

**Building Committee Meeting**  
**Virtual Meeting via Zoom**  
**Thursday, May 7, 2020 – 8:00 a.m.**

**Present:** Chairman Canton, Councilman Berger, Building Department Administrative Assistant Grattino, Fiscal Officer Romanowski, Collin Cunningham, Chagrin Valley Times; Ray

Chairman Canton called the meeting to order at 8:00 a.m. The meeting was held over the video conference service, Zoom.

Canton reported that he contacted the septic installers Klarich in Newbury, and DeGreen in Painesville. Both companies told him the cleaning schedule depends on the age of house, age of the septic system, what type of septic system it is, the company that made the system, and how many people lived in the house. Canton stated he also contacted the Geauga County Department of Health who supports the Village's two-year cleaning ordinance and thought it was good. He said everything is leaning towards two years.

Canton asked about the Building Department software that deals with the septic cleaning. Building Department Administrative Assistant replied that the BDS program from Franklin Information Systems has no way to pull up a list of everyone who has a septic system. She would have to know each address and pull them up individually.

Canton said the County Health Department informed him there is an Ohio statute from 2007 requiring septic systems be inspected each year from a licensed provider. However, due to staffing and workload, that doesn't necessarily get done.

Berger asked if the committee is ready to make a recommendation to Council. Canton replied that he understands why the people with new systems want cleaning less often. He also understands that if a sewer system went in, it would cost a property owner a lot more. He said the reason why the Village put in the two-year cleaning requirement was to neutralize the County who wanted to force the Village into a sewer system. He said it might be best just to keep the cleaning requirement at every two years. That ensures the septic tank is healthy and it is something the Building Department can do very easily with the software they currently have.

Fiscal Officer stated that in a discussion with the Building Department Administrative Assistant she had a good point that maybe when the system is brand new it could wait for three years for an inspection, but questioned what happens as that system ages. Would that system always be cleaned every three years, or would it eventually convert to a two-year cycle; and if so, what determined that point in time when to convert it to a two-year cycle.

Berger stated there is a meeting June 8<sup>th</sup> at 6:00 p.m. to allow residents to address and discuss the matter with Council. Berger said he agreed with the two-year requirement. He said the Committee did the research, looked at the costs, reviewed the appropriate standards and the statutes, and concluded that the two-year requirement was the proper way to go. Canton said the purpose of the meeting is to hear from residents, but it is also an opportunity to show that the Committee did its homework.

There was discussion about the maintenance process of the Fernwood property and where it stood. Building Department Administrative Assistant stated she and the Building Inspector will inspect the property prior to the court date. Canton said he drove by the property and he and Building Department Administrative Assistant agreed there had been improvement on the property, but there is more work to be done.

The committee reviewed the security safe chosen by the Building Department. Berger clarified that this safe would be utilized for both the Building Department and Finance Office needs. This was confirmed.

Canton asked about temporary Fire Prevention Officer Sean Davis. Building Department Administrative Assistant and Fiscal Officer agreed that he has done a good job and has been very responsive and timely when called.

Canton asked when interviews could begin for the Fire Prevention Officer and Zoning Inspector positions and whether those could be done in person. Fiscal Officer said that currently as long as there are no more than ten people together, it would be permitted.

Berger stated the Committee is still waiting to hear from SAFEbuilt, and that ties into the Zoning Inspector and Fire Prevention Officer. Depending on how the Village chooses to move forward on that will determine the needs of the Zoning and Fire Prevention Officer.

Canton reported that the information gathered by the Building Department Administrative Assistant and Fiscal Officer was forwarded to SAFEbuilt. The committee is still waiting to hear back from SAFEbuilt on that.

Referring to the agenda, Fiscal Officer said she included the list of properties with tax assessments in 2019 on the agenda just as a follow up to the last committee meeting when it was discussed. She explained that at the last meeting, Building Inspector Hocevar speculated there were 15 or 16 problem properties that required intervention by the Village. She clarified that she reviewed billing and found that there were actually three properties. One of the properties involved a tree removal, and the other required ditch weed eating. The last property required grass cutting. Canton asked if these properties had been addressed, and the Fiscal Officer stated these issues were addressed last year. Berger asked what the process was to get these charges put on as a tax assessment. Fiscal Officer explained that the Building Department starts the process with notifying the property owner of the maintenance issue and gives them a deadline to clean up the issue. If it does not get done in the allotted time, the Building Department calls out a contractor who goes out and addresses the issue and then charges the Village. The Village pays the invoice and then a copy of the paid invoice is given to the Building Department who then is forwarded to the County to get it added to the property owner's tax bill.

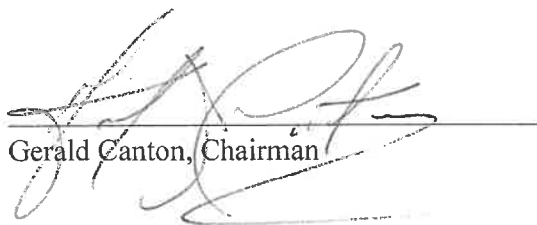
Berger referred to an email he sent to the Building Department Administrative Assistant inquiring about the annual State Report and the four commercial property permits issued and asked if they were new construction. Building Department Administrative Assistant said there was no new commercial construction. She explained there were new businesses going in and if

they were just doing cosmetic work, they do not need to get permits. If they are changing walls, electric, plumbing, HVAC, they need to get permits. Berger explained that Council reviewed the annual State Report which reported that the Village was in 100% compliance with new construction. Berger stated that a question raised by Council was what new commercial construction there was in the Village in 2019? He added that it sounded like there was not any. Building Department Administrative Assistant explained that fees go to the state. She stated when the State gets the report, any commercial permits including occupancy would go to the State. Berger said he understood this, but explained there was a statement on the form, which said the Village had new construction and that it was in 100% compliance with it. However, the Village did not really have any new construction. The Building Department Administrative Assistant concurred. Berger concluded that the form was answered in a way that probably was not correct. He said he could report to Council that this is what happened, and if they are concerned, something will be done about it. The Building Department Administrative Assistant asked if this was on one of the State reports. Berger explained that it was on one of the State reports she worked on with Former Inspector Heilman. There was a line item pertaining to new commercial construction that asked if all new construction got permitted, and the answer on the form stated "yes". Building Department Administrative Assistant explained that the reason for the "yes, 100%" is because the question is answered if the Village is in compliance if it had a permit or if it did not have a permit. The Village is in compliance either way.

At 8:25 a.m. Berger made a motion to go into executive session to discuss the employment of a public official, seconded by Canton. Roll call; Berger and Canton.

The Committee reconvened at 8:41 a.m.

Meeting adjourned.



Gerald Canton, Chairman

Prepared by Danielle Romanowski



Administrative Assistant <adminassist@southrussell.com>

---

**Fwd: Good Morning!**

1 message

---

**Danielle Romanowski** <fiscalofficer@southrussell.com>  
To: Administrative Assistant <adminassist@southrussell.com>

Wed, Apr 22, 2020 at 2:32 PM

Can you make a little spreadsheet and fill in this info - if it makes sense.

-Danielle

----- Forwarded message -----

From: **Darleane Canton** <dar422@icloud.com>

Date: Mon, Apr 20, 2020 at 9:39 AM

Subject: Good Morning!

To: Danielle Romanowski <fiscalofficer@southrussell.com>, Nancy Grattino <building@southrussell.com>

Cc: Chris Berger <chris@itcoho.com>

Trust the both of you enjoyed a restful weekend. In partnership to help us make intelligent decisions about the future of our building department, please forward to us the following:

- building department revenue for 2018, 2019, and YTD ✓
- number of inspections for 2018, 2019, and YTD
- number of permits for 2018, 2019, and YTD
- published counter hours for the public
- current organizational chart
- copy of existing permit fee schedule.

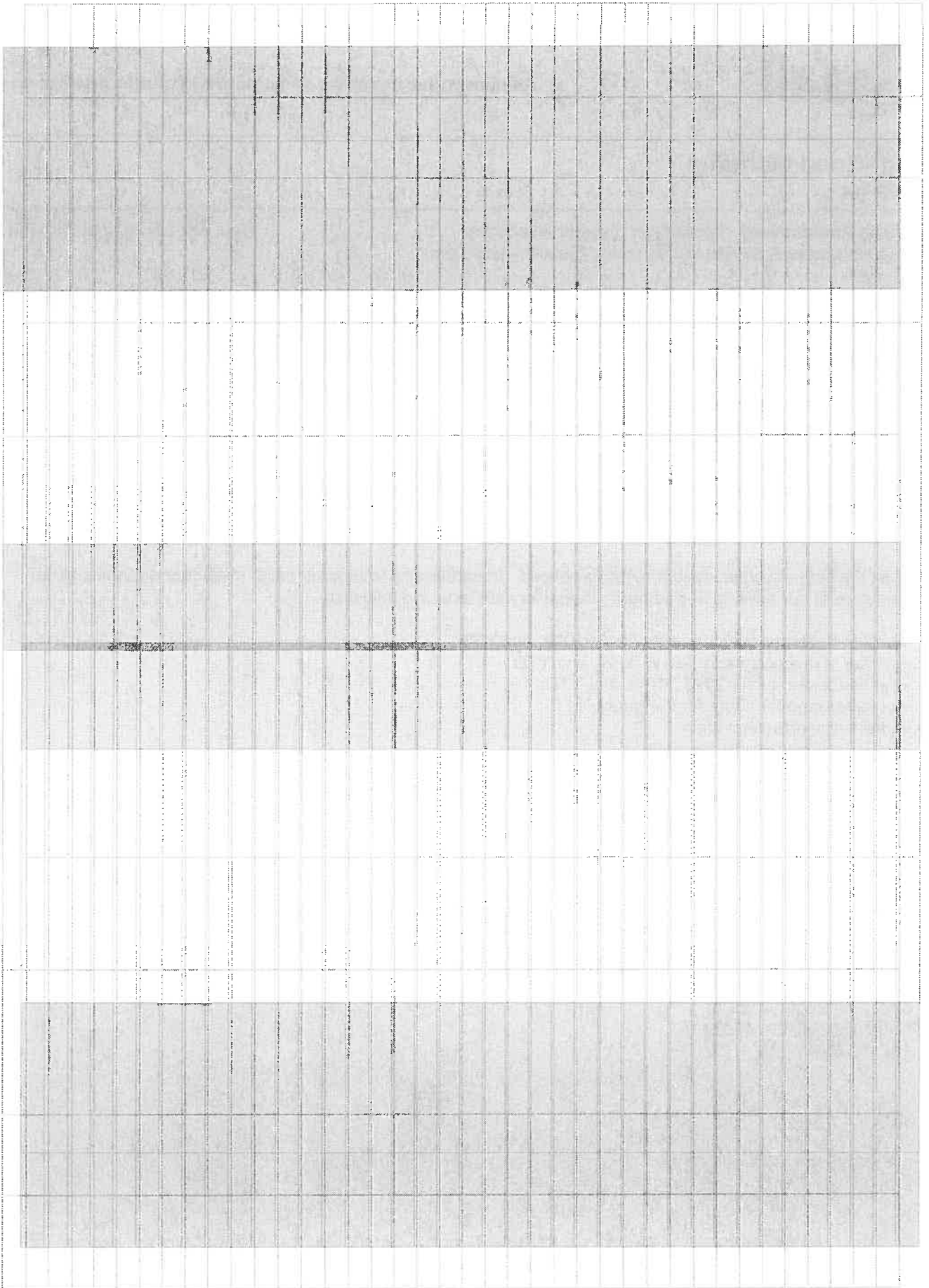
If possible, please forward by Thursday or Friday of this week. Thank you for your superb work!

