

PARKS COMMITTEE AGENDA 10/5/11

- o Casey Forbes
  - Winter Bonfire Event Proposal
- o Fireworks Vendor
- o Annexation of Park property in Bainbridge- update
- o Fall Festival bouncy houses
- o Master Plan for 3 acres
- o Memorial Tree Update
- o Village Budget meetings in November
- o Old business
- o New business
- o Adjourn

Minutes

Attendees: MCB, BK, TK, LS

Guests: Casey & Signa Forbes

- Winter Bonfire / Get together
  - > Beauger Park District Program
  - > Maybe Ground Hog Day (Tad: aft)
  - > 2/4/11 -> 2/4/11
  - > I Dough (4)
  - > Chili + Hot chocolate
  - > Advertise CVT,
  - > 10/11 as ideas sub

W Fireworks

→ Enroll

W anniversary

W Journey Home

- Certificate of disability -

→ 4 houses - 7 people

→ 4-0 go w/ Journey

W Hayride to barn → in way  
to

W Meet @ FF at 11 AM

↳ Parks committee → Members

W Master Plan

- Pavilion

- Comfort Station

- Sand Volleyball  
Court -

W Trees -

- Too well at present

- Will do if possible

Next  
week

W Budget Meeting

10/19 -

11/9 -

6:45 VIA

W Old Business

- Historical marker for  
Interdenon

- Popcorn Boy Scout

PARKS COMMITTEE AGENDA 11/17/11

- o 2012 budget request & meeting with Council
- o Master Plan for 3 acres
- o Memorial Tree Update
- o Ground Hog Day Winter Celebration
  - Russell Bloom, Northeast Ohio Pyrotechnics Group
- o Old business
- o New business
- o Adjourn

Meeting Minutes 11/17/11  
6:45

Attendees: MEB, TK, BK, LS  
Guests: None

- ▣ 2012 Budget Request & meeting
  - 14,100 requested
  - Council receptive
  - Bill Red project may interfere
  - French drains & grading in 3 acre parcel
  - LS to contact Bob Flesher
  - Funds remaining 2011 → 4000  
3650
  - x & ski trail + red trail
  - Cleveland Clinic
- ▣ Memorial Tree Update
  - Spring time to plant

Winterblast

Ground Hog / ~~Event~~ <sup>Week</sup> Festival

- 2/4/11 4:30 AM
- contact byrotechnic
- Band - Get McDonald possibly
- Large tent or 2
- Lollie - BK
- Hot chocolate / Cider
- Danell - MEB
- Chili Cook off - 2
- preference - MEB 15
- Chili Drop -
- Chairs / Tables -
- Bowls / Cups / Spoons
- Bonfire, Fireworks, Sleigh rides, sledging

Banner - TK,  
 25  
 Forbes - child

Next Meeting

2/12/11  
 6:45 AM

Master Plan

3 areas ->

- Pavilion - 50K - Beanga Park
- Toilets - 50K - Beanga Park
- Pavilion
- Flush - 2hr
- Power
- Water
- Fireplaces
- Sand Volleyball Court

Costs

- + Well
- + Server
- + Tables
- + Electric
- + crushing
- + Bonfire
- + Toilets
- Plumbing

Steel Bunnies  
 - None

New Bunnies  
 - Annexation

PARKS COMMITTEE AGENDA 5/4/11

- Park Camera Update
- Fall Festival
  - Dewey Forward Response
- Park Kiosk →
- Park Condition
- Memorial Tree Request and Placement
- Old business
- New business
- Adjourn

Betsey  
Trimmerfield

Parks Minutes 5/4/11 6:45am

- Camera - next time
- \$250 to Dewey for tell them @  
F.F.
- Park Kiosk
  - Wind the down signs, 15  
shinks
  - Latch on W side replaced,  
larger screws put in
- Park Condition
  - Trees in reforestation area  
look good
  - Bush fire should be worn  
again + fire removed  
at no cost

47 Rocket Laundry

5/25 6:00.

47 Sign - new one

47 Summershield tree

- Location:

- article

Recommend. - Plant 75' from hallway;  
tree to East

47 Old Business

- None

0 New Business

- Pavilion - New Bay has one  
on site.

- Tent for trails

may happen - as

Next meeting 6/15 6:45 PM VH

47 Adjourn

7:30 PM

PARKS COMMITTEE AGENDA 6/15/11

- Park Camera Update
- Fall Festival
  - Dewey Forward Response -
  - Lolly the Trolley Contract
  - Stompers Contract
- Park Kiosk
- Park Condition
- Memorial Tree Request and Placement
- Old business
- New business
- Adjourn

Mtg

- Attendees - MEB, JS, BK, TK  
Guests: Karen Dietrich
- Camera update: BK spoke w/  
ACE security, estimate  
\$4900, would require set  
physical line to PD, w/line  
transmission to surrounding  
area, night/day camera  
25% discount.
- Dietrich - Memorial Bench project  
- MEB present to council  
- Crime tables?  
- Bluebird houses

5/1785  
5466  
319  
1141

→ another kiosk on Washington  
St. ? w/ benches

→ Prefers bench

- Present to council?

- Wait till next meeting

## Fall Festival

- review verbal, cancelled  
but cho

→ Kelly

- Same price as before

- Deliver to Seaside

- Stamps contract

- Done, copy to 25

- Bounce houses - next  
time for update

→ east

- make left light

## Park Condition

→ Volunteer doing staking in  
reforest area - all kinds

→ Spraying should probably be  
done

→ Trails to map - distances  
- 25. circulate



- o Memorial Tree Placement
  - In progress
  - Relatively soon plants  
Summershield
- o Old business
  - None
- o New business
  - None
- o Next meeting  
7/13 6:45 PM

PARKS COMMITTEE AGENDA 7/13/11

- o Pete McDonald- Trail Marking Project
- o Land Conservancy Sign Request
- o Park Condition
  - Reforestation Area
  - Brush Pile
- o Memorial Tree Update
- o Old business
- o New business
- o Adjourn

Parks Committee Minutes

attendees: MZB, BK, MH, LS, TK

Guests: Pete McDonald

- 1) Trail Marking Project.
- Making Woods near Ball & Weistler Prof.
  - Major Turner, Antenn
  - Clear Trails, 4' wide path
  - 155' deep - Designate trails
  - Antenn avoid until end of August
  - Mark trees for cutting
- Tentative Date:  
R 22 M.      7/18/11      6 PM

2) Land Conservancy Sign Request

- Sign seems to overstate conservancy
  - Recommendation: Not this sign
- 5-0

3) Park Conditions

= 200 or so trees removed.

- Arbor Day 2012 Fri 4/27 recommended

4) Memorial Tree Update

- Junipers
- May Beth Wolfe
- TK
- Winovich

- \$500/ tree

- August or September

5) Old Business

- Trail Maps
- Lee Powell
- Go ahead & post
- Dog approval.

- Berney House @ FR

- \$150 - 300 - 350

- \$800

- Drink Tank

6) Next Meeting

8/10/11

6:45 PM

PARKS COMMITTEE AGENDA 9/1/09

- o Boy Scout Troop request- archery event- 9/13/09
- o Cemetery Committee request- Fall Festival info booth
- o Council updates
  - Kiosk placement approved
  - Private party reservation form
- o Fall Festival preparation update
- o Park/Maistros Property boundary markers
- o Old business
- o New business
- o Adjourn

Attendees - Cindy Navin, Campbell  
Dan D'Angelo, Dan Schumann, Mike Hogan  
Mark Baker, Pete Corfies

1) Cemetery committee request - Display

o Fall Festival

2) Troop 150 - archery event -

- 9/13 1-2:30 PM
- new & old scouts, certified specialist
- bale of hay
- table provided
- 40 or so scouts w/ parent
- 20 feet to markers
- ok to proceed

3) Boundary Marking w/ Mark's Property

- Mark w/ stakes 100-150 intervals
- Signs to mark corners
- Police enforcement issue
- North Woods?
  - SRV trail
- Metal signs from Conservancy?
- No fence?
- Natural sign - ~~from~~ Danell

→

4) Fall Festival prep

- armony → Mike
- Mark, Chuck H
- tea - bel w/ Ted

5) Park Encroachment

- Bud Pitt
- Danell H.

6) Benches → Danell

7) 2/11 → 6:30 Village Fale

PARKS COMMITTEE AGENDA 9/7/11

- o Girl Scout Project
- o Annexation of Park property in Bainbridge- update
- o Fall Festival Update
  - Bouncy houses - *TD*
  - Metro Life Flight - *Shua*
  - Touch a Truck - *TD*
  - Food, Drinks, grills - *Chief*
  - Tents and chairs - *Darrell - call for banner*
- o Land Conservancy visit- Charlie LaFave
- o Memorial Tree Update
- o Old business
- o New business
- o Adjourn

Minutes

Attendees: BK, MH, MB, TK, LS

Guests: Mrs. Vortan

Elaine Wilson, Turvo GMY,  
Ashley Weston

- o Potential Gold Award Project
  - Kiosk for Wash St.
  - Sand Volleyball Court -  
into-1912 - Sand expenses
  - Trails,
    - ~ observation platform
    - ~ Bridge

- Master Plan next -
- Fall Festival
  - Bonny House
    - 880 -
    - Bill Woods, contact
    - outd
  - all other arrangements ok
- Fish - notes
- Land Conservancy Charlie & Fran
  - N + news
- Memorial Trees
  - 4 12' Jun burst
  - Spet done 3/4
  - done by Fall Fest.
- Old Bus
  - none
- New Bus.
  - 10/24 Master Plan discussion
- ~~Bus~~ B
- Next Meetings
  - 10/5 - 6:45 VH
  - 10/19 - 6:45 VH

## VILLAGE OF SOUTH RUSSELL

### PARKS WORK SESSION

Thursday, April 4, 2013 – 6:30 P.M.

The Village of South Russell held a Parks Work Session on Thursday, April 4, 2013 at 6:30p.m. at Village Hall. In attendance were: Mayor Matthew E. Brett, Council members – Porter, Wolfe, Binder, Koons, Kostura and Dishong.

Mayor explained he wanted to follow a process which would discuss what the issues are and what needs to be solved. The goal is to see if conceptually the present group can agree on how to proceed with the two ideas regarding dogs in the park: Odd/even and to create some type of area or segment to the Park. He said he would like to discuss the existing problems with each model. It was clarified that the third fundamental model is to leash the entire park.

Binder stated that he hopes the Park issue is solved tonight as he will not be attending any further dog meetings.

Mayor asked what issues need to be solved. The responses were:

1. On Park Safety
2. Off Park Safety
3. Health/sanitation
4. Enforcement
5. Planning for the future - efficient use of space
6. Accessibility for all, visitor experience
7. Liability issue

The first model was referred to as virtual segmentation (time, or date, versus physical segmentation) or odd/even. The second model is space segmentation or physical segmentation. The Mayor stated he would like to approach the issues that exist with each model.

The first issue Mayor mentioned regarding the odd/even approach is that this model does not seem to address the majority of the issues above. John Dishong stated that dog waste is always an issue with either model and as far as Park safety he said visitors are self-selecting. Mayor brought up several arguments regarding the issues. Kostura said the only way to create perfect safety in the park is to not allow dogs at all. He said that ground rules need to be put in place to create the environment they would like to have in the Park. Mayor brought up the ambiguity of the rules and specifically the definition of control. Binder pointed out that everyone is trying to create rules for dogs rather than people. Porter and Kostura responded they are trying to put into place rules and regulations for dogs via their owners. Mayor asked if everyone agrees that keeping dogs under control is a fundamental problem. Discussion regarding the definition of control followed.

Another issue the Mayor stated is as a concern is that the odd/even approach is very confusing. It was mentioned that there will be a sign that explains the rules of the Park. Koons mentioned the concern that the accessibility for all is eliminated with virtual segmentation. A discussion regarding irresponsible pet owners occurred. The topic of a Pavilion possibility in the Park in the future brought up the concern of keeping dogs away from this type of area. Dishong mentioned this is where self-policing and enforcement comes in. He said there will always be people that



don't follow the rules. Mayor said he is concerned with unleashed dogs running into areas they should not and irresponsible owners saying their dog is just trying to be friendly. Dishong said we have to better define what under control is.

Porter asked if the Police Department is capable manpower-wise of enforcing rules in the Park. He said it is a major issue to him. Mayor said he envisions a patrolman occasionally visiting the Park and issuing citations if necessary. Binder brought up the discussion of off Park safety and dogs off leash not paying attention to boundaries. Kostura said he defined under control by what isn't; such as any animal observed not responding to an audible, verbal or electric command is not under control, any animal observed that attempts through force or threat of force to create fear in another is not under control. He also said any animal observed through force or threat of force that makes unwanted bodily contact with another is not under control, and any animal observed through force that makes unwanted contact that causes bodily injury is barred from the Park and is a violation and a fine. A discussion followed regarding enforcement of rules within the Park, safety and the waste issue.

The discussion turned to physical segmentation. Dishong brought up the inefficient use of space because you're dedicating that space to a single use instead of allowing it to be a multiuse space. Binder said he thinks it's an inefficient use because people may encounter dogs anywhere in the Park and that is keeping people from coming to the park at all. That group discussed the possible location for a segmented area for dogs. Mayor said he is not a fan of fencing in a large area due to the high cost and he is not sure how many people would actually use it. Koons mentioned a sign that separates the interurban from the leashed area and unleashed area or a temporary fence. The group discussed enforcement and Binder felt if the Park had a segregated off leash area enforcement would be less necessary. Mayor said the visitor experience issue is important.

The group then discussed the issue of control. It was decided that control needed to be defined better. Dishong believes virtual segmentation should be piloted because the physical segmentation does not allow for going back. Mayor stated if these are the issues, which option solves the situation better. The group discussed some of the separate issues and which option helped solved the particular issues the best. The group discussed issues from the perspective of dog waste, on park safety, off park safety, enforcement, accessibility for all, visitor experience issues, liability, cost, and easier for residents to comply with.

A middle ground solution using virtual segmentation rather than using fencing to physically segment the park was discussed. Dishong said you can't connect to Frohring Meadows and don't allow for future plans if you physically segment the park. If the pilot doesn't work it was asked if the park will move towards a leash requirement. An area near Daisy Ln. was discussed as an off leash area.

Mayor asked if someone could define the virtual segmentation area for the off leash area, based on the discussions that were had. He would like a recommendation from Dishong and Kostura. Wolfe said residents are asking what is taking so long. Mayor said he will report that a work session was held and they should have a recommendation based upon this for the park situation to be voted on.



10. Woman's Club
11. Cemetery Board
12. Park Committee
13. Architectural Board of Review
14. Zoning Board of Appeals
15. Planning Commission
16. Newsletter
17. Show Your Colors
18. Oldest resident
19. Members of the Wilbur family, SRV's oldest home?

We will invite these people and tell them we will have a name tag and boutonniere for them if they are planning on attending.

