

**RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING
MONDAY, JANUARY 10, 2022 – 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Bell, Berger, Canton, Cavanagh, Galicki, Porter

OFFICIALS PRESENT: Fiscal Officer Romanowski, Police Chief Rizzo, Street Commissioner Alder, Engineer Haibach, Solicitor Matheney

VISITORS: Greg Heilman, Chillicothe Rd.

The Mayor called the Regular Council meeting to order and led the Pledge of Allegiance. The Fiscal Officer read the roll.

The Mayor requested a motion for the position of President Pro Tem of Council. **Canton nominated Porter, seconded by Berger. Galicki nominated Canton for the position, seconded by Bell. Roll call vote for Porter – ayes, Bell, Berger, Canton, Cavanagh, Porter. Nay – Galicki. Motion carried.**

The Mayor asked the Solicitor to explain the process of approving minutes. The Solicitor stated that if a member of Council were not at a previous meeting, he/she should not make a motion or second the approval of the minutes. However, this individual could vote on the minutes, although she thought it best for the member to abstain if he/she were not present. In cases where there were only three members who could vote, it could be tabled until the next meeting. She acknowledged that it was a matter of approving the actual minutes as they exist and were transcribed. The audio was available for verification, and she thought it was still acceptable to vote if he/she had not attended the meeting. The Council member(s) would need to decide.

Porter made a motion to approve the minutes from the December 13, 2021, 7:20 p.m. Special Council meeting, seconded by Canton. Voice vote – ayes, all. Motion carried. Porter made a motion to approve the minutes of the December 13, 2021, 7:25 p.m. Special Council meeting, seconded by Canton. Voice vote – ayes, all. Motion carried. Porter made a motion to approve the minutes of the December 13, 2021, Regular Council meeting, seconded by Canton. Voice vote – ayes, all. Motion carried.

VISITORS: The Mayor reviewed the procedures for visitors to address Council, noting that they must appear in person.

MAYOR'S REPORT: The Mayor distributed a copy of his report to Council.

The Mayor said he wanted to appoint Ryan Parsons to another three-year term as a member of the Architectural Review Board (ARB). **Cavanagh made a motion approve the Mayor's appointment, seconded by Bell. Voice vote – ayes, all. Motion carried.**

The Mayor said he wanted to appoint John Budda as a member of the Board of Zoning Appeals (BZA) beginning January 1, 2022 and ending December 31, 2025 to replace Laura LaChapelle. The Solicitor advised that it would first be necessary to change the ordinance for how BZA gets appointed so that Council is allowed to approve first before the Mayor's appointment.

The Mayor stated that he was still seeking a resident to fill the remainder of the David Maistro's term.

The Mayor requested a motion to Planning Commission to a four-year term as Council's representative to the Planning Commission. Berger stated so moved, seconded by Cavanagh. Voice vote – ayes, all. Motion carried.

The Mayor indicated he wanted to appoint Martha Bistriz to another term as a member of the Park Committee. Cavanagh made a motion to approve the appointment, seconded by Bell. Voice vote – ayes, all. Motion carried.

The Mayor stated he wanted to appoint Libby Sharkey to a two-year term as a member of the Park Committee. Porter made a motion to appoint, seconded by Cavanagh. Voice vote – ayes, all. Motion carried.

The Mayor provided a State of the Village address.

In 2021, Covid hit every department. The professionalism of the employees allowed the Village to continue to provide services to residents and businesses. The Mayor recognized the hard work and dedication of the Fiscal Officer. Special recognition was given to the Police Chief for working Christmas Eve, Christmas Day, and the day after Christmas during which he completed 30 vacation watches each day. The Street Commissioner spent the Sunday after Christmas removing a dead deer and racoon.

The intersection of Bell and Chillicothe Roads received extensive changes with local businesses.

The low point of 2021 was the annual Budget Commission meeting with the County Auditor, Prosecutor, and Treasurer. The meetings usually lasted about five minutes, but this one lasted about 45 minutes and was not pleasant. A lot of things got done afterwards. The Village learned that it could do some things and the Budget Commission learned that the Village could do some things. The Village learned what a reserve fund was and how the Village could have provided the Budget Commission with a project list ahead of time. They Budget Commission learned, frankly, that the Village could use its tax money to support a private operation like the Parkland Dam. The Mayor thanked the County Auditor for attending the Special Council meeting to iron out details after that meeting.