Jerry & Chris

Sent from my iPhone

--

Danielle Romanowski, MMC, CPFA, CPFIM  
Village of South Russell  
5205 Chillicothe Road  
South Russell, OH 44022  
440-338-6700 x 221



REVENUE REPORT

Village of South Russell

For the Period: 1/1/2020 to 4/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: A01 - GENERAL FUND</b>							
Revenues							
Dept: OFF FINES, LICENSES, PERMITS							
162.001 BUILDING PERMITS	7,500.00	7,500.00	1,755.00	0.00	0.00	5,745.00	23.4
162.002 EXTRA INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
162.003 ZONING PERMITS	1,000.00	1,000.00	425.00	0.00	0.00	575.00	42.5
162.004 MECHANICAL PERMITS	11,000.00	11,000.00	4,528.87	0.00	0.00	6,471.13	41.2
162.005 REGISTRATIONS/LICENSES	22,000.00	22,000.00	8,300.00	0.00	0.00	13,700.00	37.7
<b>FINES, LICENSES, PERMITS</b>	<b>41,500.00</b>	<b>41,500.00</b>	<b>15,008.87</b>	<b>0.00</b>	<b>0.00</b>	<b>26,491.13</b>	<b>36.2</b>
<b>Revenues</b>	<b>41,500.00</b>	<b>41,500.00</b>	<b>15,008.87</b>	<b>0.00</b>	<b>0.00</b>	<b>26,491.13</b>	<b>36.2</b>
<b>Grand Total Net Effect:</b>	<b>41,500.00</b>	<b>41,500.00</b>	<b>15,008.87</b>	<b>0.00</b>	<b>0.00</b>	<b>26,491.13</b>	<b>-</b>

**2019 TAX BUDGET - REVENUE ESTIMATES**

Line Item Number	Description	2014	2015	2016	2017	2018	2019 Estimate	2020 Tax Budget
<b>GENERAL FUND</b>								
A01-0AA-111.000	Real Estate Taxes	402,280	436,468	430,692	442,931	485,649	424,574	424,574
A01-0AA-129.000	Homestead and Rollback	62,018	30,807	30,617	30,354	0	56,802	56,802
	<b>Local Taxes</b>	<b>464,298</b>	<b>467,275</b>	<b>461,309</b>	<b>473,285</b>	<b>485,649</b>	<b>481,376</b>	<b>481,376</b>
A01-0BB-121.002	Local Government	42,022	43,588	39,285	37,876	38,522	38,302	54,938
A01-0BB-122.000	Inheritance Tax	6,383	0	0	0	0	0	0
A01-0BB-123.000	Cigarette Tax	74	74	74	80	74	0	0
A01-0BB-125.000	Liquor Tax	5,529	5,704	6,107	5,483	6,515	4,000	5,000
	<b>State Shared Taxes</b>	<b>54,007</b>	<b>49,366</b>	<b>45,466</b>	<b>43,439</b>	<b>45,111</b>	<b>42,302</b>	<b>59,938</b>
A01-0EE-151.001	Copy Charges	123	80	95	70	75	100	100
A01-0EE-151.004	Reimbursements/Refunds	189	738	0	845	1717	0	0
	<b>Charges for Services</b>	<b>4,737</b>	<b>818</b>	<b>95</b>	<b>915</b>	<b>1,792</b>	<b>100</b>	<b>100</b>
A01-0FF-162.001	Building Permits	22,068	4,985	5,870	16,752	10,831	7,500	7,500
A01-0FF-162.002	Extra Inspections	200	200		0		0	0
A01-0FF-162.003	Zoning Permits	1,300	2,617	1,475	1,550	1,600	1,000	1,000
A01-0FF-162.004	Mechanical Permits	8,380	23,120	11,697	11,291	14,334	9,000	11,000
A01-0FF-162.005	Registrations/Licenses	21,700	23,600	24,500	25,200	22,800	22,000	22,000
A01-0FF-163.000	Cable Agreement	32,768	32,129	32,980	32,489	36,134	32,000	32,000
	<b>Fines, Licenses, Permits</b>	<b>86,467</b>	<b>86,651</b>	<b>76,522</b>	<b>87,282</b>	<b>85,699</b>	<b>71,500</b>	<b>73,500</b>
A01-0HH-182.000	Interest	5,262	1,090	5,703	4,945	18,920	15,833	20,000
A01-0HH-183.000	Donations	100	420	220	460	0	0	0
A01-0HH-184.000	Misc/Other Receipts	3,516	6,615	5,127	12,742	16,226	0	0
A01-0HH-183.003	Show Your Colors					80		
A01-0HH-185.000	Rental Income	15,600	15,400	15,000	15,000	15,100	15,000	0
A01-0HH-187.000	Reimbursements/Refunds	6,140	2,773	7,057	2,139	191	0	0
A01-0HH-186.000	Grant Income				0		0	0
	<b>Miscellaneous</b>	<b>30,617</b>	<b>26,298</b>	<b>33,107</b>	<b>35,286</b>	<b>50,517</b>	<b>30,833</b>	<b>20,000</b>
A01-0II-191.000	Transfers In		18,500	466,700	100,000	420,600	446,500	200,000
	<b>Transfers</b>	<b>0</b>	<b>18,500</b>	<b>466,700</b>	<b>100,000</b>	<b>420,600</b>	<b>446,500</b>	<b>200,000</b>
<b>TOTAL GENERAL - A01</b>		<b>640,125</b>	<b>648,908</b>	<b>1,083,199</b>	<b>740,207</b>	<b>1,089,368</b>	<b>1,072,611</b>	<b>834,914</b>
<b>SERVICE FUND</b>								
A02-07X-191.001	Transfer in From General Fund	0	0	0	0	0	0	0
	<b>Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
A02-0II-191.001	Transfer In	0	0	0	0	0	0	0
	<b>Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL SERVICE - A02</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BUILDING DEPT FUND</b>								
A03-07X-191.001	Transfer in From General Fund	0	0	0	0	0	0	0
	<b>Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
A03-0II-191.001	Transfer In	0	0	0	0	0	0	0
	<b>Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Building Department Data

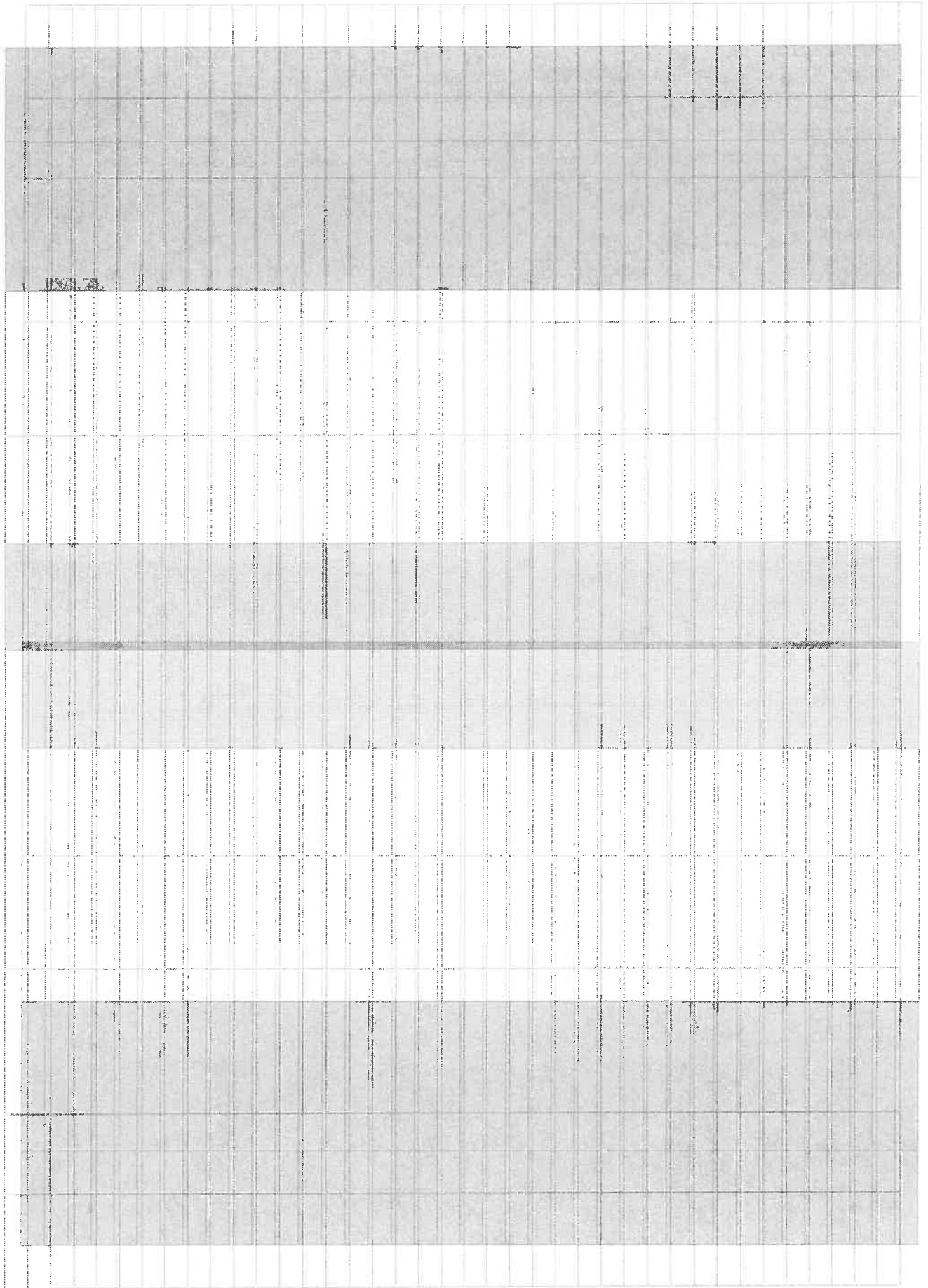
Description	2017	2018	2019	2020 YTD
Building Permits	16752	10831	16180	1755
Extra Inspections	0		0	0
Zoning Permits	1550	1600	1000	425
Mechanical Permits	11291	14334	16917	4528.87
Registrations/Licenses	25200	22800	25900	8300
Number of Inspections		405	311	74
Number of Permits		311	301	75
Published Counter Hours	8:00 - 4:00	8:00 - 4:00	8:00 - 4:00 (varied)/8:00-2:15	8:00-2:15
Published Counter Days	M-F	M-F	M-F/M-Th	M-Th
Prepared by Leslie Galicki				