Publicity        ads in the Maple Leaf, Chagrin Valley Times, Sun, and the SRV newsletter

Proposed meeting dates are:

Wednesday, August 28

Wednesday, September 18

Wednesday, October 2

South Russell Village Park Committee Meeting

Wednesday, September 4, 2013 6:45 p.m.

Agenda

Approval of minutes from our last meeting

Pavilion

- Location
- Breakfast meeting with Jaycees
- Flagpole – the SRV bike path committee (Steve Latkovic 552-7018) has purchased for \$555 a 25ft, 3” base to 2” top flagpole, similar to what the Solon VFW gave to SRV. 564-5599.
- The SRV bike path committee has \$3,800 to spend. I suggested picnic tables, fireplace, cooking grills, etc. as possible ideas for their funds.

The SRV 8<sup>th</sup> annual Fall Festival on Sunday, October 6, 1-5 in the SRV Park

1:00 p.m.	Fall Festival begins
2:00	National Anthem, raising of the flag by the Chagrin VFW
2:10	Introduction of special guests
2:20	Cutting of the birthday cake
2:40	Dedication of the Ohio Historical Society Inter Urban Marker
3:00	Dedication of the North Woods Trail
5:00	Fall Festival ends

- Budget for the Fall Festival Danielle Romanowski \$6,700
- Budget for Land/Improvements Danielle Romanowski \$7,400
- Volunteers to be requested in the newsletter
- Post schedule of events and times Lee Schiemann
- Hayrides, tents, straw, generators Ted Kruse
- Bouncy houses Martha Bistriz \$924
- PA system Greg Pike
- Dedication of OHS marker, Inter Urban Society Lee Schiemann
- 90<sup>th</sup> birthday celebration Bill Koons
- Food Police Department \$1,300 Sam’s Club
- Sign over Bell Darrell Johnson
- Port-a-Potties Darrell Johnson \$160 ARIS
- Tables and Chairs Darrell Johnson \$186 CCM Rental

- |                                       |                  |                    |
|---------------------------------------|------------------|--------------------|
| • Lolly the Trolley                   | Bill Koons       | \$860 216-771-4484 |
| • Gurney parking lot                  | Bill Koons       |                    |
| • Life Flight                         | Chuck Huddleston | 440-773-8396       |
| • Fire Extinguisher and Fire Trailer  | Jim Alunni       | 247-8281           |
| • Euclid Beach Rocket Car             | Ron Heitman      | 216-382-1616       |
| • Displays                            |                  |                    |
| 1. Farmers' Market vendors            | Bill Koons       |                    |
| 2. Valley Enforcement Group           | Chief Gillenick  | 216-244-4942       |
| 3. Armory Vehicles                    | Sgt. Carnevale   | 614-336-6815       |
| 4. REC                                | Mary Beth Wolfe  | 785-4334           |
| 5. WRLC                               | Pete McDonald    | 528-4150           |
| 6. Cleveland Metro Parks              | Martha Bistriz   |                    |
| 7. Geauga Parks                       | Lee Schiemann    |                    |
| 8. Boy Scouts citizenship merit badge | Jeff Suzelis     | 247-7576           |
| 9. Inter Urban Society                | Lee Schiemann    |                    |
| 10. Dogwood Woman's Club              | Margaret Horner  | 247-7655           |
| 11. Chagrin Alumni Association        | Tom Mattern      | 338-3081           |
| 12. Bell Road widening                | Eric Haibach     |                    |
| 13. Cemetery                          | Ed Pyle          | 338-3384           |

Used car for sale over the Labor Day weekend

REC issue will be on the November 2014 Chagrin Falls ballot.

WRLC volunteer to help with placement of the 30 boundary markers on Thursday, September 12<sup>th</sup>, 9:00 a.m. Cost is \$21 per post for a total cost of \$630.

Alec Goebel has not worked on the Inter Urban Trail. He is in need of wood chips

Lynn Reboul's request to purchase a tree \$425, 3" caliper, 13-16 feet tall, <sup>16" x 8" x 4"</sup>~~12" x 12" x 12"~~ marker

Karen Diedrich request to purchase a bench has been given to Melvin Yoder who hopes to have a bench by the end of September similar to the bench at East Washington. He will cut the corners of the new bench.

Kensington Benches

Cub Scouts will use the park on Sunday, September 15<sup>th</sup> from 1-3.

Our next meetings will be on September 18 and October 2 to plan for the Fall Festival, November 6, and December 4

*Linda Mattern and the Bell Road Cemetery.*

Train Yourself To Chill  
Easy On Your Wallet And Your Mind.  
Enjoy The Journey On...

### READ MESSAGE

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From: Danielle Romanowski <srvclerk@neohio.twcbc.com>  
To: bkostura@bricker.com, Jack Binder <JBinder58@gmail.com>, jd7132@att.com,  
marybethwolfe@howardhanna.com, mbrett@sage-quest.com, mp@mporterlaw.com,  
srv44022@yahoo.com, wnek3@roadrunner.com

Cc:

Subject: Park Incident

Priority: Normal Date: Wednesday, September 4, 2013 9:12 AM Size: 7 KB

I have been asked by the Mayor to notify you if I hear of any complaints or issues with the park. So on a moving forward basis, I will do so.

Yesterday at the park Jeff and Ted went to empty the dog bag stations and were approached by 2 unleashed dogs. Ted told the owner that the dogs needed to be on leashes in that area, the man replied "Yeah" and walked away. A short time later the same dogs jumped on both Jeff and Ted as well as the truck. Jeff came back to the service department and tried to clean the mess from the dogs off his shirt (it appears they had gotten into something that smelled rotten...won't go into details). Not being able to clean the smelly mess, Jeff had to change his shirt before going back to work. Jeff said in hindsight, he should have gotten the license plate number of the owner, but these types of situations are such a normal occurrence, he didn't really think about it. He will try to remember to do so in the future.

Danielle Romanowski, CPFA, CMC  
Village of South Russell  
5205 Chillicothe Road  
South Russell, OH 44022  
440-338-6700 x 221

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(s13)

Inbox (10)

Drafts

Sent Mail

Deleted Items

Junk Mail (2)

Manage Folders

park emails  
SRV

Train Yourself To Chill  
Easy On Your Wallet And Your Mind.  
Enjoy The Journey On...

Train Yourself To Chill  
Easy On Your Wallet And Your Mind.  
Enjoy The Journey On...

ENJOY MOVIES BETTER

WATCH NOW



## Park Committee

The 90<sup>th</sup> birthday party committee met with the park committee to plan the Fall Festival. We are sending a letter inviting every living village official or past official to attend.

The new flagpole will be installed this week.

The SRV park sign has been placed on East Washington.

The park boundary has been marked from the Maistros property through the North Woods, past Daisy Lane and the Ketchel property. Twenty stakes were installed with twenty more to be installed once the leaves are off the trees.

The WRLC held an Open House at their headquarters last Friday. The party included a hike of the Forest Ridge property on Chagrin River Road in Moreland Hills.

We have the final blue prints for the pavilion. No plans have been made for the dedication of the pavilion. Maybe something around Thanksgiving and the Turkey Trot would be appropriate. We have thought about holding a Chili party at the end of January.



South Russell Village Park Committee Meeting

Wednesday, January 15, 2014 6:45 p.m.

Agenda

Approval of minutes from our last meeting

Brenan Rucker from the Chagrin Valley Jaycees about the circus coming to the park for one day in July.

Lee's resignation

Pavilion costs in 2013 were \$44,017.00

- CT Consultants, Inc. \$412.10
- Zeigler Earthworks, Inc. \$4,665
- Hochstetler \$15,070
- G-VILLE Masonry \$8,000
- Merlin Wengerd Construction \$10,000
- Merlin Wengerd Roof \$5,870
- Fireplace I visited DiCillo Stone on Chardon Road west of 306 to find samples of field stone and masons. He will get in touch. We received a call from Mapleridge resident (216-269-7667) who would like to bid on the fireplace.
- Field stone on each of the ten posts, 40" high with a cap stone top?
- Jaycee plaque plans are for an April/May dedication
- Dave Hocevar and I met with Clover Electric to plan lighting for the pavilion. Items discussed were six lights shining down from the ceiling joists on a one-hour timer, two lights shining up from the joists highlighting the wood structure/rafters, six GFIs, and a motion light shining on the fireplace. We also discussed lighting the flagpole and a motion light on top of the kiosk to highlight a walkway from the kiosk to the pavilion.
- Cooking slab, grill and prep table to be located southeast of the pavilion slab to allow visibility from the pavilion, not behind the fireplace.
- Superior Speedie Portable Toilets/ARIS port-a-potty from May – October \$450
- Suggested usage procedures for the pavilion - pavilion is first come, first serve, unless a reservation has been made. To make a reservation you go to SRV website and submit your request. Someone will confirm the reservation with a response to the request and will post the reservation on the kiosk. Gulleybrook has the following posted: "Shelter is available on a first come basis when not reserved. For shelter reservation information please call South Russell Village Hall at 338-6700." We should consider a Paypal account for a deposit to reserve the pavilion.
- Master Plan

Newsletter request for community comments about park improvements, open meeting on February 5 did not make the newsletter.

Fall Festival Sunday, 2014 to dedicate the Bell Road people path with Chagrin Falls

Fall Festival Ice Cream and Ponies – any contacts?

Park property boundary marker installation will be in the spring.

2014 Budget approved \$51,368.00

**Miscellaneous/Other** **\$15,000**

\$5,000 for SRV labor, \$7,000 for Blue Dog, \$1,100 for dog maintenance, \$500 for restroom, \$1,000 for CT drainage issues, and normal expenses.

**Fall Festival** **\$6,868**

**Special Land and Building (Pavilion)** **\$24,500**

\$2,500 for Timmons, \$16,000 for a fireplace, \$2,500 for a cooking area, \$3,500 for electrical, and normal expenses.

**Land/Improvements** **\$5,000**

**2013 Land/Improvements:**

Pavilion blue prints	750
Timmons	2,500
Willowleaf Sign	4,250
Blue Dog mowing	7,000
Dog rules signs	\$1,800
Boundary markers	\$1,000
Total	\$16,300 out of \$7,585 budgeted

Park committee meets the first Wednesday of the month. Our next meeting will be February 5, March 5, April 2, May 7, June 4, July 9, August 6, September 3, September 24, October 1, November 5, and December 3.

South Russell Village Park Committee Meeting

Wednesday, March 5,, 2014 8:15 p.m.

Agenda

Approval of minutes from our last meeting

Chagrin Valley Jaycees circus Joe [Constant joe@yahoo.com](mailto:joe@yahoo.com), 440-708-4799

Dan Beavers [beavs72@windstream.net](mailto:beavs72@windstream.net), 216-469-3409

Agreement between village and Jaycees

Lee's replacement suggestions?

Fireplace 36" arched opening, wrap around mantle, sandstone/buff, raised hearth continued around the sides of the fireplace, sandstone chimney cap, etc.

Mapleridge resident Bob Parins (216-269-7667) \$23,846.00

John Miller \$12,400.

Pavilion Lighting Clover Electric \$5,587.00

Kennington Electric \$2,280.00

Superior Speedie Portable Toilets/ARIS port-a-potty from May – October \$450

Suggestions for how to reserve the pavilion. (Bring a non-refundable check for \$25 and complete a form only available from the Village clerk. The Village will post a calendar listing dates the pavilion is reserved and procedures to reserve the pavilion.)

36 Daisy Lane has been approached about the pile of yard waste on park property.

Picnic tables are \$206 for an eight foot length, two board seat, rounded corners, etc. (We will place duct tape on the pavilion floor outlining proposed size and location of eight or twelve foot tables.)

Park rule changes/signs ("All visitors to the Village Park assume all risk of injury, loss, or damage to themselves which might occur on Village Park premises. Be advised dogs may be encountered. Questions? Contact South Russell Village @ 338-6700.")

Raleigh 216-702-7361 soccer camp, June 9-13, 6-8 p.m.

Sled Hill/Master Plan development

Rob Morgan (Watt Road) Landscape Architect; Ralph Paterno (CMP Trail Designer)

## Fall Festival

- The Park Committee recommends we select a standard date for the Fall Festival. Something like the last Sunday in September.
- Ice Cream Cart \$608
- Ponies \$850
- Skydiving exhibition no news [Jump@ClevelandSkydivingCenter.com](mailto:Jump@ClevelandSkydivingCenter.com), 15199 Grove Road, Garrettsville, Ohio 44231.
- Cleveland Radio Controlaires, Inc. model airplane flying exhibition is on. \$2.5 million liability insurance, total area needed is 1,500' X 500', defined runway 500' X 50', barricades, 4-5 picnic tables for displays, six parking spaces, etc.
- [Tombrandes@roadrunner.com](mailto:Tombrandes@roadrunner.com), [SDKeeney@windstream.net](mailto:SDKeeney@windstream.net), [greg2102@windstream.net](mailto:greg2102@windstream.net), [rhoad806@windstream.net](mailto:rhoad806@windstream.net), [tkearns4@aol.com](mailto:tkearns4@aol.com),
- Face painting/clown \$385
- Park property boundary marker installation will be in the spring.

## 2014 Budget approved \$51,368.00

**Miscellaneous/Other \$15,000**

\$5,000 for SRV labor, \$7,000 for Blue Dog, \$1,100 for dog maintenance, \$500 for restroom, \$1,000 for CT drainage issues, and normal expenses.

**Fall Festival \$6,868**

**Special Land and Building (Pavilion) \$24,500**

\$2,500 for Timmons, \$16,000 for a fireplace, \$2,500 for a cooking area, \$3,500 for electrical, and normal expenses.

**Land/Improvements \$5,000**

## 2013 Land/Improvements:

Pavilion blue prints	750
Timmons	2,500
Willowleaf Sign	4,250
Blue Dog mowing	7,000
Dog rules signs	\$1,800
Boundary markers	\$1,000

Total

\$16,300 out of \$7,585 budgeted

Park committee meets the first Wednesday of the month at 6:45 p.m. Our next meeting will be April 2, May 7, June 4, July 9, August 6, September 3, September 24, October 1, November 5, and December 3.

Building Committee meets the first Wednesday of the month at 7:00 a.m. in Dave's office.

2014 Building Department timeline:

March	Repair the service department east wall
	Park fireplace, spark arrestor, picnic tables and electrical
April	Decision about campus building color scheme
June	Service department garage bay
July	Police department siding/painting and roof
August	Salt Dome
September	Campus lighting
October	Police department interior

## Danielle Romanowski

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**From:** Matt Brett <Matt.Brett@fleetmatics.com>  
**Sent:** Monday, March 10, 2014 9:58 AM  
**To:** Constant, Joseph P (GE, Measurement & Control)  
**Cc:** Brenan Rucker (brenanrucker@yahoo.com); Seewald, Jonathan M. (Jonathan.Seewald@SWAGELOK.com); Danielle Romanowski  
**Subject:** RE: Village Council Meeting

Joe,

Sounds good. I will ask Danielle to add you to the agenda.

