35-40' bet between trees
  - 60' back from road.
  - Present to council TK
- 5) Fall Festival
  - Other members
  - 135+ MC will be there

Next Meeting

9/29 6:45 PM

## PARKS COMMITTEE AGENDA 10/7/09

- o Engineering report regarding ballfields on the 10 acres
- o Fall festival feedback
- o 3-5 year plan ideas
- o Dog problems at park
- o Potential Eagle Scout projects for next year
- o Old business
- o New business
- o Adjourn

### Minutes

attendees: Ted Kruse (until 7 PM), Mike Hogan, Lee Schermann, Mark Boile, Guests: Barry Jacobson  
Mayor Brett, Joyce Bird.

#### A. Engineering Report

- 1) Land (10 acres) does not support high school baseball field & 1 soccer field (full size) & 5 or 7 soccer fields (also football & lax)
- 2) contact ~~the~~ Land Conservancy (Mayor & Ted Kruse) re. reevaluation of 10 acre.

#### B. Fall Festival

- 1) Hours should be 1-6 rather than 12-4.

4) Sapling  
cages

5) Bike rack  
maybe?

6) Ring @  
posting

C. Dog problems at park

2) More activities for kids/  
residents

3) Very positive re: attendance

1) Incidents at park recently

2) Review rules - make recommendations  
to council

3) SRV and G18.01(a) → back  
law, minor misdemeanors.

D. 3-5 year plan items

• Bike Trail along power line

• Pavilion on 3 acres? w/ comfort  
station

• Kids' playground

→ • Parking lot lighting?  
- w/ 110 outlets?

E. Scout Projects

- History of park

- Selective planting - evergreens? -  
around waterline

- Trail through  
north woods (by G15) -

- Bike racks

## PARKS COMMITTEE AGENDA 9/1/09

- ✓ Kiosk installation
- ✓ Fall Festival final preps
  - Touch a Truck
  - Life Flight
  - Portapotties, grill, food, etc.
- ✓ Park/Maistros Property boundary markers and culvert
- ✓ Request by Greg Quast
- ✓ 5 Year Strategic Plan
- ✓ Old business
- ✓ New business
- ✓ Adjourn

D.  
Maistros  
D.  
Herrera

### Minutes

- Present: Lee Schierman, Mark Luter  
- Maistros, culvert & signs - <sup>crisp</sup>  
- Kiosk  
- David Van Wagener / Jon Van  
Wagener, kiosk ready  
this week, install next  
week  
- Info to be posted to be  
considered

### Fall Festival

- Quast ok, W/H/M ok
- Criteria for commercial  
business to have info booths  
at Festival
- arrangements made
- B. memo. ok

- CVT article coming out  
2/17
  - J Thompson
    - 1-3 PM ok
    - Lollis 11:30 - 3:30
  - 5 yr Strategic
    - Start thinking about
  - Cabins from Cambridge?
    - Restrictions? - Full even
    - 12x25 or 20? - no consent
  - No fences allowed on back -
  - Old business - ~~same~~ letter to  
   for the property or
  - New Business - New -
-

## Danielle Romanowski

---

**From:** Mark Porter [mp@mporterlaw.com]  
**Sent:** Monday, August 31, 2009 10:08 AM  
**To:** Danielle Romanowski  
**Subject:** RE: Parks Committee

Yes. 9/1 6:30 PM Village Hall.

--- On Mon, 8/31/09, Danielle Romanowski <srvcclerk@neohio.twcbc.com> wrote:

> From: Danielle Romanowski <srvcclerk@neohio.twcbc.com>  
> Subject: RE: Parks Committee  
> To: "'Mark Porter'" <mp@mporterlaw.com>  
> Date: Monday, August 31, 2009, 10:00 AM Is there a Parks Meeting on  
> 9/1 that I need to post and if so what time?  
>  
> Danielle  
>  
>  
>  
> -----Original Message-----  
> From: Mark Porter [mailto:mp@mporterlaw.com]  
>  
> Sent: Friday, August 28, 2009 4:56 PM  
> To: 'Mike Hogan'; LFSchieman@aol.com;  
> 'Peter Calfee'; 'Ted Kruse'; Danielle  
> Romanowski  
> Cc: Matt Brett  
> Subject: Re: Parks Committee  
>  
> Danielle:  
>  
> I talked to Paul. He or another scouting rep will come to the Parks  
> meeting on 9/1 to talk about the event.  
>  
> Mark  
>  
> --- On Tue, 8/25/09, Danielle Romanowski <srvcclerk@neohio.twcbc.com>  
> wrote:  
>  
> > From: Danielle Romanowski <srvcclerk@neohio.twcbc.com>  
> > Subject: Parks Committee  
> > To: "'Mike Hogan'" <michaelfhogan@gmail.com>,  
> LFSchieman@aol.com,  
> "'Peter  
> Calfee'" <pcalfee@calfeefinancial.com>, "'Ted Kruse'"  
> <chagrins2000@prodigy.net>,  
> "'Mark Porter'" <mp@mporterlaw.com>  
> > Cc: "Matt Brett" <MBrett@sage-quest.com>  
> > Date: Tuesday, August 25, 2009, 4:04 PM We received a call today  
> > from Paul Campbell who is SRV resident and Scout Master. He wants  
> > to know if the scouts can have a picnic on Sunday 9/13 at the park  
> > as well as do archery with a certified instructor. We told them we  
> > would forward it on to you. I did however run it  
> past

Park Mtg 4/2/09  
6:30 PM

- Alpaca Show  
→ Thursday but this

- Arbor ~~View~~ Day

- Council member → Risky by Ted for demand  
to check traffic → Gear 2 arbor shows

→ Daniel f

- 11 AM start drilling

signs

- 1:15 PM demonstration

- Tree protectors

- 200 from CVCC

- Ted K call to M-D for fire

- Dog issue

- Mark Trees

- Day of event, week

- Water

- 100000 → Matt & PD

-

- Irving will be up for  
Arbor Day  
→

Parks Mtg 2/18/09

6:30 PM

Ward

2/21/09 9 AM

- Eagle Scouts, kids for community service before

- Ted to provide report -

- Need measurements → walk

- 100 American chestnuts

- Date

→ April 26 (PM)

→ May 3 as rain date (PM)

- Anger, better than tree planter bars

- 10x10 grids? 15x15?

- Action

- Ted

- call Pete M'D

- For trees?

-

- Mark - Mary PD

- Danell crate build

Lee - Flyer for planter

→ Mike - Pruning

Next Meeting 3/4/09 @

6:30 PM

Adjourn 7:30 PM

10  
PARK

Council meeting updates for Monday, February 10, 2014

I tend to be wordy so I wanted to give an update about what is going on with the park.

The WRLC gave oral approval with written approval to follow to allow SRV to mow the park after July 15; to allow SRV to allow the Jaycees to hold the circus on the ten acres on East Washington; and basically to do whatever, within reason, to make the circus a success.

We need to determine the level of liability insurance needed from the Jaycees and then the agreement can be signed.

Once the circus is over we need to consider changing the configuration of the ten acre easement. Presently the ten-acre easement is the west side of the 17 acres on East Washington. If you drew a line from the east side of the park lot to the Inter Urban sign our 10 acre easement is west of that line. The circus will be using some of the 17 acres that is not a part of our 10 acre easement.

David Ondrey is writing wording for the two park rules' signs to include "users use the park at their own risk and how to make a complaint about park activities." He will have the wording to the park committee by March 5. The committee will work with Darrell and the sign company to build extensions to the present signs and get the additional info posted by April 1.

The WRLC wants something done with the yard waste behind 36 Daisy Lane.

The WRLC has no problem with the park committee including a sky diving demonstration and a model plane demonstration at the fall festival. These things might occur.

The WRLC has no problem with creating a sled hill on the Bell Road side of the park. I doubt if this will occur but the park committee did talk about it.

We have received on bid for lighting the pavilion and are seeking one more.

We have a sketch of the fireplace and will seek two bids.

Stones for the fireplace are in the corner of Village Hall. Take a look.

We have info about renting the pavilion from six different organizations so expect a proposal from the park committee in March. Most charge around \$50.

We will possibly purchase two 12' picnic tables and two 8' picnic tables for the pavilion. We are concerned about the eight footers being stolen. Eight footers cost \$225.

Two larger oaks near pavilion, new four years  
cedar, 6-sided

Park Committee

8-19-15

Park Meeting Agenda for Wednesday, August 19, 2016, 6:45 p.m.

Caitlyn

Girl Scout *Valerie* Mariola would like to place flowers in planters at each parking lot. She wants to add color to the park.

Boy Scout Forest Campbell has built four benches which were installed last week. He also rebuilt the Shady Dog Trail. He installed a type of concrete steps in the creek where the Shady Dog Trail joins the cut through to the other area of the park.

Boy Scout David Herpst has built bird houses that will be installed with assistance from Linda Gilbert of the Geauga Park District. We might use the bird houses to separate the East Washington ten acres from the WRLC's seven acres.

Wally Weber would like to be allowed to train his dog off lease in the three acres surrounding the pavilion. This is the best area for training his dog for the competitions he participates in around the country. Council is hesitant to open the no leash door. Maybe a bright orange vest and a large sign stating "Dog in Training" might suffice.

A Mrs. Crabb from Spring Drive has been given permission to ride in the park in a golf cart. She is a frequent park user. She is dying from cancer.

We have the helicopter for the Fall Festival.

We will ask for volunteers from the community for the Fall Festival. Barbara Steiberling from the circus protests wants to help at the FF. Danielle and I are thinking of a two-hour shift for volunteers to help with Lolly the Trolley, serve food, drive the hay wagons?

Someone removed the ODNR sign from the kiosk. It was secured by a wire.

Someone took the park rules sign near the Interurban rails and placed it upside down on the post it was attached.

The bird walk was a success for the 11 people who attended.

The pavilion has brought in \$175 in rent this year.

I think a fence or plantings is needed to block the view of the port-a-potty from Bell Road.

We will restack the western edge of the park now that the 10.5 acres has been added.

We will reduce the amount of grass mowed on the East Washington side now that the circus is gone. We will reduce the amount of grass mowed on the Bell Road side to the three acres. Basically we will let the grass grow nearer the western side of the pavilion.

We have been asked to mow a trail along the east side of the cut through section. This would parallel the Interurban trail. Walkers from the East Washington parking lot commented on the hot walk in the sun to reach the cut through area.

We have been asked to consider holding Yoga in the Park and hosting a "Movie Night". I like the idea of a pizza, smores and telescope event.

### PARKS COMMITTEE AGENDA 10/5/11

- o Casey Forbes
  - Winter Bonfire Event Proposal
- o Fireworks Vendor
- o Annexation of Park property in Bainbridge- update
- o Fall Festival bouncy houses
- o Master Plan for 3 acres
- o Memorial Tree Update
- o Village Budget meetings in November
- o Old business
- o New business
- o Adjourn

### Minutes

Attendees: MCB, BK, TK, LS

Guests: Casey & Signa Forbes

- Winter Bonfire / Get together
  - Beaverton Park District Program
  - Maybe Ground Hog Day (Tad: aft)
  - 2/4/11 → 2/7/11
  - Iberg (4)
  - Chili + Hot chocolate
  - Advertise CVT,
  - 10/11 at Adams Park

W Fireworks

→ Enroll

W Anniversary

W Journey Home

- Certificate of Disability -  
→ 4 houses - 4 people

→ 4-0 go w/ Journey

W Hayride to farm → on way  
to

W Meet @ FF at 11 AM

↳ Parks Committee → Members

W Master Plan

- Pavilion

- Comfort Station

- Sand Volleyball  
Court -

W Trees -

- Too well at present

- Will do if possible

Next  
mng.

W Budget Meeting

10/19 -

11/9 -

6:45 VIT

W Old Business

- Historical marker for  
Interpretation

- Popcorn Boy Scout

## PARKS COMMITTEE AGENDA 11/17/11

- 2012 budget request & meeting with Council
- Master Plan for 3 acres
- Memorial Tree Update
- Ground Hog Day Winter Celebration
  - Russell Bloom, Northeast Ohio Pyrotechnics Group
- Old business
- New business
- Adjourn

Meeting Minutes 11/17/11  
6:45

Attendees: MEB, TK, BK, LS

Guests: None

### 2012 Budget Request & meeting

- 14,100 requested

→ Council receptive

→ Bill Rd Project may interfere

→ French drains & grading in 3 acre parcel

→ LS to contact Bob Flesher

→ Funds remaining 2011 → 4000  
3650

→ X & ski trail + Red trail

→ Cleveland Clinic

### Memorial Tree Update

- Spring time to plant

# Winterblast

Ground Hog / ~~Event~~ <sup>Week</sup> Festival

- 2/4/11 4:30 PM
- Contact Pyrotechnic
- Band - Get McDonald possibly
- Large tent or 2
- Tollie → BK
- Hot chocolate / Cider
- Danell → MEB
- Chili Cook off → 2
- Prefer MEB JS
- Chili Drop -
- Chairs / Tables -
- Buns / Cups / Zippers
- Bonfire, Fireworks,
- Sleigh rides, sledging

Banner - TK,  
LS  
Forbes - Child

## Next Meeting

2/2/11

6:45 PM

## Master Plan →

3 areas →

- Pavilion - 50K - Orange Park
- Toilets - 50K - Orange Park
- Pavilion

## Costs

- + Well
- + Server
- + Tabs
- + Electric
- + crushing
- + Bonfire
- + Toilets
- Plumbing

o Flush - 2hr

o Power

o Water

o Fireworks

o Sand Volleyball Court

Steel Bunnies  
- None

New Bunnies  
- Annexation

## PARKS COMMITTEE AGENDA 5/4/11

- Park Camera Update
- Fall Festival
  - Dewey Forward Response
- Park Kiosk →
- Park Condition
- Memorial Tree Request and Placement
- Old business
- New business
- Adjourn

Betty  
Emmesfield

Parks Minute 5/4/11 6:45a

- Camera - next time
- \$25 to Dewey for tell them @
- Park <sup>F.F.</sup> Kiosk
  - Wind the down signs, 15
  - shinks
  - Latch on W side replaced,
  - larger screws put in
- Park Condition
  - Trees in reforestation area
  - look good
  - Bush fire should be worn
  - again & fire removed
  - at no cost

47 Rocket Laundry

5/25 6:00.

47 Sign - new one

47 Summershield tree

- Location:

- article

Recommend. - Plant 75' from hallway;  
tree to East

47 Old Business

- None

0 New Business

- Pavilion - New Bay has one  
on Subm.

- Tent for trails

may happen - as

Next meeting 6/15 6:45 PM VH

47 Adjourn

7:30 PM

## PARKS COMMITTEE AGENDA 6/15/11

- Park Camera Update
- Fall Festival
  - Dewey Forward Response -
  - Lolly the Trolley Contract
  - Stompers Contract
- Park Kiosk
- Park Condition
- Memorial Tree Request and Placement
- Old business
- New business
- Adjourn

Mtg

Attendees - MEP, 25 B.K., TK  
Guests: Karen Dietrich  
Camera update: BK spoke w/  
ACE security, estimate  
\$4900, would require shot  
physical line to PD, w/let  
Xmission to surrounding  
area, night/day camera  
25% discount.  
- MEP present to council  
Dietrich - Memorial Bench project  
- Crime tables?  
- Bluebird houses

5/1785  
5466  
318  
1141

→ another kiosk on Washington  
St. ? w/ benches

→ Prefers bench

- Present to council?

- Wait till next meeting

## Fall Festival

- survey unbol, cancelled  
but cho

→ Lobby

- Same price as before

- Deliver to Decimille

- Stomper's Contract

- Done, copy to 25

- Bounce houses - next  
time for update

→ cyst  
- Make Life Light

## Park Condition

→ Volunteer doing staking in  
reforest area - all kinds

→ Spraying should probably be  
done

→ Trails to map - distances  
- 25. circulate

- Memorial Tree Placement
  - In progress
  - Relatively soon planted  
In summer

▫ Old business

- None

▫ New business

- None

▫ Next meeting

7/13 6:45 PM

### PARKS COMMITTEE AGENDA 7/13/11

- o Pete McDonald- Trail Marking Project
- o Land Conservancy Sign Request
- o Park Condition
  - Reforestation Area
  - Brush Pile
- o Memorial Tree Update
- o Old business
- o New business
- o Adjourn

### Parks Committee Minutes

attendees: MZB, BK, MH, LS, TK

Guests: Pete McDonald

#### 1) Trail Marking Project.

- Making Woods near  
Bell & Maister Prof.

- Major Turner, Intern

- Clear Trails, 4' wide  
Path

- 155 Step - Designate  
trails

- Antenn avoid until  
end of August

- Mark trees for cutting

→ Tentative Date:

8/18/11

6 PM

## 2) Land Conservancy Sign Request

- Sign seems to overstate conservancy
- Recommendation:  
Not this sign  
5-0

## 3) Park Condition

= 200 or so trees surveyed.

- Arbor Day 2012 Fri  
recommended 4/27

## 4) Memorial Tree Update

- Immerschied
- May Beth Wolfe
- TK
- Winovich

- \$500 / tree

- August or September

## 5) Old Business

- Trail Maps
- Lee Bowler
- Go ahead & post
- Dog approval.

- Boney House @ FR

- \$150 - 300 - 350

- \$800

- Drink Tank

6) Next  
Meeting

8/10/11

6:45 PM

### PARKS COMMITTEE AGENDA 9/1/09

- Boy Scout Troop request- archery event- 9/13/09
- Cemetery Committee request- Fall Festival info booth
- Council updates
  - Kiosk placement approved
  - Private party reservation form
- Fall Festival preparation update
- Park/Maistros Property boundary markers
- Old business
- New business
- Adjourn

Attendees - Cindy Varian, Campbell  
Don D'Angelo, Dan Schumann, Mike Hogan  
Mark Butler, Pete Corliss

1) Cemetery committee request - Display  
@ Fall Festival

2) Troop 150 - archery event -

- 9/13 1-2:30 PM
- new & old scouts, certified specialist
- Boleof Hay
- Table provided
- 40 or so scouts w/ parent
- 20 feet to markers
- ok to proceed

3) Boundary Marking V/Master Property

- Mark w/ stakes 100-150 intervals
- Signs to mark corners
- Police enforcement issue
- North Woods?
  - SRV trail
- Metal signs from Conservancy?
- No fence?
- Natural sign - from Danell

→

4) Fall Festival Prep

- arnong → Mike
- Mark. Chuck H
- Lee - chel w/ Ted

5) Park Encroachment

- Bud Pitt
- Dave H.