INSPECTION STATISTICS REPORT  
01/01/2018 TO 12/31/2018

PRNTICNT  
04/20/2020  
10:56 AM

INSPECTION TYPE	RESIDENTIAL	4 FAMILY+/COMM
ELECTRIC TRENCH	3	2
FINAL	152	4
FINAL REINSPECT	4	2
FOOTER/SITE	21	1
FOUNDATION 1	3	0
FOUNDATION 2	9	1
INSULATION	8	0
INVESTIGATION	34	5
MEETING-AT SITE	12	8
OTHER	17	0
PERM.ELECT.SERV	3	3
PREPOUR BSMN'T	2	2
PREPOUR DRIVE	13	0
PREPOUR GARAGE	4	0
PREPOUR WALK	2	0
PROGRESS CHECK	5	1
REINSPECT ROUGH	2	0
ROUGH ELECTRIC	22	0
ROUGH FRAME	25	3
ROUGH HVAC	5	1
ROUGH PLMBC	17	0
SANITARY/STORM	1	0
SEPTIC	2	0
TEMP. OCCUPANCY	2	0
TEMP.ELECT.SERV	2	0
WALK THRU	0	2
TOTAL	370	35



INSPECTION STATISTICS REPORT  
01/01/2019 TO 12/31/2019

PRNTICNT  
04/20/2020  
10:57 AM

INSPECTION TYPE	RESIDENTIAL	4FAMILY+/COMM
ELECTRIC TRENCH	2	0
EROSION CONTROL	1	0
FINAL	137	0
FINAL REINSPECT	12	3
FIREPLC THROAT	1	0
FOOTER/SITE	17	0
FOUNDATION 1	7	1
INSULATION	8	0
INVESTIGATION	12	0
MEETING-AT SITE	7	0
OTHER	6	2
PREPOUR BSMN'T	2	1
PREPOUR DRIVE	3	0
PREPOUR GARAGE	2	0
PROGRESS CHECK	2	0
ROUGH ELECTRIC	28	0
ROUGH FRAME	21	1
ROUGH HVAC	5	1
ROUGH PLMBG	17	0
SANITARY/STORM	4	0
TEMP.ELECT.SERV	3	0
UNDERGR'D PLMBG	5	0
TOTAL	302	9

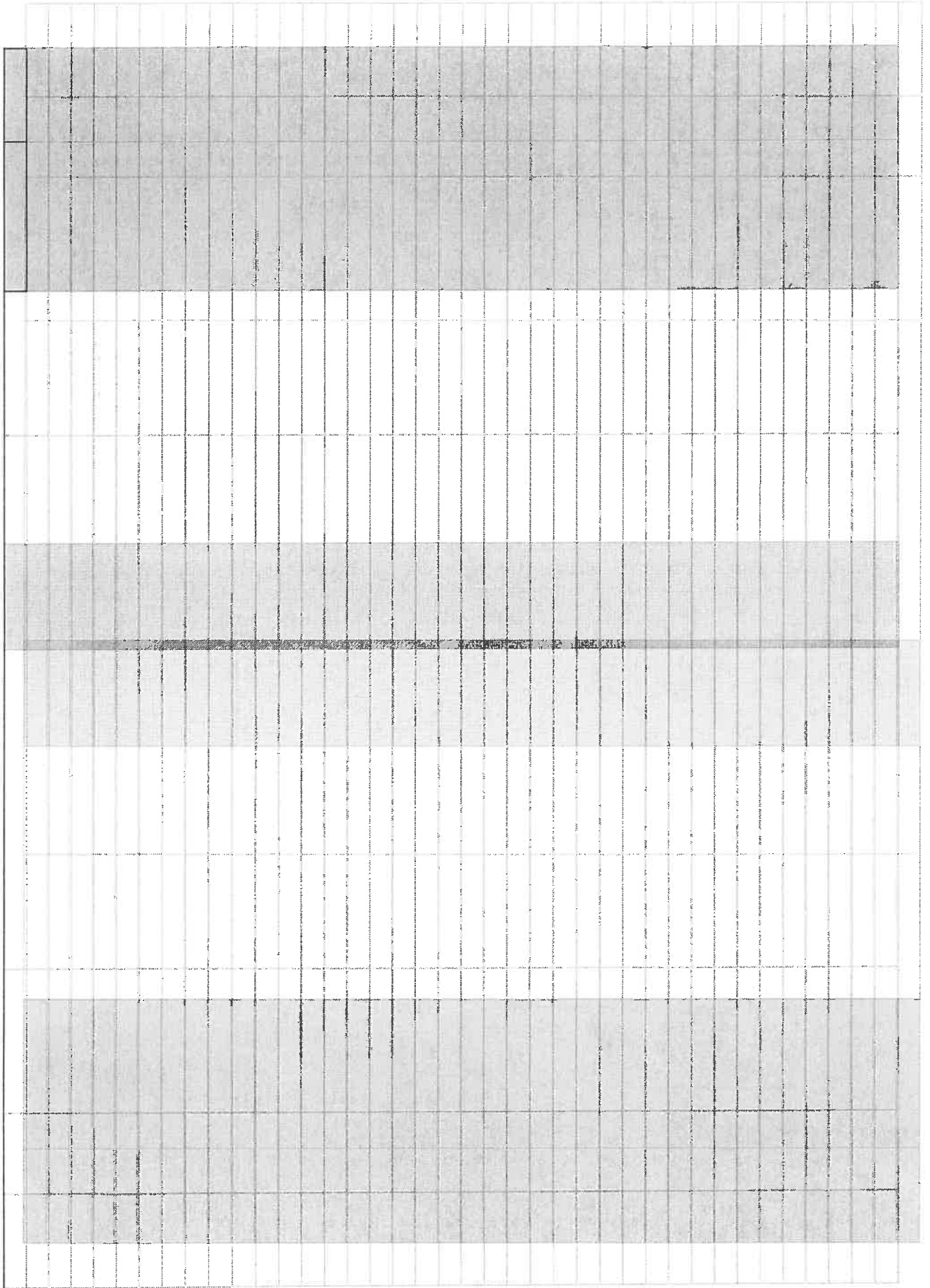
\* In 2019 there were many more inspections prior to September, as they were not entered in the computer correctly prior to my starting.

No.	Date	Particulars	Debit	Credit	Balance
1	2020-01-01	By Balance b/d		1000	1000
2	2020-01-15	To Cash	500		500
3	2020-01-20	To Cash	300		200
4	2020-02-01	To Cash	200		0
5	2020-02-10	To Cash	100		100
6	2020-02-15	To Cash	100		200
7	2020-02-20	To Cash	100		300
8	2020-02-25	To Cash	100		400
9	2020-03-01	To Cash	100		500
10	2020-03-05	To Cash	100		600
11	2020-03-10	To Cash	100		700
12	2020-03-15	To Cash	100		800
13	2020-03-20	To Cash	100		900
14	2020-03-25	To Cash	100		1000
15	2020-04-01	To Cash	100		1100
16	2020-04-05	To Cash	100		1200
17	2020-04-10	To Cash	100		1300
18	2020-04-15	To Cash	100		1400
19	2020-04-20	To Cash	100		1500
20	2020-04-25	To Cash	100		1600
21	2020-05-01	To Cash	100		1700
22	2020-05-05	To Cash	100		1800
23	2020-05-10	To Cash	100		1900
24	2020-05-15	To Cash	100		2000
25	2020-05-20	To Cash	100		2100
26	2020-05-25	To Cash	100		2200
27	2020-06-01	To Cash	100		2300
28	2020-06-05	To Cash	100		2400
29	2020-06-10	To Cash	100		2500
30	2020-06-15	To Cash	100		2600
31	2020-06-20	To Cash	100		2700
32	2020-06-25	To Cash	100		2800
33	2020-07-01	To Cash	100		2900
34	2020-07-05	To Cash	100		3000
35	2020-07-10	To Cash	100		3100
36	2020-07-15	To Cash	100		3200
37	2020-07-20	To Cash	100		3300
38	2020-07-25	To Cash	100		3400
39	2020-08-01	To Cash	100		3500
40	2020-08-05	To Cash	100		3600
41	2020-08-10	To Cash	100		3700
42	2020-08-15	To Cash	100		3800
43	2020-08-20	To Cash	100		3900
44	2020-08-25	To Cash	100		4000
45	2020-09-01	To Cash	100		4100
46	2020-09-05	To Cash	100		4200
47	2020-09-10	To Cash	100		4300
48	2020-09-15	To Cash	100		4400
49	2020-09-20	To Cash	100		4500
50	2020-09-25	To Cash	100		4600
51	2020-10-01	To Cash	100		4700
52	2020-10-05	To Cash	100		4800
53	2020-10-10	To Cash	100		4900
54	2020-10-15	To Cash	100		5000
55	2020-10-20	To Cash	100		5100
56	2020-10-25	To Cash	100		5200
57	2020-11-01	To Cash	100		5300
58	2020-11-05	To Cash	100		5400
59	2020-11-10	To Cash	100		5500
60	2020-11-15	To Cash	100		5600
61	2020-11-20	To Cash	100		5700
62	2020-11-25	To Cash	100		5800
63	2020-12-01	To Cash	100		5900
64	2020-12-05	To Cash	100		6000
65	2020-12-10	To Cash	100		6100
66	2020-12-15	To Cash	100		6200
67	2020-12-20	To Cash	100		6300
68	2020-12-25	To Cash	100		6400
69	2021-01-01	To Cash	100		6500
70	2021-01-05	To Cash	100		6600
71	2021-01-10	To Cash	100		6700
72	2021-01-15	To Cash	100		6800
73	2021-01-20	To Cash	100		6900
74	2021-01-25	To Cash	100		7000
75	2021-02-01	To Cash	100		7100
76	2021-02-05	To Cash	100		7200
77	2021-02-10	To Cash	100		7300
78	2021-02-15	To Cash	100		7400
79	2021-02-20	To Cash	100		7500
80	2021-02-25	To Cash	100		7600
81	2021-03-01	To Cash	100		7700
82	2021-03-05	To Cash	100		7800
83	2021-03-10	To Cash	100		7900
84	2021-03-15	To Cash	100		8000
85	2021-03-20	To Cash	100		8100
86	2021-03-25	To Cash	100		8200
87	2021-04-01	To Cash	100		8300
88	2021-04-05	To Cash	100		8400
89	2021-04-10	To Cash	100		8500
90	2021-04-15	To Cash	100		8600
91	2021-04-20	To Cash	100		8700
92	2021-04-25	To Cash	100		8800
93	2021-05-01	To Cash	100		8900
94	2021-05-05	To Cash	100		9000
95	2021-05-10	To Cash	100		9100
96	2021-05-15	To Cash	100		9200
97	2021-05-20	To Cash	100		9300
98	2021-05-25	To Cash	100		9400
99	2021-06-01	To Cash	100		9500
100	2021-06-05	To Cash	100		9600

