

Street Committee Meeting
October 25, 2019 – 8:00 a.m. at the Street Department

Present: Chairman Galicki and Interim Street Commissioner Alder
Absent: Canton

The meeting began at 8:06. Galicki invited Alder to discuss his initial experiences as the Interim Street Commissioner. Alder advised that the Street Department staff addressed 18 sink holes in Country Estates in the last two weeks. The storm sewers were repaired, and he noted that all of them had joint failures. He explained that the tar that was in the joint where the two pipes come together had degraded and either fallen into the pipe or away from it, and that the water was seeping in and taking the soil with it. He speculated that this might be part of the problem with the silt filling in the pond. He hoped the repairs would alleviate the silt build-up. Alder noted that the pipes themselves were in good shape.

A new project the department was addressing was a dead tree on Bell Road across from 1454 Bell Rd. He advised that it had been dead for years and was falling into the roadway. Van Curen would take it out within the next couple of weeks. Galicki said he saw the quote and verified that it was the Village's responsibility and in the right-of-way. Alder verified it was. Galicki questioned whether tree replacement was requested by the neighboring resident, and Adler explained it is in a forested area.

Adler addressed holiday lighting and said that in the past, the lights had been repaired which was time consuming and replacement would be more economical. He would find money in the budget. He said the plan was to decorate the one tree in the corner and not the trees nearest the road because of issues with the lights being sprayed by salt. He added that there would be spotlights around Village Hall as well. Galicki stated that in years past, wreaths had been hung from the windows and the decorations were simple and made the building look nice. Adler confirmed this is what would be done. Galicki added that there had been residents who were displeased with the color wheel lights that had been used recently. He stated Village Hall is a classic building and should look good.

Regarding the flagpole light at the Cemetery, Adler explained that the issue was getting the power to the pole. He wanted to directionally bore the road instead of cutting the brand-new road. He proposed a company be brought in to do this and put it in conduit so that if there was ever an issue, it would only be necessary to pull out the old wire and run a new one. Alder said the wire would go from the wall, across the driveway, down the north side of the driveway and then cross the driveway again. That way, it would be away from the graves and it would never be in the way of expansion. Galicki asked if the flagpole had always been a part of the Cemetery design. Alder did not know. Galicki verified that a flag had not been displayed there at night without illumination, and Alder confirmed this. Alder said he would try to accomplish the project in fall. Galicki recognized the time limitations and encouraged Alder to do what he could. He said that he realized there were projects that might be more pressing.

Alder discussed the installation of security cameras. He stated that the Service Department Building was the only one left. He has a plan for seven cameras and added that the only one inside the building would be above the men's room door pointing to the entrance of the Building Department.

Regarding the rental house, Alder stated that he had obtained two quotes for razing the building, and was awaiting one more. Galicki added that one quote was \$9,000 and another was \$11,000. Alder thought these were reasonable. Galicki was aware that the average was about \$10,000. Alder stated

that this would include removal of everything, to include the concrete floor and walls in the basement. They would put a "90" on the sanitary sewer so that it would be accessible if anyone ever wanted to put in a bathroom. The gas line would be shut off at the road. The power company would disconnect the power and coil it on the pole for future use. Galicki asked if the contractors were concerned about any hazmat materials. Alder stated there would have to be an inspection, and the contractor would be responsible for arranging this. Alder clarified that he was making sure the contractors knew that the Village did not know what it would be doing with the property, so nothing should be left in the ground.

Alder met with the resident at 11 Ridgecrest who had a stormwater issue. He proposed installing a 2' by 2' stormwater inlet at the edge of the road where a pipe comes under the road and runs towards the house. He added that it was in bad shape. The resident would be willing to do the work on his property if the Village could put the inlet in for him. Alder explained to the resident that the Village would put in the inlet, tie it to the pipe that runs under the road, and then put a pipe that goes out of the right-of-way, which would be going past the gas line under the ground. This way, the resident would not have to worry about digging into the gas line when he is doing his part. The resident is ready now, but Alder said it would be towards the end of next week before the Street Department staff could address it. Galicki asked Alder if there was money for it, and Alder said there is plenty of water in the stormwater budget.