6) Benches → Danell

7) 2/11 → 6:30 Village Fale

### PARKS COMMITTEE AGENDA 9/7/11

- Girl Scout Project
- Annexation of Park property in Bainbridge- update
- Fall Festival Update
  - Bouncy houses - *TD*
  - Metro Life Flight - *Shura*
  - Touch a Truck - *TD*
  - Food, Drinks, grills - *Chief*
  - Tents and chairs - *Danall - call for banner*
- Land Conservancy visit- Charlie LaFave
- Memorial Tree Update
- Old business
- New business
- Adjourn

### Minutes

Attendees: BK, MH, MB, TK, LS

Guests: Mrs. Vortan

Elaine Wilson, Tanya GMY,  
Ashley Western

■ Potential Gold Award Project

→ Kiosk for Wash St.

→ Sand Volleyball Court -  
→ ~~into 1912~~ - Sand expenses

→ Trails,

~ observation platform

~ Bridge

- Master Plan next -  
□ Fall Festival

- Bonny House

- 880 -

- Bill Koons, contact

- on hold

- all other arrangements ok

- Fish - notes

□ Land Conservancy Charlie & Fran  
→ N + new

□ Memorial Trees

- 4 12' Ironbark

- Spots done 3/4

- done by Fall Fest.

□

Old Bus

- none

□ New Bus.

- 10/24 Master Plan

Discussion

□ ~~Bus~~ 8

□ Next Meetings

- 10/5 - 6:45 V/H

- 10/19 - 6:45 V/H

## **VILLAGE OF SOUTH RUSSELL**

### **PARKS WORK SESSION**

Thursday, April 4, 2013 – 6:30 P.M.

The Village of South Russell held a Parks Work Session on Thursday, April 4, 2013 at 6:30p.m. at Village Hall. In attendance were: Mayor Matthew E. Brett, Council members – Porter, Wolfe, Binder, Koons, Kostura and Dishong.

Mayor explained he wanted to follow a process which would discuss what the issues are and what needs to be solved. The goal is to see if conceptually the present group can agree on how to proceed with the two ideas regarding dogs in the park: Odd/even and to create some type of area or segment to the Park. He said he would like to discuss the existing problems with each model. It was clarified that the third fundamental model is to leash the entire park.

Binder stated that he hopes the Park issue is solved tonight as he will not be attending any further dog meetings.

Mayor asked what issues need to be solved. The responses were:

1. On Park Safety
2. Off Park Safety
3. Health/sanitation
4. Enforcement
5. Planning for the future - efficient use of space
6. Accessibility for all, visitor experience
7. Liability issue

The first model was referred to as virtual segmentation (time, or date, versus physical segmentation) or odd/even. The second model is space segmentation or physical segmentation. The Mayor stated he would like to approach the issues that exist with each model.

The first issue Mayor mentioned regarding the odd/even approach is that this model does not seem to address the majority of the issues above. John Dishong stated that dog waste is always an issue with either model and as far as Park safety he said visitors are self-selecting. Mayor brought up several arguments regarding the issues. Kostura said the only way to create perfect safety in the park is to not allow dogs at all. He said that ground rules need to be put in place to create the environment they would like to have in the Park. Mayor brought up the ambiguity of the rules and specifically the definition of control. Binder pointed out that everyone is trying to create rules for dogs rather than people. Porter and Kostura responded they are trying to put in place rules and regulations for dogs via their owners. Mayor asked if everyone agrees that keeping dogs under control is a fundamental problem. Discussion regarding the definition of control followed.

Another issue the Mayor stated is as a concern is that the odd/even approach is very confusing. It was mentioned that there will be a sign that explains the rules of the Park. Koons mentioned the concern that the accessibility for all is eliminated with virtual segmentation. A discussion regarding irresponsible pet owners occurred. The topic of a Pavilion possibility in the Park in the future brought up the concern of keeping dogs away from this type of area. Dishong mentioned this is where self-policing and enforcement comes in. He said there will always be people that

don't follow the rules. Mayor said he is concerned with unleashed dogs running into areas they should not and irresponsible owners saying their dog is just trying to be friendly. Dishong said we have to better define what under control is.

Porter asked if the Police Department is capable manpower-wise of enforcing rules in the Park. He said it is a major issue to him. Mayor said he envisions a patrolman occasionally visiting the Park and issuing citations if necessary. Binder brought up the discussion of off Park safety and dogs off leash not paying attention to boundaries. Kostura said he defined under control by what isn't; such as any animal observed not responding to an audible, verbal or electric command is not under control, any animal observed that attempts through force or threat of force to create fear in another is not under control. He also said any animal observed through force or threat of force that makes unwanted bodily contact with another is not under control, and any animal observed through force that makes unwanted contact that causes bodily injury is barred from the Park and is a violation and a fine. A discussion followed regarding enforcement of rules within the Park, safety and the waste issue.

The discussion turned to physical segmentation. Dishong brought up the inefficient use of space because you're dedicating that space to a single use instead of allowing it to be a multiuse space. Binder said he thinks it's an inefficient use because people may encounter dogs anywhere in the Park and that is keeping people from coming to the park at all. That group discussed the possible location for a segmented area for dogs. Mayor said he is not a fan of fencing in a large area due to the high cost and he is not sure how many people would actually use it. Koons mentioned a sign that separates the interurban from the leashed area and unleashed area or a temporary fence. The group discussed enforcement and Binder felt if the Park had a segregated off leash area enforcement would be less necessary. Mayor said the visitor experience issue is important.

The group then discussed the issue of control. It was decided that control needed to be defined better. Dishong believes virtual segmentation should be piloted because the physical segmentation does not allow for going back. Mayor stated if these are the issues, which option solves the situation better. The group discussed some of the separate issues and which option helped solved the particular issues the best. The group discussed issues from the perspective of dog waste, on park safety, off park safety, enforcement, accessibility for all, visitor experience issues, liability, cost, and easier for residents to comply with.

A middle ground solution using virtual segmentation rather than using fencing to physically segment the park was discussed. Dishong said you can't connect to Frohring Meadows and don't allow for future plans if you physically segment the park. If the pilot doesn't work it was asked if the park will move towards a leash requirement. An area near Daisy Ln. was discussed as an off leash area.

Mayor asked if someone could define the virtual segmentation area for the off leash area, based on the discussions that were had. He would like a recommendation from Dishong and Kostura. Wolfe said residents are asking what is taking so long. Mayor said he will report that a work session was held and they should have a recommendation based upon this for the park situation to be voted on.

1. Mayor
2. Council
3. Fiscal Officer
4. Fiscal Auditor
5. Solicitor
6. Engineer
7. Service Department
8. Building Department
9. Police Chief

10. Woman's Club
11. Cemetery Board
12. Park Committee
13. Architectural Board of Review
14. Zoning Board of Appeals
15. Planning Commission
16. Newsletter
17. Show Your Colors
18. Oldest resident
19. Members of the Wilbur family, SRV's oldest home?

We will invite these people and tell them we will have a name tag and boutonniere for them if they are planning on attending.

Publicity        ads in the Maple Leaf, Chagrin Valley Times, Sun, and the SRV newsletter

Proposed meeting dates are:

Wednesday, August 28

Wednesday, September 18

Wednesday, October 2

South Russell Village Park Committee Meeting

Wednesday, September 4, 2013

6:45 p.m.

Agenda

Approval of minutes from our last meeting

Pavilion

- Location
- Breakfast meeting with Jaycees
- Flagpole – the SRV bike path committee (Steve Latkovic 552-7018) has purchased for \$555 a 25ft, 3" base to 2" top flagpole, similar to what the Solon VFW gave to SRV. 564-5599.
- The SRV bike path committee has \$3,800 to spend. I suggested picnic tables, fireplace, cooking grills, etc. as possible ideas for their funds.

The SRV 8<sup>th</sup> annual Fall Festival on Sunday, October 6, 1-5 in the SRV Park

1:00 p.m.	Fall Festival begins
2:00	National Anthem, raising of the flag by the Chagrin VFW
2:10	Introduction of special guests
2:20	Cutting of the birthday cake
2:40	Dedication of the Ohio Historical Society Inter Urban Marker
3:00	Dedication of the North Woods Trail
5:00	Fall Festival ends

- |   |                     |                    |
|---|---------------------|--------------------|
| • Budget for the Fall Festival                  | Danielle Romanowski | \$6,700            |
| • Budget for Land/Improvements                  | Danielle Romanowski | \$7,400            |
| • Volunteers to be requested in the newsletter  |                     |                    |
| • Post schedule of events and times             | Lee Schiemann       |                    |
| • Hayrides, tents, straw, generators            | Ted Kruse           |                    |
| • Bouncy houses                                 | Martha Bistriz      | \$924              |
| • PA system                                     | Greg Pike           |                    |
| • Dedication of OHS marker, Inter Urban Society | Lee Schiemann       |                    |
| • 90 <sup>th</sup> birthday celebration         | Bill Koons          |                    |
| • Food  | Police Department   | \$1,300 Sam's Club |
| • Sign over Bell                                | Darrell Johnson     |                    |
| • Port-a-Potties                                | Darrell Johnson     | \$160 ARIS         |
| • Tables and Chairs                             | Darrell Johnson     | \$186 CCM Rental   |

• Lolly the Trolley	Bill Koons	\$860 216-771-4484
• Gurney parking lot	Bill Koons	
• Life Flight	Chuck Huddleston	440-773-8396
• Fire Extinguisher and Fire Trailer	Jim Alunni	247-8281
• Euclid Beach Rocket Car	Ron Heitman	216-382-1616
• Displays		
1. Farmers' Market vendors	Bill Koons	
2. Valley Enforcement Group	Chief Gillenick	216-244-4942
3. Armory Vehicles	Sgt. Carnevale	614-336-6815
4. REC	Mary Beth Wolfe	785-4334
5. WRLC	Pete McDonald	528-4150
6. Cleveland Metro Parks	Martha Bistriz	
7. Geauga Parks	Lee Schiemann	
8. Boy Scouts citizenship merit badge	Jeff Suzelis	247-7576
9. Inter Urban Society	Lee Schiemann	
10. Dogwood Woman's Club	Margaret Horner	247-7655
11. Chagrin Alumni Association	Tom Mattern	338-3081
12. Bell Road widening	Eric Haibach	
13. Cemetery	Ed Pyle	338-3384

Used car for sale over the Labor Day weekend

REC issue will be on the November 2014 Chagrin Falls ballot.

WRLC volunteer to help with placement of the 30 boundary markers on Thursday, September 12<sup>th</sup>, 9:00 a.m. Cost is \$21 per post for a total cost of \$630.

Alec Goebel has not worked on the Inter Urban Trail. He is in need of wood chips

Lynn Reboul's request to purchase a tree \$425, 3" caliper, 13-16 feet tall, <sup>16" x 8" x 4"</sup>~~12" x 12" x 12"~~ marker

Karen Diedrich request to purchase a bench has been given to Melvin Yoder who hopes to have a bench by the end of September similar to the bench at East Washington. He will cut the corners of the new bench.

Kensington Benches

Cub Scouts will use the park on Sunday, September 15<sup>th</sup> from 1-3.

Our next meetings will be on September 18 and October 2 to plan for the Fall Festival, November 6, and December 4

*Linda Mattern and the Bell Road Cemetery.*

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**From:** Danielle Romanowski <srvclerk@neohio.twcbc.com>  
**To:** bkostura@bricker.com, Jack Binder <JBinder58@gmail.com>, jd7132@att.com, marybethwolfe@howardhanna.com, mbrett@sage-quest.com, mp@mporterlaw.com, srv44022@yahoo.com, wnek3@roadrunner.com  
**Cc:**  
**Subject:** Park Incident  
**Priority:** Normal   **Date:** Wednesday, September 4, 2013 9:12 AM   **Size:** 7 KB

I have been asked by the Mayor to notify you if I hear of any complaints or issues with the park. So on a moving forward basis, I will do so.

Yesterday at the park Jeff and Ted went to empty the dog bag stations and were approached by 2 unleashed dogs. Ted told the owner that the dogs needed to be on leashes in that area, the man replied "Yeah" and walked away. A short time later the same dogs jumped on both Jeff and Ted as well as the truck. Jeff came back to the service department and tried to clean the mess from the dogs off his shirt (it appears they had gotten into something that smelled rotten...won't go into details). Not being able to clean the smelly mess, Jeff had to change his shirt before going back to work. Jeff said in hindsight, he should have gotten the license plate number of the owner, but these types of situations are such a normal occurrence, he didn't really think about it. He will try to remember to do so in the future.

Danielle Romanowski, CPFA, CMC  
Village of South Russell  
5205 Chillicothe Road  
South Russell, OH 44022  
440-338-6700 x 221

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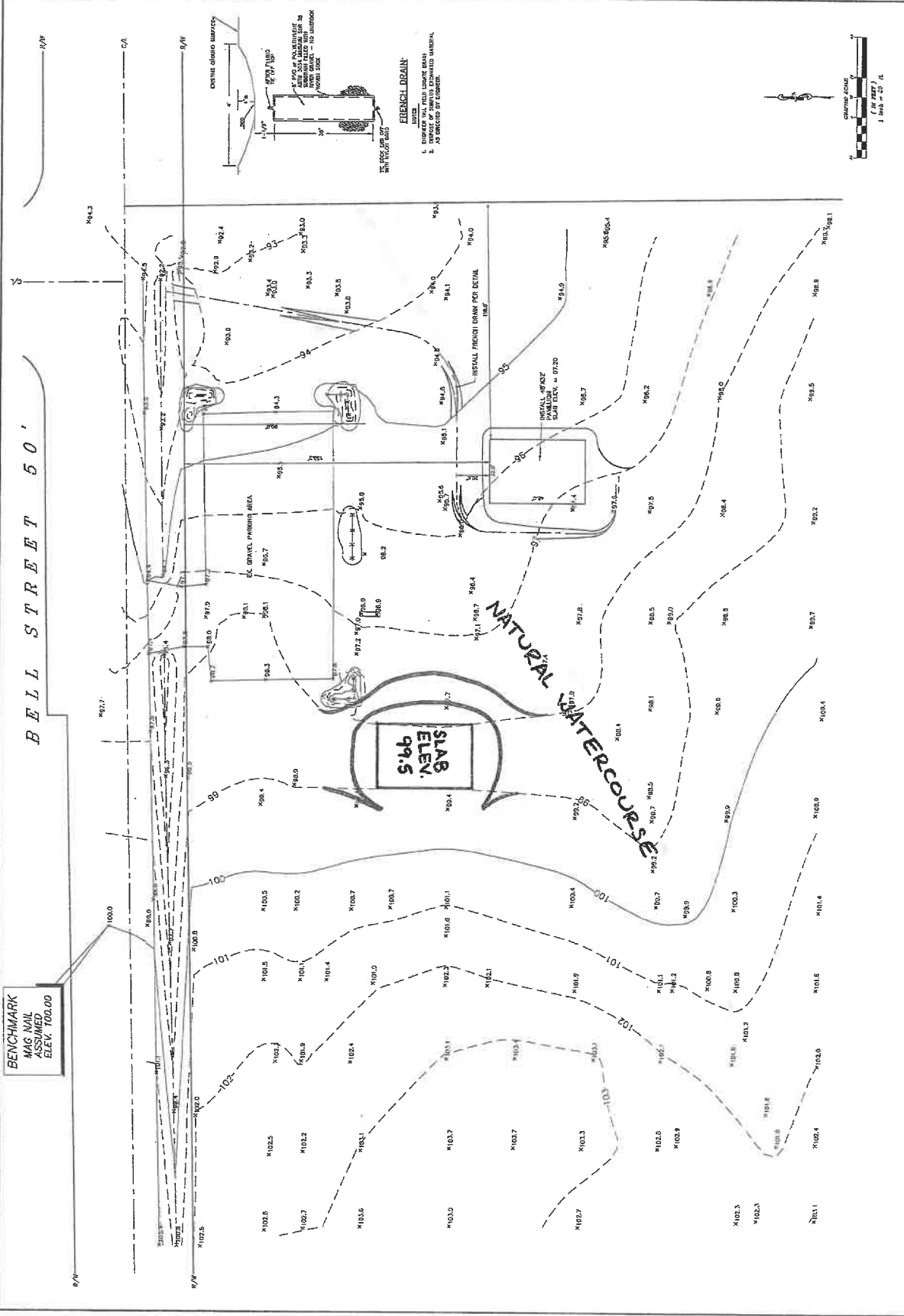
DATE: 9.22.2012

DRAWN BY:  
ABP  
REVISIONS:

GRADING PLAN  
SOUTH RUSSELL PARK PAVILION  
3811 STREET, SOUTH RUSSELL, OHIO

INSURANCE & SURVEYING, INC.

FEDERAL PROJECT NO.



## Park Committee

The 90<sup>th</sup> birthday party committee met with the park committee to plan the Fall Festival. We are sending a letter inviting every living village official or past official to attend.

The new flagpole will be installed this week.

The SRV park sign has been placed on East Washington.

The park boundary has been marked from the Maistros property through the North Woods, past Daisy Lane and the Ketchel property. Twenty stakes were installed with twenty more to be installed once the leaves are off the trees.

The WRLC held an Open House at their headquarters last Friday. The party included a hike of the Forest Ridge property on Chagrin River Road in Moreland Hills.

We have the final blue prints for the pavilion. No plans have been made for the dedication of the pavilion. Maybe something around Thanksgiving and the Turkey Trot would be appropriate. We have thought about holding a Chili party at the end of January.

South Russell Village Park Committee Meeting

**Wednesday, January 15, 2014 6:45 p.m.**

Agenda

Approval of minutes from our last meeting

Brenan Rucker from the Chagrin Valley Jaycees about the circus coming to the park for one day in July.

Lee's resignation

Pavilion costs in 2013 were \$44,017.00

- CT Consultants, Inc. \$412.10
- Zeigler Earthworks, Inc. \$4,665
- Hochstetler \$15,070
- G-VILLE Masonry \$8,000
- Merlin Wengerd Construction \$10,000
- Merlin Wengerd Roof \$5,870
- Fireplace I visited DiCillo Stone on Chardon Road west of 306 to find samples of field stone and masons. He will get in touch. We received a call from Mapleridge resident (216-269-7667) who would like to bid on the fireplace.
- Field stone on each of the ten posts, 40" high with a cap stone top?
- Jaycee plaque plans are for an April/May dedication
- Dave Hocevar and I met with Clover Electric to plan lighting for the pavilion. Items discussed were six lights shining down from the ceiling joists on a one-hour timer, two lights shining up from the joists highlighting the wood structure/rafters, six GFIs, and a motion light shining on the fireplace. We also discussed lighting the flagpole and a motion light on top of the kiosk to highlight a walkway from the kiosk to the pavilion.
- Cooking slab, grill and prep table to be located southeast of the pavilion slab to allow visibility from the pavilion, not behind the fireplace.
- Superior Speedie Portable Toilets/ARIS port-a-potty from May – October \$450
- Suggested usage procedures for the pavilion - pavilion is first come, first serve, unless a reservation has been made. To make a reservation you go to SRV website and submit your request. Someone will confirm the reservation with a response to the request and will post the reservation on the kiosk. Gulleybrook has the following posted: "Shelter is available on a first come basis when not reserved. For shelter reservation information please call South Russell Village Hall at 338-6700." We should consider a Paypal account for a deposit to reserve the pavilion.
- Master Plan

Newsletter request for community comments about park improvements, open meeting on February 5 did not make the newsletter.