The Mayor said the Village could have pushed ahead with the Lake Louise Bridge project but credited the Engineer for not upsetting the residents of Lake Louise by ramming it through. Instead, they did the right thing and it had been handled well.

A highlight of the year was that residents passed two renewal levies by over 75%. In 2017, residents were asked for an increase in their taxes by 1.5 mills for five years to raise \$225,000 to repair the five longest roads in need of repaving. With repaving of Ridgecrest and Louise Dr. this coming summer, the Village will have fulfilled its promise, having previously paved Ashleigh, Kensington Cr., and Sheerbrook.

The Mayor provided Council with his committee assignments, changes in procedures, a proposed 2022 calendar, a letter to residents of the proposed Chillicothe Rd. retention pond, a letter to the Parkland Dam owners, and Christmas wishes. He also provided his recommendations for the committees to consider addressing.

The Mayor saw 2022 as being the year of the Engineer with big ticket items, and he thanked the Engineer for funding he had acquired.

The Building Department will receive its new software and should have it up and running by March 1st. He expected the year to be slower with permits and income. Hopefully by the end of the year, the backlog of projects would be finished. Five new houses and new businesses will provide improvements in the lives of the residents.

ABR and BZA are working smoothly. Planning Commission needs some fine tuning.

Corrective action is required by Council relative to legislation from 1984 concerning members of the BZA.

The Mayor stated that the Finance Department would be busy with the Lake Louise Bridge, two or three culverts, the traffic light, Manor Brook, Whitetail, and other big-ticket items. The new website was launched with the collaborative efforts of Village employees.

The Police Department will have cameras added in the Village as a protection and safety feature for residents and businesses.

The Street Department took on the mowing contract without summer help. The garages need major and minor repairs to keep the Service Department running smoothly.

Procedurally, the Mayor hoped Council would consider starting meetings at 6:30 p.m. beginning March 14th. Residents had previously been notified through the newsletter that review of the Park Master Plan would occur at the February 28th Council meeting at 7:30 p.m. and he did not want to have a meeting within a meeting. It was also time to make the order of the agenda official. The Mayor hoped the Council meeting time could be more efficiently used by having the Engineer present at the first meeting of the month and the Fiscal Auditor at the second.

The Engineer and Solicitor were under contract for the next few years. The Engineer would be addressing the Chillicothe Rd. retention pond and once Council had prepared to pass legislation, it would be necessary to notify residents of the scope and timeline for the project.

The Parkland Dam owners had been invited to attend the next Council meeting to get a decision soon about that.

Porter stated that the Council meeting time was set by ordinance for 7:30 p.m., but the Mayor was proposing 6:30 p.m. Porter questioned whether this time would be problematic for people who worked outside the Village. Cavanagh said she liked 6:30. Canton suggested 7:00 p.m. Galicki agreed with Porter's observation and thought the current meeting time allowed working people enough time to make the meeting.

The Mayor requested a motion to approve the proposed Council member committee assignments. Cavanagh made a motion to approve, seconded by Porter. The Fiscal Officer suggested reading the committee assignment into the record. **The Mayor stated that Canton and Bell would be assigned to the Building Committee, Galicki and Berger to the Finance Committee, Berger and Cavanagh to the Human Resources Committee, Canton and Cavanagh to the Properties Committee, Porter and Berger to the Public Utilities Committee, Galicki and Canton to the Safety Committee, and Porter and Bell to the Streets Committee. Voice vote – ayes, all. Motion carried.**

FISCAL OFFICER: The Fiscal Officer distributed her monthly report. She reminded the committees to notify her of their meeting schedules so that they could be properly Sunshined. She reminded Council that if the committee does not have a regularly scheduled meeting, then the committee meeting is

considered a Special meeting and a detailed agenda is required ahead of time. The committee may not stray from the agenda in a Special Meeting.

Regarding the Lake Louise Bridge project, the Fiscal Officer stated that another payment was due and wanted to verify that there were no problems, and it was permissible to proceed with payment. There were no objections for payment.

Porter asked the Fiscal Officer and Chief about the alleged hacking of the Village website over the Christmas holidays. The Chief and Fiscal Officer explained that the site was shut down by the website host when it saw a lot of activity on the site. The Chief questioned whether it was hacking and surmised that it was the result of the Village working with a different vendor on the website. The website was restored, and a new responsive website host obtained. Porter verified that no financial information or personnel records were hacked.

