


Human Resource Committee Meeting
Wednesday, April 28, 2021 – 8:00 a.m. @ Village Hall

Present: Chair Nairn, Member Porter, Fiscal Officer (FO) Romanowski

Nairn called the recorded meeting to order. She said the committee would be discussing the potential hiring of a part-time Building Inspector. The committee reviewed resumes from two candidates. Nairn advised they both were very qualified, and it would behoove the Village to set up interviews of both individuals. She suggested that HR and the Building Committee co-interview the candidates. Porter agreed and suggested the interviews occur May 7th. Nairn wanted the Fiscal Officer to be part of the interviews as well. Porter suggested interviewing one candidate at 9:00 a.m. and 9:45 a.m. for the second candidate. Nairn asked the Fiscal Officer to send an email to HR and Building Committees requesting their involvement in the interviews and determining their availability. Based on their response, the Fiscal Officer would set up the interviews. Porter described the two candidates as really qualified. The Fiscal Officer stated that one of the candidates asked if the position could be combined with Zoning Inspector position and was willing to perform both positions in a part-time or full-time capacity depending on the Village's needs. Porter asked that the Mayor be copied on the email regarding the interviews.

Nairn reiterated that both candidates were very well rounded and qualified. Additionally, both were civic minded and involved in their communities.

Porter made a motion to adjourn at 8:13 a.m., seconded by Nairn. Voice vote – ayes, all.
Motion carried.


Cindy Nairn, Chairman of HR Committee