HUMAN RESOURCES MEETING
2/18/11 8:30 AM

Present: Koons, Wolfe, Romanowski

- Would like to change to Herbruck Alder by June 1st. They would like to meet with Mayor and discuss. Would like to change brokers only at this time – not the coverage. Do before renewal time so new broker could handle renewal process

- Holiday/Personal Day Conversion – Employees get 9 holidays and 2 personal days off per year (11 days total = 88 hours). PD computes the days at 10/hr per day (total of 110 hours). This is 22 hours more than the other employees. We convert all their vacation time and sick time to an 8/hour conversion – why not the holiday and personal?

  - $11 \times 8 = 88$
  - $11 \times 10 = 110$ = 22 hour difference

  - Chief = $39.22 x 22 hours = $ 862.84
  - LT   = $34.09 x 22 hours = $ 749.98
  - Sgt   = $31.12 x 22 = $ 684.64
  - (6) Ptl = $29.82 x 22 = $656.04 (x6) $3,936.24
                                       $6,233.70 or 198 hours more

  Started receiving timesheets in 2008 from PD – but that year received days of carryover from PD because did not have entire year.

- Flex Time. Flex time is currently recorded on time sheets.

- This year I would like to obtain the credits to obtain my CPFA.

  - Association of Public Treasurer's Association's annual conference is in Oklahoma City July 24-27th.
  - Goal is to apply for my CPFA at the end of the year

- Goal to start next year is to attend college to earn accounting degree.
  - Pepper Pike Salary comparison received in December. All employees are on chart, except FO
  - Village handbook page 21 states $2,000 employee reimbursement for employee development. Is that still an option?

- Liaison between employees and Mayor/Council