The Fiscal Officer explained that each year she is identified as the designee to do the public records training to meet Council's legal requirements. However, she strongly encouraged Council to individually do the training. **Bell made a motion to make the Fiscal Officer the Public Records Training Designee, seconded by Berger.** Bell verified that as the designee, the Fiscal Officer would be the proxy for training for Council members starting new terms. The Fiscal Officer concurred and explained that the law states that all elected officials must have public records training every term they are in office. Bell asked if there was a reason not to assign her as designee and require all public officials to do their own training. The Fiscal Officer reiterated that she encourages officials to do it to better understand Sunshine law. Training is available online and the Fiscal Officer sent Council members a link to it. **Voice vote – ayes, Berger, Canton, Cavanagh, Galicki, and Porter. Nay, Bell. Motion carried.**

The Mayor asked the Fiscal Officer about appropriate notice of committee meetings, and the Fiscal Officer explained that for a Special meeting there must be at least 24-hour notice, and more is better since the meetings are listed on the Village calendar, which is watched carefully by some residents. The Mayor asked about cancellation notice time, and the Fiscal Officer said that 24 hours would be the least amount since a Sunshine notice was necessary. Regular meetings were preferred and did not require specific agendas.

FINANCE COMMITTEE: Galicki made a motion to acknowledge receipt and review of the January 10, 2022, Credit Card Report and ACH payments, seconded by Berger. Voice vote – ayes, all. Motion carried.

Galicki had nothing further to report.

SOLICITOR: The Solicitor asked all Council members to provide her with a list of all organizations, boards, and non-profit corporations on which they serve as board members. She asked that they email this information to her by the next meeting in order to avoid any potential conflict of interest.

The Solicitor addressed the proper procedure for going into Executive Sessions. The Ohio Supreme Court and Ohio Open Meetings Act requires that the proper procedure is a motion on the record to move into Executive Session to discuss whatever reason it is for Executive Session pursuant to the specific code section of the Ohio Revised Code (ORC). There are eight specific reasons that she could provide to Council. In addition to specifying the code section, it is also necessary to identify who will be invited into Executive Session. The public body is always considered to be the one in Executive Session. If

someone is excluded from the public body, this is problematic because they are always permitted to be in. The Mayor is not technically part of the public body, and this must be spelled out in the motion or minutes, and the same applies to inviting the Fiscal Officer to participate.

ENGINEER: The Engineer provided a diagram/map to Council and reported discussing the Village Hall retention basin project in the Street Committee meeting. Part of the discussion involved how it would be situated on the available property, and he explained that it takes up about half of the parcel of available land. There was concern of how it would impact the neighbor to the south at 5249 Chillicothe Rd. During the survey, it was discovered that this resident had encroached about 25 feet on to Village's property with additional lawn space and a vegetable garden. The proposed project will come to within 13 feet of the property line. The encroachment will not interfere with the construction of the retention basin. Canton asked how many feet the project would be to the base of the resident's home, and the Engineer explained that the project is on a diagonal and more than 50 feet away. Canton felt this may be a concern to the resident, and the Engineer agreed, but offered that the resident had already encroached on Village property with the garden by 25 feet. Perhaps as a compromise the Village could offer to let them keep their garden where it is. However, he clarified that the project would be on Village owned property. Berger asked if there had been any conversation with the homeowner. The Engineer said he had not and wanted to have the survey information before reaching out to the homeowner. Berger stated this would be the next step to determine if there would be a problem. The Engineer stated that the Village was proceeding with the project regardless since it was an improvement on the property owned by the Village. If the property were owned by another entity, houses could be built on the property and the homeowner in question would have no say. Canton suggested that if the homeowner took issue with the project, the basin could be made smaller. The Engineer said he would not recommend this since the basin had been sized to accommodate a 100-year rain event. Canton asked if part of the southern part could be cut off and added to the north. The Engineer said this could be done but would increase cost since the basin is located on the low end of the property. Porter suggested putting trees in for screening, and the Engineer suggested the Village handle this independently as a follow-up and not as part of the project.