INSPECTION STATISTICS REPORT  
01/01/2020 TO 04/20/2020

ERN TICNT  
04/20/2020  
12:16 PM

INSPECTION TYPE	RESIDENTIAL	4FAMILY+/COMM
ELECTRIC TRENCH	1	0
FINAL	25	0
FINAL REINSPECT	7	0
FOOTER/SITE	7	0
FOUNDATION 1	2	0
INSULATION	3	0
INVESTIGATION	1	1
OCCUPANCY INSP.	0	2
OTHER	3	0
PREPOUR CRAWL	1	0
ROUGH ELECTRIC	5	0
ROUGH FRAME	5	0
ROUGH HVAC	3	0
ROUGH PLMBG	3	0
SANITARY/STORM	3	0
TEMP.ELECT.SERV	1	0
UNDERGR'D PLMBG	1	0
TOTAL	71	3



PERMIT STATISTICS REPORT  
 01/01/2020 TO 04/20/2020

PRNTYPE  
 04/20/2020  
 10:49 AM

DESC	RESIDENTIAL		COMMERCIAL/AGRI/INDUSTRIAL			
	PERMITS	FEEES	EST. COST	PERMITS	FEEES	EST. COST
BUILDING PERMIT	20	22,358.25	1,429,084			
MISCELLANEOUS PERMIT	28	3,197.99	197,429	1	165.00	
PAVILION RENTAL	4	.00				
PLUMBING PERMIT	11	1,056.82	111,040			
ZONING PERMIT	8	445.00	50,000	3	425.00	
SUBTOTALS						
BUILDING PERMIT	20	22,358.25	1,429,084			
MISCELLANEOUS PERMIT	29	3,362.99	197,429			
PAVILION RENTAL	4	.00				
PLUMBING PERMIT	11	1,056.82	111,040			
ZONING PERMIT	11	870.00	50,000			
GRAND TOTAL	75	27,648.06	1,787,553			



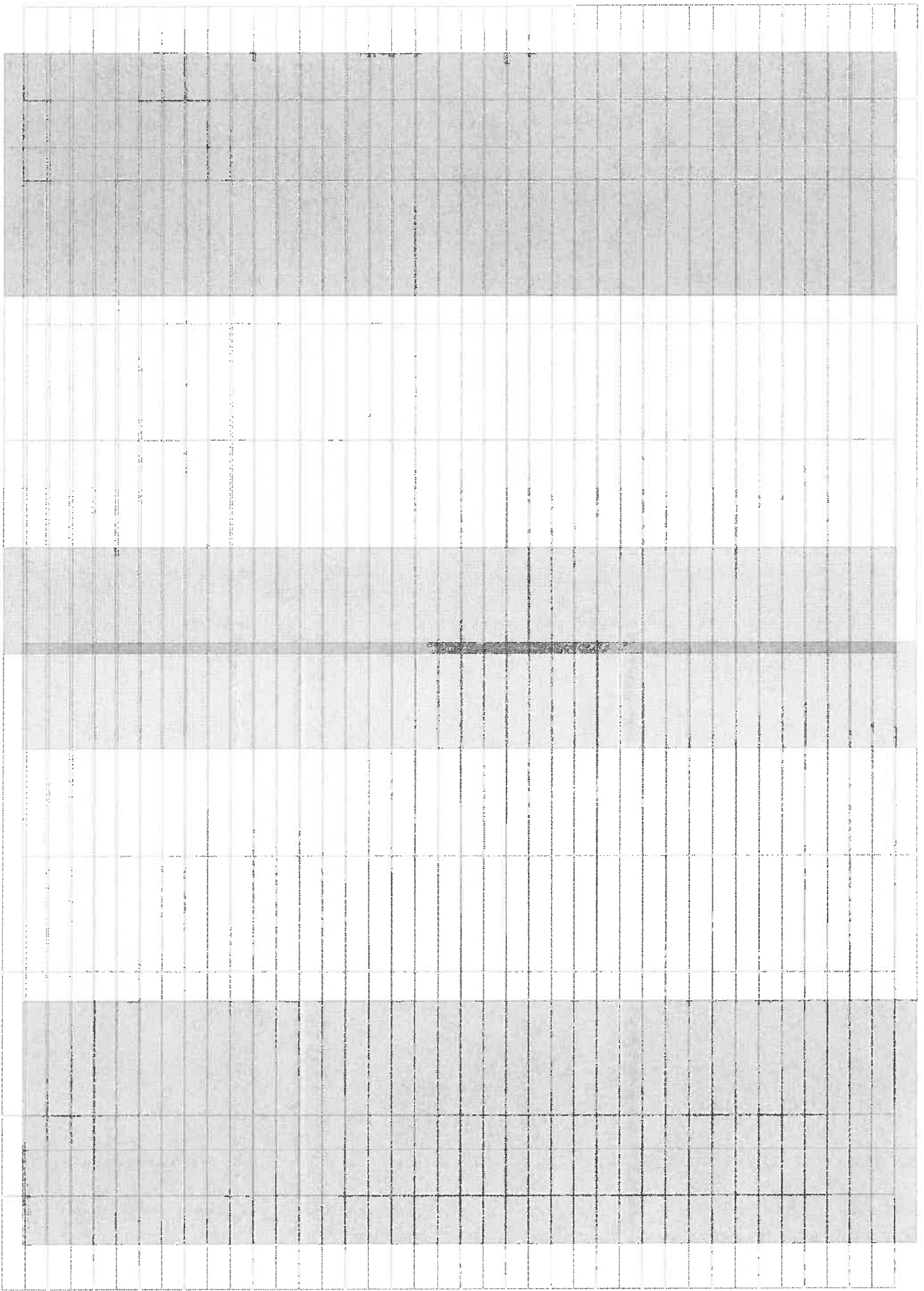


PERMIT STATISTICS REPORT  
01/01/2019 TO 12/31/2019

PRINTTYPE  
04/20/2020  
10:51 AM

DESC	RESIDENTIAL			COMMERCIAL/AGRI/INDUSTRIAL		
	PERMITS	FEES	EST. COST	PERMITS	FEES	EST. COST
BUILDING PERMIT	61	48,797.62	4,751,207	4	5,406.53	260,000
MISCELLANEOUS PERMIT	150	22,750.24	1,343,020	3	282.74	40,518
PAVILION RENTAL	14	.00	25			
PLUMBING PERMIT	23	2,032.63	100,161			
ZONING PERMIT	32	2,885.00		14	845.00	3,000
SUBTOTALS						
BUILDING PERMIT	65	54,204.15	5,011,207			
MISCELLANEOUS PERMIT	153	23,032.98	1,383,538			
PAVILION RENTAL	14	.00	25			
PLUMBING PERMIT	23	2,032.63	100,161			
ZONING PERMIT	46	3,730.00	3,000			
GRAND TOTAL	301	82,999.76	6,497,931			

\* In 2019 there were probably many zoning permits that were not issued properly in our computer system, where the amount of permits should be much larger. This was noticed after I started in September, this issue has been since corrected from September to the present date.



PERMIT STATISTICS REPORT  
01/01/2018 TO 12/31/2018

PRNTTYPE  
04/20/2020  
10:47 AM

DESC	RESIDENTIAL				COMMERCIAL/AGRI/INDUSTRIAL			
	PERMITS	FEES	EST. COST	PERMITS	FEES	EST. COST	PERMITS	EST. COST
BUILDING PERMIT	82	15,639.79	2,377,642	6	2,415.64	254,300		
MISCELLANEOUS PERMIT	136	22,254.03	1,088,339	4	5,404.00	788,466		
PLUMBING PERMIT	28	1,684.68	146,178					
ZONING PERMIT	39	1,826.33	9,020	16	560.00			
SUBTOTALS								
BUILDING PERMIT	82	18,055.43	2,631,942					
MISCELLANEOUS PERMIT	140	27,658.03	1,876,805					
PLUMBING PERMIT	28	1,684.68	146,178					
ZONING PERMIT	55	2,386.33	9,020					
GRAND TOTAL	311	49,784.47	4,663,945					

Item No.	Description	Quantity	Unit	Rate	Total
1	...	...	...	...	...
2	...	...	...	...	...
3	...	...	...	...	...
4	...	...	...	...	...
5	...	...	...	...	...
6	...	...	...	...	...
7	...	...	...	...	...
8	...	...	...	...	...
9	...	...	...	...	...
10	...	...	...	...	...
11	...	...	...	...	...
12	...	...	...	...	...
13	...	...	...	...	...
14	...	...	...	...	...
15	...	...	...	...	...
16	...	...	...	...	...
17	...	...	...	...	...
18	...	...	...	...	...
19	...	...	...	...	...
20	...	...	...	...	...
21	...	...	...	...	...
22	...	...	...	...	...
23	...	...	...	...	...
24	...	...	...	...	...
25	...	...	...	...	...
26	...	...	...	...	...
27	...	...	...	...	...
28	...	...	...	...	...
29	...	...	...	...	...
30	...	...	...	...	...
31	...	...	...	...	...
32	...	...	...	...	...
33	...	...	...	...	...
34	...	...	...	...	...
35	...	...	...	...	...
36	...	...	...	...	...
37	...	...	...	...	...
38	...	...	...	...	...
39	...	...	...	...	...
40	...	...	...	...	...
41	...	...	...	...	...
42	...	...	...	...	...
43	...	...	...	...	...
44	...	...	...	...	...
45	...	...	...	...	...
46	...	...	...	...	...
47	...	...	...	...	...
48	...	...	...	...	...
49	...	...	...	...	...
50	...	...	...	...	...
51	...	...	...	...	...
52	...	...	...	...	...
53	...	...	...	...	...
54	...	...	...	...	...
55	...	...	...	...	...
56	...	...	...	...	...
57	...	...	...	...	...
58	...	...	...	...	...
59	...	...	...	...	...
60	...	...	...	...	...
61	...	...	...	...	...
62	...	...	...	...	...
63	...	...	...	...	...
64	...	...	...	...	...
65	...	...	...	...	...
66	...	...	...	...	...
67	...	...	...	...	...
68	...	...	...	...	...
69	...	...	...	...	...
70	...	...	...	...	...
71	...	...	...	...	...
72	...	...	...	...	...
73	...	...	...	...	...
74	...	...	...	...	...
75	...	...	...	...	...
76	...	...	...	...	...
77	...	...	...	...	...
78	...	...	...	...	...
79	...	...	...	...	...
80	...	...	...	...	...
81	...	...	...	...	...
82	...	...	...	...	...
83	...	...	...	...	...
84	...	...	...	...	...
85	...	...	...	...	...
86	...	...	...	...	...
87	...	...	...	...	...
88	...	...	...	...	...
89	...	...	...	...	...
90	...	...	...	...	...
91	...	...	...	...	...
92	...	...	...	...	...
93	...	...	...	...	...
94	...	...	...	...	...
95	...	...	...	...	...
96	...	...	...	...	...
97	...	...	...	...	...
98	...	...	...	...	...
99	...	...	...	...	...
100	...	...	...	...	...

