

Building Committee Minutes

16 July 2020

Attending:

Mayor Bill Koons
Nancy Grattino
Jerry Canton
Chris Berger
Dave Hocevar

Meeting called to order at 10:17AM

1. JC reviewed the results of the Village Council Meeting of 07/13/20. Introduction of Septic Tank Standards. Expectation that the amended Ordinance would be enacted as of January 1, 2021. NG asked about implementation of the new standard, changes to the computer tracking system, and notice letters. BK noted that we had four months to prepare for the change. NG is to review and advise what processes need to be changed and if she requires help from computer software advisor, etc. NG to report to the Committee at the next meeting.
Tom Mulezky (spelling apologies), a Village resident, advised that the Building Department statistics on Septic Tanks was in error as he claims to have a 2000 gallon tank which the Village is unaware of. The Building Committee thought that the resident probably had two 1000-gallon tanks, but NG agreed to contact the resident and confirm and update the Village records.
DH and CB brought up the issue of alarm systems for septic tanks that alerted residents that their system required cleaning. This option was raised at a Septic System Webinar attended by BK, JC, and CB. DH was to investigate and report back if such alarm systems might be worth consideration by Village residents.
2. NG raised the issue of office furniture for the Building Department. NG was to provide a list to BK and then to discuss at the next Building Committee meeting.
3. NG explained the variance approved by the ZBA for 106 Laurel for a 3rd car garage. DH stated that the variance, while within the zoning rules, was a concern. DH and NG to get clarification from the ZBA on the matter and report back to the Committee.
4. Zoning issues – DH was concerned that zoning violation notices that are time sensitive were challenging under the time constraints of the department. Further, NG expressed concern mailing the notices requires going to the post office for a “proof of mailing”. JC and CB to discuss with the Fiscal Officer to see what solution could be achieved.
5. NG updated her efforts to research permitting ordinances and associated fees. Priority #1 is to amend 1440.05 from a flat \$100 to a minimum of \$100 or 1% of the project – whichever is higher. DH confirmed that this was standard practice at neighboring communities. Intent is to introduce an amended Ordinance for January 1, 2021 effect. The revenue increase is estimated by NG and DH at \$20-25K per year.

6. NG reported that there are issues with complying with the Bank Deposit rules as implemented by the State. JC stated that we have to comply with the rules. NG was to discuss with the Fiscal Officer to coordinate.
7. NG reported that the Village was in the process of having its first Commercial Plan Review since she was hired. NG and DH working together to make sure the process goes forward and to report any issues to the Committee.

At 10:48AM, JC made a motion to move to Executive Session to discuss the employment of a Village employee. CB seconded. JC and BK concurred. At 11:28AM, CB made a motion to adjourn the Executive Session, return to the Building Committee Meeting and move adjournment of the Building Committee Meeting. Seconded by JC. CB, JC, and BK voted aye. Meeting adjourned.

Minutes approved by:



Gerald Canton, Chair