Fall Festival Sunday, 2014 to dedicate the Bell Road people path with Chagrin Falls

Fall Festival Ice Cream and Ponies – any contacts?

Park property boundary marker installation will be in the spring.

2014 Budget approved \$51,368.00

<b>Miscellaneous/Other</b>	<b>\$15,000</b>
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\$5,000 for SRV labor, \$7,000 for Blue Dog, \$1,100 for dog maintenance, \$500 for restroom, \$1,000 for CT drainage issues, and normal expenses.

<b>Fall Festival</b>	<b>\$6,868</b>
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<b>Special Land and Building (Pavilion)</b>	<b>\$24,500</b>
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\$2,500 for Timmons, \$16,000 for a fireplace, \$2,500 for a cooking area, \$3,500 for electrical, and normal expenses.

<b>Land/Improvements</b>	<b>\$5,000</b>
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## **2013                      Land/Improvements:**

Pavilion blue prints	750
Timmons	2,500
Willowleaf Sign	4,250
Blue Dog mowing	7,000
Dog rules signs	\$1,800
Boundary markers	\$1,000
Total	\$16,300 out of \$7,585 budgeted

Park committee meets the first Wednesday of the month. Our next meeting will be February 5, March 5, April 2, May 7, June 4, July 9, August 6, September 3, September 24, October 1, November 5, and December 3.

South Russell Village Park Committee Meeting

Wednesday, March 5,, 2014 8:15 p.m.

Agenda

Approval of minutes from our last meeting

Chagrin Valley Jaycees circus Joe [Constant joe@yahoo.com](mailto:joe@yahoo.com), 440-708-4799

Dan Beavers [beavs72@windstream.net](mailto:beavs72@windstream.net), 216-469-3409

Agreement between village and Jaycees

Lee's replacement suggestions?

Fireplace 36" arched opening, wrap around mantle, sandstone/buff, raised hearth continued around the sides of the fireplace, sandstone chimney cap, etc.

Mapleridge resident Bob Parins (216-269-7667) \$23,846.00

John Miller \$12,400.

Pavilion Lighting Clover Electric \$5,587.00

Kennington Electric \$2,280.00

Superior Speedie Portable Toilets/ARIS port-a-potty from May – October \$450

Suggestions for how to reserve the pavilion. (Bring a non-refundable check for \$25 and complete a form only available from the Village clerk. The Village will post a calendar listing dates the pavilion is reserved and procedures to reserve the pavilion.)

36 Daisy Lane has been approached about the pile of yard waste on park property.

Picnic tables are \$206 for an eight foot length, two board seat, rounded corners, etc. (We will place duct tape on the pavilion floor outlining proposed size and location of eight or twelve foot tables.)

Park rule changes/signs ("All visitors to the Village Park assume all risk of injury, loss, or damage to themselves which might occur on Village Park premises. Be advised dogs may be encountered. Questions? Contact South Russell Village @ 338-6700.")

Raleigh 216-702-7361 soccer camp, June 9-13, 6-8 p.m.

Sled Hill/Master Plan development

Rob Morgan (Watt Road) Landscape Architect; Ralph Paterno (CMP Trail Designer)

## Fall Festival

- The Park Committee recommends we select a standard date for the Fall Festival. Something like the last Sunday in September.
- Ice Cream Cart \$608
- Ponies \$850
- Skydiving exhibition no news [Jump@ClevelandSkydivingCenter.com](mailto:Jump@ClevelandSkydivingCenter.com), 15199 Grove Road, Garrettsville, Ohio 44231.
- Cleveland Radio Controlaires, Inc. model airplane flying exhibition is on. \$2.5 million liability insurance, total area needed is 1,500' X 500', defined runway 500' X 50', barricades, 4-5 picnic tables for displays, six parking spaces, etc.
- [Tombrandes@roadrunner.com](mailto:Tombrandes@roadrunner.com), [SDKeeney@windstream.net](mailto:SDKeeney@windstream.net), [greg2102@windstream.net](mailto:greg2102@windstream.net), [rhoood806@windstream.net](mailto:rhoood806@windstream.net), [tkearns4@aol.com](mailto:tkearns4@aol.com),
- Face painting/clown \$385
- Park property boundary marker installation will be in the spring.

## 2014 Budget approved \$51,368.00

**Miscellaneous/Other \$15,000**

\$5,000 for SRV labor, \$7,000 for Blue Dog, \$1,100 for dog maintenance, \$500 for restroom, \$1,000 for CT drainage issues, and normal expenses.

**Fall Festival \$6,868**

**Special Land and Building (Pavilion) \$24,500**

\$2,500 for Timmons, \$16,000 for a fireplace, \$2,500 for a cooking area, \$3,500 for electrical, and normal expenses.

**Land/Improvements \$5,000**

## 2013

## Land/Improvements:

Pavilion blue prints	750
Timmons	2,500
Willowleaf Sign	4,250
Blue Dog mowing	7,000
Dog rules signs	\$1,800
Boundary markers	\$1,000

Total

\$16,300 out of \$7,585 budgeted

Park committee meets the first Wednesday of the month at 6:45 p.m. Our next meeting will be April 2, May 7, June 4, July 9, August 6, September 3, September 24, October 1, November 5, and December 3.

Building Committee meets the first Wednesday of the month at 7:00 a.m. in Dave's office.

2014 Building Department timeline:

March	Repair the service department east wall
	Park fireplace, spark arrestor, picnic tables and electrical
April	Decision about campus building color scheme
June	Service department garage bay
July	Police department siding/painting and roof
August	Salt Dome
September	Campus lighting
October	Police department interior

## Danielle Romanowski

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**From:** Matt Brett <Matt.Brett@fleetmatics.com>  
**Sent:** Monday, March 10, 2014 9:58 AM  
**To:** Constant, Joseph P (GE, Measurement & Control)  
**Cc:** Brenan Rucker (brenanrucker@yahoo.com); Seewald, Jonathan M. (Jonathan.Seewald@SWAGELOK.com); Danielle Romanowski  
**Subject:** RE: Village Council Meeting

Joe,

Sounds good. I will ask Danielle to add you to the agenda.

See you tonight.

Matt

Matt Brett  
**FleetMatics**  
Director, Global Customer Care  
Office: 440-528-0709  
Cell: 216-701-0961



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**From:** Constant, Joseph P (GE, Measurement & Control) [<mailto:joseph.constant@ge.com>]  
**Sent:** Monday, March 10, 2014 9:03 AM  
**To:** Matt Brett  
**Cc:** Brenan Rucker ([brenanrucker@yahoo.com](mailto:brenanrucker@yahoo.com)); Seewald, Jonathan M. ([Jonathan.Seewald@SWAGELOK.com](mailto:Jonathan.Seewald@SWAGELOK.com))  
**Subject:** Village Council Meeting

Hi Matt,

I wanted to let you know that I will stop by tonight for the approval request of the second day of the circus, just in case there are any questions. Hopefully, we can make the decision tonight, so we can return the approved contract to KMC.

I believe the meeting starts at 7:30? Do we need to get on the agenda?

See you tonight.

Thanks, Joe

Wednesday, April 8, 6:45 pm.

Agenda:

David Herpst, Eagle Scout candidate, bird houses in the park, has been invited to attend but no confirmation as yet. If not I can summarize his plans as best I can.

SRV resident Barbara Stiebeling and Faith Pescatore, Ohio Council Humane Society, will probably attend. They have not asked to speak, just attend. If they want to speak I will give them five minutes combined.

Circus update, 10 acres, Monday, July 27, two shows,

Restroom update, 3200 square feet of non permeable surface is permitted for pavilion (900 sq. ft.), parking lot and restroom

Archaeological survey required in 2006.

Leash/no leash update

Limestone # 57 will be placed on the trail bottleneck.

Ketchel property is for sale, \$350,000 for 11.5 acres.

Cahill property is for sale, \$189,000 for 5 acres.

In discussions with the ODNR, OPWC, WRLC, and our lawyers it looks like a land swap is out of the question. Fences are not permitted per conservation easement.

Mowing pattern will change to reduce amount of land mowed, provide larger areas for nestling birds, and provide for better tree growth?

Geauga county Park District has published their bird event in their newsletter. Saturday, June 20, 8-10 am. We will provide drinks.

The pavilion ridge vent/ bird nest has been closed off.

Chagrin Astronomical Society has not responded to a request to hold a presentation in late August. Boy Scouts are interested.

## Jennell Dahlhausen

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**From:** William Koons <wnk3@roadrunner.com>  
**Sent:** Sunday, April 12, 2015 8:48 PM  
**To:** Matt Brett; <fiscalofficer@southerussell.com>; Jennell Dahlhausen; Ted Kruse; Gregory Pike; <gary\_brockett@glic.com>; Martha Bistriz  
**Subject:** Park meeting agenda

Valarie Mariola would like to hold a Girl Scout event in the park on Saturday, May 9, from 9-3 with a possible overnight. Council will need to approve overnight camping.

David Herpst is working with the Geauga Park District to install six bird houses on the Bell Road side of the park. He will be at our meeting on May 6 to finalize plans.

The restroom application is almost complete.

The archaeological survey is in process. We may only need a phone call or 1,300 holes dug in the park!

Leash/no leash will probably be decided on April 13.

Limestone will be installed in the bottle neck of the park when it is dry enough to work.

Park mowing pattern will be reduced to create large tracts of uninterrupted hay for the nestling bird.

The state of Ohio and the WRLC both said no to any land swap.

The pavilion ridge vent/bird house has been closed.

The cracks in the pavilion floor are receding.

No word from the Chagrin Astronomical Society on a possible summer event.

Anti-circus citizens Barb Stiebeling and Faith Pescatore spent the last five minutes of the meeting talking about the circus.

Only Te and I were present so we left around 7:30.

Next meeting is Wednesday, May 6. Time to plan for the Fall Festival.

Sent from my iPad



Danielle Romanowski &lt;fiscalofficer@southrussell.com&gt;

**Minutes From 4/26 Parks Committee Meeting**

1 message

**DISHONG, JOHN E.** <jd7132@att.com>

Wed, May 18, 2016 at 11:28 AM

To: Greg &lt;gspikesr@hotmail.com&gt;, Martha Bistriz &lt;mbtbistriz@gmail.com&gt;, Ted Kruse &lt;chagrin2000@prodigy.net&gt;, Gary Brockett &lt;gary\_brockett@glic.com&gt;

Cc: Bill Koons &lt;srvkoons@gmail.com&gt;, Danielle Romanowski &lt;fiscalofficer@southrussell.com&gt;

Greg, Martha, Ted, and Gary-

Attached are the minutes from our Parks Committee meeting that was held on 4/26. We set the date for the 2016 Fall Festival (which is scheduled for 10/2). The details of our discussion are listed below and we have already started to schedule some of the key items like Lolly the Trolley, etc..

We had discussed holding our Parks Committee meetings in May and June on Tuesday's in order for Greg to attend. So, we are looking at either Tuesday, 5/24 or Tuesday, 5/31 at 6:45 pm for our next meeting at Village Hall.

Please let me know which date works best for you and we will schedule it.

Thx,

John

Attendees: Ted Kruse, Greg Pike, John Dishong

- Discussed recent Bike Ohio event and the number of cars parking on the property – suggestion was made by Ted Kruse to install bollards to prevent people from pulling onto the Bell Street side of the park
- Fall Festival Planning – scheduled 10/2/16 as the date for this year's Fall Festival – council and mayor have been alerted to this scheduled date
  - o Discussed number of Face Painters needed – Greg recommended 3 for this year – **Greg to follow-up on this item**
  - o Corn Maze discussed as new item for 2016 – **council and mayor were very positive about this new addition** – may need to relocate the helicopter landing area to accommodate corn maze –

**John Dishong to bring this up at council meeting to get council and mayor's input – already completed**

- Mayor Koons will coordinate with the local farmer and Darrell Johnson – to locate corn maze in the optimal location
  - May need to change the design of the walking paths near the corn maze and we will need to fence it off to protect it from walkers, dogs, animals, etc. – **John Dishong to follow up with Darrell Johnson**
  - Bouncy Houses – need to make sure the ages don't mix too much – need tighter supervision and more volunteers for the bouncy houses
  - The idea of an Inflatable Climbing wall was suggested – **Martha Bistriz to follow up**
  - Looking to use 3 Hay Wagons and to make sure we mention the newly purchased 10 acres that have been added to the park recently – **Ted Kruse to schedule**
  - Perhaps we could solicit a new Eagle Scout project to create a trail through the newly acquired 10 acres – we could use Google Maps to provide an overview of the new area
  - Need to schedule Lolly the Trolley for 10/2 – **Mayor Koons has already scheduled it**
  - Need to schedule Helicopter application for Life Flight – **John D. to follow up**
  - Schedule Pony Rides for 10/2 – **Greg Pike to follow-up**
  - Need to invite Popcorn Shop to the 10/2 festival –
  - Looking to add a C-130 fly over to the fall festival as well – **Mayor Koons to contact Jim Brosius to schedule**
  - SWAT Team and Fire Trucks may need to be repositioned to maximize visibility and attendance
- Discussed Wood Chips that could be used for lower areas of walking paths – **John D. to follow-up with Davey Tree**
- Ted Kruse suggested adding a fold-down wind/sun barrier to enhance use of the pavilion – **Ted Kruse to follow-up on pricing**
- Discussed the Concert In The Park hosted by Chagrin Valley Chamber Of Commerce – Ted suggested hosting the concert on the E. Washington Street side of the park and parking the cars over there – this was suggested to Mayor and Council and that is the plan for the upcoming concert

**South Russell Village Parks Committee Meeting****September 12, 2016**

Members present: Martha Bistriz, Gary Brockett, John Dishong, Ted Kruse. Absent: Greg Pike

**FALL FESTIVAL:** John asked for feedback on the fall festival layout he sent to the committee. With a few modifications it was agreed that the arrangement of all of the activities is in good order. The rock climbing wall will be located behind the pavilion and the other bounce houses will be located parallel to Bell Road behind the SWAT and Fire Trucks. Martha will get twelve Key Club volunteers to monitor the activity on the bounce houses. The rock climbing wall will have a Fun Services employee assisting. Ted will bring a speaker system so that music and announcements may be made. Gary and Ted will bring their apple cider presses. Ted will order approximately 300 pounds of apples. Danielle will get paper cups for samples of the cider and plastic containers will be provided for people to take cider home. Martha will bring a large sieve. Ted will have three hay wagons there that can carry between 20-30 people. Each wagon can make about two trips around the field per hour. John will assign council members to be haywagon drivers. Fall Festival shirts will be provided to staff working that day. An ad will run in the Chagrin Valley Times on the Thursday before the festival advertising the special attractions this year. Danielle should call Ted to discuss what should be included in the ad. Darrell Johnson, the street commissioner and his crew will be in charge of setting up and cleaning up. It would be helpful if as many staff as possible would help out as well. The festival setup will start around 10 a.m. on Sunday, October 2. Fun Services will require the balance due for renting their equipment.

**MISC.** The Jaycees will be using the pavilion this week for a gathering.  
Council approved the idea of exploring a straw maze for next year's fall festival.  
The expansion of the parking lot is moving forward. (Bell Street side)  
The wind screen project is on hold. We need to get the cost put in our budget request for 2017.  
John had no information about the two benches that have been removed from the top of the hill on the Bell St. side of the park.  
There was no discussion of adding limestone to the path that links the two sides of the park.

The next parks meeting will be Wednesday, October 12 at 6:45 p.m.

Respectfully submitted,

Martha B. Bistriz

## South Russell Village Parks Committee Meeting Minutes

November 15, 2016

Members Present: Martha Bistriz, John Dishong, Ted Kruse, Greg Pike. Absent: Gary Brockett

The meeting opened with John asking for feedback regarding the Fall Festival. Everyone agreed it was all very positive. This year there was one of the highest turnouts ever. There were plenty of activities and importantly plenty of volunteers. The cider presses were a huge hit. A lot of cider was made and given away. Lolly the Trolley, hayrides, Mr. Awesome Bubble, the helicopter, face painting, pony rides were popular. All food purchased for the event was used.

What could be improved: It was suggested to re-think how many bounce houses next year. Possibly keep the same number or eliminate one. Ask the CV Times to do some follow up on the event. To our knowledge there were no pictures or write up of the Fall Festival the week after the event.

NEXT YEAR: The idea of a straw maze is almost too difficult to do unless we ask the Jaycees if they might want to sponsor it and help build it (with other volunteers as well). The idea would be to have the maze open on the day of the Fall Festival. Then the Jaycees would take it over and charge admission for the maze in the following weeks.

PARK IMPROVEMENTS: The idea of installing wind screens on the pavilion to make it more useable more months of the year was revisited. Ted will get some cost estimates for this. John will check on what limestone may be left to install on the path that connects the two sides of the park. It was suggested that a Boy Scout project could be one where some sort of a privacy fence/screen be built to minimize the visual impact of the port-a-potty. The Inter-urban trail should have a sign including a map of the trail.

FUTURE EVENTS IN THE PARK: Bird watching, stargazing and more concerts in the park would be events we would like to see more of next year.

BUDGET: Screening for the pavilion and limestone are two budget items we want to include in next year's budget. The Fall Festival ran just over budget this year.

The next parks meeting is scheduled for Wednesday, December 14, 2016 at 6:45 p.m.

Respectfully submitted,

Martha B. Bistriz

## **South Russell Village Park's Committee Minutes      May 17, 2017**

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse.

Absent: Greg Pike

The committee met at the pavilion at the park.

**Fall Festival:** A discussion of how to secure volunteers for the fall festival included including an article in the South Russell Village news letter asking for community members who are interested to contact us. Martha will contact the Key Club advisors at the high school who will have club members sign up for community service hours. Also, there is a TV screen in the Commons at the high school which advertises community events and could be used to notify students of the opportunity to volunteer at the Fall Festival.

The following entertainment has been secured for the festival:

Face Painting

Pony Rides

Mr. Awesome (bubbles)

Lolly the Trolley

Danielle is in charge of ordering the food and will do so this year as well. Bill suggested that we invite Danielle to one of our meetings. He also suggested that perhaps Council could hold one of its council meetings here at the pavilion.