See you tonight.

Matt

Matt Brett  
**FleetMatics**  
Director, Global Customer Care  
Office: 440-528-0709  
Cell: 216-701-0961



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**From:** Constant, Joseph P (GE, Measurement & Control) [<mailto:joseph.constant@ge.com>]  
**Sent:** Monday, March 10, 2014 9:03 AM  
**To:** Matt Brett  
**Cc:** Brenan Rucker (brenanrucker@yahoo.com); Seewald, Jonathan M. (Jonathan.Seewald@SWAGELOK.com)  
**Subject:** Village Council Meeting

Hi Matt,

I wanted to let you know that I will stop by tonight for the approval request of the second day of the circus, just in case there are any questions. Hopefully, we can make the decision tonight, so we can return the approved contract to KMC.

I believe the meeting starts at 7:30? Do we need to get on the agenda?

See you tonight.

Thanks, Joe

Wednesday, April 8, 6:45 pm.

Agenda:

David Herpst, Eagle Scout candidate, bird houses in the park, has been invited to attend but no confirmation as yet. If not I can summarize his plans as best I can.

SRV resident Barbara Stiebeling and Faith Pescatore, Ohio Council Humane Society, will probably attend. They have not asked to speak, just attend. If they want to speak I will give them five minutes combined.

Circus update, 10 acres, Monday, July 27, two shows,

Restroom update, 3200 square feet of non permeable surface is permitted for pavilion (900 sq. ft.), parking lot and restroom

Archaeological survey required in 2006.

Leash/no leash update

Limestone # 57 will be placed on the trail bottleneck.

Ketchel property is for sale, \$350,000 for 11.5 acres.

Cahill property is for sale, \$189,000 for 5 acres.

In discussions with the ODNR, OPWC, WRLC, and our lawyers it looks like a land swap is out of the question. Fences are not permitted per conservation easement.

Mowing pattern will change to reduce amount of land mowed, provide larger areas for nestling birds, and provide for better tree growth?

Geauga county Park District has published their bird event in their newsletter. Saturday, June 20, 8-10 am. We will provide drinks.

The pavilion ridge vent/ bird nest has been closed off.

Chagrin Astronomical Society has not responded to a request to hold a presentation in late August. Boy Scouts are interested.

## Jennell Dahlhausen

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**From:** William Koons <wnek3@roadrunner.com>  
**Sent:** Sunday, April 12, 2015 8:48 PM  
**To:** Matt Brett; <fiscalofficer@southerussell.com>; Jennell Dahlhausen; Ted Kruse; Gregory Pike; <gary\_brockett@glic.com>; Martha Bistriz  
**Subject:** Park meeting agenda

Valarie Mariola would like to hold a Girl Scout event in the park on Saturday, May 9, from 9-3 with a possible overnight. Council will need to approve overnight camping.

David Herpst is working with the Geauga Park District to install six bird houses on the Bell Road side of the park. He will be at our meeting on May 6 to finalize plans.

The restroom application is almost complete.

The archaeological survey is in process. We may only need a phone call or 1,300 holes dug in the park!

Leash/no leash will probably be decided on April 13.

Limestone will be installed in the bottle neck of the park when it is dry enough to work.

Park mowing pattern will be reduced to create large tracts of uninterrupted hay for the nestling bird.

The state of Ohio and the WRLC both said no to any land swap.

The pavilion ridge vent/bird house has been closed.

The cracks in the pavilion floor are receding.

No word from the Chagrin Astronomical Society on a possible summer event.

Anti-circus citizens Barb Stiebeling and Faith Pescatore spent the last five minutes of the meeting talking about the circus.

Only Te and I were present so we left around 7:30.

Next meeting is Wednesday, May 6. Time to plan for the Fall Festival.

Sent from my iPad





Danielle Romanowski &lt;fiscalofficer@southerussell.com&gt;

## Minutes From 4/26 Parks Committee Meeting

1 message

**DISHONG, JOHN E.** <jd7132@att.com>

Wed, May 18, 2016 at 11:28 AM

To: Greg <gspikesr@hotmail.com>, Martha Bistriz <mbtbistriz@gmail.com>, Ted Kruse <chagrin2000@prodigy.net>, Gary Brockett <gary\_brockett@glic.com>

Cc: Bill Koons <srvkoons@gmail.com>, Danielle Romanowski <fiscalofficer@southerussell.com>

Greg, Martha, Ted, and Gary-

Attached are the minutes from our Parks Committee meeting that was held on 4/26. We set the date for the 2016 Fall Festival (which is scheduled for 10/2). The details of our discussion are listed below and we have already started to schedule some of the key items like Lolly the Trolley, etc.

We had discussed holding our Parks Committee meetings in May and June on Tuesday's in order for Greg to attend. So, we are looking at either Tuesday, 5/24 or Tuesday, 5/31 at 6:45 pm for our next meeting at Village Hall.

Please let me know which date works best for you and we will schedule it.

Thx,

John

Attendees: Ted Kruse, Greg Pike, John Dishong

- Discussed recent Bike Ohio event and the number of cars parking on the property – suggestion was made by Ted Kruse to install bollards to prevent people from pulling onto the Bell Street side of the park
- Fall Festival Planning – scheduled 10/2/16 as the date for this year's Fall Festival – council and mayor have been alerted to this scheduled date
  - o Discussed number of Face Painters needed – Greg recommended 3 for this year – **Greg to follow-up on this item**
  - o Corn Maze discussed as new item for 2016 – **council and mayor were very positive about this new addition** – may need to relocate the helicopter landing area to accommodate corn maze –

**John Dishong to bring this up at council meeting to get council and mayor's input – already completed**

- Mayor Koons will coordinate with the local farmer and Darrell Johnson – to locate corn maze in the optimal location
  - May need to change the design of the walking paths near the corn maze and we will need to fence it off to protect it from walkers, dogs, animals, etc. – **John Dishong to follow up with Darrell Johnson**
  - Bouncy Houses – need to make sure the ages don't mix too much – need tighter supervision and more volunteers for the bouncy houses
  - The idea of an Inflatable Climbing wall was suggested – **Martha Bistriz to follow up**
  - Looking to use 3 Hay Wagons and to make sure we mention the newly purchased 10 acres that have been added to the park recently – **Ted Kruse to schedule**
  - Perhaps we could solicit a new Eagle Scout project to create a trail through the newly acquired 10 acres – we could use Google Maps to provide an overview of the new area
  - Need to schedule Lolly the Trolley for 10/2 – **Mayor Koons has already scheduled it**
  - Need to schedule Helicopter application for Life Flight – **John D. to follow up**
  - Schedule Pony Rides for 10/2 – **Greg Pike to follow-up**
  - Need to invite Popcorn Shop to the 10/2 festival –
  - Looking to add a C-130 fly over to the fall festival as well – **Mayor Koons to contact Jim Brosius to schedule**
  - SWAT Team and Fire Trucks may need to be repositioned to maximize visibility and attendance
- Discussed Wood Chips that could be used for lower areas of walking paths – **John D. to follow-up with Davey Tree**
- Ted Kruse suggested adding a fold-down wind/sun barrier to enhance use of the pavilion – **Ted Kruse to follow-up on pricing**
- Discussed the Concert In The Park hosted by Chagrin Valley Chamber Of Commerce – Ted suggested hosting the concert on the E. Washington Street side of the park and parking the cars over there – this was suggested to Mayor and Council and that is the plan for the upcoming concert

**South Russell Village Parks Committee Meeting****September 12, 2016**

Members present: Martha Bistriz, Gary Brockett, John Dishong, Ted Kruse. Absent: Greg Pike

**FALL FESTIVAL:** John asked for feedback on the fall festival layout he sent to the committee. With a few modifications it was agreed that the arrangement of all of the activities is in good order. The rock climbing wall will be located behind the pavilion and the other bounce houses will be located parallel to Bell Road behind the SWAT and Fire Trucks. Martha will get twelve Key Club volunteers to monitor the activity on the bounce houses. The rock climbing wall will have a Fun Services employee assisting. Ted will bring a speaker system so that music and announcements may be made. Gary and Ted will bring their apple cider presses. Ted will order approximately 300 pounds of apples. Danielle will get paper cups for samples of the cider and plastic containers will be provided for people to take cider home. Martha will bring a large sieve. Ted will have three hay wagons there that can carry between 20-30 people. Each wagon can make about two trips around the field per hour. John will assign council members to be haywagon drivers. Fall Festival shirts will be provided to staff working that day. An ad will run in the Chagrin Valley Times on the Thursday before the festival advertising the special attractions this year. Danielle should call Ted to discuss what should be included in the ad. Darrell Johnson, the street commissioner and his crew will be in charge of setting up and cleaning up. It would be helpful if as many staff as possible would help out as well. The festival setup will start around 10 a.m. on Sunday, October 2. Fun Services will require the balance due for renting their equipment.

**MISC.** The Jaycees will be using the pavilion this week for a gathering.  
Council approved the idea of exploring a straw maze for next year's fall festival.  
The expansion of the parking lot is moving forward. (Bell Street side)  
The wind screen project is on hold. We need to get the cost put in our budget request for 2017.  
John had no information about the two benches that have been removed from the top of the hill on the Bell St. side of the park.  
There was no discussion of adding limestone to the path that links the two sides of the park.

The next parks meeting will be Wednesday, October 12 at 6:45 p.m.

Respectfully submitted,

Martha B. Bistriz

South Russell Village Parks Committee Meeting Minutes

November 15, 2016

Members Present: Martha Bistriz, John Dishong, Ted Kruse, Greg Pike. Absent: Gary Brockett

The meeting opened with John asking for feedback regarding the Fall Festival. Everyone agreed it was all very positive. This year there was one of the highest turnouts ever. There were plenty of activities and importantly plenty of volunteers. The cider presses were a huge hit. A lot of cider was made and given away. Lolly the Trolley, hayrides, Mr. Awesome Bubble, the helicopter, face painting, pony rides were popular. All food purchased for the event was used.

What could be improved: It was suggested to re-think how many bounce houses next year. Possibly keep the same number or eliminate one. Ask the CV Times to do some follow up on the event. To our knowledge there were no pictures or write up of the Fall Festival the week after the event.

NEXT YEAR: The idea of a straw maze is almost too difficult to do unless we ask the Jaycees if they might want to sponsor it and help build it (with other volunteers as well). The idea would be to have the maze open on the day of the Fall Festival. Then the Jaycees would take it over and charge admission for the maze in the following weeks.

PARK IMPROVEMENTS: The idea of installing wind screens on the pavilion to make it more useable more months of the year was revisited. Ted will get some cost estimates for this. John will check on what limestone may be left to install on the path that connects the two sides of the park. It was suggested that a Boy Scout project could be one where some sort of a privacy fence/screen be built to minimize the visual impact of the port-a-potty. The Inter-urban trail should have a sign including a map of the trail.

FUTURE EVENTS IN THE PARK: Bird watching, stargazing and more concerts in the park would be events we would like to see more of next year.

BUDGET: Screening for the pavilion and limestone are two budget items we want to include in next year's budget. The Fall Festival ran just over budget this year.

The next parks meeting is scheduled for Wednesday, December 14, 2016 at 6:45 p.m.

Respectfully submitted,

Martha B. Bistriz

**South Russell Village Park's Committee Minutes      May 17, 2017**

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse.

Absent: Greg Pike

The committee met at the pavilion at the park.

**Fall Festival:** A discussion of how to secure volunteers for the fall festival included including an article in the South Russell Village news letter asking for community members who are interested to contact us. Martha will contact the Key Club advisors at the high school who will have club members sign up for community service hours. Also, there is a TV screen in the Commons at the high school which advertises community events and could be used to notify students of the opportunity to volunteer at the Fall Festival.

The following entertainment has been secured for the festival:

Face Painting

Pony Rides

Mr. Awesome (bubbles)

Lolly the Trolley

Danielle is in charge of ordering the food and will do so this year as well. Bill suggested that we invite Danielle to one of our meetings. He also suggested that perhaps Council could hold one of its council meetings here at the pavilion.

**Wind Screens:** Ted has information about wind screens which the committee agreed would be good to purchase to encourage more use of the pavilion because they would improve the space for use when it is windy or raining. Also, if more musical concerts were to be held here, the acoustics would be improved with wind screens. Jerry agreed to ask council for funds to purchase screens. Bill and Jerry agreed to work on

getting screens for the pavilion, consulting with Ted who has researched this.

The parks committee will meet again, Wednesday, June 21 at 6:45 at the pavilion--weather permitting.

Respectfully submitted,

Martha B. Bistriz

## South Russell Village Park Minutes

June 21, 2017

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Absent: Greg Pike

The meeting opened with Jerry asking the committee to consider what Bill Koons suggested as an alternative to purchasing wind screens for the pavilion. Bill's idea is to plant a row of trees as a weather barrier instead of commercially made wind screens. Ted advised that as trees grow they need to be trimmed. He said he would get an estimate on the cost of purchasing and planting a number of trees for this purpose. The windscreen estimate we were considering was approximately \$1000. Ted suggested looking at purchasing an evergreen (*arborvitae* (sp?)) which does not grow wide but would look good as a natural column next to the pavilion.

Overall the committee was more in favor of purchasing windscreens to help with wind, sun and acoustics rather than planting trees.

Secondly, Jerry asked the committee to consider whether or not people who reserve the pavilion and are serving alcohol, should pay for an off duty police officer. It was suggested that depending on the number of people at the gathering it may or may not be necessary. Perhaps some guidelines added to the rental agreement that could address this. Along these lines it was agreed that non profits such as the Boy Scouts, Chamber of Commerce, etc. would not need to pay a fee to use the pavilion. They would need to schedule their event with South Russell Village Hall.

\*The committee okayed the use of the park for a cricket tournament.

\*The committee okayed the use of the pavilion as a rest stop during the Velsano bicycle event on July 22-23.

The committee was reminded that there will be a rock concert at the pavilion (Rock Radio Band) on June 27.

Pete MacDonald of Geauga Parks district should be scheduled to do the annual walk through the park this summer.

The committee will not meet in July. The next meeting will be held Wednesday, August 16 at 6:45 p.m. at the pavilion.

South Russell Parks meeting @ Burntwood Tavern December 20, 2017

Members Present: Bill Koons, Jerry Canton, Martha Bistriz, WRLC representative Pete Macdonald

The purpose of the meeting was to have Pete comment on the proposed playground location on the Bell Street side and advise us as to the possibility of re figuring the multi use 10 acre area on the E. Washington Street side.

Jerry opened the discussion giving some background on the \$50k donation a South Russell couple is making to install a playground near the pavilion.

The proposed location of putting the playground outside of the designated 3 acre public use area, Pete explained would not be permitted. To request an amendment to change the easement is very difficult and expensive and would require some very good reason to do so which does not exist in this scenario.