Porter suggested reaching out to the property owner to find out their reaction. The Engineer offered to do this the following day. The Mayor said that he distributed a letter to anyone near the project. The letter said the residents would be notified once the Village knew the scope. The Engineer explained that the survey and design were done, and the project could go out to bid in the next couple of weeks. The Mayor suggested distributing another letter with the project diagram and then waiting until the February 14th meeting to discuss the project. The Engineer felt this was 'kicking the can' a little far down the road. The basin had been discussed for a long time and it was a much-anticipated project. It was identified as part of the North Central Drainage Study as the highest priority stormwater project on which the Village should spend money. There is one resident in proximity to the project and 340 feet of trees separating the project from the other residents on Annandale Dr.

The Mayor said he felt obligated to follow up with everyone who received a letter, which was about 11 people. The Engineer suggested putting his cell phone number on the letter so that he could answer questions. The Mayor said he would compose a letter and have the Street Department personnel deliver it.

Porter asked if the project was ready to go out to bid, and the Engineer said he would be ready within two weeks. Porter suggested authorizing the Engineer to go out to bid at the January 24th Council

meeting and the Engineer concurred. Porter asked if the Mayor could get the letter done before this time, and the Mayor said yes. The Mayor had not received any response from the first letter. Porter asked if the Engineer would be able to complete the project by July 4th with the bid process being authorized on January 24th. The Engineer explained that with the timeline, it would take until the end of February to advertise and award the project. He estimated that there was about two months' worth of work. The Village could include the completion date in the bid.

Council discussed the resident's encroachment onto Village property and the Solicitor suggested it might be a matter for zoning. There was a question of the resident's deck also encroaching, and the Engineer assured Council it did not.

The Engineer advised he was finalizing this year's Road Program. Specialized Construction did a fantastic job. Work was completed later than usual due to unexpected grant funding the Village received in the amount of \$100,000 to do Bel Meadow. With receipt of the grant, it was necessary to wait until after July to award the project. The current contract value for the Road Program is \$433,000 but will be closer to \$430,000. With the grant, it will really be \$330,000 in construction cost.

Regarding the \$300,000 traffic signal project, preliminary plans should be available in March. The Village received an Ohio Public Works Commission (OPWC) 50% grant of \$150,000 for the project. The Village share should be about \$150,000. As soon as the plans are ready, the project can go out to bid.

The Engineer reported that the design work for the Chillicothe Rd. culvert replacements was about 60% complete. Due to the OPWC funding cycle, contracts cannot be executed until after July of 2022. As a result, the project will not be complete until late fall.

Canton asked about the status of the Lidar survey. The Engineer said it was done. Bell asked when the deliverables would be anticipated, and the Engineer said it would be a couple of weeks, possibly by the January 24th Council meeting. The deliverables will be an enhanced contour topo map of the area as well as the CAD 3D files for the topo map, which will be useful to other engineers who are engaged by The Preserve or Country Estates.

The Engineer suggested conducting a question-and-answer session with The Preserve and Country Estates Homeowner's Associations (HOA) at the February 14th meeting. Galicki asked if this would be at a regular Council meeting, or a separate meeting. Porter asked if the information could be posted on the website. The Engineer said yes, and explained the map includes the southern end of Modroo all the way to the northern half of the South Russell Village Park. Porter verified that the map and CAD files are public records, and the Solicitor concurred. The Fiscal Officer stated that she would notify Council once it was posted.

The Mayor stated it cost \$18,000 to do the Lidar study and said that residents may think that it was done on private property. He wanted residents to understand that this had to do with the Village's drainage issue. The Engineer concurred and said that there should be an explanation provided with the data. He explained that the area for the Lidar study was chosen for several reasons. There is a public road that discharges storm water onto private property through a ditch that had not been maintained over the years. He did not think it was fair to pass the expense of ensuring the Village's roads drained properly onto a single property owner. A second reason for the study was the historic issues with storm water between The Preserve and Country Estates, and it would be a tool for the HOAs to use to address future

drainage improvements. The third reason was the capture of the northern end of the park, which would be invaluable as the Village proceeds with a master plan.

Cavanagh asked about completion of the Lake Louise bridge project, and the Engineer explained that the road should be open to two-way traffic in about two weeks. The second half of the bridge has been poured and is curing. Temperatures have been an issue. The Engineer indicated that the contract was for \$338,000 but he anticipated that with miscellaneous issues encountered in the demolition process, the cost would increase up to \$10,000. This included the removal of an unidentified slab of cement possibly from the 1950's or 1960's.