**Wind Screens:** Ted has information about wind screens which the committee agreed would be good to purchase to encourage more use of the pavilion because they would improve the space for use when it is windy or raining. Also, if more musical concerts were to be held here, the acoustics would be improved with wind screens. Jerry agreed to ask council for funds to purchase screens. Bill and Jerry agreed to work on

getting screens for the pavilion, consulting with Ted who has researched this.

The parks committee will meet again, Wednesday, June 21 at 6:45 at the pavilion--weather permitting.

Respectfully submitted,

Martha B. Bistriz

## **South Russell Village Park Minutes**

**June 21, 2017**

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Absent: Greg Pike

The meeting opened with Jerry asking the committee to consider what Bill Koons suggested as an alternative to purchasing wind screens for the pavilion. Bill's idea is to plant a row of trees as a weather barrier instead of commercially made wind screens. Ted advised that as trees grow they need to be trimmed. He said he would get an estimate on the cost of purchasing and planting a number of trees for this purpose. The windscreen estimate we were considering was approximately \$1000. Ted suggested looking at purchasing an evergreen (arborvitae (sp?)) which does not grow wide but would look good as a natural column next to the pavilion.

Overall the committee was more in favor of purchasing windscreens to help with wind, sun and acoustics rather than planting trees.

Secondly, Jerry asked the committee to consider whether or not people who reserve the pavilion and are serving alcohol, should pay for an off duty police officer. It was suggested that depending on the number of people at the gathering it may or may not be necessary. Perhaps some guidelines added to the rental agreement that could address this. Along these lines it was agreed that non profits such as the Boy Scouts, Chamber of Commerce, etc. would not need to pay a fee to use the pavilion. They would need to schedule their event with South Russell Village Hall.

\*The committee okayed the use of the park for a cricket tournament.

\*The committee okayed the use of the pavilion as a rest stop during the Velsano bicycle event on July 22-23.

The committee was reminded that there will be a rock concert at the pavilion (Rock Radio Band) on June 27.

Pete MacDonald of Geauga Parks district should be scheduled to do the annual walk through the park this summer.

The committee will not meet in July. The next meeting will be held Wednesday, August 16 at 6:45 p.m. at the pavilion.

South Russell Parks meeting @ Burntwood Tavern December 20, 2017

Members Present: Bill Koons, Jerry Canton, Martha Bistriz, WRLC representative Pete Macdonald

The purpose of the meeting was to have Pete comment on the proposed playground location on the Bell Street side and advise us as to the possibility of re figuring the multi use 10 acre area on the E. Washington Street side.

Jerry opened the discussion giving some background on the \$50k donation a South Russell couple is making to install a playground near the pavilion.

The proposed location of putting the playground outside of the designated 3 acre public use area, Pete explained would not be permitted. To request an amendment to change the easement is very difficult and expensive and would require some very good reason to do so which does not exist in this scenario.

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The playground should be built behind the parking lot, well within the 3 acre area designated for such use. The playground may not be built on concrete but should have an permeable surface. Presently, there is already 3100 feet of impervious surface area (the maximum allowed by the easement restrictions on the three acres) between the parking lot and the concrete pavilion floor. If we expanded the parking lot, it too, would need to be of a permeable material, something such as SureGreen PP40.

**E. Washington St. side:** Bill wanted to clarify with Pete, how or if the 10 acre multiple community use area could be reconfigured to have the area run parallel to the street rather than perpendicular, which is the way it is currently designated under the conservation easement. Pete explained that to "swap" the 10 acre parcel would require 2 amendments and cost between \$10-15k. Ohio Public Works would have to agree to the change. The community relies on the WRLC to enforce the protection granted by the conservation easements and it would not be an easy thing to do. It would also be very expensive.

If the 10 acres was reconfigured to run parallel to E. Washington St., there would need to be a green corridor on the frontage connecting back to the rest of the conserved area. Part of the easement includes the necessity of preserving "scenic views". The reason for the possible request for a change is coming from CSA, who would like a couple of soccer fields installed on the area with less elevation change. Further, if an amendment was going to be pursued, the WRLC would want to see that the community is behind the change.

There was a brief discussion of Bill Timmons and the amount and timing of the mowing of the field. Pete said, ideally only half of the field would be cut each year to preserve habitat. Bill however, is one of the only farmers around who has the equipment to cut the field and especially since he cannot cut it before August 1, the hay is less desirable.

## **South Russell Village Parks Committee Meeting Minutes**

**January 9, 2018**

Members present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Member(s) absent: Greg Pike. Guests: Matthew Marting, Mrs. Marting

**EAGLE SCOUT PROJECT BEES:** The meeting opened with an interview with Matthew, an Eagle Scout candidate, who would like to install one Mason Beehive on the Bell Street side of the park near the stand of trees just west of the power lines. Matthew explained that a Mason Beehive requires less maintenance and the hive will be there primarily to provide more pollinators in the area rather than to extract honey. Ted suggested and Matt agreed that there would need to be perimeter fencing and signage around the hive to protect both the hive and curious park visitors. Ted said he may be able to help Matt get split rail fencing materials. Matt would like to install the hive in late Spring, probably in April if he gets the go ahead from South Russell council and the Boy Scout committee. He estimates the cost to be \$1000 which he expects to be able to collect with some fund raising activity. Matt explained further that he would be responsible for maintaining the hive for the next four years. He said he would join the Geauga County Bee- Keeper's Assn. He would purchase a 5 lb. package of bees (of a less aggressive strain) which would include approximately 10,000 bees. The consensus of the committee was to favorably endorse Matt's proposal.

Matthew Marting's contact number is 440.789.6878.

**EAGLE SCOUT PROJECT LIBRARY:** Second on the agenda was the idea from another potential Eagle Scout candidate who would like to put a "free library" stand in the park. The consensus of the committee was that weather may be a problem and whether or not it would be an asset. The committee would like to hear the young man present his idea to the parks committee.

**ABTF PARKING:** Jerry reminded the committee that the annual Art By the Falls art show will take place June 7-9 and that artists are able to park their vehicles in the parking lots on both Bell Road and E. Washington St.

**PAVILION PERMIT:** Jerry handed out three documents: Reservations That Would Require a Contract vs. Permit, Agreement for use of Village Park, and the Current and Proposed Revised Permit Form. After reviewing the forms, the consensus of the committee to keep the permits simple and to encourage rather than discourage use of the park by keeping rental costs down and paperwork to a minimum.

**RECONFIGURATION OF E. WASHINGTON ST. 10 ACRES:** The committee re-visited the idea of changing the 10 acre multiple community use area to better accommodate soccer and lacrosse fields that are being requested by CAA (CSA?)

Respectfully submitted, Martha Bistriz

SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES JANUARY 30, 2018

Members present: Martha Bistriz, Jerry Canton, Ted Kruse.

Guests: Anne and Ike (sp?) Tripp, Craig Cawrse, Chip Kostura, Mike Mulloy

PROPOSED PLAYGROUND DISCUSSION: The Tripps would like to add a playground to the Bell Road side of the park. They are contributing \$50k to the project. The location of the playground must be to the east of the pavilion per Pete MacDonald of the Western Reserve Land Conservancy. It cannot encroach upon the conservation easement. It must be contained within the three acre area set aside for allowable public usage. Craig Cawrse provided a site plan of the Bell Road side of the park. The discussion included several ideas: there needs to be a safety zone around the playground equipment 80x85 feet. The Ohio Department of Natural Resources (ODNR) may be a source of grant money. There needs to be a 12 inch high edge around the playground area, which would require 9 inches of "mulch". The playground needs to include a ramp for handicap access. The estimated costs for the playground equipment, installation, edging and mulch is \$80 k.

It was agreed that the mulch will require some maintenance. One suggestion was to have some sort of fencing around the area, and, perhaps, a split rail fence to keep dogs out.

Chip Kostura and Mike Mulloy attended the meeting to express their concerns about the location of the playground. They live directly across the street from the park to the west of the pavilion. Chip recommended the new playground in Orange Village be looked at for a good example of a playground. Orange Village applied for and received a "Nature Works" grant from ODNR to help fund the playground.

Jerry will contact Bill Koons and Danielle and get information about how to obtain a Nature Works grant.

Mr. Tripp would like the okay of the four homeowners across the street from the park/pavilion/proposed playground site before the project goes forward. Both Chip and Mike were relieved that the playground would not be located to the west of the pavilion which would have been directly across from their homes.

Jerry will submit information about the playground project to the next South Russell newsletter. The Tripps will consult with a Pittsburgh playground equipment vendor.

The next council meeting is February 12. The next parks meeting was not set.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MINUTES**

**MARCH 13, 2018**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Ted Kruse

**GUESTS:** Kim Brewster (Chagrin River Watershed Partners) Mayor Bill Koons, Mr and Mrs Tripp, Richard Cawrse (sp?)

Martha Bistriz was sworn in by the mayor, for a two year term.

Jerry Canton invited Kim to speak about possible grant money that could be obtained with the help of her organization: Chagrin River Watershed Partners. Kim explained that the proposed playground presents an opportunity to submit an application to the Ohio Department of Natural Resources (ODNR) for a Nature Works grant. This is a competitive grant. In 2016 Auburn and Newbury applied for and was granted funds for projects in their communities. In 2017, Russell Township was the only community that applied and received money. In 2018, \$46,581 has been allocated to Geauga County. Communities within Geauga county need to apply for the grant by June 1, 2018. The funds would be awarded in the fall.

There are basically three requirements that must be met and included in the grant application:

1. The funds are made on a reimbursement basis.
2. The project must comply with the American Disabilities Act (re: accessibility, etc.)
3. There must be proof of citizen participation
4. The land must be owned by the village (which it is)
5. There needs to be a resolution of reimbursement by July 1, 2018

On May 14, 2018 at 6:30 p.m., prior to the South Russell Council meeting, there will be an open forum so that public discussion about the proposed playground may be discussed by the community. In addition, Mayor Koons said this would be advertised in an email blast to the community, posted on the website and he would ask the Chagrin Valley Times to cover the meeting.

One hour prior to the April 23, 2018 SR Council meeting, at 6:30 p.m., there will be an open forum for the community to discuss the re-figuring of the East Washington Street side of the park with respect to the 10 acre permitted multi-use area from running perpendicular to the street to running parallel to the street. This is to enable more level playing fields. Because the balance of the acres is protected habitat, the public needs to be made aware of and endorse a change to the configuration.

Kim further clarified that the CRWP will write the grant, administer the grant and help design milestones for the project.

On March 29m the Tripps will be meeting with a second vendor of playground equipment, to obtain a second quote on materials.

The next parks committee meeting will be at the Village Hall on Tuesday, April 24 at 6:30 p.m.

Respectfully submitted,

Martha Bistriz

**SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES   APRIL 24, 2018 6:30 p.m.**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse

**ABSENT:** Greg Pike

**GUESTS:** Craig Cawrse, Kristen Hebebrand from CRWC, Anne and Ike Tripp

**PLAYGROUND PROPOSAL:** Jerry introduced Kristen Hebebrand from the Chagrin River Watershed Partners. She will be writing our ODNR Nature Works application.

Kristen explained that at the May 14 council meeting, a resolution --which basically states publicly that South Russell Village is applying for a grant to be used to install a playground at the South Russell Village Park--must be read. The grant application is due on June 1. We would find out if we received grant money in October. Actual construction of the park would probably not begin before Spring 2019, when all of the funding is in place.

The ODNR grant is for \$47,000. Kristen said that there are two or three other Geauga county entities applying for the grant as well.

Ike Tripp shared his research on playground equipment vendors for the 80x85 foot area where a playground is proposed, located behind and to the east of the pavilion on the Bell Street side of the park. He has consulted with Kevin Hines of Play and Park Structures in Pittsburgh. Hines submitted three options ranging in price from \$44k-72k. Ike also met with Eric Jones of Kompan Playground Solutions. He is based in Columbus. Ike distributed a packet of information from Kompan Playground Solutions. Ike recommended and the committee agreed that Kompan is the better company to use. Ike added that the even though the Kompan proposal was somewhat more expensive, the equipment appeared to be very good quality, had better colors and had a more natural look to it.

In addition, we may apply for a \$50k grant through AmericanAthletix. Just applying for the grant would provide us with a 5% discount on the equipment. The total cost of the proposal from Kompan is \$102,288. This includes equipment, freight, installation, border, ramp, mats for under the swings. It does not include drainage which Craig estimated to be about \$5k for site work, subdrainage and grading.

With the project estimated to be about \$120k, we would need to gather "in kind" contributions from the community to help defray the costs. Interested community members could donate trash cans, trees, benches, a pathway and signage. An example of a similar playground has been installed at Auburn Park on Munn Road.

Moving forward, Ike will get links to videos from Kompan which show the playground equipment in action which could be posted on the South Russell Village website. He will contact people in the community about donating to this project. Craig will check with the mayor to see if the

village road crew would be able to do the site work. Ted will look into donating some trees for shade.

Kristen emphasized that with the grant application, letters of support from the community are necessary. She has a template for this.

On Monday, May 14 at 6:00 p.m., there will be an open forum for the public to ask questions and discuss the playground proposal. Eric Jones of Kompan will be there.

**OTHER SRVP BUSINESS:** Jerry reported that there will be three concerts in the park this summer. He also read a draft of a contract that a council member submitted for review. The author's intent was to have in writing a document that would be signed by persons wanting to reserve the pavilion for a specific event. The "contract" attempts to consider any eventuality in which council could be liable. It was the resounding consensus of the parks committee that the pavilion rental/reservation contract draft was completely unnecessary and overly verbose.

The next parks meeting will be May 14, 2018 at 6:00 p.m. at the Village Hall.

Respectfully submitted,

Martha Bistriz

## South Russell Village Park Minutes

May 14, 2018

**Members present:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse, Greg Pike

Guests: Megan Mulloy, Mike Mulloy, David York, Katherine Malmquist, Chris Selvik (Kompan Representative), Caitlyn and Valerie Mariola, Kristen Hebebrand, Ike and Anne Tripp, Mayor Bill Koons, Eri Jones (Kompan representative)

**PLAYGROUND PROPOSAL:** Jerry Canton welcomed everyone to the parks committee meeting. He asked that the members of the committee introduce themselves. Ike Tripp gave a brief history of what has led up to this public meeting where Eric Jones, representative from Kompan, a playground equipment manufacturer, have come to make a presentation. Ike explained that his wife, Anne suggested they make a donation for a new playground at the South Russell park. After researching different playground equipment vendors, Kompan was the clear favorite for quality, design and aesthetic appeal. Ike introduced, Eric Jones who works for American Athletics which is the parent company of Kompan.

**MATERIALS:** The wood used by Kompan is made out of USA sourced black locust trees. It is a sustainable wood called "Robinia" wood. Specifically, it is harvested in Wisconsin and the Upper Peninsula. It is a hard dense wood. Once it is harvested for equipment it is sent to Europe to be manufactured into specific equipment. Eric had slides of all of the different apparatus' that are anticipated to be included in the South Russell playground.

**MAINTENANCE:** There is a one year free service guarantee. It was explained that the materials used do not require much maintenance other than the necessity of replacing the ropes as they are worn, checking for cracks which would need to be filled if they occur. (If cracks occur it does not impact the structural integrity of the equipment but for the safety of a child not getting their hand or fingers caught in a crack they should be filled.) and replacing the engineered wood product (12 inches will be included at installation) that is the ground fill inside the 80 x 85 foot area including the swings. This wood product is specifically processed to keep its shape for cushioning. It provides a surface that a wheelchair can maneuver over. The border will be plastic timbers with wheelchair access. It takes between a year to a year and a half for the wood to be climatized. There is a 10 year warranty on the Robinia wood. On the spinning apparatus' the bearings are stainless steel and are sealed.

**MISC.** The playground will be ADA compliant. It was recommended that the mayor look into the insurance issues that would be required to have a playground on village property. There will be mats installed underneath the wood product at the bottom of the slide and under the swings. These areas may need maintenance from time to time to make sure there is enough fill to be safe.

**DONATION OPPORTUNITIES:** Members of the community may wish to participate in the playground project by donating money or in kind materials for fencing, benches, trash

receptacles, landscaping, gravel walkway or sponsoring a piece of equipment on the playground.

Funds are being sought from a ODNR grant. If the South Russell playground qualifies, funds will be available in the Spring of 2019. Chagrin Watershed Partners are submitting the grant application on South Russell's behalf. The application must be received by June 1, 2018.

Craig Crawse, landscape architect said there would be a great opportunity for the community to donate shade trees for the area. Mayor Koons asked that everyone spread the word about the playground.

BOBOLINK DISCUSSION: Some attendees expressed their concern about the playground impacting the protected Bobolink population. It was explained that the proposed playground would be installed within the three acre permissible use area thereby not interfering with the birds.

Respectfully submitted,

Martha Bistriz

South Russell Village Parks Commttee Minutes     May 6, 2019   SR Village Hall 6:30 p.m.

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Absent: Greg Pike

FALL FESTIVAL DATE: Jerry opened the meeting with a discussion to finalize the date for the Fall Festival. After some discussion including whether or not to dedicate the playground at one of the three summer concerts to be held at the pavilion, when Ike and Anne Tripp (the catalysts and financial backers of the playground) would be able to attend and the Cleveland Browns schedule, it was finally agreed that Sunday, September 15, 2019 from 1-5 p.m. would be the date. Regarding the timing of recognizing the Tripps, it was proposed that early in the day, between 1-2 p.m., an announcement be made. This was not finalized.

FALL FESTIVAL DETAILS: Danielle R. will order the food for the festival. Lolly the Trolly has been reserved. Greg Pike is in touch with the vendors for face painting and pony rides. Marha will reserve the climbing wall and two bounce houses.

FF PARKING: The police chief is concerned about the parking situation the day of the festival. Discussion about parking included how to accomodate cars on Bell Road. Bill H. will talk with the police chief about this issue.

WEATHER STATION: This was briefly discussed. A resident of South Russell would like to install a weather station at the pavilion. In previous disussions the concern was that there is no internet connection there to record data. The parks committee gave their okay to go ahead with this but would like more information about how this would actually work.

AUGUST FIELD CUTTING/HAY BAYLING: Councilman, Ray Schloss, spoke with a farmer who offered to cut and bale the field in August for no charge. Discussion ensued. Questions included would there be round or square bales. Should we change from having Bill Timmons, who has cut the field since South Russell purchase the property? Currently, Bill Timmons is paid approximately \$2000-\$3000 to cut and bale the field which he does in early August (depending on the weather). It takes him 2-3 days.

WIND SCREENS: Ted has researched the wind screens with Blinds.com. We want heavy duty, translucent screens to allow air flow but block wind. Bill H. said South Russell building department should install and maintain them. Ted has the measurements. Jerry reiterated that we must purchase them as soon as possible or loose the funding for this project. On May 13, there is a coucil meeting where the wind screen information should be shared with council members.