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The playground should be built behind the parking lot, well within the 3 acre area designated for such use. The playground may not be built on concrete but should have an permeable surface. Presently, there is already 3100 feet of impervious surface area (the maximum allowed by the easement restrictions on the three acres) between the parking lot and the concrete pavilion floor. If we expanded the parking lot, it too, would need to be of a permeable material, something such as SureGreen PP40.

**E. Washington St. side:** Bill wanted to clarify with Pete, how or if the 10 acre multiple community use area could be reconfigured to have the area run parallel to the street rather than perpendicular, which is the way it is currently designated under the conservation easement. Pete explained that to “swap” the 10 acre parcel would require 2 amendments and cost between \$10-15k. Ohio Public Works would have to agree to the change. The community relies on the WRLC to enforce the protection granted by the conservation easements and it would not be an easy thing to do. It would also be very expensive.

If the 10 acres was reconfigured to run parallel to E. Washington St., there would need to be a green corridor on the frontage connecting back to the rest of the conserved area. Part of the easement includes the necessity of preserving “scenic views”. The reason for the possible request for a change is coming from CSA, who would like a couple of soccer fields installed on the area with less elevation change. Further, if an amendment was going to be pursued, the WRLC would want to see that the community is behind the change.

There was a brief discussion of Bill Timmons and the amount and timing of the mowing of the field. Pete said, ideally only half of the field would be cut each year to preserve habitat. Bill however, is one of the only farmers around who has the equipment to cut the field and especially since he cannot cut it before August 1, the hay is less desirable.



**South Russell Village Parks Committee Meeting Minutes**

**January 9, 2018**

Members present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Member(s) absent: Greg Pike. Guests: Matthew Marting, Mrs. Marting

**EAGLE SCOUT PROJECT BEES:** The meeting opened with an interview with Matthew, an Eagle Scout candidate, who would like to install one Mason Beehive on the Bell Street side of the park near the stand of trees just west of the power lines. Matthew explained that a Mason Beehive requires less maintenance and the hive will be there primarily to provide more pollinators in the area rather than to extract honey. Ted suggested and Matt agreed that there would need to be perimeter fencing and signage around the hive to protect both the hive and curious park visitors. Ted said he may be able to help Matt get split rail fencing materials. Matt would like to install the hive in late Spring, probably in April if he gets the go ahead from South Russell council and the Boy Scout committee. He estimates the cost to be \$1000 which he expects to be able to collect with some fund raising activity. Matt explained further that he would be responsible for maintaining the hive for the next four years. He said he would join the Geauga County Bee- Keeper's Assn. He would purchase a 5 lb. package of bees (of a less aggressive strain) which would include approximately 10,000 bees. The consensus of the committee was to favorably endorse Matt's proposal.

Matthew Marting's contact number is 440.789.6878.

**EAGLE SCOUT PROJECT LIBRARY:** Second on the agenda was the idea from another potential Eagle Scout candidate who would like to put a "free library" stand in the park. The consensus of the committee was that weather may be a problem and whether or not it would be an asset. The committee would like to hear the young man present his idea to the parks committee.

**ABTF PARKING:** Jerry reminded the committee that the annual Art By the Falls art show will take place June 7-9 and that artists are able to park their vehicles in the parking lots on both Bell Road and E. Washington St.

**PAVILION PERMIT:** Jerry handed out three documents: Reservations That Would Require a Contract vs. Permit, Agreement for use of Village Park, and the Current and Proposed Revised Permit Form. After reviewing the forms, the consensus of the committee to keep the permits simple and to encourage rather than discourage use of the park by keeping rental costs down and paperwork to a minimum.

**RECONFIGURATION OF E. WASHINGTON ST. 10 ACRES:** The committee re-visited the idea of changing the 10 acre multiple community use area to better accommodate soccer and lacrosse fields that are being requested by CAA (CSA?)

Respectfully submitted, Martha Bistriz

SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES JANUARY 30, 2018

Members present: Martha Bistriz, Jerry Canton, Ted Kruse.

Guests: Anne and Ike (sp?) Tripp, Craig Cawrse, Chip Kostura, Mike Mulloy

PROPOSED PLAYGROUND DISCUSSION: The Tripps would like to add a playground to the Bell Road side of the park. They are contributing \$50k to the project. The location of the playground must be to the east of the pavilion per Pete MacDonald of the Western Reserve Land Conservancy. It cannot encroach upon the conservation easement. It must be contained within the three acre area set aside for allowable public usage. Craig Cawrse provided a site plan of the Bell Road side of the park. The discussion included several ideas: there needs to be a safety zone around the playground equipment 80x85 feet. The Ohio Department of Natural Resources (ODNR) may be a source of grant money. There needs to be a 12 inch high edge around the playground area, which would require 9 inches of "mulch". The playground needs to include a ramp for handicap access. The estimated costs for the playground equipment, installation, edging and mulch is \$80 k.

It was agreed that the mulch will require some maintenance. One suggestion was to have some sort of fencing around the area, and, perhaps, a split rail fence to keep dogs out.

Chip Kostura and Mike Mulloy attended the meeting to express their concerns about the location of the playground. They live directly across the street from the park to the west of the pavilion. Chip recommended the new playground in Orange Village be looked at for a good example of a playground. Orange Village applied for and received a "Nature Works" grant from ODNR to help fund the playground.

Jerry will contact Bill Koons and Danielle and get information about how to obtain a Nature Works grant.

Mr. Tripp would like the okay of the four homeowners across the street from the park/pavilion/proposed playground site before the project goes forward. Both Chip and Mike were relieved that the playground would not be located to the west of the pavilion which would have been directly across from their homes.

Jerry will submit information about the playground project to the next South Russell newsletter. The Tripps will consult with a Pittsburgh playground equipment vendor.

The next council meeting is February 12. The next parks meeting was not set.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARK MINUTES**

**MARCH 13, 2018**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Ted Kruse

**GUESTS:** Kim Brewster (Chagrin River Watershed Partners) Mayor Bill Koons, Mr and Mrs Tripp, Richard Cawrse (sp?)

Martha Bistriz was sworn in by the mayor, for a two year term.

Jerry Canton invited Kim to speak about possible grant money that could be obtained with the help of her organization: Chagrin River Watershed Partners. Kim explained that the proposed playground presents an opportunity to submit an application to the Ohio Department of Natural Resources (ODNR) for a Nature Works grant. This is a competitive grant. In 2016 Auburn and Newbury applied for and was granted funds for projects in their communities. In 2017, Russell Township was the only community that applied and received money. In 2018, \$46,581 has been allocated to Geauga County. Communities within Geauga county need to apply for the grant by June 1, 2018. The funds would be awarded in the fall.

There are basically three requirements that must be met and included in the grant application:

1. The funds are made on a reimbursement basis.
2. The project must comply with the American Disabilities Act (re: accessibility, etc.)
3. There must be proof of citizen participation
4. The land must be owned by the village (which it is)
5. There needs to be a resolution of reimbursement by July 1, 2018

On May 14, 2018 at 6:30 p.m., prior to the South Russell Council meeting, there will be an open forum so that public discussion about the proposed playground may be discussed by the community. In addition, Mayor Koons said this would be advertised in an email blast to the community, posted on the website and he would ask the Chagrin Valley Times to cover the meeting.

One hour prior to the April 23, 2018 SR Council meeting, at 6:30 p.m., there will be an open forum for the community to discuss the re-figuring of the East Washington Street side of the park with respect to the 10 acre permitted multi-use area from running perpendicular to the street to running parallel to the street. This is to enable more level playing fields. Because the balance of the acres is protected habitat, the public needs to be made aware of and endorse a change to the configuration.

Kim further clarified that the CRWP will write the grant, administer the grant and help design milestones for the project.

On March 29m the Tripps will be meeting with a second vendor of playground equipment, to obtain a second quote on materials.

The next parks committee meeting will be at the Village Hall on Tuesday, April 24 at 6:30 p.m.

Respectfully submitted,

Martha Bistriz

**SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES APRIL 24, 2018 6:30 p.m.**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse

**ABSENT:** Greg Pike

**GUESTS:** Craig Cawrse, Kristen Hebebrand from CRWC, Anne and Ike Tripp

**PLAYGROUND PROPOSAL:** Jerry introduced Kristen Hebebrand from the Chagrin River Watershed Partners. She will be writing our ODNR Nature Works application.

Kristen explained that at the May 14 council meeting, a resolution --which basically states publicly that South Russell Village is applying for a grant to be used to install a playground at the South Russell Village Park--must be read. The grant application is due on June 1. We would find out if we received grant money in October. Actual construction of the park would probably not begin before Spring 2019, when all of the funding is in place.

The ODNR grant is for \$47,000. Kristen said that there are two or three other Geauga county entities applying for the grant as well.

Ike Tripp shared his research on playground equipment vendors for the 80x85 foot area where a playground is proposed, located behind and to the east of the pavilion on the Bell Street side of the park. He has consulted with Kevin Hines of Play and Park Structures in Pittsburgh. Hines submitted three options ranging in price from \$44k-72k. Ike also met with Eric Jones of Kompan Playground Solutions. He is based in Columbus. Ike distributed a packet of information from Kompan Playground Solutions. Ike recommended and the committee agreed that Kompan is the better company to use. Ike added that the even though the Kompan proposal was somewhat more expensive, the equipment appeared to be very good quality, had better colors and had a more natural look to it.

In addition, we may apply for a \$50k grant through AmericanAthletix. Just applying for the grant would provide us with a 5% discount on the equipment. The total cost of the proposal from Kompan is \$102,288. This includes equipment, freight, installation, border, ramp, mats for under the swings. It does not include drainage which Craig estimated to be about \$5k for site work, subdrainage and grading.

With the project estimated to be about \$120k, we would need to gather "in kind" contributions from the community to help defray the costs. Interested community members could donate trash cans, trees, benches, a pathway and signage. An example of a similar playground has been installed at Auburn Park on Munn Road.

Moving forward, Ike will get links to videos from Kompan which show the playground equipment in action which could be posted on the South Russell Village website. He will contact people in the community about donating to this project. Craig will check with the mayor to see if the

village road crew would be able to do the site work. Ted will look into donating some trees for shade.

Kristen emphasized that with the grant application, letters of support from the community are necessary. She has a template for this.

On Monday, May 14 at 6:00 p.m., there will be an open forum for the public to ask questions and discuss the playground proposal. Eric Jones of Kompan will be there.

**OTHER SRVP BUSINESS:** Jerry reported that there will be three concerts in the park this summer. He also read a draft of a contract that a council member submitted for review. The author's intent was to have in writing a document that would be signed by persons wanting to reserve the pavilion for a specific event. The "contract" attempts to consider any eventuality in which council could be liable. It was the resounding consensus of the parks committee that the pavilion rental/reservation contract draft was completely unnecessary and overly verbose.

The next parks meeting will be May 14, 2018 at 6:00 p.m. at the Village Hall.

Respectfully submitted,

Martha Bistriz

## South Russell Village Park Minutes

May 14, 2018

**Members present:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse, Greg Pike  
**Guests:** Megan Mulloy, Mike Mulloy, David York, Katherine Malmquist, Chris Selvik (Kompan Representative), Caitlyn and Valerie Mariola, Kristen Hebebrand, Ike and Anne Tripp, Mayor Bill Koons, Eri Jones (Kompan representative)

**PLAYGROUND PROPOSAL:** Jerry Canton welcomed everyone to the parks committee meeting. He asked that the members of the committee introduce themselves. Ike Tripp gave a brief history of what has led up to this public meeting where Eric Jones, representative from Kompan, a playground equipment manufacturer, have come to make a presentation. Ike explained that his wife, Anne suggested they make a donation for a new playground at the South Russell park. After researching different playground equipment vendors, Kompan was the clear favorite for quality, design and aesthetic appeal. Ike introduced, Eric Jones who works for American Athletics which is the parent company of Kompan.

**MATERIALS:** The wood used by Kompan is made out of USA sourced black locust trees. It is a sustainable wood called "Robinia" wood. Specifically, it is harvested in Wisconsin and the Upper Peninsula. It is a hard dense wood. Once it is harvested for equipment it is sent to Europe to be manufactured into specific equipment. Eric had slides of all of the different apparatus' that are anticipated to be included in the South Russell playground.

**MAINTENANCE:** There is a one year free service guarantee. It was explained that the materials used do not require much maintenance other than the necessity of replacing the ropes as they are worn, checking for cracks which would need to be filled if they occur. (If cracks occur it does not impact the structural integrity of the equipment but for the safety of a child not getting their hand or fingers caught in a crack they should be filled.) and replacing the engineered wood product (12 inches will be included at installation) that is the ground fill inside the 80 x 85 foot area including the swings. This wood product is specifically processed to keep its shape for cushioning. It provides a surface that a wheelchair can maneuver over. The border will be plastic timbers with wheelchair access. It takes between a year to a year and a half for the wood to be climatized. There is a 10 year warranty on the Robinia wood. On the spinning apparatus' the bearings are stainless steel and are sealed.

**MISC.** The playground will be ADA compliant. It was recommended that the mayor look into the insurance issues that would be required to have a playground on village property. There will be mats installed underneath the wood product at the bottom of the slide and under the swings. These areas may need maintenance from time to time to make sure there is enough fill to be safe.

**DONATION OPPORTUNITIES:** Members of the community may wish to participate in the playground project by donating money or in kind materials for fencing, benches, trash

receptacles, landscaping, gravel walkway or sponsoring a piece of equipment on the playground.

Funds are being sought from a ODNR grant. If the South Russell playground qualifies, funds will be available in the Spring of 2019. Chagrin Watershed Partners are submitting the grant application on South Russell's behalf. The application must be received by June 1, 2018.

Craig Crawse, landscape architect said there would be a great opportunity for the community to donate shade trees for the area. Mayor Koons asked that everyone spread the word about the playground.

**BOBOLINK DISCUSSION:** Some attendees expressed their concern about the playground impacting the protected Bobolink population. It was explained that the proposed playground would be installed within the three acre permissible use area thereby not interfering with the birds.

Respectfully submitted,

Martha Bistriz



South Russell Village Parks Commttee Minutes    May 6, 2019   SR Village Hall 6:30 p.m.

Members Present: Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse. Absent: Greg Pike

FALL FESTIVAL DATE: Jerry opened the meeting with a discussion to finalize the date for the Fall Festival. After some discussion including whether or not to dedicate the playground at one of the three summer concerts to be held at the pavilion, when Ike and Anne Tripp (the catalysts and financial backers of the playground) would be able to attend and the Cleveland Browns schedule, it was finally agreed that Sunday, September 15, 2019 from 1-5 p.m. would be the date. Regarding the timing of recognizing the Tripps, it was proposed that early in the day, between 1-2 p.m., an announcement be made. This was not finalized.