Regarding the department's loader, Alder said the heater stopped working last winter and he recently had it repaired.

Alder said the benches for the Village park are in, and he wanted to build at least one to measure for the footers. He wanted to move ahead with putting in the footers. Alder noted that there were flags in the park marking where the benches should go. The only thing to be determined would be the angle of the benches.

Galicki asked what the issue was between the six and fifteen trees for the park, and Alder said he did not know.

To aid the Safety forces and mutual aid, Alder also made a recommendation to replace the markers that used to be on the utility poles every hundred block from Chagrin Falls to Newbury. Galicki asked why they went away, and Alder said they were just old and fell off. Alder explained that it would be reflective to see during the night and day. It would also give the Service Department staff the opportunity to trim around poles and said that the overgrown brush also impeded the flags that are displayed. Galicki said he would take no issue with this project. He asked about expense, and Alder said he was waiting to hear from the sign company that does the work.

Galicki asked Alder for his observations of his first four weeks as Interim Street Commissioner and asked if he had any needs that would facilitate doing his job. Alder said the transition was taking a little while to incorporate the administrative aspects with the labor aspects of the job. He felt it was going well. Galicki told Alder that there were a lot of people who are standing by to help Alder, and it did not go unnoticed that there was not much of a turnover or building of a session plan from the previous Commissioner. Galicki noted that there was no question of Alder's technical ability, and acknowledged the learning curve for administration and leadership, which he assured Alder would build. Galicki urged Alder to communicate his needs and welcomed Alder to come to him with any issues he may have.

Galicki asked if the department had a preventative maintenance program. Alder said that oil changes and greasing were the only things that were done annually. Throughout each month of the summer, he wanted to conduct a complete assessment of each truck. He added that he recently purchased a spray that when applied to the trucks, removed all the salt residue to prevent deterioration. He also wanted to be proactive in repairing the hinges on the garage doors.

Alder discussed leaf clean-up and advised that both he and Jeff Pausch brought their personal equipment in to complete the work. Galicki said this should not be required, and that if the equipment were needed, it should be budgeted. Alder advised that he budgeted for one of the mowers and would be replacing another in the coming year or so. He added that he wanted to have a plan on equipment replacement in general.

Alder stated that the loader the Village has is too small and is only useful for picking up the trash on the two days of Senior Trash Day. One could be rented for these two days and the Village could purchase a loader that would be more useful for frequent projects. Alder said this was part of his 10-year plan. He added that in the future, what he really wanted to do was to put up a building for storage to ease up on the space in the Service Garage. Galicki encouraged him to look at the space available and to make changes that he thought would make more sense. He also encouraged Alder to keep the lines of communication open with the Service Department employees to consider their input as well.

Galicki told Alder that official interviews for the permanent Street Commissioner would be happening shortly.

Meeting adjourned at 8:40.

A handwritten signature in cursive script that reads "Dennis M. Galicki". The signature is written in dark ink and is positioned above a horizontal line.

Dennis M. Galicki, Chairman

Prepared by: Leslie Galicki



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Service Department

Street Commissioner
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Date: 10/25/19

Time: 8:00 am

Form: MER

OLD PROJECTS:

- Country Estates sinkholes 18 excavations completed

NEW PROJECTS:

- Removal of dead elm tree, across from 1454 Bell
- Holiday lighting

PROPERTIES:

- Flag Pole light in cemetery
- Installation of security cameras
- Removal of rental house- what we are
Responsible for:
 - Contact EOG for Gas line disconnect
 - Geauga county Sanitary sewer disconnect

SPECIAL SITUATIONS:

- 11 Ridgecrest 2 X 2' storm water inlet installation

EQUIPMENT:

- Loader heater repaired

PARK:

- Placement of footers for Benches and Trash cans

SIGNS:

- Replacement of Hundred block signs on Bell
From Chagrin line to Newbury
600,700,800,900,1000,1100,1228,1300,1408,1500,1600