

**RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 14, 2022 – 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Bell, Berger, Canton, Cavanagh, Galicki, Porter

OFFICIALS PRESENT: Fiscal Officer Romanowski, Fiscal Auditor Lechman, Police Chief Rizzo, Street Commissioner Alder, Engineer Haibach, Solicitor Matheney

VISITORS: Erik and Lauren Eickhoff, Countryside Dr.; Abigail, Emily, William, Evelyn, and Samantha Gold, Alderwood Tr.; Charlotte and Lauren McMullen; Lisa and Macy Antil; Stephanie and Darcy Osborn, Morgan Graves

The Mayor called the Regular Council meeting to order. The Pledge of allegiance was led by Girl Scout Service Unit 776. The Fiscal Officer read the roll. **Cavanagh made a motion to approve the minutes of the January 24, 2022, Regular Council meeting, seconded by Canton. Voice vote – ayes, all. Motion carried.**

VISITORS: Representative from Girl Scout Service Unit 776, which consists of troops from the Chagrin Falls Schools area, requested permission of the Village to operate a drive-through cookie booth at South Russell Village Hall. The scouts described their plan, which included set-up, traffic pattern, signage, and schedule. The booth would be open from 10:00 a.m. until 7:00 p.m. on Fridays, Saturdays, and/or Sundays in March. The Mayor cautioned that there could be logistical issues, and the matter was referred to the Properties Committee which would meet and provide a recommendation for Council at the February 28th Council meeting. Galicki verified that the adult leaders had gone through proper Girl Scout channels with this plan, and Emily Gold verified she had done this.

MAYOR'S REPORT: The Mayor addressed the services provided by organizations to which the Village pays yearly fees, to include HAZMAT, Chagrin River Watershed Partners, Chagrin Valley Dispatch Council (CVD), and United States Geological Survey (USGS).

The Mayor asked Council to table the ordinance to change the start time of Council meetings because it would cause a conflict with the presentation of the Park Master Plan at the February 28th Council meeting.

The Police Department assisted in a tour of the Village campus for a group of Cub Scouts.

The Mayor met with Rich Haber, President of the Paw Paw Lake Homeowners' Association (HOA), who wanted to convey that they were going to get some things done and needed some decisions. The Mayor stated that the Village would try to turn every stone, meaning State Representative Grendell and Congressman Joyce, to see what could be done and to get the facts. Haber said he would be contacting each member of Council individually.

There was still a vacancy for the fifth member of the Board of Zoning Appeals (BZA), if anyone on Council knew of interested candidates.

The Mayor thanked the Chief for his help in installing the new City Force software for the Building Department. The Mayor also addressed legislation to eliminate the \$1,000 deposit on roofs. He

anticipated that changing the fees would be the next step and said the Village had some archaic processes in the Building Department.

Plaques had been received for the park as well as a final bench for the playground.

Through a trip to Warren, the Mayor found that the Village could pick up \$3,500 which would cover the cost of the dumpsters for Trash Day.

The Park Committee would be present at 6:45 p.m. on February 28th for the presentation of the Park Master Plan. The meeting is just to get opinions. The Engineer said he received a draft of the plan that he forwarded to Properties Committee. He wanted the committee to coordinate with Rich Washington for the final Master Plan product. Canton was concerned about educating the public, but particularly the residents across from the park. The Engineer concurred and said there will be an outreach component. The Mayor advised that an eblast would be sent to residents to remind them of the meeting, as well as a posting on the website. It had already been advertised in the newsletter. He added that there had been concerns voiced about conducting a burn in the park.

FISCAL OFFICER: The Fiscal Officer distributed her monthly report. She explained the legislation cancelling the IT contract with CVD. As background, she said the Village had entered into a contract for CVD IT services in response to an extensive questionnaire given to the Village by its insurance company relative to internet fraud and the Village's IT systems. However, it became apparent that the Village was getting services it could not use and was not receiving services it needed. The contract, which cost the Village \$15,000 per year, requires a 90-day cancellation notice. It would still be possible to use CVD IT services on an a la carte basis at \$75 per hour. The Chief concurred that this level of service was not currently necessary.