FALL FESTIVAL DETAILS: Danielle R. will order the food for the festival. Lolly the Trolley has been reserved. Greg Pike is in touch with the vendors for face painting and pony rides. Marha will reserve the climbing wall and two bounce houses.

FF PARKING: The police chief is concerned about the parking situation the day of the festival. Discussion about parking included how to accomodate cars on Bell Road. Bill H. will talk with the police chief about this issue.

WEATHER STATION: This was briefly discussed. A resident of South Russell would like to install a weather station at the pavilion. In previous disussions the concern was that there is no internet connection there to record data. The parks committee gave their okay to go ahead with this but would like more information about how this would actually work.

AUGUST FIELD CUTTING/HAY BAYLING: Councilman, Ray Schloss, spoke with a farmer who offered to cut and bale the field in August for no charge. Discussion ensued. Questions included would there be round or square bales. Should we change from having Bill Timmons, who has cut the field since South Russell purchase the property? Currently, Bill Timmons is paid approximately \$2000-\$3000 to cut and bale the field which he does in early August (depending on the weather). It takes him 2-3 days.

WIND SCREENS: Ted has researched the wind screens with Blinds.com. We want heavy duty, translucent screens to allow air flow but block wind. Bill H. said South Russell building department should install and maintain them. Ted has the measurements. Jerry reiterated that we must purchase them as soon as possible or loose the funding for this project. On May 13, there is a coucil meeting where the wind screen information should be shared with council members.

GIRL SCOUT PROJECT: A girl scout project was endorsed whereby she will build a bridge over the swail on the path from the pavilion to the playground.

MISC.: Jerry was asked to find out the dates of the summer concerts and let the committee know.

Bill asked Ted about what kind of trees are being planted when one makes a "tree" donation. Bill would like a sugar maple but they are slow to grow. Red autumn maples have been purchased and are planted along Bell Road. Trees may be purchased for a donation of \$600 this includes a plack.

Martha adamantly requested the ice cream vendor be restricted in playing his signature muscial jingle for the duration of the fall festival.

The next SRVParks Committee meeting will be held at the pavilion on Monday, June 3 at 6:30 p.m.

Respectfully submitted,

Martha Bistriz



Danielle Romanowski &lt;fiscalofficer@southerussell.com&gt;

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**Park Minutes. June 3, 2019**

1 message

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**Darleane Canton** <dar422@icloud.com>

Wed, Jun 5, 2019 at 10:05 AM

To: William Koons &lt;mayor@southerussell.com&gt;, chagrin2000@prodigy.net, mbtbistritz@gmail.com, gspikesr@hotmail.com, fiscalofficer@southerussell.com, bhowell446@gmail.com

Pike, Howell, Canton present

Bistritz, Kruse absent

Festival date: September 15, 2019. 1-5 pm.

Concert dates: June 18 &amp; July 17 early evening.

Festival notifications have been given to council, Danielle, Darrell, L. Trolley, Jim Aluni, Bubbles, Ponies, face painters, Chagrin Valley Times.

Need to notify ice cream and popcorn people, bouncing house, climbing wall, volunteers, life flight.

Sent Ted an email to send us measurements and cost for windscreens.

Canton

Sent from my iPhone

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES      MAY 12, 2020**

**MEMBERS PRESENT:** Council chair: Cindy Nairn Committee members: Martha Bistriz, Bill Howell, Ted Kruse, Greg Pike GUEST: Tim Alder, Service Director

Cindy called the meeting to order at 6:30.

**SERVICE DIRECTOR:** Tim Alder filled the committee in on the planting of 5 trees ( two Autumn Blaze, two Linden and one Buckeye) around the new playground. The final plan includes planting a total of 11 trees and 7 benches installed on cement pads. Some culvert work around the playground area to divert water needs to be done first.

South Russell Village trash day is scheduled for June 6. It will be somewhat scaled down this year with new protocols for people dropping off their trash and maintaining social distancing.

**FALL FESTIVAL 2020:** It was agreed we will proceed planning for the Fall Festival to take place on Sunday, September 20 from 1-5 PM. The discussion included the possibility that it may be canceled if the governor of Ohio prohibits gatherings of this kind and size in the fall depending on the status of the Corona virus pandemic.

Members of the committee who have secured the vendors in the past should check on their availability for September 20 and ask specifically about cancellation policies in the event large public events continue to be prohibited in the fall.

- Bill Koons should check on the availability of Lolly the Trolley, Life Flight, the popcorn and ice cream vendors.
- Greg Pike will check with Mr. Awesome (bubble), Pony Rides, Face Painters
- Ted Kruse is again in charge of the hay wagons, tents, apple cider.
- Martha Bistriz will check with the rock wall and bounce house vendor.

The fall festival budget is approximately \$9000. Cindy shared with the committee that the village is anticipating a drop in income due circumstances caused by the Corona Virus situation.

**MISC. BUSINESS:** Cindy read an email sent from Bill Koons this afternoon regarding the report of some dog owners letting their dogs run loose in the park. There was some discussion. No action was taken at this time.

The next meeting is scheduled to take place on June 2 at 6:30 PM at the pavilion in the park, weather permitting.

The meeting adjourned at 7:05 PM

Respectfully submitted,

Martha Bistriz

SOUTH



92" HIGH  
575.41

\$311.89  
108.5

BLINDS.COM

NEUTRAL 5%

CHAIN CONTROL

W/ TIE DOWNS

\$942.66

\$367.05  
112.5

EAST

\$1309.21

\$367.05  
112.25

\$1621.60

\$311.89  
108.5

NORTH



# Estimate 1



Thanks for considering us.

## WHAT'S NEXT:

- 1) View your estimate online\* to edit, purchase, or check the availability of professional installation services in your area. Please note, prices subject to change.
- 2) We're here to make this easy for you. Contact a Design Consultant with any questions:  
**1-877-884-6812**

Estimate Summary	
Products (5)	\$2,026.99
You'll Save (Apply promo code TOO HOT at checkout. Valid through 08/08/2019.)	\$405.39
Shipping	FREE
Pretax Total	\$1,621.60

\* If viewing as a printed estimate, access your estimate online by navigating to this link in your web browser:  
<https://www.blinds.com/estimatebuilder/load/d44adc54-c07a-4c41-bcb8-35185f412617>

Review our guarantees: [www.blinds.com/faq/order-policies](http://www.blinds.com/faq/order-policies)

# Product Summary

NOTE: Only the rooms and windows for which you've selected product will appear in your product summary. If you added blank rooms and windows, they're still waiting for you in your online estimate.

ROOM: Room 1								\$1,621.60
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 1	Coolaroo	Solar Outdoor Shade	94"	92"	Outback Pebble 16100	<del>\$329.65</del> \$263.72	1	<del>\$329.65</del> \$263.72
Window 2	Coolaroo	Solar Outdoor Shade	108"	92"	Outback Pebble 16100	<del>\$389.86</del> \$311.89	2	<del>\$779.72</del> \$623.78
Window 3	Coolaroo	Solar Outdoor Shade	112"	92"	Outback Pebble 16100	<del>\$458.81</del> \$367.05	2	<del>\$917.62</del> \$734.10

# Detailed View: Room 1, Window 1

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 1	Coolaroo	Solar Outdoor Shade	94"	92"	Outback Pebble 16100	<del>\$320.65</del> \$263.72	1	<del>\$320.65</del> \$263.72

## PRODUCT DETAILS

Window 1 Options	Selection	Additional Price
SureFit -- Guaranteed to Fit!	Yes	
Window Name	Window 1	
Width	94"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$46.34
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	



# Detailed View: Room 1, Window 2

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 2	Coolaroo	Solar Outdoor Shade	108"	92"	Outback Pebble 16100	<del>\$389.86</del> \$311.89	2	<del>\$779.72</del> \$623.78

## PRODUCT DETAILS

Window 2 Options	Selection	Additional Price
SureFit – Guaranteed to Fit!	Yes	
Window Name	Window 2	
Width	108"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$62.55
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	

# Detailed View: Room 1, Window 3

## ROOM OVERVIEW

ROOM: Room 1								
Window Name	Brand	Product Name	Width	Height	Color	Item Price	Quantity	Total
Window 3	Coolaroo	Solar Outdoor Shade	112"	92"	Outback Pebble 16100	<del>\$458.81</del> \$367.05	2	<del>\$917.62</del> \$734.10

## PRODUCT DETAILS

Window 3 Options	Selection	Additional Price
SureFit – Guaranteed to Fit!	Yes	
Window Name	Window 3	
Width	112"	
Height	92"	
Mount	Outside Mount Wall	
Color	Outback Pebble 16100	
Lift	Color Coordinated Chain Loop	
Side	Right	
Fabric Roll Direction	Standard (from back of roll)	
Valance	Exterior Traditional Valance	\$69.50
TieDowns	Tie Downs	\$2.32
Shipping	Standard	
Remake	No	



# My Estimates

**Estimate 1** ✕

5 \$1621.60

**Estimate 1** [Edit](#)

[Save](#) [Download](#) [Duplicate](#)

Expand All ▼

## Estimate 1 Summary

Room 1	<b>\$2026.99</b>
Shipping	<b>FREE</b>
You'll Save*	<b>\$405.39</b>
<b>Pretax Total</b>	<b>\$1621.60</b>

**Buy Now**

OR

**Find a Pro Installer\*\***

\*Apply code TOOHOT at checkout. Promo valid through 8/8/2019.

\*\*Professional installation requires professional measure.

A Room 1 [Edit](#)

~~\$2026.99~~ \$1621.60 🗑️

1 Window 1 [Edit](#) ▼



**Coolaroo Solar Outdoor Shade**

Window **Window 1**  
 Name  
 Width **94"**  
 Height **92"**  
 Color **Outback Pebble 16100**

Item Price	Quantity	Total
\$329.65	1 <span style="font-size: 0.8em;">▼</span>	\$329.65
<b>\$263.72</b>		<b>\$263.72</b>
Each		<b>SAVE 20%</b>

Edit Options
 Swap Blinds
 Copy Style
 Duplicate >
 Delete

2 Window 2 [Edit](#) ▼



**Coolaroo Solar Outdoor Shade**

Window **Window 2**  
 Name  
 Width **108"**  
 Height **92"**  
 Color **Outback Pebble 16100**

Item Price	Quantity	Total
\$389.86	2 <span style="font-size: 0.8em;">▼</span>	\$779.72
<b>\$311.89</b>		<b>\$623.78</b>
Each		<b>SAVE 20%</b>

Edit Options
 Swap Blinds
 Copy Style
 Duplicate >
 Delete

3 Window 3 [Edit](#) ▼



**Coolaroo Solar Outdoor Shade**

Window **Window 3**  
 Name  
 Width **112"**  
 Height **92"**  
 Color **Outback Pebble 16100**

Item Price	Quantity	Total
\$458.84	2 <span style="font-size: 0.8em;">▼</span>	\$917.62
<b>\$367.05</b>		<b>\$734.10</b>
Each		<b>SAVE 20%</b>

## **SOUTH RUSSELL VILLAGE PARK MINUTES JUNE 2, 2020**

**MEMBERS PRESENT:** Chairman: Cindy Nairn, Martha Bistriz, Greg Pike. Absent: Bill Howell, Ted Kruse. Guest: Mayor Bill Koons

The meeting was called to order by Cindy at 6:35 p.m. There was a short discussion of the pavilion lights coming on too early at this time of year. The automatic light timer needs to be adjusted. Also, a huge quantity of carpenter bees drilling in the beams was observed. Between Bill K. and Cindy, the service department will be notified.

**FALL FESTIVAL:** Cindy reported that she has had discussions with former volunteers at the Fall Festival who made it clear that they would not be volunteering this year in light of the Corona virus pandemic and the dangers the food line, bounce houses, and several hundred people in close proximity pose.

In particular, it was noted that the Life Flight helicopter would most likely be a no show. Children would probably not be able to tour the helicopter due to the health crises and protocols in place. Greg reported that the pony rides would not be available due to the cost of a license for that vendor and how few events they have booked. Greg suggested the Rocket Car could be rented in place of the pony rides. Face painting would become "arm" painting if they participated. Bounce houses are available but the cancellation policy states that the deposit (half of the cost) is non refundable but could be applied the following year to the rental of equipment. When asked, Bill K. said the chances of having the Fall Festival was about 40-60.

Further, he stated that the Ohio State Fair has been canceled. If the Geauga County Fair is canceled, that would indicate to him that the South Russell Festival should also be canceled.

The budget for the festival is about \$7k. It is still unknown the monetary effect the pandemic will have on the village's finances.

If the Fall Festival is canceled, a notice will be put in the newsletter and on the website.

**PLAYGROUND:** Several trees have been planted at the playground. They have been "purchased" in honor or memory of people. About six more trees are available to be purchased and dedicated in honor or memory of a family member, organization, etc. Cindy will put an article in the newsletter to let South Russell residents know of this opportunity.

**MISC.:** The wind screens are being stored at the village service department and need to be installed. Greg suggested discussing with Pete MacDonald, the benefit/possibility of having a controlled burn in the park at some point. Cindy will call Pete to discuss.

The next parks committee meeting will take place Tuesday, July 21 at 6:30 at the pavilion.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,  
Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MEETING MINUTES JULY 21, 2020**

**MEMBERS PRESENT:** Martha Bistriz, Ted Kruse, Cindy Nairn, Greg Pike.

**ABSENT:** Bill Howell

**GUESTS:** Charlie Cimperman, Bill Koons

**EAGLE SCOUT PROJECT:** At 6:34 PM, Cindy Nairn brought the meeting to order. After introducing Charlie Cimperman, a rising junior at CFHS and member of Boy Scout Troop 150, he presented his "Underground Railroad Eagle Project" proposal to the committee. The handouts provided to the committee included a brief overview of his personal background, a summary which detailed how the display would include the role of South Russell, Russell and Chagrin Falls in the Underground Railroad, information about the physical display itself and the approximate costs and timeline.

Charlie took questions and comments from the committee. Cindy highlighted the need for the display to be as weather resistant as possible. Greg suggested tying this display into the Interurban display which is located between the two sides of the park. Ted suggested perhaps installing the display with a vertical orientation.

The committee voted in favor of Charlie's proposal. At the August 2, 2020 (Zoom) council meeting, South Russell Council members could vote to approve this Eagle Scout project. Charlie needs to complete the project before he turns 18 which is Jun 29, 2021.

**FALL FESTIVAL:** The committee had a brief discussion with Bill Koons to formally conclude that the South Russell Fall Festival will be CANCELED this year due to the pandemic (Coronavirus) circumstances. In addition, there was a brief discussion about the fact that the pavilion has been open but the playground has not. The committee agreed that unfortunately, it was safest to keep the playground closed for now. The pavilion could be safely used by people who complied with social (physical) distancing and other CDC protocols.