Cavanagh stated that Paw Paw Lake has a silt pond that needs to be taken care of and residents will be approaching the Village to ask for it to be cleaned out from the Dominion Gas main project. The residents are discussing legal action, and she did not want to see them go there. She believed the Village had the money to get it done and this was her way of bringing it forward because it would be coming up and coming up soon.

Regarding the unidentified concrete found in Lake Louise, Cavanagh offered that Paw Paw Lake dam has a solid concrete core and questioned whether that was what was found. The Engineer said no that it was only found on the east side rear abutment and was an amorphous block of concrete. He was not concerned that it was an integral part of the dam. Cavanagh asked if this was the first time there had been excavation with this dam, and the Engineer said yes. Cavanagh questioned the age of the dam, and the Engineer thought it was from the late 1950's to early 1960's.

The Mayor congratulated the contractor for his work with Elisa Budoff in providing project status to residents.

STREET COMMISSIONER: The Street Commissioner submitted his month end report. Regarding the Mayor's proposed calendar, the Street Commissioner indicated that the October 15th date for Shredding Day was not available, but October 29th or any Saturday in November was.

STREET COMMITTEE: Porter stated the Street Committee met Friday, January 7, 2022, and discussed the topics addressed by the Engineer. He added that three quotes were obtained for the trenching between Ponds 3 and 4 and R&B Trenching had the low bid of \$4,700. **Porter made a motion that the Mayor and Fiscal Officer be authorized to execute a contract with R&B Trenching in the amount of \$4,700, seconded by Bell. Voice vote – ayes, all. Motion carried.** The Street Committee will have a regularly scheduled meeting the first Friday of the month at 7:30 a.m. at the Street Commissioner's office.

BUILDING COMMITTEE: Canton stated that the next Building Committee meeting would be January 12, 2022, at 8:00 a.m. in the Building Department. Beginning in February, the meetings will be on the first Thursday of the month at 8:00 a.m. in the Building Department. Canton thanked Berger for his leadership on Building Committee for the past two years and he welcomed Bell.

Regarding the list of committee goals provided by the Mayor, Canton said Building Committee has an ambitious schedule which includes lighting regulations with businesses, commercial vehicle regulations, code modifications, pool regulations, solar panels, etc. He looked forward to an exciting year and knew that the employees in the Building Department would continue to do a fine job.

The Mayor asked the Building Department Administrative Assistant/Board Clerk/Assistant Zoning Inspector to do a summary of the total for the year for permits and money brought in by the Building Department.

POLICE CHIEF: The Chief submitted his month end report. The Chief indicated that the Safety Committee would be requesting Council to allow the Police Department to enter into one agreement and consider two quotes.

Cavanagh questioned the Chief about the Flock camera expense, and asked if there were a monthly maintenance fee. The Chief explained that there is a yearly fee of \$2,000 per camera, which totals \$20,000 per year. The agreement is to lease the Flock equipment.

SAFETY COMMITTEE: Galicki stated that Safety Committee met on January 4th and the minutes were distributed to Council. Issues addressed included the purchase of two vehicles for the Police Department, the Flock Group License Plate Detection system, and a proposal by Geauga Coatings to recoat the Police Department garage floor. **Galicki made a motion to accept the quote from Nick Mayer Ford Lincoln for the purchase of two 2022 Ford Explorer Base 4-wheel drive cruisers in the amount of \$37,926.38 for a total of \$75,922.76 for two cruisers, seconded by Cavanagh. The Fiscal Officer clarified that this was State Bid, and Galicki concurred. Voice vote – ayes, all. Motion carried.**

Galicki advised that quotes were obtained to stabilize and refinish the garage floors in the Police Department. The Committee elected to recommend the contractor that found stability issues due to voids beneath the concrete floor. The contractor will fill the voids with polyurethane foam. The Chief explained that the quote specifies the foam would be \$10 per pound up to 200 pounds. If more were required, the contractor may have to increase the charge. **Galicki made a motion to accept the quote from Geauga Coatings to stabilize and refinish the interior garage floors of the Police Department in the amount of \$8,250, seconded by Cavanagh. Voice vote – ayes, all. Motion carried.**

Bell asked when installation was expected for the Flock Group cameras, and the Chief thought it would be within a month or so. The Chief added that this system was responsible for the apprehension of the suspect involved in killing the Cleveland police officer. Porter verified that the data would only be kept for two weeks as he had discussed with the Chief, and the Chief verified this was included in the contract as reviewed by the Solicitor.