**CHAPTER 1440**

**Permits, Fees and Bonds**

- 1440.01 Occupancy permit. (Repealed)
- 1440.02 Forfeiture of performance bond. (Repealed)
- 1440.03 Issuance of additional building permits.
- 1440.04 Building permits generally.
- 1440.05 Building fees.
- 1440.06 Construction deposits and certificates.
- 1440.07 Electrical installation fees. (Repealed).
- 1440.08 Residential plumbing installation fees. (Repealed)
- 1440.09 Heating installation fees. (Repealed)
- 1440.10 Gas piping installation fees. (Repealed)
- 1440.11 Air conditioning and ventilating installation fees. (Repealed)
- 1440.12 Surcharge for unauthorized work.
- 1440.99 Penalty. (Repealed)

**CROSS REFERENCES**

- State installation permit and fee - see Ohio R.C. 3703.07
- Ohio Building Code - see Ohio R.C. Ch. 3781
- Fees for plan approval - see Ohio R.C. 3791.07

**1440.01 OCCUPANCY PERMIT. (REPEALED)**

(EDITOR'S NOTE: Section 1440.01 was repealed by implication by Ordinance 1980-32, passed June 10, 1980. See Section 1440.04(f).)

**1440.02 FORFEITURE OF PERFORMANCE BOND. (REPEALED)**

(EDITOR'S NOTE: Section 1440.02 was repealed by Ordinance 1985-69, passed December 9, 1985.)

**1440.03 ISSUANCE OF ADDITIONAL BUILDING PERMITS.**

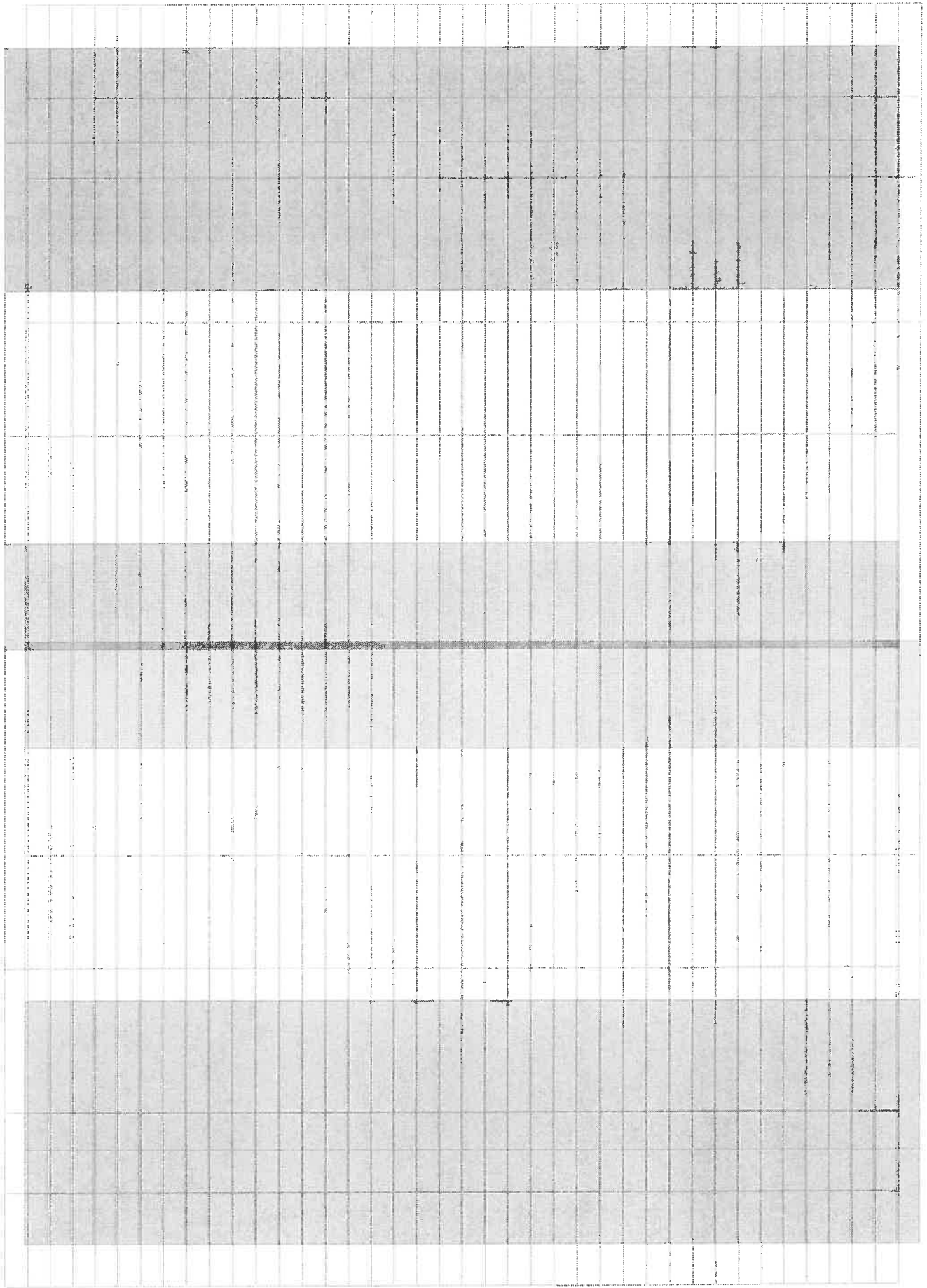
(a) The Building Inspector shall not issue a building permit to a non-owner occupant- applicant who presently is or has constructed a structure within the Village that is constructed in violation of this Building Code and has not been corrected in accordance with requirements of this Building Code at the time the application for a new permit is made.

(b) The Inspector shall advise the non-owner occupant-applicant wherein he is in default or in some respect failing to comply with this Building Code and shall inform such person that a new permit will issue upon compliance with the provisions of this Building Code and upon correction of any defects or deficiencies.

(Ord. 1985-69. Passed 12-9-85.)

(c) The Building Inspector shall not issue a building permit to any individual, firm, corporation, partnership, or other entity which is in arrears in any of the following trust and agency accounts at the time of their application for the building permit.

- (1) Deposits for conditional use permits, development approval, zoning amendments, or variances made pursuant to the applicable provisions of the Village Zoning Code.



- (2) Deposits for Engineer's review, plot plan review, seeding or erosion control, pursuant to Chapter 1466 of the Codified Ordinances.
- (3) Any deposits made for purposes of commercial architectural review by the Village or Architectural Board of Review review.
- (4) Any deposits for subdivision review made pursuant to the Village's subdivision rules.

Prior to issuing any building permit, the Building Inspector shall review the status of the applicable trust and agency accounts where such deposits are held and, if any arrearage is discovered in any such account which is the responsibility of the applicant, such building permit shall be withheld pending satisfactory payment to the Village of any such arrearage by applicant.

(d) The Building Inspector shall not issue a building permit to any individual, firm, corporation, partnership or other entity which has previously failed (after 1/1/88) to file a contractor's wage statement with the Building Department, also identified as the "Contractor's C.C.A. Tax Form CCA 120-61", as amended, within thirty days of substantial completion of any construction project which requires such statement, unless such form has been filed by the time of the request for the building permit.

(e) In the event the Building Inspector denies an applicant a building permit based upon paragraphs (a), (c) or (d) of this section, the applicant shall have the right to appeal such denial by filing a written notice of appeal with the Fiscal Officer who shall place such appeal on the agenda of the next regularly scheduled Council meeting. The notice of appeal shall state the basis for such appeal with particularity including any alleged error in the decision of the Building Inspector of Building Department. Council may hear such appeal at its next regularly scheduled meeting or establish a date for a special meeting for purposes of hearing such appeal, but in no event shall such hearing be held later than thirty days beyond the date of the filing of the notice, unless appellant consents to a continuance.