### **MISC.:**

- Bill Timmons will cut the field after August 1.
- The Bobolink population has migrated.
- Cindy will ask Pete McDonald about how a controlled burn might work in the park, over some years burning a section at a time.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES SEPTEMBER 22, 2020**

Members Present: Cindy Nairn, Martha Bistriz, Bill Howell, Greg Pike. Absent: Ted Kruse  
Guests: Tim Alder, Charlie Cimpermann, Bill Koons

**EAGLE SCOUT PROJECT:** Cindy called the meeting to order and invited Eagle Scout candidate, Charlie Cimperman, to present his proposal for his Eagle Scout project. He distributed a summary of the research he has done which he intends to use in an informational standing display case. The subject is how and where residents of South Russell and Chagrin Falls participated in the Underground Railroad. The parks committee was in favor of his project. He will make this presentation to the South Russell Council members on Monday, September 28. He would like to have the display case constructed and installed (perhaps near the playground area) by the end of October.

**PARK WALK WITH PETE MCDONALD REVIEW:** According to the easement requirements in the park, the parking lot, paths to the pavilion and the donated Tea House and additional park bench pads would need to be semi-permeable. A brick path would work or environmental pavers that allow grass to grow through would be permissible. Tim Alder confirmed that the street department will install the brick path from the Bell Street parking lot to the pavilion.

South Russell resident Greg Studen, founder of the Russell Land Conservancy, attended the park walk through with Pete. He had many ideas about how the park land might better preserve more habitat for more species by changing the mowing time frame, etc. Martha will ask Greg to write up a summary of his ideas for the parks committee to consider

**TEA HOUSE LOCATION:** It was agreed that the best place for the donated Tea House would be on the E. Washington Street side of the park, either near the parking lot or closer to the woods, west of the parking lot.

**ART/CRAFT SHOW:** Car Holtz would like to hold an art show/ craft fair at the pavilion on Saturday, October 17, or October 24 as a rain date. The committee agreed this was a good idea. Bill Koons pointed out that the pavilion cannot be reserved and that the parking lot at the village hall may be an alternate location. The last farmer's market is October 17. Bill Howell reminded the committee that the police would need to be made aware of this event.

**MISC.:** There was a discussion about expanding the parking lot and putting the swale in near the playground to help divert rainfall. The consensus was to put the swale in first and then expand the parking lot.

**2021 SRVP PARK BUDGET:** After some discussion about the cost of the Fall Festival which may increase next year and the idea of adding a family movie night next summer, it was agreed that the parks committee budget be increased to \$11,000 for 2021. It was clarified that concerts in the park are paid for the Chagrin Falls Chamber of Commerce. There is no cost to South Russell village.

Respectfully submitted, Martha bistriz



SRV Parks Committee Meeting  
Minutes

Thurs., Aug. 20, 2020 6:30PM  
SRV Pavilion

Members Present: Cindy Nairn Chair  
B. Howell, G. Pike

Members Absent: M. Bistriz, T. Kruse

Guests: B. Koons, T. Alder, Chief  
M. Rizzo

Cindy Nairn called the meeting to order at 6:35 P.M. She relayed that numerous calls continue to come in to the Service & Police Departments and Village Hall daily asking about the playground re-opening. Nairn, Alder & Romanowski met with a Rep from M5360 re: utilizing their product to disinfect the playground. Rep was unable to answer the committee's hard questions.

Chief Rizzo discussed another company Prokure V.

Chief had a handout with a very detailed data sheet explaining how Prokure V is child-safe, far superior to even Lysol and Clorox, and leaves no chemical footprint.

Discussion was held about the Maximum number of children that can be on the playground once it is reopened, installation of a hand sanitizing station at the playground entrance, hours it will be open, who will be performing daily cleaning and sanitizing of p-ground equipment, & signage.

Chief has been given the "go ahead" (to purchase Prokure V) by the Leuga County Health Director and our Solicitor. He will purchase the

product/sprayers over  
the weekend.

Parks Committee  
will meet Mon., August  
24, 2020 at 9 AM at the  
Pavilion to finalize SRV  
Playground/Re-opening  
recommendations to  
Council. There will be  
a Special Council Meeting  
Wed., Aug. 26, 2020 at  
8 AM via Zoom.

Respectfully Submitted,  
Cindy Nairn

Handwritten notes in pencil on lined paper, including a vertical red margin line on the left. The text is mostly illegible due to blurriness and fading.

Handwritten notes in pencil on lined paper, including a vertical red margin line on the left. The text is mostly illegible due to blurriness and fading.

# SRV PARKS Committee Meeting

## MINUTES

Mon., Aug. 24, 2020 9AM SRV Pavilion

Members Present: C. Nairn, B. Howell,  
G. Pike

Members Absent: M. Bistriz, T. Kruse

Guests: Chief M. Rizzo, B. Koons, T. Alder,  
C. Cunningham, CVT

Cindy Nairn called the meeting to order at 9:05 AM. Chief Rizzo reported that he utilized the newly-purchased product ProKure V spray on our playground, 6,400 sqft. playground takes 10-15 to completely sanitize. 10 min. "dwell time" is required after spraying before children can enter to play. The Service Dept. will sanitize with ProKure V daily Mon. - Fri. The Police Dept. will sanitize Sat. & Sun.

T. Alder has completed

the <sup>hand</sup> sanitizing station installation at the playground entrance.

Chief Rizzo displayed new signage that will be posted addressing:

- 1) Hours Open - 8 AM - DUSK
- 2) Sanitize Hands <sup>and after</sup> before USE
- 3) Practice 6-ft. Social Distancing
- 4) Maximum Capacity: 30

Chief has ~~ordered~~ <sup>purchase</sup> the ProKure V foil packets and backpack sprayers.

The above components for opening our playground safely will be entirely paid for by the Federal Covid 19 Fund.

The playground opening will be announced via E-blast, Facebook and the SRV newsletter.

Also discussed was the transport of the Teahouse from the

Bainbridge Library property  
to SRV. The tea house  
was donated by SRV  
resident Kathy Catani,  
Transition Chair, Chagrin  
Valley Herb Society.

There will be a  
tour of the SRV Park with  
WRLC's Pete McDonald  
on Fri., Aug 28, 2020 at 1 PM.

Respectfully Submitted,  
Cindy Hearn



*[Faint, illegible handwriting in blue ink, possibly bleed-through from the reverse side of the page.]*



## **SOUTH RUSSELL VILLAGE PARK COMMITTEE MEETING DECEMBER 8 9:00A.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Studen. Absent: Greg Pike

**GUESTS:** Bill Koons, Tim Alder, Ruth Cavanagh, Jerry Canton, Matt Valencic from the Audubon Society, Pete McDonald from WRLC, Cindy Nairn, Rich Washington and Eric Haibach from CT Consultants

Dennis asked that everyone present introduce themselves.

**FALL FESTIVAL 2022:** Dennis informed the group that the pavilion/park has been reserved for all the Sundays in September 2022 and the first two Sundays in October. Once the Brown's schedule is available, a date for the Fall Festival will be secured. It was suggested that perhaps a rain date be reserved as well. Further discussion included the idea that with vendors we contract with, there be wording included in the contract that would allow for the village to recoup at least 50 % of their investment in case the festival is canceled due to weather. The village lost about \$1000 due to the cancellation of this past year's festival due to poor weather.

**PARK BENCHES:** Dennis asked Ted to bring to the next meeting, information about benches made from recycled materials.

**PARK STRATEGIC PLAN:** Bill Koons led off the discussion suggesting that at the February 28 council meeting, a strategic park plan be presented for consideration. Rich Washington of CT consultants began the discussion by asking that as the plan is being formulated, think beyond the funds that are available today as different parts of the plan could be phased in over several years and grants or other sources of funding may become available. In addition, remember to consider maintenance costs.

A question about increasing the size of the **parking lot** was raised. Pete McDonald reminded the committee that on the three acre area which allows community activities on the Bell Street side of the park, the 30% allowable impermeable surface has been used. For more parking, pavers that allow grass to grow through would have to be used rather than asphalt. They are expensive. When asked, Pete said modifying the **grass trails** here at South Russell park to be similar to the trails at Frohring Meadows (five feet wide, one foot berm) would be in accordance with the easement here.

A **restroom facility** was discussed at length. If running water was to be used, a sewer hook up would be available on the north side of Bell Road. Plumbing and running water would add significant expense. Frohring Meadows installed two separate pre-cast one room bathrooms that use a tank system. They use solar power. Installing a drinking fountain was suggested. It would require water testing and winterizing. Hostetler Company installed the restroom facility at Frohring (?). At South Russell park, the veneer of the restroom building could be made to match the pavilion. The idea to have a unisex two room facility that is aesthetically in line with the quality of the pavilion is important.

Planning a partial **grassland burn** was discussed to improve the quality of the grassland habitat and control invasive species. Frohring Meadows burns 10 to 20 acres in March-April every two to three years. A permit is required. The fire department does not oversee the burn. Matt Valencic of the Audubon Society commented on how beneficial this is for bird habitat, etc.

Greg Studen suggested to CT consultants that they put together a list of questions with the idea of compiling a set of long-term goals for the park land which would include best uses for the community, wildlife, grassland, forest and wetland areas. Pete McDonald reminded everyone of the opportunity to

apply for grant money from Chagrin River Watershed and other similar entities. He added that the Acacia Country Club has been reseeded and successfully turned into beautiful parkland as well as Orchard Hills which has been reforested. He added that we should consult with Paul Piro and OSU land management experts as we move forward.

Respectfully submitted,

Martha Bistriz

**PARK COMMITTEE MEETING**  
**Wednesday, April 28, 2021 6:30 p.m.**  
**Village Hall**

**Members Present:** Chairman Dennis Galicki, Councilwoman Nairn, Mayor Koons, Ted Kruse, Martha Bistriz,

**Members Absent:** Greg Pike, Bill Howell

**Visitor:** Judy Harvey

Galicki called the meeting to order and read the roll.

Judy Harvey provided the committee with a packet of information concerning the proposed butterfly garden. As background, Harvey heard of the butterfly garden which had originally been installed by a Girl Scout troop but was no longer being maintained. Harvey saw this as an opportunity for a project sponsored by the Harvey family. She contacted Jeff Griff, Lowes Greenhouse, to develop a plan since the current garden was deemed unsustainable. Griff designed a large maze type garden. The design was scaled down to a more suitable size and provided to the committee. It would be closer to the pavilion and more visible from the street. It would be professionally installed and a committee of individuals who enjoy gardening would help to maintain it. If agreeable, the Village would do the mowing around it. Harvey added that the group would also maintain the existing butterfly garden this year. She reiterated that the project would be a Harvey Family project funded by the Harvey family. Harvey explained that her husband, former Mayor Tom Harvey, was involved with the Village for many years, and this would be their gift.

Galicki clarified that the garden was for pollinators and noted its proximity to the pavilion. He advised that from time to time, the Village uses pesticides in and around the pavilion and playground to keep the wasp/hornet population down. He asked if Harvey considered the effect this might have on the pollinators. Kruse offered that in treating the areas, the prevailing wind blows away from the garden. Nairn stated that the previous year, the pavilion had only been treated for carpenter bees, and she recalled no treatment for wasps and hornets. Kruse explained the same pesticide is used for both. The committee discussed that only the building is treated and not the surrounding vegetation. The Mayor verified that Patton Pest Control had already provided the first treatment.

Harvey explained that the new garden would be installed during the fall and that some of the plants from the existing garden could be repurposed in the new one. The original garden would then be put back to its original state. The optimal location for the garden was discussed. The Mayor did not see a problem with the new location. The potential need for a variance was raised by Kruse, but the Mayor said no. The Mayor thought Pete McDonald, Western Reserve Land Conservancy (WRLC) would be very happy that something was being done. Harvey and Kruse agreed that it would be beneficial to have limited traffic near the garden and suggested putting the garden more towards the west after getting approval, which did not seem to be an issue. The Mayor stated that the area had been staked to show the proposed area. Kruse had not seen it.

Harvey wanted to have benches on either side of the garden as well. Harvey explained her interest in not burdening the Service Department with work on the garden. It would just be necessary for them to have the circles mowed and then in the spring, the entire garden would be mowed flat. This is how the garden regenerates.

Kruse expressed approval of the project, and Galicki agreed and said the next stage would be to bring the project to Council for approval. Galicki made a motion that the Park Committee support Judy Harvey and her garden group and their proposed butterfly garden to be placed in South Russell Village Park, seconded by Kruse. Voice vote – ayes, all. Motion carried.

Galicki suggested definitively determining and marking the new proposed area for the garden so that Council could view it before the May 10<sup>th</sup> Council meeting. Kruse suggested meeting with Pete McDonald for approval but was not sure this could be accomplished before the meeting. The Mayor stated he would contact McDonald and thought he would give approval over the phone.

Nairn asked if approval would be sought for the certification from the Monarch Association as the Girl Scouts had done with their garden. Harvey stated she would contact the organization regarding the potential need for recertification.

Harvey verified that the committee approved of the inclusion of two benches, and they agreed.

The Mayor stated that Harvey would be on the agenda for the May 10<sup>th</sup> Council meeting. On behalf of the committee, Galicki thanked Harvey for taking the lead on the project to not only revive a wallowing former Girl Scout project but joining the committee's mission to make the community a better place to live and work. He appreciated her willingness to give to the Village and community and thanked her for her initiative.

Galicki asked the committee for its thoughts of the feasibility of the Fall Festival and what it might look like this year. He advised that the matter had been discussed by Council and he thought there was community interest and support for it. However, he surmised that many supporters might be envisioning Fall Festivals from 2019 and earlier and not in terms of the pandemic and the remaining restrictions. He noted changes in restrictions but recognized that the potential need for sanitization, social distancing with lines, and individually packaged food. He suggested food or ice cream trucks as an alternative but thought it would be necessary to consider management of previous attractions like the bouncy house, hayrides, and farm/yard equipment.

Bistriz said with everything being in flux, it is hard to say how things will be in five months. Nairn agreed and thought that issues with the mutations of the virus were problematic. Kruse said that eliminating too many of the attractions would result in a loss of appeal. He felt that the committee needed to give the decision more time because restrictions have begun to loosen up and there currently is no football schedule. There would be no sense in scheduling if there were no date to pick. Galicki agreed but said his greatest struggle was with what the festival would look like and whether it would have appeal. He asked Kruse and Bistriz how much time was required to plan. Bistriz suspected that the vendors the Village typically used were not being

booked, so she thought there would be no conflict there. She also offered that the Jaycees had moved Blossom Time to fall and said this may be another date to consider when scheduling. Bistriz suggested offering a concert in the park as an event that would hold appeal and where people could be separated. Galicki acknowledged that the Mayor had discussed concerts in the park with the former Executive Director of the Chamber of Commerce.