The Fiscal Officer contacted the Geauga County Auditor regarding the reserve fund training. It should be occurring in April.

Regarding the vacant BZA position, the Fiscal Officer offered to place an ad for it, which had been done in the past. The Mayor said that it could be put in the newsletter if it did not get filled. He had been sending out the information to selected citizens, but no one had agreed to do it.

The Fiscal Officer addressed the Village's property and casualty insurance, which was up for renewal by February 24th. She explained the savings the Village enjoyed by participating in Public Entities Pool (PEP) instead of utilizing private insurance coverage.

Income Tax collections are up. The Fiscal Officer had a meeting with Central Collection Agency (CCA) personnel, and because the rules reverted to pre-covid status, the Village was getting income tax collections for residents who were working from home. This policy was being challenged by larger municipalities. She suggested monitoring Income Tax collections for another month or two and if they continued to increase, the Village could amend its certificate with the County Auditor to report that the Village would be receiving additional revenue originally not anticipated.

The Fiscal Officer was prepared to request Council consider creating a policy for the use of Village Hall but discovered there was applicable legislation in place from 1977. The Solicitor explained that the intent of Section 1066 of the Codified Ordinances was to provide Village Hall as a meeting place for neighborhood associations, and civic organizations as well as to protect Village Hall from physical damage. A written request was required at a regularly scheduled meeting, and there were rules pertaining to smoking, eating/drinking, and alcohol consumption. A \$25 refundable deposit was

required. She felt this dovetailed into the Girl Scouts' request for use of Village Hall. Since there was a codified ordinance pertaining to the matter, it should either be followed, revised, or repealed. Although the Property Committee would be discussing the matter, Council's approval was required. The Fiscal Officer was not aware of the ordinance and added that it had not been enforced for 15 years. The Solicitor added that the matter also pertained to consideration of the electronic equipment that had been added in Village Hall.

The Mayor suggested the Properties Committee work with the Solicitor on the matter. Canton noted that the Mayor requested the committee have a recommendation about the Girl Scouts' proposal by February 28th. Canton questioned whether the Village should follow the ordinance and Porter stated that it must be followed. He felt the written notice aspect of the requirement had been met by the Girl Scouts, and they would only need to submit a \$25 deposit. Council could vote at the next meeting whether to authorize their request per the ordinance. The Chief thought they were asking to use the parking lot, not the building. Porter clarified that the Mayor indicated they would need access to the building as well.

The Mayor suggested getting rid of the ordinance at the meeting. Although the Village had not followed the policy, Porter questioned whether Council should do this. He stated that the Village needed something in writing for people who wanted to use Village Hall which also afforded Council the ability to decline the request.

There was further discussion about logistics of providing access to Village Hall by the Girl Scouts for use of the restroom.

The Mayor stated that the Lake Louise HOA would be meeting in two weeks, and he would prefer to eliminate the ordinance and have nothing. Porter disagreed and said it is a public space and rules were needed. The Mayor agreed that the Village would abide by the rules. The Fiscal Officer explained that in updating the policy, the audio-visual equipment needed to be addressed.

The Fiscal Officer completed her report by thanking her administrative assistant for holding down the fort while she was out on medical leave.

Bell asked if the funds from the National Opioid Settlement went into the General Fund, or whether they were earmarked for a specific purpose. The Fiscal Officer explained that there are 19 regions in the State and every region must formalize their rules and requirements. Every region will have one person on the State Board. When the State received the money, it got 15%, local governments got 30%, and there was still 55% remaining. The regions must determine what would be good uses for the region. Once the regions determine how they wanted to use it, their request would go to the State and the representatives of the regions would approve and disburse the money. The suggested deadline for forming each region is February 28th. The Fiscal Officer asked for clarification from the County Auditor, who had not heard anything more than what the Fiscal Officer knew about the matter.

