

Finance Committee Meeting
August 18, 2017 - 7:30 a.m.

- Tax Budget Hearing
 - Summary of upcoming large expenses
 - Explanation of necessity of tax levy, sale of property, etc.
- Levy –
 - 1.5 mil would yield \$235,980/year
 - Costs resident \$52.50 per \$100,000 per year
 - Article in newsletter with the facts only – cannot ask for support
 - Post article above on website
 - CVT article
 - Informational meeting
 - Form group – get donations for printing of flyers of information and ad in
- Purchase Order Policy
 - Release issues with CT – funding issues
 - Policy for releases
 - Hold deposits longer, especially commercial deposits
 - Purchase Order required
 - PO Requisition form to Dept. Heads
 - Parks Committee – PO to Finance?
 - Emergency situations (PD flooding) – review process
- Park
 - Fall Festival – over budget
 - Will not make change plans & will pay out of pocket if necessary
 - Waive permit fees
 - Address rules and exemptions for fees
- Part-time help
 - Behind with 2016 YE payroll balance tracking, monthly reports, website, fixing cemetery files and information, etc.
 - Need help 16 – 20 hours per week
 - Consider temporary 6-month with possibility of making permanent
 - Scheduled time, computer software skills and tracking various dept time
 - Already in budget
- Monitoring possible upcoming 2017 Amendments:
 - Bldg Dept Secretary 24 hours per week
 - Police Dept. water flooding \$1,325
 - Police Dept. hot water tank \$ 1,175