Galicki asked when the committee thought it would be possible to decide about the Fall Festival, and Bistriz and Kruse agreed it would not be for another couple of months. Nairn suggested making a hard decision by July 1<sup>st</sup>. Kruse emphasized that the date should not conflict with football. Galicki encouraged the committee to keep the creative juices flowing to think about possibilities for the festival. He added that a suggestion he heard was to organize old fashioned games like sack races, etc. if other attractions like the bouncy house and rock-climbing wall were not possible.

Nairn suggested a huge ice cream social. She thought it was important to be inclusive of all age groups. Galicki stated in terms of the current restrictions, if there was an ice cream truck like the King Kone truck where the ice cream product is prepackaged, that would fit.

Galicki urged the committee to forward any ideas to him.

The Mayor thought the Village would be having a Fall Festival and thought the easiest thing would be to have a couple of food trucks and an ice cream truck. He also thought bouncy houses and hayrides would also occur. The committee responded that time would tell.

Galicki explained that during the pandemic, the Village had not accepted park pavilion reservations and it had been on a first come first served basis. He asked the committee whether the time had come to reopen the pavilion to reservations. Bistriz and Kruse thought it should. Nairn agreed. Galicki advised that he would present the matter to Council and have an effective date of Tuesday, May 11<sup>th</sup>.

Regarding park tree and bench donations, Galicki asked the committee if the original intent were that the donations be in perpetuity or just for the life cycle of the tree and/or bench, and with the demise of either, would they be available for purchase by another resident. Bistriz thought this was an interesting question. Her impression was that once it fell apart, then one would have to purchase another item. She did not think the Village should have to replace it in the future. She asked what prompted the question. Galicki advised that some trees and portions of benches had been replaced, and there was maintenance involved. Another aspect of the issue concerned the materials with which the benches were made. He explained that there are composite materials and/or recycled plastic products that look like wooden park benches. He questioned whether the Village would get more life out of this type of product. Kruse agreed and added that although a better-quality bench would cost more, it would last longer. He thought there should be a standard and all benches should be the same. He did not think wood was the right material. Kruse stated that he has seen products in catalogs that are wonderful. Galicki relayed a program by the navy involving recycling of water bottles which were subsequently turned into indestructible park benches. Galicki thought the Village could possibly get more bang for its buck with less maintenance and a little more life out of the benches. Kruse suggested setting a

meeting to discuss the benches, establish standards, and identify a product. Bistriz agreed. She also offered that plaques from former benches and trees could potentially be placed in a spot commemorating the donors. She likened the concept to brick walkways with donor bricks. Galicki agreed this was a good idea and encouraged it be development.

Nairn stated that she was on the Cemetery Committee for eight years and one of the biggest arguments she recalled over the years was the general aversion to plastic and plastic benches even if they looked like wood. The plastic was not thought of as a fitting material for the Cemetery. She thought wood and stone were wonderful. Nairn said there are people who do not like plastic. Kruse thought that minds could be changed on this matter with seeing the actual product. Galicki added that people have preconceived notions of what a plastic bench looks like. Nairn agreed. Galicki understood the issue of not having the plastic benches in the Cemetery, but thought a public park was a different matter. Kruse said he would bring the information and samples to the next meeting.

Nairn said she had spoken to the Mayor and Service Department with her concerns about the wooden benches, and she was assured of the repair and maintenance of the benches. Galicki said that this would also come with a cost for labor. Kruse added that splinters can be an issue with the wooden benches. Bistriz noted that the benches around the playground are wood and are very solid. She added that she liked the new sign.

Galicki addressed the need for a strategic plan for the park, and reminded the committee of the various ideas proposed over the years which included a recreation center, pools, soccer fields, a Veterans Memorial, rain gardens, permanent bathrooms, expanded parking, etc. He did not object to projects going forward but thought that instead of entertaining the project du jour, a strategic plan should be developed. He asked the committee to consider this. Kruse said it was not a bad idea but would be a lot of work. He added that things change and what seems like a good idea today may not seem so tomorrow. Nairn stated that last fall during the budget work sessions, she suggested a permanent restroom facility fund be started to put aside \$10,000 every year. She verified with the Mayor that it had been approved. The Mayor was not sure. Nairn stated that it would cost \$50,000 to build it and putting money aside over time would lessen the impact on Village finances. She thought it was necessary to have facilities in the park.

Bistriz addressed the 10 acres on East Washington and the three acres on Bell Rd. The projects like the restrooms and parking lot were specific to the latter. Last year, she and the Parks Committee walked the park with Pete McDonald and Greg Studen. She advised that the reason the Village has the majority of the land is to create a more diverse habitat for wildlife. She thought there were knowledgeable people in the community who might work on a proposal for how to better use the land for diversity. She addressed burning and said it would really help the diversity. Bistriz thought a subcommittee might want to develop a proposal for this. Galicki said he appreciated the suggestion and if she was aware of community members like this, he asked that she let the Parks Committee know. If the committee is going to address any of the projects, whether it is the expanded parking lot, restrooms, flagpoles, etc. it all takes money and it is necessary to budget.

Kruse stated that the park, in his mind, is for the citizens of South Russell, not for the habitat of wild animals and creating a diverse situation and letting things grow up. He thought this was not the important part, but rather making things enjoyable for the residents. He disagreed with Bistriz on this matter. Nairn stated that a point was made concerning a problem with the health of the park as reflected in the lack of insect life. Kruse asked who made this statement. Nairn thought it was McDonald and Studen. Bistriz said she would agree to disagree and thought the community would benefit greatly from diversity in the park and more wildlife. Kruse stated that the majority of the people are not there to observe wildlife. Bistriz identified the variety of wildlife in just a small portion of the park and described the remainder of the park as a green desert because it gets cut yearly. Kruse added that if it were not cut, the birds would be driven away. Bistriz advised that there was an idea to section off areas so as not to interfere with those elements with which the Village must comply.

Galicki was happy the committee was having a healthy discussion. He added that the committee meetings should be a venue where such discussions can occur and lead to consensus or compromise. Galicki thought the discussion flowed into that of a strategic plan for the park and the necessity for a forward vision to determine what the park should be and what is important to the citizens. Whether it included a playground and some habitat, Galicki thought there was plenty of area to incorporate all these things.

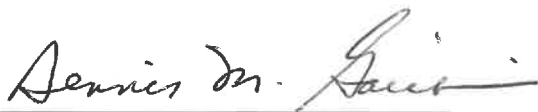
Kruse stated that it would be necessary to let the park grow up to encourage wildlife, but this was not, in his mind, what the purpose of the park was. The presence of people would deter wildlife and letting the vegetation grow up would deter residents. Nairn stated that it needed to be a people park. Bistriz clarified that she thought there could be better use of some of the grass planning and thought it important to explore this.

Nairn stated she had two residents last year propose installation of bocci courts on the Washington Street side of the park. She was told that people would come to the park to use them, and she concluded that the residents are thinking about the park.

Galicki stated that with any of the ideas presented, if there were concerns, it could always be brought to the vote in terms of the vision of the park.

The Mayor stated that Bistriz's idea was more about the quality of hay continuing to decline. He said it would be necessary to have a burn in the next year or two. It would be done in sections and would not displace the birds. Bistriz thought it would be beneficial to have a plan and an idea of what needed to be adjusted. Kruse stated that the grasses out west where all the grass seeds are grown are burned, which results of a 20% increase in seed production.

Galicki determined there was no new business and adjourned the meeting at 7:45 p.m.



Dennis Galicki, Chairman

Prepared by Leslie Galicki

**PARK COMMITTEE MEETING**  
**Thursday, June 10, 2021 6:00 p.m.**  
**Village Hall**

**Members Present:** Chairman Dennis Galicki, Councilwoman Nairn, Mayor Koons, Ted Kruse, Martha Bistriz, Greg Pike

**Members Absent:** Bill Howell

**Visitors:** Mr. Shinkawa, Avery Shinkawa, Eagle Scout Candidate; Greg Studen

Galicki called the meeting to order and read the roll. Galicki introduced Greg Studen, whom the Mayor planned to appoint to the committee to replace Bill Howell.

Avery Shinkawa presented his Eagle Scout project proposal to construct bat houses in the South Russell Village Park.

Bistriz asked Shinkawa why he proposed six bat houses, and he explained that six houses would provide more chances for success with having bats settle in at least several of them. The Mayor asked Shinkawa how he learned about the subject matter, and Shinkawa explained he conducted a lot of online research which included material provided by the University of Florida. Bistriz addressed the perception of bats carrying COVID, and Shinkawa advised that the bat houses would be 20 feet in the air and a safe distance from the community. Galicki asked if Shinkawa had sponsors to help pay for the project, and Shinkawa explained that fund raising was part of the process. Galicki urged Shinkawa to reach out to some of the local community organizations.

Kruse asked Shinkawa what type of wood he planned to use, and Shinkawa stated cedar. He added that the wood dimensions he needed were hard to find.

Pike asked if there would be any public information displayed to engage the park visitors with the project. Shinkawa explained that information would be placed on a bulletin board next to the pavilion. Pike noted the correlation between bats and COVID and considered it important to provide the public with facts of the positive role of bats in the ecosystem.

Kruse made a motion to forward the Park Committee's approval of Shinkawa's project to Council, seconded by Bistriz. Voice vote – ayes, all. Motion carried.

Galicki addressed setting the date for the Fall Festival with the committee. Kruse noted that there would be no Browns game on October 24<sup>th</sup>, but this would make it later than usual. He expressed concern about attendance by the public on many of the other Sundays due to midday games. Galicki advised that most of the Fall Festivals had occurred towards the end of September. He added that September 12<sup>th</sup> might be a possibility with the Browns game starting later in the afternoon. Bistriz suggested that with weather as a concern, earlier would be better than later in the season. Porter suggested that Sunday, October 10<sup>th</sup> would be an away game in Los Angeles and would have a later start time. Kruse added that October may have milder weather than September with hurricanes, rains, and heat. Studen suggested that holding the Fall Festival towards the end of October would be appropriate. Pike favored the end of September or



beginning of October. Bistriz thought any of the suggested October dates would be fine. She recommended checking the school calendar to make sure the weekend the committee chose was not a three-day weekend or Homecoming weekend. The Mayor stated that on October 24<sup>th</sup> there could be snow. Nairn cautioned against doing it too close to Halloween. Nairn asked if the committee would consider limiting the festival to three hours to accommodate the football schedule. Kruse felt it was a lot of work for three hours. Galicki concluded that there seemed to be a consensus for October 10<sup>th</sup>, and no committee members objected. Galicki advised this date would be provided to Council.

Galicki addressed activities and vendors for the Fall Festival. Bistriz explained that in the past, the committee made the arrangements with the vendors. Porter stated that Lolly the Trolley went out of business and other shuttle arrangements would need to be made. Galicki asked if there were a need to form an agreement to use the Gurney School parking lot, and the committee responded no. Regarding activities, Bistriz suggested having the bounce houses and rock-climbing wall. Pike stated that the booking agent for the face painting attraction had changed. Pike suggested Wanda the Bubble Lady as the preferred vendor rather than Mr. Awesome who was expensive and did not interact well with the children. Pike also suggested having the Pony Rides and added that he had been contacted by the vendor. He also suggested having the Rocket Car. Galicki added that in the past, the Village had requested a Life Flight presentation for the festival as well. Studen stated he had not attended a Fall Festival and was unfamiliar with what had been done in the past. However, he suggested having an educational component with a representative from the Geauga Park District. Galicki recalled there being a small band at a Fall Festival. The Mayor thought the band was called the Stompers and cost about \$500. Bistriz thought this would be a nice addition.

Galicki determined that Bistriz would handle arrangements for the bounce houses and Pike would arrange for the face painting, Wanda the Bubble Lady, and Pony Rides. The Mayor would take the Life Flight arrangements for action. Kruse addressed the need for a shuttle. The Mayor stated that the school had smaller vans and should help the Village out considering what the Village does for them. The Village could pay for a driver. The Mayor would check with the School District. Galicki asked Studen to reach out to the Park District to have an informational booth at the festival, and Studen agreed. Pike offered to check with the Rocket Car. Galicki offered to explore the band possibility, to include the Geauga County Fair band. The committee liked the idea of live music.

Nairn asked about the presence of a fire truck display. The Mayor stated he would contact the Fire Department.

Porter asked about the budget for the festival, and Galicki questioned whether any funds carried over from the previous year's festival since it did not occur due to COVID. The Mayor addressed NOPEC funds that had been provided to the Village for the festival that would carry over.

The Mayor suggested inviting NOPEC to come and set up a tent. He would make this arrangement.

Nairn asked about the food line in relation to the pandemic, and Galicki stated that it was his understanding that the Governor lifted all COVID related restrictions. He would inquire about whether there were any restrictions on food service. Nairn was concerned about all the hands touching the condiment bottles. She added that individual packets were expensive. Galicki said this could be investigated.

Galicki concluded that the committee would meet in a couple of weeks to discuss the progress of the arrangements and potential costs.

Galicki asked Kruse to provide information about park benches. Kruse supplied the committee with catalogs to view products and explained that they were made from polymers that look like wood but hold up much longer. He added that he was a wood guy but acknowledged that it had its limitations. Galicki advised the committee could review the material and the matter would be addressed at the next Park Committee meeting.

Galicki advised that the Mayor requested to speak about the concerts scheduled for the park as well as a proposal for a wine tasting/concert in the park. The Mayor stated that the Chagrin Valley Chamber of Commerce wanted to hold two concerts on Tuesday, August 3rd and the other tentatively on Tuesday, August 10<sup>th</sup> from 7:00 p.m. until 9:00 p.m. The Chamber would pay for everything, and the Village would help to park cars. There was consideration to having wine tasting at the August 10<sup>th</sup> event which would feature an orchestra. However, the donors for this concert had not yet been identified and there had been no contact with the orchestra. Other concert options were being explored by the Chamber and the Chagrin Arts Council.

Galicki stated that the next agenda item was a proposal for yoga classes in the park. The Mayor stated a lady wanted to do yoga classes in the park every Saturday. This would be a business. He gave her permission to try it out on June 19<sup>th</sup>. People would pay to come to the yoga classes. He saw the woman as competition for Chagrin Yoga.

Regarding the topic of a business using the Village property, the Chagrin School District was putting on an art workshop for four mornings at the end of June. The school paid \$25 per day. The classes were designed for the kids who did not get enough art during the school year. The Mayor gave them permission, but asked how much the committee wanted to get into running commercial activities out of the park. He did not see a problem with a little art class, but then there was yoga, and it could become a slippery slope. Galicki asked Porter if he recalled the discussion in Council about the use of Village property for commercial enterprises. Porter said he recalled that Council was not overly wowed about the idea, but there was a balance with wanting to support local businesses. Nairn asked if the yoga business was a South Russell business, and the Mayor did not know there was a business as such.

Bistriz asked for the name of the band playing on August 3<sup>rd</sup>, and the Mayor explained it was Captain Fantastic, an Elton Jon cover band.