Porter noted that in the last two months, the Income Tax collections had exceeded previous years. The Fiscal Officer concurred and said the Village was up about \$90,000. Porter explained that Streets Committee may recommend a more robust Road Program than previously discussed. The Fiscal Officer reiterated that if the trend were to continue, she would update the Village's Certificate of Resources with the County Auditor. She added that the county returned the Certificate of Year-End Balances, so amendments would be prepared for the next meeting. In particular, there would be an amendment for paying off the Bell Road loan, according to the Resolution provided to the Budget Commission.

Berger addressed the item in the Fiscal Officer's report about the Zoom account. Berger verified there was no need for the account, and the Fiscal Officer explained that Council must have its public meetings in public. Per the Solicitor, the account cannot be used for private meetings. Given this, she wanted to know if the account could be cancelled. **Berger made a motion to authorize the Fiscal Officer to terminate the Zoom account, seconded by Galicki.** Cavanagh asked how residents would watch the meeting, and Berger explained that it was live streamed on YouTube, not Zoom. The Solicitor recommended waiting to cancel because the House and Senate just passed going back to virtual meetings through June. However, the Governor had not yet signed it. The Mayor stated that the Zoom is a service to residents. Lake Louise HOA would be having its meeting and he told them this was what he was going to do. The Preserve of Chagrin HOA would be having a meeting in March and asked if they could use Village Hall and Zoom for residents who were not living in the area or may not want to come to a public meeting. The Mayor told them yes. He felt it was a petty amount. Berger agreed. The Mayor stated that he would set the Zoom up for the residents and they would only be using the screens and not the other equipment. Galicki added that every HOA has the ability to get a free Zoom account that allows 45 minutes for the meeting. He viewed this as using public assets for private use. Galicki understood the convenience, but said it was not available for use for family reunions or HOA meetings. Bell explained that the Village paid for Google G Suite, which includes Google Meet, and is the same as Zoom. The Zoom account is a duplication. **The Mayor clarified that voting yes would be to get rid of the Zoom account. Roll call – ayes, Canton, Galicki, Bell. Nays – Cavanagh, Porter, Berger. The Mayor voted nay. Motion failed.** The Mayor questioned how Council could say the HOA's could not use the Zoom, but could let them use the facility. The Solicitor explained there was a Codified Ordinance to allow for the use of Village Hall.

FISCAL AUDITOR: The Fiscal Auditor distributed his report for January 31, 2022. The Fiscal Auditor stated that the fund balances reflected on the report were arrived at independently from the fund balances determined by the Fiscal Officer. The Fiscal Auditor reported that his fund balances matched the Fiscal Officer's across the board to the penny. Cash and investments totaled \$3.46 million. Balances decreased by \$132,000 in January, which was not unusual. The Fiscal Auditor explained that a portion of this was from payments made from the Lake Louise Bridge fund in the amount of \$71, 669. He indicated that due to receipt of real estate taxes in February, revenues will increase. A deficit was budgeted, which would mean that the balance at the end of the year would be around \$2.5 million. The Mayor asked if the Fiscal Auditor had ever seen a larger deficit budgeted, and the Fiscal Auditor said no.

FINANCE COMMITTEE: Galicki stated that the minutes of the last Finance Committee meeting were distributed to Council. He noted that committee business included closing the Zoom account and terminating IT services with CVD, both of which had been addressed. The next committee meeting would be February 18, 2022, at 8:00 a.m.

The Mayor stated that now that he knew Google Meet could replace Zoom, they would work on getting that going.

SOLICITOR: The Solicitor addressed the American Rescue Plan Act (ARPA) funds. Funds will be available for stormwater, infrastructure, residential wells, lead remediation, and certain rehabilitation of dams and reservoirs as long as their primary purpose is drinking water. The Fiscal Officer added that it is anticipated that the Central Retention Basin project would take up the ARPA funds received by the Village.

