

Building Committee Minutes

5 November 2020

Attending:

Mayor Bill Koons (WK)
Gerald Canton (JG)
Ruth Griswold (RG)
Chris Berger (CB)

Building Department (BD)
Building Committee (BC)

Meeting called to order at 8:00AM.

JG welcomed RG to BD.


RG noted, with WK and JG concurrence that Caroline did a great job as a temp. Everyone appreciated the efforts of WK, Caroline, and Dave Hocesvar (DH) keeping the BD going in the interim time.

1. JG and CB discussed the permit fee schedule and asked RG to begin as soon as possible to review changes needed. CB to provide comparable village ordinances as previously researched for RG to compare.
Permit fees to be 1% of the cost of the project. RG offered alternatives based on value of the home or square footage. To discuss with DH. Emphasis that recommendations need to be made to Council soon so that changes take effect in January 2021.
BZA deposits and refunds – RG felt this system was not workable and will suggest an alternative.
Roofing deposits – RG thought we could change to a flat fee. Will discuss with DH.
Registration fees – RG thought the fees were OK, but we needed an enforcement penalty for contractors registering after the fact. UH used a double the fee penalty which was agreed by all as punitive. Will discuss with DH and again in December’s meeting. Also discussed landscapers and snowplow drivers and the interest in having them register in the Village. Discussion was tabled until the December meeting.
CB suggested the development of an information package to hand contractors with step by step instructions for operating within the Village. RG thought a good idea. JG concurred. Will add to our project list.
2. JG asked RG how the first week was proceeding. RG said she was very happy and wants to get organized.
3. JG discussed building hours and work schedule. RG concurred – 8-4MTWRF. Counter hours are M-R 8-3, F 8-12.
4. RG suggested we needed to update our Website information. RG to make a list of issues.
5. JG discussed the petty cash fund and safe. CB said he would contact Danielle to coordinate with RG.

6. WK and CB discussed the continuing need for communication among the four of us plus DH and Sean Davis. Sean will address Council Monday night with an update on his efforts as Fire Marshall.

JG moved to adjourn the meeting 8:47AM. CB concurred.

Minutes approved by:


Gerald Canton, Chair