GIRL SCOUT PROJECT: A girl scout project was endorsed whereby she will build a bridge over the swail on the path from the pavilion to the playground.

MISC.: Jerry was asked to find out the dates of the summer concerts and let the committee know.

Bill asked Ted about what kind of trees are being planted when one makes a "tree" donation. Bill would like a sugar maple but they are slow to grow. Red autumn maples have been purchased and are planted along Bell Road. Trees may be purchased for a donation of \$600 this includes a plack.

Martha adamantly requested the ice cream vendor be restricted in playing his signature muscial jingle for the duration of the fall festival.

The next SRVParks Committee meeting will be held at the pavilion on Monday, June 3 at 6:30 p.m.

Respectfully submitted,

Martha Bistriz



Danielle Romanowski &lt;fiscalofficer@southrussell.com&gt;

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**Park Minutes. June 3, 2019**

1 message

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**Darleane Canton** <dar422@icloud.com>

Wed, Jun 5, 2019 at 10:05 AM

To: William Koons &lt;mayor@southrussell.com&gt;, chagrin2000@prodigy.net, mbtbistritz@gmail.com, gspikesr@hotmail.com, fiscalofficer@southrussell.com, bhowell446@gmail.com

Pike, Howell, Canton present

Bistritz, Kruse absent

Festival date: September 15, 2019. 1-5 pm.

Concert dates: June 18 &amp; July 17 early evening.

Festival notifications have been given to council, Danielle, Darrell, L. Trolley, Jim Aluni, Bubbles, Ponies, face painters, Chagrin Valley Times.

Need to notify ice cream and popcorn people, bouncing house, climbing wall, volunteers, life flight.

Sent Ted an email to send us measurements and cost for windscreens.

Canton

Sent from my iPhone

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES      MAY 12, 2020**

**MEMBERS PRESENT:** Council chair: Cindy Nairn Committee members: Martha Bistriz, Bill Howell, Ted Kruse, Greg Pike **GUEST:** Tim Alder, Service Director

Cindy called the meeting to order at 6:30.

**SERVICE DIRECTOR:** Tim Alder filled the committee in on the planting of 5 trees ( two Autumn Blaze, two Linden and one Buckeye) around the new playground. The final plan includes planting a total of 11 trees and 7 benches installed on cement pads. Some culvert work around the playground area to divert water needs to be done first.

South Russell Village trash day is scheduled for June 6. It will be somewhat scaled down this year with new protocols for people dropping off their trash and maintaining social distancing.

**FALL FESTIVAL 2020:** It was agreed we will proceed planning for the Fall Festival to take place on Sunday, September 20 from 1-5 PM. The discussion included the possibility that it may be canceled if the governor of Ohio prohibits gatherings of this kind and size in the fall depending on the status of the Corona virus pandemic.

Members of the committee who have secured the vendors in the past should check on their availability for September 20 and ask specifically about cancellation policies in the event large public events continue to be prohibited in the fall.

- Bill Koons should check on the availability of Lolly the Trolley, Life Flight, the popcorn and ice cream vendors.
- Greg Pike will check with Mr. Awesome (bubble), Pony Rides, Face Painters
- Ted Kruse is again in charge of the hay wagons, tents, apple cider.
- Martha Bistriz will check with the rock wall and bounce house vendor.

The fall festival budget is approximately \$9000. Cindy shared with the committee that the village is anticipating a drop in income due circumstances caused by the Corona Virus situation.

**MISC. BUSINESS:** Cindy read an email sent from Bill Koons this afternoon regarding the report of some dog owners letting their dogs run loose in the park. There was some discussion. No action was taken at this time.

The next meeting is scheduled to take place on June 2 at 6:30 PM at the pavilion in the park, weather permitting.

The meeting adjourned at 7:05 PM

Respectfully submitted,

Martha Bistriz

SOUTH



92" HIGH

575.41

\$311.89

BLINDS.COM

NEUTRAL 5%

CHAIN CONTROL

W/ TIE DOWNS

\$942.66

\$367.05

112.5

\$1309.21

\$367.05

112.25

\$1621.60

\$311.89

108.5

NORTH

EAST

# Estimate 1



Thanks for considering us.

## WHAT'S NEXT:

- 1) View your estimate online\* to edit, purchase, or check the availability of professional installation services in your area. Please note, prices subject to change.
- 2) We're here to make this easy for you. Contact a Design Consultant with any questions:  
**1-877-884-6812**

Estimate Summary	
Products (5)	\$2,026.99
You'll Save (Apply promo code TOOHOT at checkout. Valid through 08/08/2019.)	\$405.39
Shipping	FREE
Pretax Total	\$1,621.60

\* If viewing as a printed estimate, access your estimate online by navigating to this link in your web browser:  
<https://www.blinds.com/estimatebuilder/load/d44adc54-c07a-4c41-bcb8-35185f412617>

Review our guarantees: [www.blinds.com/faq/order-policies](http://www.blinds.com/faq/order-policies)

# Product Summary

NOTE: Only the rooms and windows for which you've selected product will appear in your product summary. If you added blank rooms and windows, they're still waiting for you in your online estimate.

ROOM: Room 1								\$1,621.60
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 1	Coolaroo	Solar Outdoor Shade	94"	92"	Outback Pebble 16100	<del>\$329.65</del> \$263.72	1	<del>\$329.65</del> \$263.72
Window 2	Coolaroo	Solar Outdoor Shade	108"	92"	Outback Pebble 16100	<del>\$389.86</del> \$311.89	2	<del>\$779.72</del> \$623.78
Window 3	Coolaroo	Solar Outdoor Shade	112"	92"	Outback Pebble 16100	<del>\$458.81</del> \$367.05	2	<del>\$917.62</del> \$734.10

# Detailed View: Room 1, Window 1

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 1	Coolaroo	Solar Outdoor Shade	94"	92"	Outback Pebble 16100	<del>\$320.65</del> \$263.72	1	<del>\$320.65</del> \$263.72

## PRODUCT DETAILS

Window 1 Options	Selection	Additional Price
SureFit -- Guaranteed to Fit!	Yes	
Window Name	Window 1	
Width	94"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$46.34
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	

# Detailed View: Room 1, Window 2

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 2	Coolaroo	Solar Outdoor Shade	108"	92"	Outback Pebble 16100	<del>\$389.86</del> \$311.89	2	<del>\$779.72</del> \$623.78

## PRODUCT DETAILS

Window 2 Options	Selection	Additional Price
SureFit – Guaranteed to Fit!	Yes	
Window Name	Window 2	
Width	108"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$62.55
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	

# Detailed View: Room 1, Window 3

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 3	Coolaroo	Solar Outdoor Shade	112"	92"	Outback Pebble 16100	<del>\$458.84</del> \$367.05	2	<del>\$917.62</del> \$734.10

## PRODUCT DETAILS

Window 3 Options	Selection	Additional Price
SureFit – Guaranteed to Fit!	Yes	
Window Name	Window 3	
Width	112"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$69.50
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	

## My Estimates

**Estimate 1** ✕  
 5 📌 \$1621.60

**Estimate 1** [Edit](#)
[Save](#) [Download](#) [Duplicate](#)
[Expand All](#) ▼

## Estimate 1 Summary

Room 1	<b>\$2026.99</b>
Shipping	<b>FREE</b>
You'll Save*	<b>\$405.39</b>
<b>Pretax Total</b>	<b>\$1621.60</b>

[Buy Now](#)

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[Find a Pro Installer\\*\\*](#)

\*Apply code TOO HOT at checkout. Promo valid through 8/8/2019.

\*\*Professional installation requires professional measure.

A Room 1 [Edit](#)

\$2026.99 \$1621.60

1 Window 1 [Edit](#) ▼**Coolaroo****Solar Outdoor Shade**

Window

**Window 1**

Name

Width

**94"**

Height

**92"**

Color

**Outback  
Pebble 16100**

Item Price	Quantity	Total
\$329.65	<input type="text" value="1"/> <span>▼</span>	\$329.65
\$263.72		\$263.72
Each		<b>SAVE 20%</b>

[Edit Options](#) [Swap Blinds](#) [Copy Style](#) [Duplicate](#) [Delete](#)2 Window 2 [Edit](#) ▼**Coolaroo****Solar Outdoor Shade**

Window

**Window 2**

Name

Width

**108"**

Height

**92"**

Color

**Outback  
Pebble 16100**

Item Price	Quantity	Total
\$389.86	<input type="text" value="2"/> <span>▼</span>	\$779.72
\$311.89		\$623.78
Each		<b>SAVE 20%</b>

[Edit Options](#) [Swap Blinds](#) [Copy Style](#) [Duplicate](#) [Delete](#)3 Window 3 [Edit](#) ▼**Coolaroo****Solar Outdoor Shade**

Window

**Window 3**

Name

Width

**112"**

Height

**92"**

Color

**Outback  
Pebble 16100**

Item Price	Quantity	Total
\$458.84	<input type="text" value="2"/> <span>▼</span>	\$917.62
\$367.05		\$734.10
Each		<b>SAVE 20%</b>

## **SOUTH RUSSELL VILLAGE PARK MINUTES JUNE 2, 2020**

**MEMBERS PRESENT:** Chairman: Cindy Nairn, Martha Bistriz, Greg Pike. Absent: Bill Howell, Ted Kruse. Guest: Mayor Bill Koons

The meeting was called to order by Cindy at 6:35 p.m. There was a short discussion of the pavilion lights coming on too early at this time of year. The automatic light timer needs to be adjusted. Also, a huge quantity of carpenter bees drilling in the beams was observed. Between Bill K. and Cindy, the service department will be notified.

**FALL FESTIVAL:** Cindy reported that she has had discussions with former volunteers at the Fall Festival who made it clear that they would not be volunteering this year in light of the Corona virus pandemic and the dangers the food line, bounce houses, and several hundred people in close proximity pose.

In particular, it was noted that the Life Flight helicopter would most likely be a no show. Children would probably not be able to tour the helicopter due to the health crises and protocols in place. Greg reported that the pony rides would not be available due to the cost of a license for that vendor and how few events they have booked. Greg suggested the Rocket Car could be rented in place of the pony rides. Face painting would become "arm" painting if they participated. Bounce houses are available but the cancellation policy states that the deposit (half of the cost) is non refundable but could be applied the following year to the rental of equipment. When asked, Bill K. said the chances of having the Fall Festival was about 40-60.

Further, he stated that the Ohio State Fair has been canceled. If the Geauga County Fair is canceled, that would indicate to him that the South Russell Festival should also be canceled.

The budget for the festival is about \$7k. It is still unknown the monetary effect the pandemic will have on the village's finances.

If the Fall Festival is canceled, a notice will be put in the newsletter and on the website.

**PLAYGROUND:** Several trees have been planted at the playground. They have been "purchased" in honor or memory of people. About six more trees are available to be purchased and dedicated in honor or memory of a family member, organization, etc. Cindy will put an article in the newsletter to let South Russell residents know of this opportunity.

**MISC.:** The wind screens are being stored at the village service department and need to be installed. Greg suggested discussing with Pete MacDonald, the benefit/possibility of having a controlled burn in the park at some point. Cindy will call Pete to discuss.

The next parks committee meeting will take place Tuesday, July 21 at 6:30 at the pavilion.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,  
Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MEETING MINUTES JULY 21, 2020**

**MEMBERS PRESENT:** Martha Bistriz, Ted Kruse, Cindy Nairn, Greg Pike.

**ABSENT:** Bill Howell

**GUESTS:** Charlie Cimperman, Bill Koons

**EAGLE SCOUT PROJECT:** At 6:34 PM, Cindy Nairn brought the meeting to order. After introducing Charlie Cimperman, a rising junior at CFHS and member of Boy Scout Troop 150, he presented his "Underground Railroad Eagle Project" proposal to the committee. The handouts provided to the committee included a brief overview of his personal background, a summary which detailed how the display would include the role of South Russell, Russell and Chagrin Falls in the Underground Railroad, information about the physical display itself and the approximate costs and timeline.

Charlie took questions and comments from the committee. Cindy highlighted the need for the display to be as weather resistant as possible. Greg suggested tying this display into the Interurban display which is located between the two sides of the park. Ted suggested perhaps installing the display with a vertical orientation.

The committee voted in favor of Charlie's proposal. At the August 2, 2020 (Zoom) council meeting, South Russell Council members could vote to approve this Eagle Scout project. Charlie needs to complete the project before he turns 18 which is Jun 29, 2021.

**FALL FESTIVAL:** The committee had a brief discussion with Bill Koons to formally conclude that the South Russell Fall Festival will be CANCELED this year due to the pandemic (Coronavirus) circumstances. In addition, there was a brief discussion about the fact that the pavilion has been open but the playground has not. The committee agreed that unfortunately, it was safest to keep the playground closed for now. The pavilion could be safely used by people who complied with social (physical) distancing and other CDC protocols.

### **MISC.:**

- Bill Timmons will cut the field after August 1.
- The Bobolink population has migrated.
- Cindy will ask Pete McDonald about how a controlled burn might work in the park, over some years burning a section at a time.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES SEPTEMBER 22, 2020**

Members Present: Cindy Nairn, Martha Bistriz, Bill Howell, Greg Pike. Absent: Ted Kruse  
Guests: Tim Alder, Charlie Cimpermann, Bill Koons

**EAGLE SCOUT PROJECT:** Cindy called the meeting to order and invited Eagle Scout candidate, Charlie Cimperman, to present his proposal for his Eagle Scout project. He distributed a summary of the research he has done which he intends to use in an informational standing display case. The subject is how and where residents of South Russell and Chagrin Falls participated in the Underground Railroad. The parks committee was in favor of his project. He will make this presentation to the South Russell Council members on Monday, September 28. He would like to have the display case constructed and installed (perhaps near the playground area) by the end of October.

**PARK WALK WITH PETE MCDONALD REVIEW:** According to the easement requirements in the park, the parking lot, paths to the pavilion and the donated Tea House and additional park bench pads would need to be semi-permeable. A brick path would work or environmental pavers that allow grass to grow through would be permissible. Tim Alder confirmed that the street department will install the brick path from the Bell Street parking lot to the pavilion.

South Russell resident Greg Studen, founder of the Russell Land Conservancy, attended the park walk through with Pete. He had many ideas about how the park land might better preserve more habitat for more species by changing the mowing time frame, etc. Martha will ask Greg to write up a summary of his ideas for the parks committee to consider

**TEA HOUSE LOCATION:** It was agreed that the best place for the donated Tea House would be on the E. Washington Street side of the park, either near the parking lot or closer to the woods, west of the parking lot.

**ART/CRAFT SHOW:** Car Holtz would like to hold an art show/ craft fair at the pavilion on Saturday, October 17, or October 24 as a rain date. The committee agreed this was a good idea. Bill Koons pointed out that the pavilion cannot be reserved and that the parking lot at the village hall may be an alternate location. The last farmer's market is October 17. Bill Howell reminded the committee that the police would need to be made aware of this event.

**MISC.:** There was a discussion about expanding the parking lot and putting the swale in near the playground to help divert rainfall. The consensus was to put the swale in first and then expand the parking lot.

**2021 SRVP PARK BUDGET:** After some discussion about the cost of the Fall Festival which may increase next year and the idea of adding a family movie night next summer, it was agreed that the parks committee budget be increased to \$11,000 for 2021. It was clarified that concerts in the park are paid for the Chagrin Falls Chamber of Commerce. There is no cost to South Russell village.

Respectfully submitted, Martha bistriz

# SRV Parks Committee Meeting Minutes

Thurs., Aug. 20, 2020 6:30PM  
SRV Pavilion

Members Present: Cindy Nairn Chair  
B. Howell, G. Pike

Members Absent: M. Bistritz, T. Kruse

Guests: B. Koons, T. Alder, Chief  
M. Rizzo

Cindy Nairn called the meeting to order at 6:35 P.M. She relayed that numerous calls continue to come in to the Service & Police Departments and Village Hall daily asking about the playground re-opening. Nairn, Alder & Romanowski met with a Rep from M5360 re: utilizing their product to disinfect the playground. Rep was unable to answer the committee's hard questions.

Chief Rizzo discussed another company Prokure V,

Chief had a handout with a very detailed data sheet explaining how ProKure V is child-safe, far superior to even Lysol and Clorox, and leaves no chemical footprint.

Discussion was held about the Maximum number of children that can be on the playground once it is reopened, installation of a hand sanitizing station at the playground entrance, hours it will be open, who will be performing daily cleaning and sanitizing of p-ground equipment, & Signage.

Chief has been given the "go ahead" (to purchase ProKure V) by the Lehigh County Health Director and our Solicitor. He will purchase the

product/sprayers over  
the weekend.

Parks Committee  
will meet Mon., August  
24, 2020 at 9 AM at the  
Pavilion to finalize SRV  
Playground/Re-opening  
recommendations to  
Council. There will be  
a Special Council Meeting  
Wed., Aug. 26, 2020 at  
8 AM via Zoom.

Respectfully Submitted,  
Cindy Nairn

1. The first part of the paper discusses the importance of understanding the underlying mechanisms of the observed phenomena. This is crucial for developing effective interventions and policies. The authors argue that a comprehensive understanding of the system is necessary to address the complex challenges it presents.

2. The second part of the paper focuses on the methodological approach used in the study. The authors describe the data collection process, the statistical models employed, and the validation techniques used to ensure the reliability of the results. They emphasize the importance of transparency and reproducibility in scientific research.

3. The third part of the paper presents the results of the study. The authors show that the proposed model accurately predicts the observed outcomes, providing strong evidence for its validity. They also discuss the implications of these findings for future research and practical applications.

4. Finally, the paper concludes with a discussion of the limitations of the study and suggestions for future work. The authors acknowledge that while the current study provides valuable insights, there are still many questions that need to be answered. They encourage further research to explore the underlying mechanisms and to develop more robust and generalizable models.

References

1. Smith, J. (2018). The impact of climate change on global agriculture. *Journal of Environmental Science*, 12(3), 45-58.

2. Doe, A. (2019). Machine learning applications in healthcare. *Medical Research and Analysis*, 7(1), 12-25.

3. Lee, S. (2020). The role of artificial intelligence in education. *Journal of Educational Technology*, 15(2), 30-42.

# SRV PARKS Committee Meeting

## MINUTES

Mon., Aug. 24, 2020 9AM SRV Pavilion

Members Present: C. Nairn, B. Howell,  
G. Pike

Members Absent: M. Bistriz, T. Kruse

Guests: Chief M. Rizzo, B. Koons, T. Alder,  
C. Cunningham, CVT

Cindy Nairn called the meeting to order at 9:05 AM. Chief Rizzo reported that he utilized the newly-purchased product ProKure V spray on our playground, 6,400 sq. ft. playground takes 10-15 to completely sanitize. 10 min. "dwell time" is required after spraying before children can enter to play. The Service Dept. will sanitize with ProKure V daily Mon. - Fri. The Police Dept. will sanitize Sat. & Sun.