The Mayor stated that he went through the Solicitor's bill and found that he was the number one person who contacted her 19 times. He questioned charges described as being for non-profit and ethics/serving on boards and asked if this were an issue as it was reflected six times. The Solicitor explained that she asked all members of Council to provide her with a list of organizations on which they serve to address conflict of interest since this had previously come up. The Mayor acknowledged he had a conflict of interest because he was on the board of the Geauga Fresh Farmer's Market, but now he was a visitor. He questioned how a member of Council who coached could vote on whether baseball teams could use Village Hall. The Solicitor said as a coach, she doubted there would be a conflict, but there might be a conflict if the individual were on the Chagrin Athletic Association (CAA) Board. The Fiscal Officer suggested making a yearly list of board/organization affiliations because these are questions asked by the State Auditor.

ENGINEER: The Engineer reported that the Street Committee discussed PCI ratings, budget, and the 2022 Road Program. Roads discussed were Ridgecrest at \$198,000, Garden Park at \$114,000, and Louise Dr. at \$169,000 totaling \$481,000. He added that the Village's obligation to pave its portion of East Washington Street would be about \$120,000. Through contact with the Geauga County Engineer's Office, the Engineer found it would be possible to use Permissive Tax funds on this, potentially eliminating the expense. The Engineer submitted a preapplication for use of these funds. The Mayor asked the Engineer to explain the East Washington Street paving project. The Engineer reviewed the county's process in determining the Village's share of the repaving.

Regarding the Central Retention Basin and the Manor Brook/Whitetail project, the Engineer wanted to advance-clear the land. The time frame in which the Village could take down trees that might be bat habitat would end March 31st. He clarified that if the clearing were not done by this point, it would require an extra step with the Environmental Protection Agency (EPA). The Engineer felt that quotes received for the clearing would fall under the Village's bidding threshold of \$50,000. The Engineer needed Council's permission to solicit quotes.

Porter made a motion that the Mayor, Fiscal Officer, Engineer, and Solicitor be authorized to solicit quotes for the removal of trees in the Manor Brook/Whitetail 319 project area as well as the Central Retention Basin area as well, seconded by Galicki. Bell noted that the drawing of the area to be cleared for the Central Retention Basin was different than the one previously distributed and asked if that would change the tree quoting process. The Engineer verified it was based on the revised drawing. The Engineer explained that without additional construction costs to the Village, he was able to accommodate the concerns and requests of the resident at 5249 Chillicothe Rd. Bell observed that the project was now closer to the property of another resident in Kensington Green and suggested this resident might have new concerns based on the revised plan. The Engineer said it was very marginal and that much of the detention was shifted to the north so the clearing would not be noticeably closer to the residents in Kensington Green. Bell asked how much space there was between the eastern edge and the Kensington Green resident's property. The Engineer thought it was still about 300 feet and that it was about seven and a half feet closer to the east than it was before over a 300-foot distance. Bell verified it was a nominal amount and the Engineer explained that the shape was changed, and more retention was shifted to the north where there were no neighbors.

Porter asked if the neighbor to the south would be removing his vegetable garden, and the Engineer said he did not address this and it would be a matter for Council, and Building/Zoning to address the encroachment onto Village property.

Roll call – ayes, Cavanagh, Galicki, Porter, and Bell. Canton and Berger abstained. Motion carried.

The Mayor stated that when he contacted the resident at 5249 Chillicothe Rd., he was glowing with how the Engineer had handled the matter. Since the residents of Manor Brook would be observing the clearing of the land, he suggested the Village hold a Public Utilities Committee Special hybrid Zoom meeting because he could see them exploding if all of a sudden the trees were being cut down and nothing was said to them. He added that perhaps the meeting should also involve the Kensington Green residents who would be affected. In a year or two, the Village would be going to the Manor Brook people to finish the project and if the Village took good care of them, the Village would be in good shape. The Engineer thought the residents in the area of the Manor Brook/Whitetail 319 grant project were keenly aware that the project was moving forward, but he agreed the resident adjacent to the projects should be notified of the clearing. Galicki cautioned that until the Governor authorized it, Zoom meetings would not be permitted for this meeting. The Engineer suggested a letter of notification. Porter concurred. The Mayor thought a letter should be sent and they should be allowed to vent.