HR COMMITTEE: Berger stated that the HR Committee would discuss scheduling a meeting.

PROPERTY COMMITTEE: Canton stated that the Property Committee would be meeting on February 28, 2022, at 7:00 p.m. in Village Hall. The Park Committee will be invited to attend since that will be the presentation of the Park Master Plan.

Canton thanked Galicki and Nairn for their leadership of the Properties Committee the last couple of years and he welcomed Councilwoman Cavanagh to the team.

Canton took a comprehensive look at the properties and provided his assessment and required repairs and landscape needs.

Canton was looking forward to seeing CT Consultants' Master Plan for the park and said it would include a restroom facility, walkways, and a controlled burn. He added that it would be important to

educate the public about the control burn so they realize it is best practice. Canton and Cavanagh were working on the 100-year Village anniversary and would be planning the annual Fall Festival.

Canton addressed repairs needed for the Service Department building and wanted to revisit the topic of constructing a storage building. He read a letter from Fire Prevention Officer Sean Davis which described the constant issue of clutter and storage within the Service Department buildings effecting required workflow and egress distances and he recommended additional storage.

Regarding the cemeteries, Canton noted that there are headstones in the Rarick Cemetery that need to be taken care of in the way of footer replacements.

Cavanagh noted a benefit of a controlled burn was the emergence of Burr Oak and Pitch Pine trees. She indicated that more trees were needed for the park.

Cavanagh questioned past repairs of headstones in Rarick Cemetery, and the Street Commissioner said this occurred 25 or 30 years ago.

Canton said he yielded the floor to Bell to contribute to the Building Committee discussion. Bell addressed commercial lighting in the Village and how it affects residential properties. Three residents provided him feedback about the barn on Bell Rd. He noted that the code did not contain much, but the Ohio Revised Code (ORC) Chapter 1483 states that lighting should not create a nuisance or reasonably interfere with neighboring property owner's right to enjoy his property. In his opinion, the definitions of creating a nuisance and unreasonably interfere are subjective. It may behoove Council to explore the issue and provide more direction and clearer guidance to the residential and commercial property owners.

The Mayor stated that on January 12th at 9:00 a.m., the Fiscal Officer, Solicitor, and Galicki are meeting to talk about Parkland Dam financing. He did not want to make it a committee meeting.

The Mayor indicated that there were cracks near the steps on Village Hall.

PUBLIC UTILITIES: Porter stated that the committee had not met but would determine a date to meet.

ORDINANCES/RESOLUTIONS:

Canton introduced an ordinance repealing section 262.01(a) of the codified ordinances of the Village of South Russell, adopting new section 262.01(a) of the codified ordinances of the Village of South Russell and declaring an emergency. Canton made a motion to waive readings, seconded by Porter. Porter reviewed the State statute and the 1984 ordinance and did not think there was a conflict, but it made sense for the Mayor to appoint and Council to confirm. This had been done as habit and the proposed legislation clarified the matter. The Solicitor explained that the legislative authority is Council and she thought there was a conflict and disagreed with Porter. She indicated that in the past it may have been practice, but the past couple of BZA members were just by appointment and swearing in, but no confirmation by Council which is required. Roll call – ayes, all. Motion carried. Canton made a motion to adopt. Roll call – ayes, all. Motion carried. **ORD 2022-01**

Canton introduced an ordinance repealing Section 220.05(a) of the Codified Ordinances of the Village of South Russell, adopting new Section 220.05(a) of the Codified Ordinances of the Village of South Russell and declaring an emergency. Canton made a motion to waive readings, seconded by Cavanagh.

Roll call – ayes, all. Motion carried. Canton made a motion to adopt, seconded by Cavanagh. Roll call – ayes, all. Motion carried. **ORD 2022-02**

Porter introduced an ordinance repealing Section 220.04(a) of the Codified Ordinances of the Village of South Russell, enacting new Section 220.04(a) of the Codified Ordinances of the Village of South Russell, and declaring an emergency. The Fiscal Officer clarified that the ordinance pertains to the order of the Council meeting business. Porter made a motion to waive readings, seconded by Cavanagh. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Cavanagh. Roll call – ayes, all. Motion carried. **ORD 2022-03**

Porter introduced an ordinance repealing Section 220.01(a) of the Codified Ordinances of the Village of South Russell, enacting new Section 220.01(a) of the Codified Ordinances of the Village of South Russell, and declaring an emergency. Porter clarified that this pertained to changing the meeting time.

