



Village of South Russell  
5205 Chillicothe Road  
South Russell, Ohio 44022  
440-338-6700

**ARCHITECTURAL REVIEW BOARD**  
**Record of Proceedings**  
**September 7, 2021 5:30pm**

**Members Present:** Gary Neola, Denis Marino, Ryan Parsons  
**Other Officials:** Mayor Bill Koons, Ruth Griswold, Board Secretary

**Visitors:** Rich Piunno Sr, 507 Snavely Rd 44143; Rick Piunno Jr, 6570 Auburn Rd 44077;  
Jaclynn Bosley, 100 Fox Trail 44022; Aga Kaczor and Michael Saunders for New  
View Roof, 14854 Stone Rd, Newbury 44065

Chairman Gary Neola called the meeting to order at 5:32 p.m.

Board Secretary Ruth Griswold conducted roll call.

**Mr. Neola made a motion to approve the minutes of August 17, 2021. Mr. Marino seconded. With unanimous vote, the motion carried.**

**CASE #ARB 21-20-A: 100 FOX TRAIL -FIRST FLOOR ADDITION AND NEW FRONT PORCH-RESUBMITTAL FROM MEETING ON 8-17-2021-PRESENTED BY RICHARD PIUNNO OF THE FORCE GROUP**

Mr. Piunno presented plans for the proposed first floor addition and a new front porch at 100 Fox Trail, showing all the changes required by the board from the meeting on August 17, 2021. Mr. Piunno said on the right-side elevation, the plans will reflect the return added to the small shed roof, and the extended return and trim to match existing. He said they also added the trim above the egress window and

changed the posts on the front porch from 6x6 to 8x8. He said they eliminated the transom above the front door, which enabled them to go from a 12:3 roof pitch to a 12:6.

Mr. Neola pointed out a couple discrepancies on the plans: the 3:12 roof noted on the side elevation, and a roof line on the front elevation. He said those are the only two comments. Mr. Piunno said he would have those errors corrected.

Mr. Neola said the board appreciates the revisions that were made and made a motion to approve the submittal as noted. Mr. Parsons seconded. With unanimous vote, the motion carried.

**CASE #ARB 21-21: 139 TEABERRY CIRCLE -NEW DORMERS OVER GARAGE- PRESENTED BY AGA KACZOR AND MICHAEL SAUNDERS OF NEW VIEW ROOF LLC**

Mr. Saunders explained that Mr. Dennis Collins of New View Roof LLC was unable to attend, and that he came in his place.

Mr. Neola asked if they were installing two reverse gable dormers that would connect to a shed dormer. Ms. Kaczor said yes, and that the shed isn't recessed because the homeowner would like to have a workspace in that area, which is why the dormers would be connected to the ridge beam of the roof itself. Ms. Kaczor passed out prints to board members that showed a 3-D rendering.

Mr. Saunders showed samples of the new siding and charcoal roof shingles and said they would be residing and reroofing the entire house. Mr. Parsons asked if the windows would all be double hung. Ms. Kaczor said the homeowner has not chosen windows yet, but that he wanted to match the existing.

Mr. Neola said he does not feel there will be a problem with the concept of the proposed project, and they are heading in the right direction. He said he will table the submittal only because the applicant must provide a more complete and detailed set of drawings, with front and side elevations of the garage.

**Old Business: None**

**New Business: None**

**There being no further business, Mr. Neola adjourned the meeting at 5:47p.m.**

  
\_\_\_\_\_  
Gary Neola, Chairman

9.21.2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Ruth Griswold, Board Secretary

9.21.2021  
\_\_\_\_\_  
Date