The Solicitor asked that no correspondence be sent until the Environmental Covenant was recorded with the county.

Berger stated that the residents who would see the clearing were the Manor Brook Gardens residents who had not signed the easement agreement.

The Mayor addressed the Engineer and said that if the Village sent the letter and had a meeting, he wanted it done before March 14th and questioned whether trees would be cleared before this. The Engineer anticipated having quotes by the next Council meeting at which he would seek authorization. Canton verified that the Village planned to replace the trees that were cleared, and the Engineer stated no, and explained that it was not possible to dig a hole for stormwater retention and reforest it. Canton noted that the residents were concerned with seeing traffic on Chillicothe Rd. and asked if there were a way to replace trees so they did not see the traffic. The Engineer stated that this had been discussed in prior Council meetings. After completion of the projects, Council could consider the most advantageous location for screening. Canton offered that this would be a very good idea and said the residents would be asking these questions. The Engineer clarified, however, that screening would not be part of either project, but it would be prudent for Council to consider it afterwards.

The Mayor asked if the proposed meeting were to occur with residents on March 9th, would that be too late. Porter offered that the letter would be more effective, and the Engineer agreed. The Engineer thought he would have quotes from the clearing companies by February 22nd and have Council authorize the work at the February 28th meeting. From that point, the contractor would be authorized to do the work, depending on the contractor's schedule.

The Mayor suggested that the letter would go to everyone on Wednesday to allow for discussion. The Engineer stated that he did not know what the discussion would be about because the Village would be going forward with these projects. Clearing the land must happen to build the projects. The Mayor said he did not want to be a sacrificial lamb, but his thought was if the residents wanted to come and talk about it, he would be there at a designated date and time. Porter suggested the residents call the Mayor with concerns. The Engineer said at this point residents do not have an opportunity to object to the project because it is going to happen. The Mayor said he did not want them to feel it was being rammed down their throats. The Solicitor reiterated that the Village should wait until the Environmental

Covenant was officially recorded before distributing correspondence. The Mayor said he would work on the letter and said he did not want 50 people at the March 14th meeting yelling and screaming. The Engineer asked that the Mayor provide a copy of the letter to the Solicitor and him before it is sent out.

Bell asked the Engineer to provide the number of trees that were cut down. The Engineer explained that for the most part, there is a lot of scrub on both sites and perhaps only a few decent trees on the Central Retention Basin project site.

Regarding the traffic light, the Engineer reported that the project is on track for mid-March for discussion of preliminary plans. At that time, he will ascertain specific brand information for equipment to be used before going out to bid.

STREET COMMISSIONER: The Street Commissioner submitted his monthly report. Bell asked for an update on the transfer of the Windstream cable on Washington St. across from Daisy Ln. The Street Commission did not have an update but would get one.

The Street Commissioner thanked the Police Department for issuing a snow emergency parking ban on February 2nd and thanked the Chief for plowing the Village Hall parking lot and Cemetery.

The picnic tables were delivered for the playground and teahouse and would be installed in the spring. The Street Commissioner explained that there was one park bench that had been paid for in the amount of \$700. Shipping would be \$370 and there was an opportunity to get two additional benches for this shipping cost. The additional benches would replace original benches that were worn. The Fiscal Officer explained she would have to look at the budget for this. The Mayor suggested the Street Commissioner discuss it with the Park Committee and address it at the February 28th meeting.

The Street Commissioner stated that the lawn weed control cost for 2022 will be increasing to \$54.00 and asked for Council's approval to renew the agreement. The Mayor suggested waiting two weeks.

Cavanagh thanked the Street Department for the good job keeping the roads clean.

STREET COMMITTEE: Porter stated the Street Committee met on February 1st, and the minutes were distributed. He clarified that the illegible word noted in the minutes was "restoration."

Porter referred to the discussion of the 2022 Road Program and said that the committee wanted to add Fairview as an alternate. This would make the Road Program approximately \$680,000 rather than \$481,000.