Nairn asked if there were ordinances or guidelines about utilizing public spaces for private business. Galicki explained this was the basis for his question and referenced the yoga group that wanted to use the area behind the Police Department to hold classes. Porter offered that the

City of Cleveland owns Brown's stadium, and the Browns play there as a private entity. He felt the concept was the same with a public facility that was essentially rented out to a private entity. Nairn saw this as a different scenario than the park. Kruse offered that in his mind, the park being used was a good thing. Porter stressed the importance of being fair to everyone. The Mayor added that the yoga instructor could set up on the East Washington side of the Park without a reservation and no one could kick her out.

Studen stated that the discussion led to a question of what the purposes of the park were. He thought that activities that were consistent with the purposes would be appropriate for the park. He suggested creating leases where the vendors would be asked how much they were willing to pay the Village to use the park. If they were willing to pay, then they could provide a public benefit. For vendors at the Geauga County Fair, they pay a certain percentage of what they earn. It is done on a commercial basis, and he did not have a problem with it. If the business was not consistent with the public purposes of the park, this would be the underlying question that would require clarification.

Galicki felt a legal interpretation was required for zoning, etc., when for-profit business was being conducted on Village property.

Galicki stated that the Mayor also wished to discuss wetland trees. The Mayor said that one of the 17 trees in the wetland was dead and others did not look great. Davey tree had installed the trees, and Pike thought there might be a warrantee on them. The first step would be to call Davey tree to see if they would replace the tree. Otherwise, Pike thought the wetland looked good.

Galicki asked if there was any new or old business to present.

Bistriz asked if the meetings could be held at 6:30 p.m. instead of 6:00 p.m. Galicki agreed. Kruse suggested meeting again in two weeks on June 24<sup>th</sup> at the pavilion.

Nairn made a motion to adjourn at 7:24 p.m., seconded by Bistriz. Voice vote – ayes, all. Motion carried.

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Dennis Galicki, Chairman

Prepared by Leslie Galicki

## **SOUTH RUSSELL VILLAGE PARK COMMITTEE MINUTES    JUNE 20, 2022**

**MEMBERS PRESENT:** Martha Bistriz, Jerry Canton, Bill Howell, Ted Kruse, Libby Sharkey.

Absent: Greg Studen

**GUESTS:** Tim Alder, Ruth Cavanagh, Bill Koons

The meeting was called to order at 7:05 p.m.

### **FALL FESTIVAL:**

- Libby Sharkey reported that Precious Cargo will be providing transportation from Gurney Elementary School to the park the day of the Fall Festival (September 25, 2022, from 1:00-5:00 p.m.) Bubble Wanda will provide entertainment. The pony ride vendor that has participated in the past is no longer available. Libby will investigate securing a Petting Zoo vendor instead. The face painters will participate again. There will be three face painters working for three hours. We will provide a tent space for them set up.
- Martha Bistriz is in contact with Game Kraze, who will provide bounce houses and a rock-climbing wall. She will also contact the Haney Band to see if they will be available to play during the festival this year. In addition, when school starts in the fall, she will ask for students who would like community service hours to volunteer that day.
- Bill K. will confirm the fire department's participation and let the police chief know about the festival and how that may impact traffic on Bell Road that afternoon.

There was some discussion about providing water for the vendors. Tim Alder said the village could provide water for the petting zoo and other vendors if necessary.

**TREE AND BENCH DONATION POLICY:** Danielle R. would like the committee to standardize procedures for people wanting to donate a tree or bench. Currently there are four tree varieties available to choose from. Jerry outlined the steps that are taken when someone contacts the village and asks to make a tree/bench donation. First, the person would be asked to choose which kind of tree. They would be made aware of the cost of the tree and plaque. Tim Alder would be dispatched to purchase the tree. The tree would be planted in one of the designated areas. Around the playground there is room for 14 trees. Eight have been planted allowing for six more.

Regarding benches, there are 11 (?) benches installed in the park, not including the benches around the playground. It was agreed that the two benches at the top of the hill on the Bell Road side of the park be replaced. All new benches will be like the playground benches. The material under the benches will be semi permeable brick so that grass can grow through.

There was some discussion about what to do with plaques on benches that need to be replaced. One idea was to contact the donator and ask if they would want to purchase another bench and put their plaque on it or remove the plaque from the old bench and display it on the beams in the pavilion. Jerry will put together a draft of procedures for donating park trees and benches. He will email the committee this week. He asked that each committee member review his draft and respond to him individually.

**CT CONSULTANT STRATEGIC PARK PLANS :** Jerry distributed a set of plans to each committee member. There are no plans to expand the parking lot. The Chagrin River Watershed Partners should go ahead and install the rain garden. A restroom vendor should be contacted and begin the process of preparing the area and installing a restroom facility this year. There is 68K in the budget for this project.

MISC.: There will be three concerts in the park this summer: July 12, 26 and August 8.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Martha Bistriz

## **SOUTH RUSSELL VILLAGE PARKS COMMITTEE MINUTES JUNE 24, 2021 6:30 P.M.**

Members Present: Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Pike, Greg Studen  
Guests: Brian Doering, Cindy Nairn, Libby Sharkey

**FALL FESTIVAL:** The committee discussed and decided on a date for the South Russell Fall Festival. A proposed date of October 10, 2021 had been agreed upon at the last meeting but Dennis discovered that the pavilion had already been booked for a CFHS class reunion. After considering the Cleveland Browns football schedule and weather possibilities, it was decided that the date for the 2021 Fall Festival will be Sunday, October 17 from 1:00-5:00 p.m.

**FALL FESTIVAL ENTERTAINMENT :** Greg Pike reported that the:  
Rocket Car costs \$250/hour  
Face Painters and Bubble Wanda would cost \$1800 for four hours  
Pony Rides cost \$800 for 2 hours and \$250 each hour after that

The committee seemed to be in agreement with the addition of the Rocket Car bringing a new facet to the entertainment options. Martha questioned the addition of the Rocket Car suggesting that it is not germane to the festival. Greg will contact the vendor Friday.

Greg Studen spoke with Denise Wolf from the WRLC. The land conservancy will have a naturalist at a booth during the festival. The representative will have materials regarding maintaining grassland as habitat for the Bobolink, etc. They will supply their own tent.

Martha reported that Game Craze is still in business. She emailed to the committee a copy of the estimate for two bounce houses and a rock climbing wall. The estimate is \$2275. There was some discussion about adding a third bounce house this year in which case the estimated cost for all the equipment would be about \$3000.

Ted reported that he and Chagrin Pet and Garden are all in for the festival. He will most likely provide a how- to- make apple cider exhibition and cider.

Dennis reported that the music group that he had in mind to play at the fall festival was not available. He will pursue finding another small band.

Transportation: Lolly the Trolley is apparently unavailable or no longer operating. School bus transportation from Gurney school to the South Russell Village Park parking lot is not an option. Precious Cargo may be an answer.

The Chagrin Falls Fire Department will have SWAT team vehicles at the festival. Life Flight will land a helicopter around 3:00 p.m. that day.

Cindy suggested that the festival perhaps include a Drone demonstration.

The Food Service aspect will be the same as in the past. Hot dogs, chips, bottled water, cookies will be served. Danielle Romanowski has ordered the food supplies in the past.

Dennis assigned Bill Koons the task of communicating with the Kettle Corn and Ice Cream Truck vendors to check on their availability.

The question was raised of whether or not additional insurance may be needed for the events taking place during the festival.

Dennis will check with the Council on the budgeted amount for the festival.

**OLD BUSINESS:** Dennis will review the recycled materials park bench catalogue that Ted provided the committee. The committee will revisit the idea of purchasing park benches that will be uniform at a future meeting.

**NEW BUSINESS:** Greg Studen asked about the mowing of the field. Bill Timmons cuts the field any time after August 1. South Russell pays him approximately \$2000-\$2500. Greg questioned the reason for this, suggesting that Timmons perhaps cut the field but leave the grass so that the field would retain the nutrients that are currently being taken off. Or cut the field later so that Monarch butterflies and other insects are allowed to continue to inhabit the field. After some discussion Greg S. proposed that a field management plan be explored. Dennis asked Greg to find agencies to assist/guide in field management. Martha has a copy of the conservation agreement which she will make available to Danielle. She'll ask Danielle to make copies for the parks committee members who do not have one.

The next parks committee meeting will be Thursday, August 12 at 6:30 p.m. at the pavilion.

The meeting was adjourned at 7:22 p.m.

Respectfully submitted,

Martha Bistriz

**SOUTH RUSSELL VILLAGE PARK MEETING AUGUST 12, 2021 6:30 P.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galiki, Ted Kruse, Greg Pike, Greg Studen

**GUESTS:** Bill Koons, Cindy Nairn

1. **FALL FESTIVAL:** Dennis opened the meeting with a discussion of the fall festival budget.

The fall festival budget is	\$9000.
Food and Beverage	\$1200
Transportation(A1 Limo)	\$800
Pony rides	\$1300
Bounce Houses and Wall	\$2300
Face Painting	\$1800
Rocket Car	\$1100
Music (Haney Band)	\$ 750
Total	\$9250

Dennis asked that the committee members confirm the participation of the vendors as soon as possible.

Cindy had a question about whether or not there was any NOPEC money included in the budget and whether or not extra hand sanitizer and sanitizing wipes will be available and possibly add to the cost this year. There was a discussion about the mobile hand sanitizer that is present at the farmer's market and if that might be used at the festival.

Greg confirmed that the land conservancy will have a tent with displays and staffed with members of the conservancy.

Dennis will talk with Precious Cargo transportation to see if their cost may be less than A1 Limo. A1 Limo has a trolley feel to their vehicles. Precious Cargo uses small buses.

Martha reported that the Haney Band could play that day. The cost is \$250 per hour. It was agreed that she would confirm with them a three hour slot.

2. **MEMORIAL BUTTERFLY GARDEN:** Cindy reported that there will be 15 different species of plants included in the garden proposed by Judy Harvey. A stake has been placed in the field near the pavilion where the center of the garden will be. Jeff Griff of Lowe's Greenhouse will be overseeing the installation. No benches will be placed within the garden. They may be placed on the perimeter. In the center of the garden there will be an obelisk with a honeysuckle vine to grow on it. At the entrance, Judy would like to have a post installed similar to the one at the entrance to the butterfly garden at Holden Arboretum. This post will have information re the butterfly varieties. Dennis and Bill Koons confirmed that the garden area has been approved by the land conservancy because it will be placed outside the allowable 3 acre multi-use space.



3. **MISC.** Bill Koons informed the committee that the bat houses have been installed. Matt Valencic provided a Bobolink bird count which Bill will provide to the committee.

Regarding a field burn, he proposed that there be a PR effort one year prior to inform the community about it and the benefits, etc. Matt Valencic told Bill a burn would benefit the Bobolink population. Bill Timmons took the hay off the fields last week. He will be raising his price 10 % to do that next year. In 2022 it will cost the village \$3600. Two picnic tables made of recycled materials and designed to be wheelchair accessible were donated. The idea of placing them in the middle of the playground was rejected by the committee. Ted explained that the playground was designed specifically with space between each apparatus to keep playground users safe. The recommendation was to place them just outside the playground area.

NEW BUSINESS: Greg Studen reiterated the need for a land management plan. He suggested we embark on a study, consulting with knowledgeable people on how to improve the land use. Dennis suggested that Greg identify the cost of a management plan.

Cindy expressed the need for the committee to actively explore the installation of bathroom facilities. The idea of having running water was discussed. Ted explained it would be very expensive. Bill explained that the sewer line is very nearby and the bathroom could tie into that. Bill has information from a few years ago when the idea of installing bathrooms at the park was discussed.

The next meeting will take place on Thursday, September 16 at 6:30 p.m.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Martha Bistriz

**SOUTH RUSSELL VILLAGE PARK MINUTES SEPTEMBER 16, 2021 6:30 P.M.**

**MEMBERS PRESENT:** Martha Bistriz, Dennis Galicki, Ted Kruse, Greg Pike, Greg Studen.  
Guest: Bill Koons

**I. FALL FESTIVAL:** Bill Koons explained that the idea that farmer’s market vendors be able to attend the festival as advertising for their product but not selling their product had been introduced at a recent council meeting. This idea was raised because at the fall festivals in the past few years, an ice cream vendor and kettle corn vendor have participated and sold their products. After some discussion, Greg Studen proposed that for 2022, vendors could apply to sell their products subject to guidelines and limits set by council so that there would be an opportunity for any vendor interested to apply and if accepted, participate. There was not a clear answer as to how the ice cream vendor and kettle corn vendors had gotten the okay to participate in the past. It is assumed they will be part of this year’s event.

**II. FALL FESTIVAL BUDGET:**

LIMO	\$ 621
PONIES	\$1300
BOUNCE HOUSES	\$2294
BAND	\$ 750
FACE PAINTING/ BUBBLE WANDA	\$1800
TOTAL	<u>\$6765</u>
FOOD	\$1300
TABLES/CHAIRS	\$ 500
TOTAL	<u>\$8565</u>

BUDGET AMOUNT ALLOWED: \$9000

Village workers are paid double time for their help the day of the festival at a rate of approximately \$80 an hour.

Greg S. informed the committee that the Geauga Parks district will not be able to participate this year due to lack of staffing.

The Life Flight helicopter is scheduled to land about 3 p.m. The Chagrin Falls fire department will bring their “smoke hoSRVPuse” apparatus.

Bill K. reminded the committee that a soccer tournament will be taking place on the Gurney campus the day of the festival which may impact parking needs of fall festival participants.

Dennis will secure four tents used by the farmer’s market vendors, for the face painters and band.

Saturday, September 18 at 10:00 A.M., the butterfly garden will be dedicated. The banner is being modified to reflect the date of this year's festival.

It was agreed that even though Covid precautions are in place, the food service at the festival will not include individual condiment packets due to the concern that it would cause extra litter and the extra expense involved.

It was agreed that another parks committee meeting need not take place before the festival.

**III. PARK FIVE YEAR PLAN:** Dennis revisited the idea of establishing a park master plan for land usage and management so that projects are not taken on randomly.

Greg S. proposed the committee draft a mission statement including all possible best uses for the park land. Martha will forward to the rest of the committee, Pete McDonald's "annual state-of-the-park" walk through email summary which includes names of qualified individuals who may be able to assist in thinking through best uses for the park land and how to proceed including setting goals and a timeline.

**IV. BRICK WALKWAY FUNDRAISER:** The idea of establishing a fundraiser selling bricks inscribed "in honor of" or "in memory of" individuals, on the pathway from the parking lot to the pavilion was suggested. One idea was to contribute the proceeds from this to installing proper restrooms at the park.

**V. PARK BENCHES:** Dennis asked Ted to bring to the next meeting, a recommendation of bench models composed of recyclable materials that the park may commit to going forward so that there may be some uniformity in design throughout the park.

The next parks meeting is scheduled for Thursday, October 28, 2021 at 6:30 p.m. at the Village Hall.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Martha Bistriz