T. Alder has completed

the <sup>hand</sup> sanitizing station installation at the playground entrance.

Chief Rizzo displayed new signage that will be posted addressing:

- 1) Hours Open - 8 AM - Dusk
- 2) Sanitize Hands <sup>before and after</sup>
- 3) Practice 6-ft. Social Distancing
- 4) <sup>IDA</sup> Maximum Capacity: 30

Chief has ~~ordered~~ <sup>purchased</sup> the ProKure V foil packets and backpack sprayers.

The above components for opening our playground safely will be entirely paid for by the Federal Covid 19 Fund.

The playground opening will be announced via E-blast, Facebook and the SRV newsletter.

Also discussed was the transport of the Teahouse from the

Bainbridge Library property  
to SRV. The tea house  
was donated by SRV  
resident Kathy Catani,  
Transition Chair, Chagrin  
Valley Herb Society.

There will be a  
tour of the SRV Park with  
WRLC's Pete McDonald  
on Fri., Aug 28, 2020 at 1 PM.

Respectfully Submitted,  
Cindy Hearn

1. The first part of the paper discusses the importance of the research and the objectives of the study. It also provides a brief overview of the methodology used in the study.

2. The second part of the paper presents the results of the study. It includes a detailed analysis of the data and a discussion of the findings.

3. The third part of the paper discusses the implications of the study and provides recommendations for future research.

## **SOUTH RUSSELL VILLAGE PARK COMMITTEE MEETING DECEMBER 8 9:00A.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Studen. Absent: Greg Pike

**GUESTS:** Bill Koons, Tim Alder, Ruth Cavanagh, Jerry Canton, Matt Valencic from the Audubon Society, Pete McDonald from WRLC, Cindy Nairn, Rich Washington and Eric Haibach from CT Consultants

Dennis asked that everyone present introduce themselves.

**FALL FESTIVAL 2022:** Dennis informed the group that the pavilion/park has been reserved for all the Sundays in September 2022 and the first two Sundays in October. Once the Brown's schedule is available, a date for the Fall Festival will be secured. It was suggested that perhaps a rain date be reserved as well. Further discussion included the idea that with vendors we contract with, there be wording included in the contract that would allow for the village to recoup at least 50 % of their investment in case the festival is canceled due to weather. The village lost about \$1000 due to the cancellation of this past year's festival due to poor weather.

**PARK BENCHES:** Dennis asked Ted to bring to the next meeting, information about benches made from recycled materials.

**PARK STRATEGIC PLAN:** Bill Koons led off the discussion suggesting that at the February 28 council meeting, a strategic park plan be presented for consideration. Rich Washington of CT consultants began the discussion by asking that as the plan is being formulated, think beyond the funds that are available today as different parts of the plan could be phased in over several years and grants or other sources of funding may become available. In addition, remember to consider maintenance costs.

A question about increasing the size of the **parking lot** was raised. Pete McDonald reminded the committee that on the three acre area which allows community activities on the Bell Street side of the park, the 30% allowable impermeable surface has been used. For more parking, pavers that allow grass to grow through would have to be used rather than asphalt. They are expensive. When asked, Pete said modifying the **grass trails** here at South Russell park to be similar to the trails at Frohring Meadows (five feet wide, one foot berm) would be in accordance with the easement here.

A **restroom facility** was discussed at length. If running water was to be used, a sewer hook up would be available on the north side of Bell Road. Plumbing and running water would add significant expense. Frohring Meadows installed two separate pre-cast one room bathrooms that use a tank system. They use solar power. Installing a drinking fountain was suggested. It would require water testing and winterizing. Hostetler Company installed the restroom facility at Frohring (?). At South Russell park, the veneer of the restroom building could be made to match the pavilion. The idea to have a unisex two room facility that is aesthetically in line with the quality of the pavilion is important.

Planning a partial **grassland burn** was discussed to improve the quality of the grassland habitat and control invasive species. Frohring Meadows burns 10 to 20 acres in March-April every two to three years. A permit is required. The fire department does not oversee the burn. Matt Valencic of the Audubon Society commented on how beneficial this is for bird habitat, etc.

Greg Studen suggested to CT consultants that they put together a list of questions with the idea of compiling a set of long-term goals for the park land which would include best uses for the community, wildlife, grassland, forest and wetland areas. Pete McDonald reminded everyone of the opportunity to

apply for grant money from Chagrin River Watershed and other similar entities. He added that the Acacia Country Club has been reseeded and successfully turned into beautiful parkland as well as Orchard Hills which has been reforested. He added that we should consult with Paul Piro and OSU land management experts as we move forward.

Respectfully submitted,

Martha Bistriz

**PARK COMMITTEE MEETING**  
**Wednesday, April 28, 2021 6:30 p.m.**  
**Village Hall**

**Members Present:** Chairman Dennis Galicki, Councilwoman Nairn, Mayor Koons, Ted Kruse, Martha Bistriz,

**Members Absent:** Greg Pike, Bill Howell

**Visitor:** Judy Harvey

Galicki called the meeting to order and read the roll.

Judy Harvey provided the committee with a packet of information concerning the proposed butterfly garden. As background, Harvey heard of the butterfly garden which had originally been installed by a Girl Scout troop but was no longer being maintained. Harvey saw this as an opportunity for a project sponsored by the Harvey family. She contacted Jeff Griff, Lowes Greenhouse, to develop a plan since the current garden was deemed unsustainable. Griff designed a large maze type garden. The design was scaled down to a more suitable size and provided to the committee. It would be closer to the pavilion and more visible from the street. It would be professionally installed and a committee of individuals who enjoy gardening would help to maintain it. If agreeable, the Village would do the mowing around it. Harvey added that the group would also maintain the existing butterfly garden this year. She reiterated that the project would be a Harvey Family project funded by the Harvey family. Harvey explained that her husband, former Mayor Tom Harvey, was involved with the Village for many years, and this would be their gift.

Galicki clarified that the garden was for pollinators and noted its proximity to the pavilion. He advised that from time to time, the Village uses pesticides in and around the pavilion and playground to keep the wasp/hornet population down. He asked if Harvey considered the effect this might have on the pollinators. Kruse offered that in treating the areas, the prevailing wind blows away from the garden. Nairn stated that the previous year, the pavilion had only been treated for carpenter bees, and she recalled no treatment for wasps and hornets. Kruse explained the same pesticide is used for both. The committee discussed that only the building is treated and not the surrounding vegetation. The Mayor verified that Patton Pest Control had already provided the first treatment.

Harvey explained that the new garden would be installed during the fall and that some of the plants from the existing garden could be repurposed in the new one. The original garden would then be put back to its original state. The optimal location for the garden was discussed. The Mayor did not see a problem with the new location. The potential need for a variance was raised by Kruse, but the Mayor said no. The Mayor thought Pete McDonald, Western Reserve Land Conservancy (WRLC) would be very happy that something was being done. Harvey and Kruse agreed that it would be beneficial to have limited traffic near the garden and suggested putting the garden more towards the west after getting approval, which did not seem to be an issue. The Mayor stated that the area had been staked to show the proposed area. Kruse had not seen it.

Harvey wanted to have benches on either side of the garden as well. Harvey explained her interest in not burdening the Service Department with work on the garden. It would just be necessary for them to have the circles mowed and then in the spring, the entire garden would be mowed flat. This is how the garden regenerates.

Kruse expressed approval of the project, and Galicki agreed and said the next stage would be to bring the project to Council for approval. Galicki made a motion that the Park Committee support Judy Harvey and her garden group and their proposed butterfly garden to be placed in South Russell Village Park, seconded by Kruse. Voice vote – ayes, all. Motion carried.

Galicki suggested definitively determining and marking the new proposed area for the garden so that Council could view it before the May 10<sup>th</sup> Council meeting. Kruse suggested meeting with Pete McDonald for approval but was not sure this could be accomplished before the meeting. The Mayor stated he would contact McDonald and thought he would give approval over the phone.

Nairn asked if approval would be sought for the certification from the Monarch Association as the Girl Scouts had done with their garden. Harvey stated she would contact the organization regarding the potential need for recertification.

Harvey verified that the committee approved of the inclusion of two benches, and they agreed.

The Mayor stated that Harvey would be on the agenda for the May 10<sup>th</sup> Council meeting. On behalf of the committee, Galicki thanked Harvey for taking the lead on the project to not only revive a wallowing former Girl Scout project but joining the committee's mission to make the community a better place to live and work. He appreciated her willingness to give to the Village and community and thanked her for her initiative.

Galicki asked the committee for its thoughts of the feasibility of the Fall Festival and what it might look like this year. He advised that the matter had been discussed by Council and he thought there was community interest and support for it. However, he surmised that many supporters might be envisioning Fall Festivals from 2019 and earlier and not in terms of the pandemic and the remaining restrictions. He noted changes in restrictions but recognized that the potential need for sanitization, social distancing with lines, and individually packaged food. He suggested food or ice cream trucks as an alternative but thought it would be necessary to consider management of previous attractions like the bouncy house, hayrides, and farm/yard equipment.

Bistriz said with everything being in flux, it is hard to say how things will be in five months. Nairn agreed and thought that issues with the mutations of the virus were problematic. Kruse said that eliminating too many of the attractions would result in a loss of appeal. He felt that the committee needed to give the decision more time because restrictions have begun to loosen up and there currently is no football schedule. There would be no sense in scheduling if there were no date to pick. Galicki agreed but said his greatest struggle was with what the festival would look like and whether it would have appeal. He asked Kruse and Bistriz how much time was required to plan. Bistriz suspected that the vendors the Village typically used were not being

booked, so she thought there would be no conflict there. She also offered that the Jaycees had moved Blossom Time to fall and said this may be another date to consider when scheduling. Bistriz suggested offering a concert in the park as an event that would hold appeal and where people could be separated. Galicki acknowledged that the Mayor had discussed concerts in the park with the former Executive Director of the Chamber of Commerce.

Galicki asked when the committee thought it would be possible to decide about the Fall Festival, and Bistriz and Kruse agreed it would not be for another couple of months. Nairn suggested making a hard decision by July 1<sup>st</sup>. Kruse emphasized that the date should not conflict with football. Galicki encouraged the committee to keep the creative juices flowing to think about possibilities for the festival. He added that a suggestion he heard was to organize old fashioned games like sack races, etc. if other attractions like the bouncy house and rock-climbing wall were not possible.

Nairn suggested a huge ice cream social. She thought it was important to be inclusive of all age groups. Galicki stated in terms of the current restrictions, if there was an ice cream truck like the King Kone truck where the ice cream product is prepackaged, that would fit.

Galicki urged the committee to forward any ideas to him.

The Mayor thought the Village would be having a Fall Festival and thought the easiest thing would be to have a couple of food trucks and an ice cream truck. He also thought bouncy houses and hayrides would also occur. The committee responded that time would tell.

Galicki explained that during the pandemic, the Village had not accepted park pavilion reservations and it had been on a first come first served basis. He asked the committee whether the time had come to reopen the pavilion to reservations. Bistriz and Kruse thought it should. Nairn agreed. Galicki advised that he would present the matter to Council and have an effective date of Tuesday, May 11<sup>th</sup>.

Regarding park tree and bench donations, Galicki asked the committee if the original intent were that the donations be in perpetuity or just for the life cycle of the tree and/or bench, and with the demise of either, would they be available for purchase by another resident. Bistriz thought this was an interesting question. Her impression was that once it fell apart, then one would have to purchase another item. She did not think the Village should have to replace it in the future. She asked what prompted the question. Galicki advised that some trees and portions of benches had been replaced, and there was maintenance involved. Another aspect of the issue concerned the materials with which the benches were made. He explained that there are composite materials and/or recycled plastic products that look like wooden park benches. He questioned whether the Village would get more life out of this type of product. Kruse agreed and added that although a better-quality bench would cost more, it would last longer. He thought there should be a standard and all benches should be the same. He did not think wood was the right material. Kruse stated that he has seen products in catalogs that are wonderful. Galicki relayed a program by the navy involving recycling of water bottles which were subsequently turned into indestructible park benches. Galicki thought the Village could possibly get more bang for its buck with less maintenance and a little more life out of the benches. Kruse suggested setting a

meeting to discuss the benches, establish standards, and identify a product. Bistriz agreed. She also offered that plaques from former benches and trees could potentially be placed in a spot commemorating the donors. She likened the concept to brick walkways with donor bricks. Galicki agreed this was a good idea and encouraged it be development.

Nairn stated that she was on the Cemetery Committee for eight years and one of the biggest arguments she recalled over the years was the general aversion to plastic and plastic benches even if they looked like wood. The plastic was not thought of as a fitting material for the Cemetery. She thought wood and stone were wonderful. Nairn said there are people who do not like plastic. Kruse thought that minds could be changed on this matter with seeing the actual product. Galicki added that people have preconceived notions of what a plastic bench looks like. Nairn agreed. Galicki understood the issue of not having the plastic benches in the Cemetery, but thought a public park was a different matter. Kruse said he would bring the information and samples to the next meeting.

Nairn said she had spoken to the Mayor and Service Department with her concerns about the wooden benches, and she was assured of the repair and maintenance of the benches. Galicki said that this would also come with a cost for labor. Kruse added that splinters can be an issue with the wooden benches. Bistriz noted that the benches around the playground are wood and are very solid. She added that she liked the new sign.

Galicki addressed the need for a strategic plan for the park, and reminded the committee of the various ideas proposed over the years which included a recreation center, pools, soccer fields, a Veterans Memorial, rain gardens, permanent bathrooms, expanded parking, etc. He did not object to projects going forward but thought that instead of entertaining the project du jour, a strategic plan should be developed. He asked the committee to consider this. Kruse said it was not a bad idea but would be a lot of work. He added that things change and what seems like a good idea today may not seem so tomorrow. Nairn stated that last fall during the budget work sessions, she suggested a permanent restroom facility fund be started to put aside \$10,000 every year. She verified with the Mayor that it had been approved. The Mayor was not sure. Nairn stated that it would cost \$50,000 to build it and putting money aside over time would lessen the impact on Village finances. She thought it was necessary to have facilities in the park.

Bistriz addressed the 10 acres on East Washington and the three acres on Bell Rd. The projects like the restrooms and parking lot were specific to the latter. Last year, she and the Parks Committee walked the park with Pete McDonald and Greg Studen. She advised that the reason the Village has the majority of the land is to create a more diverse habitat for wildlife. She thought there were knowledgeable people in the community who might work on a proposal for how to better use the land for diversity. She addressed burning and said it would really help the diversity. Bistriz thought a subcommittee might want to develop a proposal for this. Galicki said he appreciated the suggestion and if she was aware of community members like this, he asked that she let the Parks Committee know. If the committee is going to address any of the projects, whether it is the expanded parking lot, restrooms, flagpoles, etc. it all takes money and it is necessary to budget.

Kruse stated that the park, in his mind, is for the citizens of South Russell, not for the habitat of wild animals and creating a diverse situation and letting things grow up. He thought this was not the important part, but rather making things enjoyable for the residents. He disagreed with Bistriz on this matter. Nairn stated that a point was made concerning a problem with the health of the park as reflected in the lack of insect life. Kruse asked who made this statement. Nairn thought it was McDonald and Studen. Bistriz said she would agree to disagree and thought the community would benefit greatly from diversity in the park and more wildlife. Kruse stated that the majority of the people are not there to observe wildlife. Bistriz identified the variety of wildlife in just a small portion of the park and described the remainder of the park as a green desert because it gets cut yearly. Kruse added that if it were not cut, the birds would be driven away. Bistriz advised that there was an idea to section off areas so as not to interfere with those elements with which the Village must comply.

Galicki was happy the committee was having a healthy discussion. He added that the committee meetings should be a venue where such discussions can occur and lead to consensus or compromise. Galicki thought the discussion flowed into that of a strategic plan for the park and the necessity for a forward vision to determine what the park should be and what is important to the citizens. Whether it included a playground and some habitat, Galicki thought there was plenty of area to incorporate all these things.

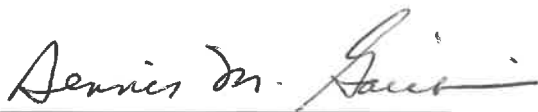
Kruse stated that it would be necessary to let the park grow up to encourage wildlife, but this was not, in his mind, what the purpose of the park was. The presence of people would deter wildlife and letting the vegetation grow up would deter residents. Nairn stated that it needed to be a people park. Bistriz clarified that she thought there could be better use of some of the grass planning and thought it important to explore this.

Nairn stated she had two residents last year propose installation of bocci courts on the Washington Street side of the park. She was told that people would come to the park to use them, and she concluded that the residents are thinking about the park.

Galicki stated that with any of the ideas presented, if there were concerns, it could always be brought to the vote in terms of the vision of the park.

The Mayor stated that Bistriz's idea was more about the quality of hay continuing to decline. He said it would be necessary to have a burn in the next year or two. It would be done in sections and would not displace the birds. Bistriz thought it would be beneficial to have a plan and an idea of what needed to be adjusted. Kruse stated that the grasses out west where all the grass seeds are grown are burned, which results of a 20% increase in seed production.

Galicki determined there was no new business and adjourned the meeting at 7:45 p.m.



Dennis Galicki, Chairman

Prepared by Leslie Galicki

**PARK COMMITTEE MEETING**  
**Thursday, June 10, 2021 6:00 p.m.**  
**Village Hall**

**Members Present:** Chairman Dennis Galicki, Councilwoman Nairn, Mayor Koons, Ted Kruse, Martha Bistriz, Greg Pike

**Members Absent:** Bill Howell

**Visitors:** Mr. Shinkawa, Avery Shinkawa, Eagle Scout Candidate; Greg Studen

Galicki called the meeting to order and read the roll. Galicki introduced Greg Studen, whom the Mayor planned to appoint to the committee to replace Bill Howell.

Avery Shinkawa presented his Eagle Scout project proposal to construct bat houses in the South Russell Village Park.

Bistriz asked Shinkawa why he proposed six bat houses, and he explained that six houses would provide more chances for success with having bats settle in at least several of them. The Mayor asked Shinkawa how he leaned about the subject matter, and Shinkawa explained he conducted a lot of online research which included material provided by the University of Florida. Bistriz addressed the perception of bats carrying COVID, and Shinkawa advised that the bat houses would be 20 feet in the air and a safe distance from the community. Galicki asked if Shinkawa had sponsors to help pay for the project, and Shinkawa explained that fund raising was part of the process. Galicki urged Shinkawa to reach out to some of the local community organizations.

Kruse asked Shinkawa what type of wood he planned to use, and Shinkawa stated cedar. He added that the wood dimensions he needed were hard to find.