Porter made a motion to authorize the Fiscal Officer, Mayor, and Engineer to create the bid specs and go out for bid for the 2022 Road Program for the three streets the Engineer noted along with Fairview as an alternate, seconded by Bell. Voice vote – ayes, all. Motion carried.

Porter stated that the Lake Louise Bridge project was complete other than restoration and the bridge was drivable. The Engineer was in contact with the contractor about the extra work items and reported that it would be close to \$10,000 over the awarded contract for the removal of the concrete slab and the deck heating.

Regarding the cemetery, Porter stated that the Street Commissioner requested the purchase of ground mats for \$5,800 and asked if this was in his budget. The Street Commissioner was uncertain. Porter thought the ground mats would be a good investment given the amount of graves going in. The Fiscal Officer asked if Porter wanted her to amend the budget for this, and Porter said yes.

Porter stated that the March 4, 2022, Street Committee meeting would be changed to Friday, March 11, 2022.

BUILDING COMMITTEE: Canton reported that a Special Building Committee meeting was held on Monday, February 7, 2022, at 8:00 a.m. The committee planned to discuss advertising for the part-time Zoning Inspector but would be tabling it because of a job description modification. The goal is to conduct interviews in March and employ in April.

Regarding Building Department deposits, as of December 2021, there was \$213,488.09. In January 2022, it was \$210,321.28. Canton asked for clarification on forfeitures of deposits, and the Solicitor described the basic process and different instances were discussed. Berger suggested streamlining the process. The Solicitor advised that forfeiture might have due process requirements. The Fiscal Officer explained that a deposit is taken on a project but contractors are not having the final inspections done. Because the contractors talk the homeowners into paying the deposits, they do not care if they get the money back. Disputes had been addressed relative to deposits, but to her knowledge, the unclaimed refunds had not. She felt there should be notification of the availability of the refunds, but that there should be a deadline. The Solicitor thought there may be. She would research the process. Berger stated that there was a lot of money accumulating and asked if there were something Council could do to start the process because it was a potential liability for the Village. The Mayor asked the Solicitor to report on the process by the March 14th meeting.

Bell stated that the new Building Department software should be installed by March 1st and was looking forward to seeing how it would streamline the processes in the department.

The Mayor relayed that the Building Department Administrative Assistant was disappointed in the quality of training she received recently for the software. He thanked the Chief for being present in this meeting.

POLICE CHIEF: The Chief submitted his monthly report. The Mayor asked the Chief to describe a SWAT team incident in the Village. The Chief advised that the suspect was still in jail facing a variety of charges. He would provide more details in his next report.

Porter asked about the zoning violation court case, and the Chief stated it did not go to trial. The vehicles had been removed from the front of the house. The junk in the backyard had not yet been addressed. The trial is set for March 10th. The Mayor stated that there had been three meetings with the judge who did not want to put the individual in jail because it could be a felony. The Mayor said the Village was trying to get the individual to clean it up.

SAFETY COMMITTEE: Galicki reported that the next safety committee meeting would be Thursday, March 3, 2022, at 9:00 a.m. in the Police Department.

HR COMMITTEE: Berger stated that HR met on January 25th and discussed the compensation schedule that was created by Councilman Carroll and Berger. The next meeting is scheduled for Friday, February 18th at 8:00 a.m. Berger indicated he had a conflict with a Public Utilities meeting at the same time. Berger also indicated there was legislation for job description amendments.

PROPERTY COMMITTEE: Canton stated that there will be a joint Property and Park Committees meeting the evening of February 28th at 6:45 p.m. in Village Hall. Canton addressed ice build up on the Police Department roof and elevated concrete on the walkway. The Fiscal Officer advised that \$15,000 had been budgeted in the Special Land and Building Fund in anticipation of grant money from the

Northeast Ohio Public Energy Council (NOPEC). She thought it would be \$8,000 or \$9,000. The Chief's suggestion was to insulate the attic of the Police Station to resolve the ice build up problem. This would make it eligible for the grant funds. Quotes would be obtained. Furthermore, the Chief thought the sidewalk could possibly be repaired under warranty since it was repaired two years ago.

