

Human Resources Meeting
Thursday, November 16, 2017 – 7:45 a.m.

Handbook

- Revised per meetings
- “Call-out” clarity
- Hiring Procedures
- Sick time calculation
 - $120 \text{ hours per year} / 2080 \text{ hours} = .0577 \text{ per hour missed}$
 - Calculation can be done at YE or Quarterly unless in need to use

Comp Time

- Earnable vs Non-Earnable

Part time summer help

- Pay same or increase

Part-time Assistant