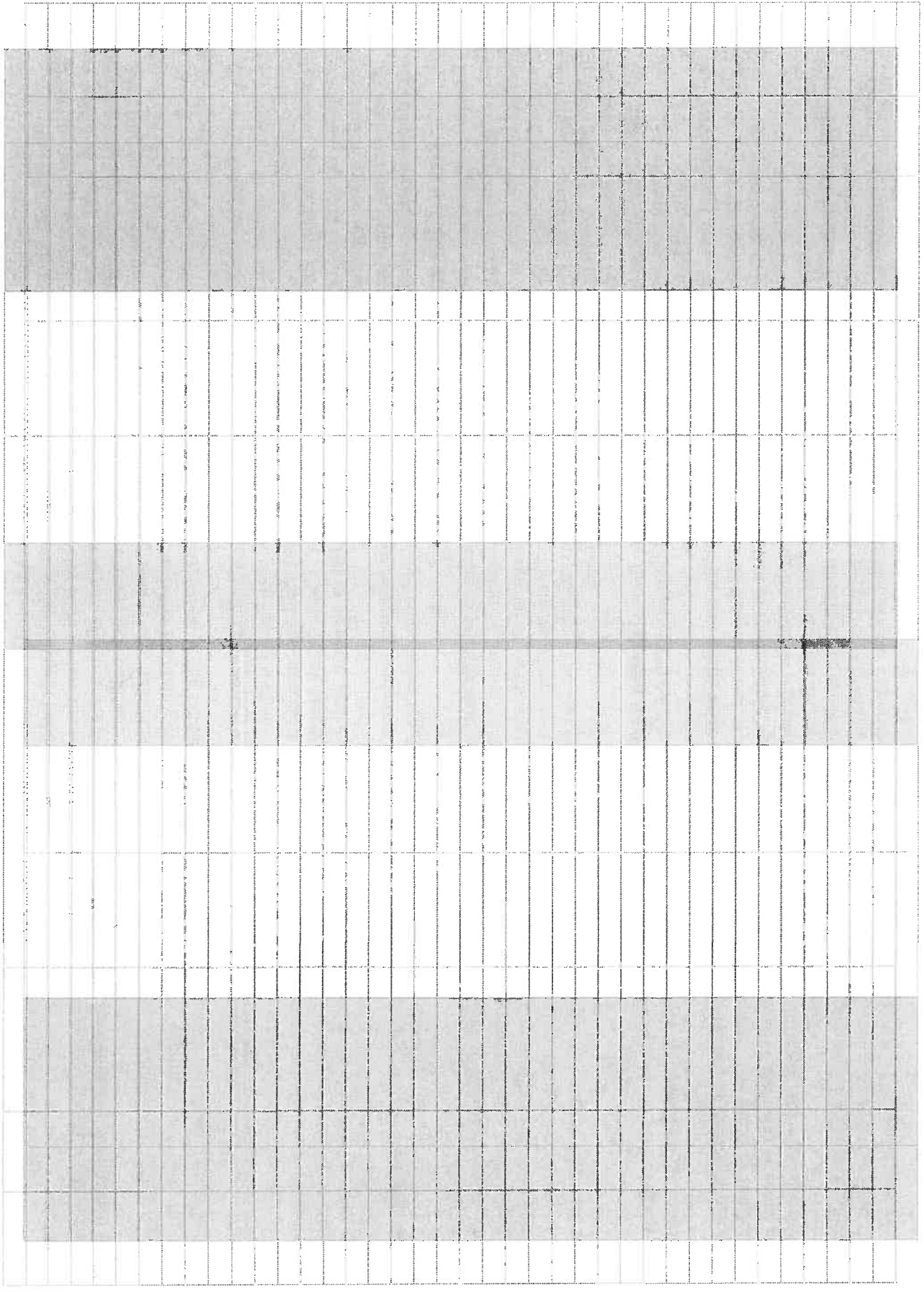
At such hearing, appellant shall have the right to present witnesses and other evidence, and to cross-examine any witness testifying against him. Council shall thereafter render its decision, reached by majority vote, within ten days. (Ord. 1991-33. Passed 6-10-91.)

#### **1440.04 BUILDING PERMITS GENERALLY.**

Except as otherwise specifically provided for, the following provisions shall prevail in the issuance of all types of building permits. All building plans, except plans for minor alterations or those plans judged to be exempt by the Building Inspector, shall be stamped by a licensed architect. The Building Inspector may, in his professional judgment, exempt those plans where, owing to a lack of complexity or degree of difficulty, or similar rationale, the Building Inspector determines that an architect's stamp is unnecessary. The Building Inspector, before issuing any permit, is authorized to charge and collect the fees and deposits specified in this chapter. The fees prescribed herein shall be additive and, unless otherwise specifically provided, separate fees shall be paid for each of the items listed. (Ord. 2003-19. Passed 7-14-03.)

- (a) Calculating Aggregate Floor Areas. The aggregate floor area shall be the sum of the gross horizontal areas of the several floors, including basements, cellars and attics that are at least fifty percent habitable. All horizontal dimensions shall be taken from the exterior faces of walls, including enclosed porches and stoops.
- (b) Establishing Costs. Where a permit fee is based upon the cost of the work done under the permit, such costs shall be the actual cost as certified by the owner or the authorized representative of the owner and as approved by the Building Inspector. The Building Inspector, may, at any time up to three months after the completion of the building, require the submission of authoritative estimates or actual cost data to substantiate the estimated cost stated in the application for a permit, and require the payment of additional fees when it is demonstrated that the actual cost of the work is in excess of the estimated cost upon which permit fees were based.
- (c) Time Limitations. Any permit issued shall become invalid if the work authorized by it has not been commenced within six months after its issuance or if the work authorized by such permit is suspended or abandoned for a period of one year after the time the work is commenced. All permits so issued shall expire twelve calendar months from the date of issuance. For cause, one extension not exceeding forty-five days may be allowed, in writing, by the Building Inspector.

The approval of plans or drawings and specifications for any building subject to the Ohio Building Code is invalid if construction, erection, alteration, or other work upon the building has not commenced within twelve months of the approval of the plans or drawings





and specifications. One extension shall be granted for an additional twelve month period if requested by the applicant at least ten days in advance of the expiration of the permit and upon payment of a fee in the amount of one hundred dollars (\$100.00). If in the course of construction, work is delayed or suspended for more than six months, the approval of plans or drawings and specifications or data is invalid. Two extensions shall be granted for six months each if requested by the applicant at least ten days in advance of the expiration of the permit and upon payment of a fee for each extension of one hundred dollars (\$100.00). Before any work may continue on the construction, erection, alteration or equipment of any building for which the approval is invalid, the applicant shall resubmit the plans and drawings and specifications for approval pursuant to this section.

(Ord. 1982-34. Passed 11-8-82; Ord. 1984-49. Passed 9-10-84.)

(d) No Refund of Permit Fees. Whenever the work for which a permit has been issued has been abandoned and is not to be done, such permit may be returned to the Building Inspector for cancellation and, if no construction has started, after a deduction of one hundred dollars (\$100.00) for administrative expenses, one-half of the balance of the permit fee, if any, shall be refunded. If actual construction has commenced, no refund of any permit fee shall be allowed.

(Ord. 1985-69. Passed 12-9-85.)

(e) Refund of Cash Deposits. Cash deposits shall be refunded only after the Building Inspector and the Street Commissioner have deducted all charges for all damages or inspections and after a determination is made that no further damages or inspections will be necessary or are reasonably foreseeable.

Upon receipt and approval of as-built grade plans by the Village Engineer and upon the Fiscal Auditor's receipt of forms established by the Tax Administrator showing proof of filing of wage statement and withholding of income tax for income earned within the Village by all contractors, the Fiscal Auditor shall authorize release of any remaining deposit.

(Ord. 1982-34. Passed 11-8-82; Ord. 1984-20. Passed 3-26-84.)

(f) Certificates of Occupancy. The builder, owner or other person having control of a building under construction is prohibited from allowing such building to be occupied until it has been finally inspected and approved by the Building Inspector and a certificate of occupancy has been applied for, in writing, and has been issued by the Building Inspector.

(g) Deposits. All deposits shall be cash and subject to an increase if the nature of the work warrants or if damage during construction exceeds the deposit. Deposits for tree lawn, walk and road openings, tunneling, etc., depend upon the nature of the work and shall be estimated by the Village Engineer.

(Ord. 1982-34. Passed 11-8-82; Ord. 1985-69. Passed 12-9-85.)

(h) Inspection Fees. Except as otherwise provided for, the following inspection fees are established. The inspection fees shall be charged and collected by the Building Inspector or deducted from the deposit when a deposit is required.

- (1) Each additional inspection, when requested by the owner or made necessary by incomplete work, faulty construction, need of correction or inaccurate information, or a special inspection, when requested, which is not a routine inspection of work \_\_\_\_\_ \$25.00
- (2) Change of occupancy \_\_\_\_\_ 25.00
- (3) Extra inspections or inspected requested beyond those normal or special inspections made, each \_\_\_\_\_ 25.00
- (4) Unsafe or unsanitary inspection caused by \_\_\_\_\_

