

SAFTEY COMMITTEE MEETING MINUTES

Date: Nov. 4th, 1999 7:30am

Members Present: Butz-Voss, Chief Wetzel, Lt. Jones, Mayor Young, Brett

Notes:

Interview with Vincent A. Valerio

Standard interview for potential candidate for part time patrolman. Vincent presented himself well, is currently a full time patrolman in Mantua, Ohio. Committee found Vincent to be a good candidate for part time patrolman and recommended to Mayor.

Discussion regarding hiring of part time patrolman. Discussion regarding how many part time patrolman to hire, pay rate, how many hours they would work. Conclusions:

From approximately September through March (typically a less active time with less vacation time taken) an estimated 2 to 3 shifts of 10 hours per week would require part time staff.

From April through August (typically a more active time with more vacation time taken by full time officers) an estimated 8 to 12 shifts of 10 hours per shift.

The following equation was presented

Off-peak time 3 shifts per week @26 weeks = 78 shifts

Peak time 10 shifts per week @ 26 weeks = 260 shifts

=338 shifts

x 10 hours per shift

= 3380 hours annually

estimated with uniform, ect x \$13.00/ hr

43,940.00 annually

Consensus to have Brett and Wetzel verify numbers due to Budget concerns. Discussion regarding existing part time officer and how additional part time patrolman could effect him.

Chief Wetzel gave preliminary report regarding police department currently has 13 phone stations and 5 phone lines. Wetzel will provide a balance of report to Brett within next 2 weeks, along with listing of PD pagers and cellular phone numbers.

Wetzel reported 127 calls for service during October, up from 117 previous month. Halloween went by with very few problems.

Maintenance around Police Dept. seems to be in good shape.

Defibulator training occurred through CFFD on October 19 & 20th. Everyone within the PD is now up to speed. Any additional personnel will need to have certification.

Discussion regarding potential hire for Clerks position. Mayor will be presenting to council the recommendation of Nancy Dolezal for Clerks position. If Council approves, Nancy will work 20 hours per week (4 hours/day M-F) Pay rate to be at \$9.50 per hour with a potential increase of \$.50 after six months. Training to be conducted by Chief, LT. Sgt. And Mike Rizzo.

Internet access has been contracted through Randall Business Systems (AT&T worldnet is IP) Chief, Lt., Clerk and Duty computer will have same Logon access.

Chief informed Safety committee about an accident at Synder and Bell. Asked to have streets and safety comm's consider guard rail.

Butz-Voss asked to have all officers wear a pronounced name tag. Discussion regarding a mailer to residents pertaining to 'who our officer are' with photo's, possibly a bio or two, and potentially to be put out with additional 'who to contact' information.

Wetzel and Jones reported that the new perm. Shifts seems to be doing very well. Mayor supported however asked to think about having a change from time to time to 'get a feeling of the community and residents'

Wetzel updated committee regarding recent departmental meeting. Meeting seemed to go over very well. Issue did come up regarding part time officers & overtime. Issue is if a part time officer works more than 80 hours in a pay

cycle, any hours over 80 should be counted at 1.5 rate. Clarification from Village Solicitor is needed.

Wetzel reported that more lockers will be needed for additional part time officers. Estimated cost of \$250-\$300 per locker.

Brief discussion of false alarms. Chief Wetzel to handle situation.

Meeting Adjourned 10:05 am