Pike asked if there would be any public information displayed to engage the park visitors with the project. Shinkawa explained that information would be placed on a bulletin board next to the pavilion. Pike noted the correlation between bats and COVID and considered it important to provide the public with facts of the positive role of bats in the ecosystem.

Kruse made a motion to forward the Park Committee's approval of Shinkawa's project to Council, seconded by Bistriz. Voice vote – ayes, all. Motion carried.

Galicki addressed setting the date for the Fall Festival with the committee. Kruse noted that there would be no Browns game on October 24<sup>th</sup>, but this would make it later than usual. He expressed concern about attendance by the public on many of the other Sundays due to midday games. Galicki advised that most of the Fall Festivals had occurred towards the end of September. He added that September 12<sup>th</sup> might be a possibility with the Browns game starting later in the afternoon. Bistriz suggested that with weather as a concern, earlier would be better than later in the season. Porter suggested that Sunday, October 10<sup>th</sup> would be an away game in Los Angeles and would have a later start time. Kruse added that October may have milder weather than September with hurricanes, rains, and heat. Studen suggested that holding the Fall Festival towards the end of October would be appropriate. Pike favored the end of September or

beginning of October. Bistriz thought any of the suggested October dates would be fine. She recommended checking the school calendar to make sure the weekend the committee chose was not a three-day weekend or Homecoming weekend. The Mayor stated that on October 24<sup>th</sup> there could be snow. Nairn cautioned against doing it too close to Halloween. Nairn asked if the committee would consider limiting the festival to three hours to accommodate the football schedule. Kruse felt it was a lot of work for three hours. Galicki concluded that there seemed to be a consensus for October 10<sup>th</sup>, and no committee members objected. Galicki advised this date would be provided to Council.

Galicki addressed activities and vendors for the Fall Festival. Bistriz explained that in the past, the committee made the arrangements with the vendors. Porter stated that Lolly the Trolley went out of business and other shuttle arrangements would need to be made. Galicki asked if there were a need to form an agreement to use the Gurney School parking lot, and the committee responded no. Regarding activities, Bistriz suggested having the bounce houses and rock-climbing wall. Pike stated that the booking agent for the face painting attraction had changed. Pike suggested Wanda the Bubble Lady as the preferred vendor rather than Mr. Awesome who was expensive and did not interact well with the children. Pike also suggested having the Pony Rides and added that he had been contacted by the vendor. He also suggested having the Rocket Car. Galicki added that in the past, the Village had requested a Life Flight presentation for the festival as well. Studen stated he had not attended a Fall Festival and was unfamiliar with what had been done in the past. However, he suggested having an educational component with a representative from the Geauga Park District. Galicki recalled there being a small band at a Fall Festival. The Mayor thought the band was called the Stompers and cost about \$500. Bistriz thought this would be a nice addition.

Galicki determined that Bistriz would handle arrangements for the bounce houses and Pike would arrange for the face painting, Wanda the Bubble Lady, and Pony Rides. The Mayor would take the Life Flight arrangements for action. Kruse addressed the need for a shuttle. The Mayor stated that the school had smaller vans and should help the Village out considering what the Village does for them. The Village could pay for a driver. The Mayor would check with the School District. Galicki asked Studen to reach out to the Park District to have an informational booth at the festival, and Studen agreed. Pike offered to check with the Rocket Car. Galicki offered to explore the band possibility, to include the Geauga County Fair band. The committee liked the idea of live music.

Nairn asked about the presence of a fire truck display. The Mayor stated he would contact the Fire Department.

Porter asked about the budget for the festival, and Galicki questioned whether any funds carried over from the previous year's festival since it did not occur due to COVID. The Mayor addressed NOPEC funds that had been provided to the Village for the festival that would carry over.

The Mayor suggested inviting NOPEC to come and set up a tent. He would make this arrangement.

Nairn asked about the food line in relation to the pandemic, and Galicki stated that it was his understanding that the Governor lifted all COVID related restrictions. He would inquire about whether there were any restrictions on food service. Nairn was concerned about all the hands touching the condiment bottles. She added that individual packets were expensive. Galicki said this could be investigated.

Galicki concluded that the committee would meet in a couple of weeks to discuss the progress of the arrangements and potential costs.

Galicki asked Kruse to provide information about park benches. Kruse supplied the committee with catalogs to view products and explained that they were made from polymers that look like wood but hold up much longer. He added that he was a wood guy but acknowledged that it had its limitations. Galicki advised the committee could review the material and the matter would be addressed at the next Park Committee meeting.

Galicki advised that the Mayor requested to speak about the concerts scheduled for the park as well as a proposal for a wine tasting/concert in the park. The Mayor stated that the Chagrin Valley Chamber of Commerce wanted to hold two concerts on Tuesday, August 3rd and the other tentatively on Tuesday, August 10<sup>th</sup> from 7:00 p.m. until 9:00 p.m. The Chamber would pay for everything, and the Village would help to park cars. There was consideration to having wine tasting at the August 10<sup>th</sup> event which would feature an orchestra. However, the donors for this concert had not yet been identified and there had been no contact with the orchestra. Other concert options were being explored by the Chamber and the Chagrin Arts Council.

Galicki stated that the next agenda item was a proposal for yoga classes in the park. The Mayor stated a lady wanted to do yoga classes in the park every Saturday. This would be a business. He gave her permission to try it out on June 19<sup>th</sup>. People would pay to come to the yoga classes. He saw the woman as competition for Chagrin Yoga.

Regarding the topic of a business using the Village property, the Chagrin School District was putting on an art workshop for four mornings at the end of June. The school paid \$25 per day. The classes were designed for the kids who did not get enough art during the school year. The Mayor gave them permission, but asked how much the committee wanted to get into running commercial activities out of the park. He did not see a problem with a little art class, but then there was yoga, and it could become a slippery slope. Galicki asked Porter if he recalled the discussion in Council about the use of Village property for commercial enterprises. Porter said he recalled that Council was not overly wowed about the idea, but there was a balance with wanting to support local businesses. Nairn asked if the yoga business was a South Russell business, and the Mayor did not know there was a business as such.

Bistriz asked for the name of the band playing on August 3<sup>rd</sup>, and the Mayor explained it was Captain Fantastic, an Elton Jon cover band.

Nairn asked if there were ordinances or guidelines about utilizing public spaces for private business. Galicki explained this was the basis for his question and referenced the yoga group that wanted to use the area behind the Police Department to hold classes. Porter offered that the

City of Cleveland owns Brown's stadium, and the Browns play there as a private entity. He felt the concept was the same with a public facility that was essentially rented out to a private entity. Nairn saw this as a different scenario than the park. Kruse offered that in his mind, the park being used was a good thing. Porter stressed the importance of being fair to everyone. The Mayor added that the yoga instructor could set up on the East Washington side of the Park without a reservation and no one could kick her out.

Studen stated that the discussion led to a question of what the purposes of the park were. He thought that activities that were consistent with the purposes would be appropriate for the park. He suggested creating leases where the vendors would be asked how much they were willing to pay the Village to use the park. If they were willing to pay, then they could provide a public benefit. For vendors at the Geauga County Fair, they pay a certain percentage of what they earn. It is done on a commercial basis, and he did not have a problem with it. If the business was not consistent with the public purposes of the park, this would be the underlying question that would require clarification.

Galicki felt a legal interpretation was required for zoning, etc., when for-profit business was being conducted on Village property.

Galicki stated that the Mayor also wished to discuss wetland trees. The Mayor said that one of the 17 trees in the wetland was dead and others did not look great. Davey tree had installed the trees, and Pike thought there might be a warrantee on them. The first step would be to call Davey tree to see if they would replace the tree. Otherwise, Pike thought the wetland looked good.

Galicki asked if there was any new or old business to present.

Bistriz asked if the meetings could be held at 6:30 p.m. instead of 6:00 p.m. Galicki agreed. Kruse suggested meeting again in two weeks on June 24<sup>th</sup> at the pavilion.

Nairn made a motion to adjourn at 7:24 p.m., seconded by Bistriz. Voice vote – ayes, all. Motion carried.

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Dennis Galicki, Chairman

Prepared by Leslie Galicki

## **SOUTH RUSSELL VILLAGE PARK COMMITTEE MINUTES    JUNE 20, 2022**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse, Libby Sharkey.

Absent: Greg Studen

**GUESTS:** Tim Alder, Ruth Cavanagh, Bill Koons

The meeting was called to order at 7:05 p.m.

### **FALL FESTIVAL:**

- Libby Sharkey reported that Precious Cargo will be providing transportation from Gurney Elementary School to the park the day of the Fall Festival (September 25, 2022, from 1:00-5:00 p.m.) Bubble Wanda will provide entertainment. The pony ride vendor that has participated in the past is no longer available. Libby will investigate securing a Petting Zoo vendor instead. The face painters will participate again. There will be three face painters working for three hours. We will provide a tent space for them set up.
- Martha Bistriz is in contact with Game Kraze, who will provide bounce houses and a rock-climbing wall. She will also contact the Haney Band to see if they will be available to play during the festival this year. In addition, when school starts in the fall, she will ask for students who would like community service hours to volunteer that day.
- Bill K. will confirm the fire department's participation and let the police chief know about the festival and how that may impact traffic on Bell Road that afternoon.

There was some discussion about providing water for the vendors. Tim Alder said the village could provide water for the petting zoo and other vendors if necessary.

**TREE AND BENCH DONATION POLICY:** Danielle R. would like the committee to standardize procedures for people wanting to donate a tree or bench. Currently there are four tree varieties available to choose from. Jerry outlined the steps that are taken when someone contacts the village and asks to make a tree/bench donation. First, the person would be asked to choose which kind of tree. They would be made aware of the cost of the tree and plaque. Tim Alder would be dispatched to purchase the tree. The tree would be planted in one of the designated areas. Around the playground there is room for 14 trees. Eight have been planted allowing for six more.

Regarding benches, there are 11 (?) benches installed in the park, not including the benches around the playground. It was agreed that the two benches at the top of the hill on the Bell Road side of the park be replaced. All new benches will be like the playground benches. The material under the benches will be semi permeable brick so that grass can grow through.

There was some discussion about what to do with plaques on benches that need to be replaced. One idea was to contact the donator and ask if they would want to purchase another bench and put their plaque on it or remove the plaque from the old bench and display it on the beams in the pavilion. Jerry will put together a draft of procedures for donating park trees and benches. He will email the committee this week. He asked that each committee member review his draft and respond to him individually.

**CT CONSULTANT STRATEGIC PARK PLANS :** Jerry distributed a set of plans to each committee member. There are no plans to expand the parking lot. The Chagrin River Watershed Partners should go ahead and install the rain garden. A restroom vendor should be contacted and begin the process of preparing the area and installing a restroom facility this year. There is 68K in the budget for this project.

MISC.: There will be three concerts in the park this summer: July 12, 26 and August 8.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES JUNE 24, 2021 6:30 P.M.**

Members Present: Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Pike, Greg Studen  
Guests: Brian Doering, Cindy Nairn, Libby Sharkey

**FALL FESTIVAL:** The committee discussed and decided on a date for the South Russell Fall Festival. A proposed date of October 10, 2021 had been agreed upon at the last meeting but Dennis discovered that the pavilion had already been booked for a CFHS class reunion. After considering the Cleveland Browns football schedule and weather possibilities, it was decided that the date for the 2021 Fall Festival will be Sunday, October 17 from 1:00-5:00 p.m.

**FALL FESTIVAL ENTERTAINMENT :** Greg Pike reported that the:  
Rocket Car costs \$250/hour  
Face Painters and Bubble Wanda would cost \$1800 for four hours  
Pony Rides cost \$800 for 2 hours and \$250 each hour after that

The committee seemed to be in agreement with the addition of the Rocket Car bringing a new facet to the entertainment options. Martha questioned the addition of the Rocket Car suggesting that it is not germane to the festival. Greg will contact the vendor Friday.

Greg Studen spoke with Denise Wolf from the WRLC. The land conservancy will have a naturalist at a booth during the festival. The representative will have materials regarding maintaining grassland as habitat for the Bobolink, etc. They will supply their own tent.

Martha reported that Game Craze is still in business. She emailed to the committee a copy of the estimate for two bounce houses and a rock climbing wall. The estimate is \$2275. There was some discussion about adding a third bounce house this year in which case the estimated cost for all the equipment would be about \$3000.

Ted reported that he and Chagrin Pet and Garden are all in for the festival. He will most likely provide a how- to- make apple cider exhibition and cider.

Dennis reported that the music group that he had in mind to play at the fall festival was not available. He will pursue finding another small band.

Transportation: Lolly the Trolley is apparently unavailable or no longer operating. School bus transportation from Gurney school to the South Russell Village Park parking lot is not an option. Precious Cargo may be an answer.

The Chagrin Falls Fire Department will have SWAT team vehicles at the festival. Life Flight will land a helicopter around 3:00 p.m. that day.

Cindy suggested that the festival perhaps include a Drone demonstration.

The Food Service aspect will be the same as in the past. Hot dogs, chips, bottled water, cookies will be served. Danielle Romanowski has ordered the food supplies in the past.

Dennis assigned Bill Koons the task of communicating with the Kettle Corn and Ice Cream Truck vendors to check on their availability.

The question was raised of whether or not additional insurance may be needed for the events taking place during the festival.

Dennis will check with the Council on the budgeted amount for the festival.

**OLD BUSINESS:** Dennis will review the recycled materials park bench catalogue that Ted provided the committee. The committee will revisit the idea of purchasing park benches that will be uniform at a future meeting.

**NEW BUSINESS:** Greg Studen asked about the mowing of the field. Bill Timmons cuts the field any time after August 1. South Russell pays him approximately \$2000-\$2500. Greg questioned the reason for this, suggesting that Timmons perhaps cut the field but leave the grass so that the field would retain the nutrients that are currently being taken off. Or cut the field later so that Monarch butterflies and other insects are allowed to continue to inhabit the field. After some discussion Greg S. proposed that a field management plan be explored. Dennis asked Greg to find agencies to assist/guide in field management. Martha has a copy of the conservation agreement which she will make available to Danielle. She'll ask Danielle to make copies for the parks committee members who do not have one.

The next parks committee meeting will be Thursday, August 12 at 6:30 p.m. at the pavilion.

The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MEETING AUGUST 12, 2021 6:30 P.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galiki, Ted Kruse, Greg Pike, Greg Studen

**GUESTS:** Bill Koons, Cindy Nairn

1. **FALL FESTIVAL:** Dennis opened the meeting with a discussion of the fall festival budget.

The fall festival budget is	\$9000.
Food and Beverage	\$1200
Transportation(A1 Limo)	\$800
Pony rides	\$1300
Bounce Houses and Wall	\$2300
Face Painting	\$1800
Rocket Car	\$1100
Music (Haney Band)	\$ 750
Total	\$9250

Dennis asked that the committee members confirm the participation of the vendors as soon as possible.

Cindy had a question about whether or not there was any NOPEC money included in the budget and whether or not extra hand sanitizer and sanitizing wipes will be available and possibly add to the cost this year. There was a discussion about the mobile hand sanitizer that is present at the farmer's market and if that might be used at the festival.

Greg confirmed that the land conservancy will have a tent with displays and staffed with members of the conservancy.

Dennis will talk with Precious Cargo transportation to see if their cost may be less than A1 Limo. A1 Limo has a trolley feel to their vehicles. Precious Cargo uses small buses.

Martha reported that the Haney Band could play that day. The cost is \$250 per hour. It was agreed that she would confirm with them a three hour slot.

2. **MEMORIAL BUTTERFLY GARDEN:** Cindy reported that there will be 15 different species of plants included in the garden proposed by Judy Harvey. A stake has been placed in the field near the pavilion where the center of the garden will be. Jeff Griff of Lowe's Greenhouse will be overseeing the installation. No benches will be placed within the garden. They may be placed on the perimeter. In the center of the garden there will be an obelisk with a honeysuckle vine to grow on it. At the entrance, Judy would like to have a post installed similar to the one at the entrance to the butterfly garden at Holden Arboretum. This post will have information re the butterfly varieties. Dennis and Bill Koons confirmed that the garden area has been approved by the land conservancy because it will be placed outside the allowable 3 acre multi-use space.

3. **MISC.** Bill Koons informed the committee that the bat houses have been installed. Matt Valencic provided a Bobolink bird count which Bill will provide to the committee.

Regarding a field burn, he proposed that there be a PR effort one year prior to inform the community about it and the benefits, etc. Matt Valencic told Bill a burn would benefit the Bobolink population. Bill Timmons took the hay off the fields last week. He will be raising his price 10 % to do that next year. In 2022 it will cost the village \$3600. Two picnic tables made of recycled materials and designed to be wheelchair accessible were donated. The idea of placing them in the middle of the playground was rejected by the committee. Ted explained that the playground was designed specifically with space between each apparatus to keep playground users safe. The recommendation was to place them just outside the playground area.

NEW BUSINESS: Greg Studen reiterated the need for a land management plan. He suggested we embark on a study, consulting with knowledgeable people on how to improve the land use. Dennis suggested that Greg identify the cost of a management plan.

Cindy expressed the need for the committee to actively explore the installation of bathroom facilities. The idea of having running water was discussed. Ted explained it would be very expensive. Bill explained that the sewer line is very nearby and the bathroom could tie into that. Bill has information from a few years ago when the idea of installing bathrooms at the park was discussed.

The next meeting will take place on Thursday, September 16 at 6:30 p.m.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MINUTES SEPTEMBER 16, 2021 6:30 P.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Pike, Greg Studen.  
Guest: Bill Koons

**I. FALL FESTIVAL:** Bill Koons explained that the idea that farmer's market vendors be able to attend the festival as advertising for their product but not selling their product had been introduced at a recent council meeting. This idea was raised because at the fall festivals in the past few years, an ice cream vendor and kettle corn vendor have participated and sold their products. After some discussion, Greg Studen proposed that for 2022, vendors could apply to sell their products subject to guidelines and limits set by council so that there would be an opportunity for any vendor interested to apply and if accepted, participate. There was not a clear answer as to how the ice cream vendor and kettle corn vendors had gotten the okay to participate in the past. It is assumed they will be part of this year's event.

### **II. FALL FESTIVAL BUDGET:**

LIMO	\$ 621
PONIES	\$1300
BOUNCE HOUSES	\$2294
BAND	\$ 750
FACE PAINTING/ BUBBLE WANDA	\$1800
TOTAL	<u>\$6765</u>
FOOD	\$1300
TABLES/CHAIRS	\$ 500
TOTAL	<u>\$8565</u>

BUDGET AMOUNT ALLOWED: \$9000

Village workers are paid double time for their help the day of the festival at a rate of approximately \$80 an hour.

Greg S. informed the committee that the Geauga Parks district will not be able to participate this year due to lack of staffing.

The Life Flight helicopter is scheduled to land about 3 p.m. The Chagrin Falls fire department will bring their "smoke hoSRVPuse" apparatus.