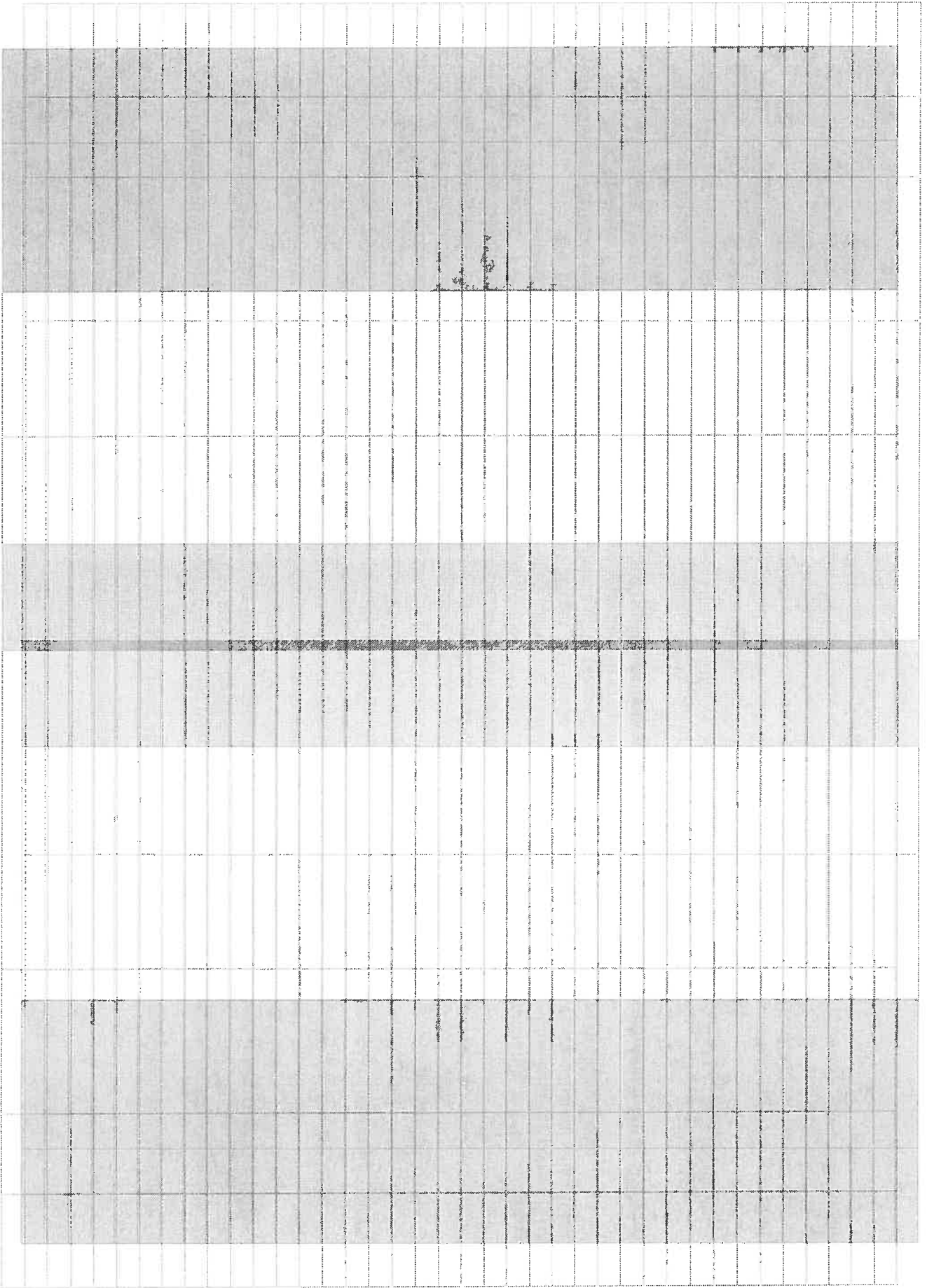
No.	Description	Unit	Quantity	Rate	Amount
1	...	...	...	...	...
2	...	...	...	...	...
3	...	...	...	...	...
4	...	...	...	...	...
5	...	...	...	...	...
6	...	...	...	...	...
7	...	...	...	...	...
8	...	...	...	...	...
9	...	...	...	...	...
10	...	...	...	...	...
11	...	...	...	...	...
12	...	...	...	...	...
13	...	...	...	...	...
14	...	...	...	...	...
15	...	...	...	...	...
16	...	...	...	...	...
17	...	...	...	...	...
18	...	...	...	...	...
19	...	...	...	...	...
20	...	...	...	...	...
21	...	...	...	...	...
22	...	...	...	...	...
23	...	...	...	...	...
24	...	...	...	...	...
25	...	...	...	...	...
26	...	...	...	...	...
27	...	...	...	...	...
28	...	...	...	...	...
29	...	...	...	...	...
30	...	...	...	...	...
31	...	...	...	...	...
32	...	...	...	...	...
33	...	...	...	...	...
34	...	...	...	...	...
35	...	...	...	...	...
36	...	...	...	...	...
37	...	...	...	...	...
38	...	...	...	...	...
39	...	...	...	...	...
40	...	...	...	...	...
41	...	...	...	...	...
42	...	...	...	...	...
43	...	...	...	...	...
44	...	...	...	...	...
45	...	...	...	...	...
46	...	...	...	...	...
47	...	...	...	...	...
48	...	...	...	...	...
49	...	...	...	...	...
50	...	...	...	...	...
51	...	...	...	...	...
52	...	...	...	...	...
53	...	...	...	...	...
54	...	...	...	...	...
55	...	...	...	...	...
56	...	...	...	...	...
57	...	...	...	...	...
58	...	...	...	...	...
59	...	...	...	...	...
60	...	...	...	...	...
61	...	...	...	...	...
62	...	...	...	...	...
63	...	...	...	...	...
64	...	...	...	...	...
65	...	...	...	...	...
66	...	...	...	...	...
67	...	...	...	...	...
68	...	...	...	...	...
69	...	...	...	...	...
70	...	...	...	...	...
71	...	...	...	...	...
72	...	...	...	...	...
73	...	...	...	...	...
74	...	...	...	...	...
75	...	...	...	...	...
76	...	...	...	...	...
77	...	...	...	...	...
78	...	...	...	...	...
79	...	...	...	...	...
80	...	...	...	...	...
81	...	...	...	...	...
82	...	...	...	...	...
83	...	...	...	...	...
84	...	...	...	...	...
85	...	...	...	...	...
86	...	...	...	...	...
87	...	...	...	...	...
88	...	...	...	...	...
89	...	...	...	...	...
90	...	...	...	...	...
91	...	...	...	...	...
92	...	...	...	...	...
93	...	...	...	...	...
94	...	...	...	...	...
95	...	...	...	...	...
96	...	...	...	...	...
97	...	...	...	...	...
98	...	...	...	...	...
99	...	...	...	...	...
100	...	...	...	...	...

fire or abandoned structures which may or may not need to be demolished 30.00  
(Ord. 1992-18. Passed 3-23-92.)

### 1440.05 BUILDING FEES.

Building fees which are to be rounded to the nearest one hundred square feet for calculation, are as follows:

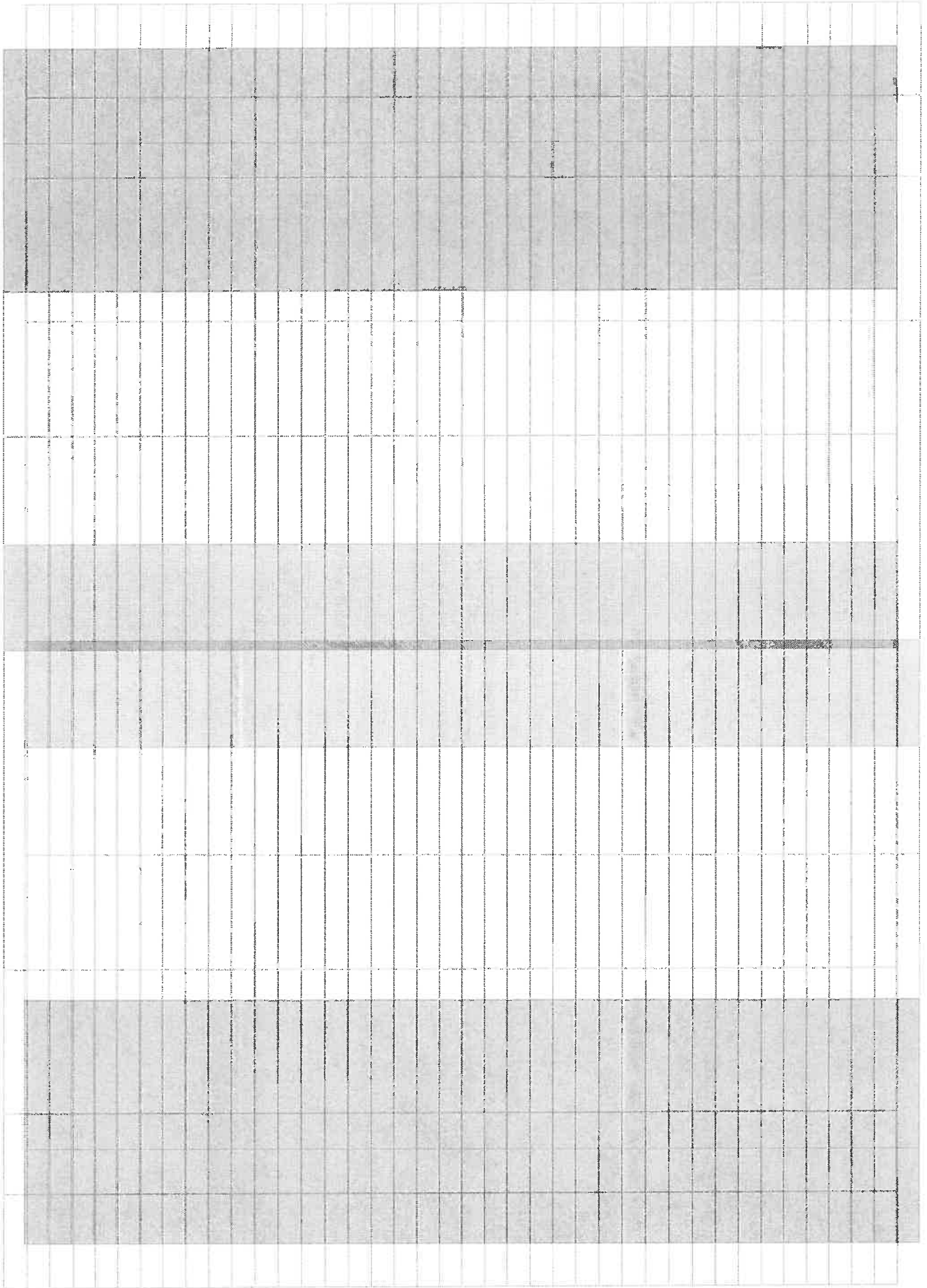
- (a) One and two-family dwellings, including condominium units:
  - (1) New houses: Fifty cents (\$.50) per square foot of aggregate floor area. Size shall be determined by calculating aggregate floor area as defined in 1440.04(a).
  - (2) Habitable addition: Fifty cents (\$.50) per square foot of aggregate floor area, minimum fee of one-hundred dollars (\$100.00). Size shall be determined by calculating aggregate floor area as defined in 1440.04(a).
  - (3) Non-habitable addition: Twenty cents (\$.20) per square foot of aggregate floor area, minimum fee of one-hundred dollars (\$100.00). Decks included in this category. Size shall be determined by calculating aggregate floor area as defined in 1440.04(a).
  - (4) Detached structure: Twenty cents (\$.20) per square foot of aggregate floor area, minimum of one-hundred dollars (\$100.00). Size shall be determined by calculating aggregate floor area as defined in 1440.04(a).
  - (6) Alteration, repair or replacement: Internally or externally in any one and two family dwelling: Twenty-five cents (\$.25) per square feet of aggregate floor area as defined in Section 1440.04(a), minimum fee of one hundred dollars (\$100.00).
  - (7) Sidewalks, drives and insulation. One-hundred dollars (\$100.00) basic fee, repairs and replacements require a permit, but no fee.
  - (8) Siding, roofing or fencing, and detached structures less than 200 square feet. One-hundred dollars (\$100.00). Basic fee.
  - (9) Swimming pools: Above ground, fifty dollars (\$50.00); in-ground, one hundred dollars (\$100.00).
  - (10) Heating, ventilating and air conditioning work: One-hundred dollars (\$100.00) basic fee.
  - (11) Other work. For which a permit is necessary and which is not otherwise set forth in this section, including, but not limited to electrical, sewer work, carpentry, and all other work for which a license or registration is necessary: One-hundred dollars (\$100.00) basic fee, plus one dollar and fifty cents (\$1.50) per 100 square or lineal feet of affected area or portion thereof when applicable.
- (b) Multifamily (three units or more), commercial, industrial and all other types of occupancies under the Ohio Building Code:
  - (1) New structures: Fifty cents (\$.50) per square foot of aggregate floor area, as defined in 1440.04(a).
  - (2) Additions: Twenty-five cents (\$.25) per square foot of aggregate floor area, as defined in 1440.04(a). Minimum fee of one hundred dollars (\$100.00).
  - (3) Alterations and repairs: Same fees as set forth in subsection (b)(2) hereof.
  - (4) Garages, storage sheds and other accessory buildings: Fifteen cents (\$.15) per square foot. Minimum fee of one-hundred dollars (\$100.00). Square footage shall be determined by using aggregate floor areas as defined in 1440.04(a).
  - (5) Other work for which a permit is necessary and which is not otherwise set forth in this section including, but not limited to plumbing, heating, ventilation and air conditioning, sewer work, carpentry, and all other work for which a license or registration is necessary except for electrical work: One-hundred dollars (\$100.00) basic fee, plus one dollar and fifty cents (\$1.50) per 100 square feet of affected area or portion thereof when applicable. For electrical work, a permit fee of one hundred dollars (\$100.00) and two dollars (\$2.00) per 100 square foot per unit.
- (c) Signs:
  - (1) New or relocated external: Twenty-five dollars (\$25.00) plus twenty-five cents (25¢) per square foot.
  - (2) Necessary repair, maintenance or replacement of components. No minimum size: Fifteen dollars (\$15.00).
  - (d) Sidewalks, drives, parking areas and other hard surfaces: Village Engineer costs. Grade plan required.