Galicki introduced an ordinance approving the agreement with Flock Group, Inc, for the purchase of Flock services which include automatic license plate detection for use by the Village, authorizing the Mayor and Fiscal Officer of the Village of South Russell to enter into the agreement with Flock Group, Inc., and declaring an emergency. Galicki made a motion to waive readings, seconded by Porter. Roll call – ayes, all. Motion carried. Galicki made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **ORD 2022-04**

Cavanagh introduced a resolution approving the Memorandum of Understanding (MOU) between South Russell Village and Chagrin River Watershed Partners, Inc. regarding assistance with its duties required by its General National Pollution Discharge and Elimination System Permit No. OHQ000004 and declaring an emergency. Cavanagh made a motion to waive readings, seconded by Porter. Roll call – ayes, all. The Solicitor questioned a date issue in the MOU, which stated the effective date was April 2021, and it is a five-year agreement. Cavanagh made a motion to adopt, seconded by Bell. Roll call – ayes, all. Motion carried. **RES 2022-05**

Berger introduced a resolution expressing the intent to sell personal property not needed for the public use by internet auction and declaring an emergency. Berger made a motion to waive readings, seconded by Bell. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Cavanagh. Roll call – ayes, all. Motion carried. **ORD 2022-06**

Bell introduced an ordinance amending section 254.01(a)(4) of the Codified Ordinances of the Village of South Russell and declaring an emergency. Bell made a motion to waive readings, seconded by Berger. Roll call- ayes, all. Motion carried. Bell made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2022-07**

Galicki introduced an ordinance amending section 268.01(a) of the codified ordinances of the Village of South Russell and declaring an emergency. Galicki made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Motion carried. Galicki made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2022-08**

BILLS LIST

The Mayor addressed the Public Management Academy entry on the bills list in the amount of \$1,375. The Fiscal Officer explained that this was the second part of a class she and the Mayor previously

attended. The Mayor had taken both classes. She was able to get a grant for half the cost of the class. There was money in the budget for it.

Galicki made a motion to ratify the bills list dated December 14, 2021, in the amount of \$103,020.07, seconded by Bell. Roll call – Bell, Cavanagh, Galicki, Porter. Berger and Canton recused themselves. Motion carried. Galicki made a motion to ratify the bills list of December 28, 2021, in the amount of \$293,743.62, seconded by Cavanagh. Voice vote – ayes, all. Motion carried.

NEW/OTHER: Bell, Berger, Canton, and Galicki had no new business.


The Mayor stated he wanted to appoint John Budda as a member of the BZA beginning January 1, 2022 and ending December 31, 2025 to replace Laura LaChapelle. The Mayor stated he wanted to appoint Martin O'Toole to the BZA beginning January 1, 2022 and ending December 31, 2024 to complete the term of Chris Bell. Cavanagh made a motion to approve the appointment of Budda and O'Toole, seconded by Porter. Roll call – ayes, all. Motion carried.

Porter addressed the 2021 record Village Income Tax as reported in the Fiscal Officer's report. He thanked the Fiscal Officer for her fiscal integrity and a good job overall.

Cavanagh indicated that she had a 1953 aerial picture of Paw Paw Lake that she wanted to have put up in Village Hall. The Mayor agreed.

The Mayor said there would be a crowd of Parkland Lake residents present at the January 24, 2022 Council meeting who are ready to take some action and the preparatory meeting will occur Wednesday, January 12th at 9:00 a.m. He referred to a power point presentation he provided to Council and added that the residents are requesting help from the Village. It is legal and will probably cost them \$2,000 a year in taxes for maybe 20 years if it is the anticipated \$400,000.

ADJOURNMENT: Being that there was no further business before Council, **Porter made a motion to adjourn at 9:19 p.m., seconded by Cavanagh. Voice vote – ayes, all. Motion carried.**


William G. Koons, Mayor


Danielle Romanowski, Fiscal Officer