Bill K. reminded the committee that a soccer tournament will be taking place on the Gurney campus the day of the festival which may impact parking needs of fall festival participants.

Dennis will secure four tents used by the farmer's market vendors, for the face painters and band.

Saturday, September 18 at 10:00 A.M., the butterfly garden will be dedicated. The banner is being modified to reflect the date of this year's festival.

It was agreed that even though Covid precautions are in place, the food service at the festival will not include individual condiment packets due to the concern that it would cause extra litter and the extra expense involved.

It was agreed that another parks committee meeting need not take place before the festival.

**III. PARK FIVE YEAR PLAN:** Dennis revisited the idea of establishing a park master plan for land usage and management so that projects are not taken on randomly.

Greg S. proposed the committee draft a mission statement including all possible best uses for the park land. Martha will forward to the rest of the committee, Pete McDonald's "annual state-of-the-park" walk through email summary which includes names of qualified individuals who may be able to assist in thinking through best uses for the park land and how to proceed including setting goals and a timeline.

**IV. BRICK WALKWAY FUNDRAISER:** The idea of establishing a fundraiser selling bricks inscribed "in honor of" or "in memory of" individuals, on the pathway from the parking lot to the pavilion was suggested. One idea was to contribute the proceeds from this to installing proper restrooms at the park.

**V. PARK BENCHES:** Dennis asked Ted to bring to the next meeting, a recommendation of bench models composed of recyclable materials that the park may commit to going forward so that there may be some uniformity in design throughout the park.

The next parks meeting is scheduled for Thursday, October 28, 2021 at 6:30 p.m. at the Village Hall.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MINUTES**

**FEBRUARY 28, 2022**

**MEMBERS PRESENT:** Jerry Canton, Martha Bistriz, Ted Kruse, Libby Sharkey, Greg Studen  
**GUESTS:** Janet Coriell, Pat Holtz, Kayley, Kruse Bill Koons, Cindy Nairn, Matt Valencic  
The meeting was called to order at 6:49 p.m.

**FALL FESTIVAL:** Jerry reviewed with the committee that all Sundays in September as well as the first two Sundays in October have been reserved at the pavilion for the Fall Festival. Once the Cleveland Browns schedule is available, a date and rain date will be secured on the pavilion calendar. Regarding vendors, Libby Sharkey will contact the face painters, pony ride people and Bubble Wanda/ Mr. Awesome, Martha Bistriz will secure CFHS students volunteers, bounce houses and a climbing wall. Jerry asked that when vendors are contacted, a provision be included for the village to recoup deposits if the festival has to be canceled due to weather. Jerry will check with Lolly the Trolley and the Life Flight helicopter to ask for their participation once we have a date.

**PARK NEEDS PRIORITY LIST:** CT Consultants will be participating in the council meeting immediately following this park committee meeting. The following ideas were suggested to pursue best uses of the park: a controlled burn which would rotate being done on different sections of the fields. Matt Valencic said that the Geauga Park District which does an annual controlled burn in some of their parks would be available to help. Pat Holtz, who works for NOACA ( Northeast Ohio Area Wide Coordinating Agency) let the committee know of a study called, "Vibrant2040" which *"is a resource for Northeast Ohio communities to explore the region's long-term development patterns and for Northeast Ohioans to think together about what we want for the future of our region. The goal of Vibrant NEO 2040 is to create a shared Framework for Our Future that reflects the values, voices and vision of Northeast Ohioans."* He advised the committee that in applying for grant money to make park improvements/maintenance, citing this study would be very beneficial. Apparently, Geauga county has not sought funds citing this study and so it may be in South Russell's best interest to include this in grant applications.

**COMMUNITY SERVICE PROJECT:** Kayley Kruse and her advisor, Janet Coriell asked that the committee consider a community service project where she would reforest the area between the two parks with oak and buckeye trees. She would like to start this in early April.. Her father and grandfather would be advising her. The plan includes an overlay of what species to plant, the process of planting, and how to protect the plantings. In the discussion it was noted that Kayley has a younger sister who would be able to provide additional years of maintenance of this project. The committee was unanimously in favor of this project. Kayley will put together a summary of this for the council to review at its next meeting.

The meeting adjourned at 7:15 p.m.  
Respectfully submitted,  
Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MINUTES**

**MONDAY, APRIL 4, 2022**

**MEMBERS PRESENT:** MARTHA BISTRITZ, JERRY CANTON, TED KRUSE, LIBBY SHARKEY

**MEMBERS ABSENT:** BILL HOWELL, GREG STUDEN

**GUESTS:** TIM ALDER, RUTH CAVANAGH, BILL KOONS

The meeting was called to order at 7:01 p.m.

**FALL FESTIVAL:** Council member in charge of the committee, Jerry Canton, reviewed that a firm date and rain date will be decided on once the Cleveland Browns schedule is available. The pavilion has been reserved by the parks committee for all Sundays in September and the first two Sundays in October. Once the fall festival dates are secured, the remaining Sundays will be available to be reserved for other groups who would like to use the pavilion.

It was reiterated that committee members who contact vendors for the festival this year, try to work out details for refunding funds if weather causes the cancellation of the event.

Lolly the Trolley is out of business. A # 1 Limo (440.943.5466) is a possible alternative to provide transportation between Gurney school and the park during the festival. Libby Sharkey will contact the owner (who lives in South Russell) of Precious Cargo to see if they would be available and interested in providing transportation the day of the festival.

There was a brief discussion about streamlining the park donation process.

**KRUSE SENIOR PROJECT:** Jerry reported that at the last council meeting his motion to allow Kayley Kruse to proceed with her reforestation project was tabled until the next council meeting. She would plant primarily oak saplings divided in three areas, including the reforestation area which connects the Bell Street and E. Washington Street sides of the park.

**BLUE BIRD HOUSES:** Heather (?) an Americorps volunteer will be monitoring the activity in the blue bird houses for the next several months. There are 12 blue bird houses.

**PARK BENCHES:** Tim Alder reported that there are 11 benches in the park. About 4 or 5 of them need to be replaced. The newest benches located around the playground are made of wood with steel hardware set in a cement pad. His recommendation was to replace older benches in the park, as needed, with this model. Three of these benches have been ordered. Sally Butz-Voss has purchased one to donate. Two are available for purchase/donation to the park.

**BUTTERFLY GARDEN:** Two benches and two plaques will be installed around the new butterfly garden. Further plans include that a brick or permeable brick path be installed from the pavilion to the butterfly garden. The idea of installing brick or permeable brick paths between the planted areas of the butterfly garden was discussed. If it is bricked in it would prevent insects, etc. from living there. If it remains grass the village will need to weed whack it. Permeable brick would be a compromise.

**TWO PICNIC TABLES:** A Waste Management grant of \$2500 was awarded to the village and two plastic picnic tables were purchased. One may be placed in the tea house. The other may be placed outside the playground area.

**RAIN GARDEN:** Chagrin River Watershed Partners would like to install a rain garden at the park. The location would most likely be adjacent to where the bathroom facilities are planned to be installed, east of the pavilion near the edge of the cut field. Hopefully, this could be installed in the fall of 2022.

**CONCERTS IN THE PARK:** Chagrin Valley Chamber of Commerce will host two concerts at the pavilion this summer on July 12 and August 9 from 6:30-9:30 p.m. Free popsicles may be available. Also a movie appropriate for children may be held at the pavilion this summer. One was held last year. A date has not been set.

**GEAUGA PARKS FOUNDATION HIKE:** is planned for Saturday, August 6 at 10:30 a.m.

**PLANNED GEAUGA PARK LAND BURN:** Paul Pira, an expert on planned burning, will let Bill Koons know when the next burn of park land in the area is going to take place. He can only give a two day notice. Weather is a factor.

**GIRL SCOUT SERVICE PROJECT?** Bill reported that girl scout troops in the area are looking for a service project. Bill suggested redoing the perimeter of the trails that run through the woods in the park, such as North Woods Trail.

**100th ANNIVERSARY 2023:** The sense of the committee at this time was not to have celebratory events throughout the year. No action or further discussion took place.

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES MONDAY, MAY 16, 2022**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse, Libby Sharkey, Greg Studen, **GUESTS:** Ruth Cavanagh, Bill Koons

Committee chairman, Jerry Canton called the Parks Committee meeting to order at 7:00 p.m., noting that the Property Committee (which includes Ruth Cavanagh and himself) would follow the Parks meeting.

**FALL FESTIVAL:** A date and rain date for the Fall Festival was agreed upon. In order to avoid a conflict with the attention given to the Cleveland Browns, it was decided that the Fall Festival will take place on **Sunday, September 25, 2022 from 1:00-5:00 p.m.** If weather prohibits the festival from going forward that day, October 7 will be the rain date. It was noted that committee members should do their best to secure the promise of a refund from the entertainment vendors if weather interferes on September 25 and/or October 7, noting that the vendors may be unable to commit to two Sundays and a full refund since they have businesses to run.

Libby Sharkey will contact: Bubble Wanda, Face Painters, Pony Rides and Precious Cargo for transportation between Gurney Elementary school and South Russell Park. Martha Bistriz will contact the bounce house/rock climbing wall vendor, CHFS students who would like to earn community service hours that day and the Haney Band. As in the past, the village will purchase refreshments. Bill Koons will contact Life Flight to see if one of their helicopters will be available for a demonstration. Jerry Canton will contact the Fire Department. Bill Howell reminded the committee that the police department should be advised of the date as soon as possible so that they can prepare for the traffic/parking situation ahead of that day. Greg Studen will contact Geauga Parks and ask if they would participate with perhaps a park ranger, a table with information about Geauga Parks, etc. The Fall Festival banner will be installed over Bell Road a couple of weeks prior to the event.

**BENCHES:** There was a discussion about the number of benches currently installed in the park and how many more could the park reasonably include. Further, there was a question about benches currently purchased, installed and dedicated to someone, moving forward. When those benches need to be replaced, what happens to the plaques on the bench? A couple of ideas were; to give the plaque back to the purchaser, or relocate the plaque to an appropriate place on the pavilion. It was agreed that the eight benches currently installed around the playground is sufficient. There are about 20 benches placed around the park fields and paths at this time. It was suggested that CT Consultants consider how many benches could be aesthetically installed at the park. The cost for the bench design at the playground includes: \$575 for the bench, a \$125 surcharge, \$165 freight charge, \$155 plaque for a total of \$1020. The South Russell village crew installs the benches, a cost that is not passed on to the purchaser.

**MISC.:** Ted Kruse asked if the village would again pursue changing the configuration of the 10 acre public use section of the park on the East Washington Street side of the park. The reason being that the elevation rise of the 10 acre rectangle which now runs perpendicular to the street would not be easy to grade for playing fields of any kind. If the 10 acres was redrawn to run parallel to East Washington, it would provide a more level surface. This idea was discussed with the conservancy several years ago. Bill Koons remarked that reconfiguring the acreage would incur expensive legal fees and would not be likely to be done at this time.

Greg Studen suggested that a conservation easement be placed on the most recent addition of 11 acres on the East Washington Street side of the park. It is primarily woodland. Bill Howell suggested that perhaps a negotiation between reconfiguring the 10 acre public use section and putting an easement on the 11 acre wooded parcel be considered going forward with the Geauga park district.

A partial field burn will hopefully take place in the next couple of years. Frohring Meadows may do a partial field burn in the fall.

Bill Koons filled the committee in on the following: The CT Consultant report will be delivered at the council meeting on June 13. The rain garden costs will be covered by Chagrin Valley Watershed Partners, a group founded by Greg Studen in 1996. The Foundation for Geauga Parks will host a hike through the park on Saturday, August 1, They have offered to fund trail markers in the park.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,  
Martha Bistriz

**Special Joint Parks and Properties Committee Meeting  
Monday, May 16, 2022, 7:00 p.m. Village Hall**

Attending

William Koons  
Ruth Cavanagh  
Bridey Matheney  
Gerald J. Canton

Meeting called to order by Chairman Canton at 7:50pm.

The village hall usage was studied and discussed by all in attendance. Solicitor Matheney will develop a draft and share with the committee by May 23 council meeting.

Concerning park and pavilion usage, the committee will study recommendations made by Solicitor Matheney and will share views at a near future special property meeting.

Meeting adjourned at 8:34pm.

Gerald J. Canton, Chairman

# Park Meeting

September 1, 2022

Park Pavilion

11:00am

All festival plans are on target for a successful event.  
Festival banner to be installed by mid-September.

Met with Jean Hood who is a member of the Chagrin Falls Cat's Den Garden Club. They would like to plant 1,000 daffodils at our park. If you would take twenty to twenty-five steps diagonally from the northwest corner of the pavilion, a three by sixteen-foot bed will be prepared by a rototiller. Planting date is October 26 at 10:00am with rain date October 27.

Gerald J. Canton  
Chairman

# Park Meeting

September 9, 2022  
Park Pavilion  
6:00pm

## Attending

Martha Bistriz (MB)  
Ted Kruse (TK)  
Greg Studen (GS)  
Ruth Cavanagh (RC)  
Tim Alder (TA)  
William Koons (WK)  
Gerald Canton (GC)

- We have twenty-one volunteers for our festival. Twelve high school students and nine adults. (MB)
- Geauga Park District will have a table and tent at the festival and pass out information about Geauga Parks. (GS)
- Service department will setup and turn down tables, chairs, grills, and tent. (TA)
- Village Hall staff will purchase food and beverages. (GC), (RC)
- Council members to drive hay wagons. (GC)
- Apple cider mill, hay wagons, tractors. (TK), (RC)
- All vendors have been notified, contracts signed, and given gentle reminder about festival dates. (GC)
- Festival banner to be raised next week. (TA)
- Medical helicopter, ice cream truck, caramel corn and CVFD to make appearance. (WK)

Gerald J. Canton  
Chairman

## **SOUTH RUSSELL VILLAGE PARK COMMITTEE MINUTES OCT. 27, 2022 7:00 P.M.**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Libby Sharkey, Greg Studen

**GUESTS:** Ruth Cavanagh, Bill Koons, Tim Adler

Jerry Canton brought the meeting to order and explained the four items to be discussed:

1. Fall Festival Recap
2. Village Yard Sale
3. Park Usage
4. Greg Pike Donations

**FALL FESTIVAL:** The committee agreed that it was good that a rain date had been set for October 2. Even though there was considerable wind that day, the festival was a success. The rock climbing wall was not able to be set up and only one of two bounce houses was able to operate due to the strong wind. The face painters were hugely popular, the magician, petting zoo and helicopter all were well received.

Precious Cargo provided transportation from Gurney school to the park. There was some confusion as to where to park. It was suggested that next year two or three sandwich boards be placed at the park directing people to park at Gurney and get a ride down on transportation provided (either Lolly the Trolley, A1A, (?) or Precious Cargo depending on what vendor we use next year.

The popcorn vendor did not show up. The waiver forms that ALL volunteers were to sign and submit were NOT popular. The sense of it was that requiring the form was legal overkill. Greg Studen expressed why should a volunteer give up all of their legal rights in exchange for giving up several hours of their time to benefit the South Russell community?

The Haney Band was a good addition. The apple cider press and production by the Ted Kruse family was a real hit. The ice cream vendor did well.

It was suggested that maybe next year apples and pumpkins could be sold at the festival and that some of the farmers market vendors be asked if they would like to participate.

The food service was efficient and well done.

**PARK USAGE:** The Cats Den Garden Club planted 1000 daffodil bulbs to the west of the pavilion.

Regarding the bathroom project, CXT, the company that makes the restroom will install an all concrete restroom building. The cost is \$63,000 if purchased before January 1, 2023. After that time the price goes up 10%. The building will have a green roof and faux stone to match the fireplace in the pavilion. Bill Koons said that to move forward two other bids need to be obtained and considered.

On November 6, a Chagrin Falls girls soccer team would like to use the pavilion after their last soccer game. They want to roast marshmallows, etc. The parks committee considered the fact that technically, the park closes at dark and this event would take place after dark. Libby offered that as long as the group is renting and reserving the pavilion according to the village policy, that would be fine. The committee was in agreement to let the soccer team use the pavilion.

**PIKE FAMILY DONATION:** Jerry asked Libby how the Pike family would like to use the approximately \$800 donated in memory of Greg Pike. Several ideas were discussed including contributing to a path leading from the parking lot to the pavilion, planting a tree and a plaque which costs about \$600 or purchasing a bench and plaque which runs about \$1000. Libby said she would consider these ideas and get back to Jerry.

**VILLAGE YARD SALE:** Bill suggested that South Russell organize a village wide yard sale similar to the one that Chagrin organizes each year. All the village needs to do is pick a date and communicate that to the residents. Whoever wants to sell items at their home may do so on that day. Bill suggested having it the Saturday before the village wide trash day; the third Saturday in April. An email blast and notice in the newsletter would be used to get the word out.

The meeting was adjourned at 7:37 p.m.

A post meeting discussion about the Charlie Cimperman sign which is being repaired and an informal mention of some ideas for the South Russell centennial year ( 2023) celebration including an ice cream social, wine tasting, movie night came up.

Respectfully submitted,

Martha Bistriz

# Property/Parks Meeting

December 5, 2022

7:00pm

Village Hall

Attending

William Koons (WK)

Ruth Cavanagh (RC)

Ted Kruse (TK)

Bill Howell (BH)

Libby Starkey (LS)

Gerald Canton (GC)

Bailey Rogers, Cleveland State University Student (BR)

Meeting called to order by Chairman Canton at 7:00pm.

- CSU Film Project: Fifteen minute short feature entitled, "The Wood" to be filmed at our park on February 17, 2023. Eight person crew and will take three to four hours to produce. The plot is a modern day take on the story "Hansel and Gretel." The audience is for young adults ages twenty to twenty-five. (BR). Committee thinks this effort deserves our support.
- Park Restroom: Style and color scheme agreed upon by entire committee. (GC)
- Eagle Scout Project: Scout will present ideas to council on January 23, 2023. (WK)
- Construction of flagpole at our East Washington Street park with funds donated by South Russell resident Bill Miller is a project the committee supports. (WK)
- Greg Pike Memorial: Family would like to purchase a bench and plaque to honor Greg Pike. Possibly place the bench on top of hill. (LS), (BH)
- Village Yard Sale: Supported by the committee. Perhaps hold sale on April 22, 2023 from 8:00am to 2:00pm. (WK)
- Rain Garden: Water not flowing east of garden due to ground saturation. Will seek solutions to the problem. (WK), (RC), (GC)
- Davey Tree replaced four trees at the wetland area. (WK)
- Todd Kruse and daughter planted two white oak trees. One tree planted NW of wetland and the other on top of the hill. Trees are ten feet high with a two inch diameter. (TK)

Meeting adjourned by Chairman Canton at 7:37pm.