- (e) Radio or television towers - commercial or residential 1-2-3: Sixty dollars (\$60.00) per fifty foot or fraction thereof in height.
- (f) Demolition of commercial, industrial and residential buildings 1-2-3: One-hundred dollars (\$100.00) plus twenty-five dollars (\$25.00) for each story over one, basement or cellar.  
Excluding single-family detached 1-2-3 accessory structures, with the owner-occupant doing his own work: Permit required, but no fee.
- (g) Moving buildings, in addition to fees for alterations and repairs:
  - (1) On rollers on any public street: One thousand dollars (\$1,000) minimum.
  - (2) Without traversing any public street or portion thereof: Five hundred dollars (\$500.00) minimum.
  - (3) On a carryall on any public street or portion thereof: Five hundred dollars (\$500.00) minimum.
- (h) Public utility charges or special work. Supervision and additional inspections: Up to one thousand dollars (\$1,000), depending on the nature of the work and the time involved.  
The fees provided for in subsections (a) through (g) hereof do not include public utility charges or special work required of other departments or divisions of the Village Engineer or the Street Commissioner.  
(Ord. 2017-33. Passed 10-23-17.)

#### 1440.06 CONSTRUCTION DEPOSITS AND CERTIFICATES.

- (a) Deposits, prior to construction, for single-family, two-family dwellings and multi-family dwellings, including condominium units are as follows:
  - (1) All new house construction for single family, five times the permit fee.
  - (2) Addition to above construction. Five times the permit fee or one thousand dollars (\$1,000), whichever is greater.
  - (3) Alterations to above construction. Five times the permit fee or one thousand dollars (\$1,000), whichever is greater.
  - (4) Two-family dwellings and multi-family dwellings. Five times the permit fee or one thousand dollars (\$1,000), whichever is greater.
  - (5) Single Family Condominium Units. Five times the permit fee or one thousand dollars (\$1,000), whichever is greater.
- (b) Deposits, prior to construction, for commercial, industrial and other types of occupancies are as follows:
  - (1) New buildings, five times the building permit or three thousand dollars (\$3,000), whichever is greater.
  - (2) Additions, five times the permit fee or two thousand dollars (\$2,000) minimum.
  - (3) Alterations, and repair, five times the permit fee, or one thousand dollars (\$1,000), whichever is greater. (Ord. 2001-7. Passed 1-22-01.)
- (c) Certificate of occupancy fees under the Ohio Building Code are as follows:
  - (1) Original: Twenty-five dollars (\$25.00).
  - (2) Duplicate: Five dollars (\$5.00).
- (d) Irrespective of the foregoing deposit reimbursements, any owner occupying a residential dwelling and who is performing all work for which a permit is sought or who is the general contractor for which a permit is sought shall be exempt from the requirements of making any cash deposit hereunder. A personal bond only shall be required of such owner-occupant. Such bond shall be on a form prescribed by the Solicitor and shall contain therein an authorization to charge such owner-occupant for any sum necessary to replace and/or restore any damage caused to Village property during construction, or for the proper grading or draining of the premises, if not completed as required by this Building and Housing Code and the Planning and Zoning Code.
- (e) Deductions from the above deposits shall be made for all sums necessary to replace and/or restore any damage to Village property, or for grading or drainage, if not completed as required by this Building and Housing Code and the Planning and Zoning Code. Such deposit shall also be a guarantee for repair of any damage done to public or private property and/or cleaning required to be done to public or private property by reason of such construction operation. If any damage occurs during the construction operation which shall not immediately be remedied by the owner or his agent, the Village shall have the right, without notice to the owner or his agent to repair such damage or to do any cleaning and reimburse itself from



such deposits for all expenses so incurred. In such event, the owner or agent shall upon demand immediately reimburse the deposit fund to bring it up to its full original amount. If the owner or agent fails to make such reimbursement, the Building Inspector may issue an order stopping all work on the project until reimbursement is made. After construction work has been completed and any necessary repairs or cleaning are completed to the satisfaction of the Building Inspector, the deposit shall be refunded.  
(Ord. 1987-37. Passed 8-10-87.)

(f) Whether or not the deposit was made prior to the effective date of this subsection, when more than twelve months have passed since the making of any initial deposit required under this Chapter 1440, and further, where no significant activity is occurring with regard to the construction activities associated with such deposit, then the Building Inspector shall cause a notice to be sent to the depositor and owner setting forth any Village requirements then outstanding, and allowing said depositor and/or owner 30 days to remedy such deficiencies. After the expiration of such 30 days, if the deficiencies have not been remedied, the Building Inspector shall cause a notice of forfeiture to be sent by certified mail to the depositor and/or owner and allowing for ten days from the date of said notice in which the depositor and/or owner may appeal such proposed forfeiture in writing to Council by certified mail. If no such appeal is timely received, said deposit shall be forfeited to the Village. At Council's discretion, all or a portion of such deposit may be refunded to said depositor and/or owner. In such event, Council may also determine to retain a portion of such deposit in order to defray any reasonable cost to the Village associated with the forfeiture procedure, including, but not limited to, office overhead, postage, labor, and legal expenses.  
(Ord. 2003-25. Passed 8-11-03.)

**1440.07 ELECTRICAL INSTALLATION FEES. (REPEALED)**

(EDITOR'S NOTE: Section 1440.07 has been repealed pursuant to Ordinance 1985-69, passed December 9, 1985.)

**1440.08 RESIDENTIAL PLUMBING INSTALLATION FEES. (REPEALED)**

(EDITOR'S NOTE: Section 1440.08 has been repealed pursuant to Ordinance 1985-69, passed December 9, 1985.)

**1440.09 HEATING INSTALLATION FEES. (REPEALED)**

(EDITOR'S NOTE: Section 1440.09 has been repealed pursuant to Ordinance 1985-69, passed December 9, 1985.)

**1440.10 GAS PIPING INSTALLATION FEES. (REPEALED)**

(EDITOR'S NOTE: Section 1440.10 has been repealed pursuant to Ordinance 1985-69, passed December 9, 1985.)

**1440.11 AIR CONDITIONING AND VENTILATING INSTALLATION FEES. (REPEALED)**

(EDITOR'S NOTE: Section 1440.11 has been repealed pursuant to Ordinance 1985-69, passed December 9, 1985.)

**1440.12 SURCHARGE FOR UNAUTHORIZED WORK.**

Where work for which a permit required by this chapter is started prior to obtaining the permit, the fees required for the permit shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the lawful requirements of any State law or Village ordinance. The penalties provided in Chapter 1450 shall be in addition to such double fee. (Ord. 1982-34. Passed 11-8-82.)

**1440.99 PENALTY. (REPEALED)**

(EDITOR'S NOTE: Section 1440.99 was repealed by Ordinance 1980-32, passed June 10, 1980. See Chapter 1450 for general Code penalty.)

Item No.	Description	Quantity	Unit	Rate	Total
1	...	...	...	...	...
2	...	...	...	...	...
3	...	...	...	...	...
4	...	...	...	...	...
5	...	...	...	...	...
6	...	...	...	...	...
7	...	...	...	...	...
8	...	...	...	...	...
9	...	...	...	...	...
10	...	...	...	...	...
11	...	...	...	...	...
12	...	...	...	...	...
13	...	...	...	...	...
14	...	...	...	...	...
15	...	...	...	...	...
16	...	...	...	...	...
17	...	...	...	...	...
18	...	...	...	...	...
19	...	...	...	...	...
20	...	...	...	...	...
21	...	...	...	...	...
22	...	...	...	...	...
23	...	...	...	...	...
24	...	...	...	...	...
25	...	...	...	...	...
26	...	...	...	...	...
27	...	...	...	...	...
28	...	...	...	...	...
29	...	...	...	...	...
30	...	...	...	...	...
31	...	...	...	...	...
32	...	...	...	...	...
33	...	...	...	...	...
34	...	...	...	...	...
35	...	...	...	...	...
36	...	...	...	...	...
37	...	...	...	...	...
38	...	...	...	...	...
39	...	...	...	...	...
40	...	...	...	...	...
41	...	...	...	...	...
42	...	...	...	...	...
43	...	...	...	...	...
44	...	...	...	...	...
45	...	...	...	...	...
46	...	...	...	...	...
47	...	...	...	...	...
48	...	...	...	...	...
49	...	...	...	...	...
50	...	...	...	...	...
51	...	...	...	...	...
52	...	...	...	...	...
53	...	...	...	...	...
54	...	...	...	...	...
55	...	...	...	...	...
56	...	...	...	...	...
57	...	...	...	...	...
58	...	...	...	...	...
59	...	...	...	...	...
60	...	...	...	...	...
61	...	...	...	...	...
62	...	...	...	...	...
63	...	...	...	...	...
64	...	...	...	...	...
65	...	...	...	...	...
66	...	...	...	...	...
67	...	...	...	...	...
68	...	...	...	...	...
69	...	...	...	...	...
70	...	...	...	...	...
71	...	...	...	...	...
72	...	...	...	...	...
73	...	...	...	...	...
74	...	...	...	...	...
75	...	...	...	...	...
76	...	...	...	...	...
77	...	...	...	...	...
78	...	...	...	...	...
79	...	...	...	...	...
80	...	...	...	...	...
81	...	...	...	...	...
82	...	...	...	...	...
83	...	...	...	...	...
84	...	...	...	...	...
85	...	...	...	...	...
86	...	...	...	...	...
87	...	...	...	...	...
88	...	...	...	...	...
89	...	...	...	...	...
90	...	...	...	...	...
91	...	...	...	...	...
92	...	...	...	...	...
93	...	...	...	...	...
94	...	...	...	...	...
95	...	...	...	...	...
96	...	...	...	...	...
97	...	...	...	...	...
98	...	...	...	...	...
99	...	...	...	...	...
100	...	...	...	...	...



# Village of South Russell

## ORGANIZATIONAL CHART