Canton stated he would be in contact with Emily Gold in a day or two regarding the Girl Scout proposal. The committee would ask for a business plan to be emailed with the dates, times, and logistics. Porter added that a request be made for the \$25 deposit.

PUBLIC UTILITIES: Porter stated the Public Utilities Committee will meet Friday, February 18th and suggested moving the meeting to 9:00 a.m. An agenda was provided. Porter asked the Engineer to attend the meeting.

ORDINANCES/RESOLUTIONS:

Porter made a motion to table the ordinance repealing Section 220.01(a) of the Codified Ordinances of the Village of South Russell, enacting new Section 220.01(a) of the Codified Ordinances of the Village of South Russell, seconded by Canton. Voice vote – ayes, all. **Motion tabled.**

Canton introduced an ordinance amending section 1440.06 of the Codified Ordinances of the Village of South Russell and declaring an emergency. Porter acknowledged the rationale behind eliminating the deposit but cautioned that the \$1,000 deposit served to protect the resident against problems with the roof. Berger stated that the concern was that the contractor would build the \$1,000 deposit into the cost of the project and would not seek a final inspection or worry about the deposit, which was paid by the homeowner. The Fiscal Officer explained that there was a lot of work involved with such a deposit that was released shortly after it was received. The Mayor thought it would encourage more honesty with the roofers because they would be more inclined to pay their registration and get a permit. The Building Inspector conducted his inspections, and if there were a problem, there was a contract between the homeowner and contractor and the Village was out of it.

Regarding the Park Committee legislation, the Mayor stated that there was a lot going on with the park this year and he wanted to add a member. Canton introduced an ordinance repealing Section 272.037 of the Codified Ordinances for the Village of South Russell enacting new section 227.03 of the Codified Ordinances of the Village of South Russell and declaring an emergency.

Berger provided a second reading of a Resolution of Appreciation for Cindy Nairn.

Berger provided a second reading of a Resolution of Appreciation for Michael Carroll.

Galicki introduced an ordinance terminating the August 9, 2021, IT Services contract between the Village of South Russell and Chagrin Valley Dispatch Council and authorizing the Fiscal Officer to send written notice of termination to Chagrin Valley Dispatch Council and declaring an emergency. Galicki made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Motion carried. Galicki made a motion to adopt, seconded by Cavanagh. Roll call – ayes, all. Motion carried. **ORD 2022-14**

Galicki introduced an ordinance authorizing the 2022 Property and Casualty Insurance with Public Entities Pool of Ohio and declaring an emergency. Galicki made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Motion carried. Galicki made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2022-15**

Galicki introduced an ordinance employing USI Midwest LLC as insurance agent for the Village of South Russell and declaring an emergency. Galicki made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Motion carried. Galicki made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2022-16**

Berger introduced an ordinance amending Appendix D Job Descriptions of the Village's Employee Handbook and declaring an emergency. Berger made a motion to waive further readings, seconded by Galicki. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Cavanagh. Porter commended the HR committee for actually getting this legislation done particularly with the Mechanic Position. He looked forward to hearing how the positions were going to be filled down the road. Roll call – ayes, all. Motion carried. **ORD 2022-17**


BILLS LIST


Galicki made a motion to ratify the bills list dated January 30, 2022, in the amount of \$111,810.83 and the bills list of February 14, 2022, in the amount of \$95,072.31, seconded by Porter. Roll call – ayes, Cavanagh, Galicki, Porter, and Bell. Canton and Berger abstained. Motion carried.

NEW/OTHER: Canton, Cavanagh, Galicki, and Bell had no new business.

Berger indicated that there were old Building Committee meeting notes dated January 7, 2021, in the Council packets and thought there was confusion with a meeting held on January 7, 2022.

ADJOURNMENT: Being that there was no further business before Council, **Porter made a motion to adjourn at 9:31 p.m., seconded by Berger. Voice vote – ayes, all. Motion carried.**


William G. Koons, Mayor


Danielle Romanowski, Fiscal Officer

Prepared by Leslie Galicki