

**RECORD OF PROCEEDINGS
REGULAR COUNCIL HYBRID MEETING
MONDAY, APRIL 26, 2021 – 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Berger, Canton, Carroll, Galicki, Nairn, Porter

OFFICIALS PRESENT: Fiscal Officer Romanowski, Fiscal Auditor Lechman, Police Chief Rizzo, Street Commissioner Alder, Solicitor Matheney, Engineer Haibach, Fire Marshal Davis

VISITORS: Patrick Holtz, Garden Park Dr.; Carlene Holtz, MC Art; Dave Cvelbar, Mayfield Rd.; Sheila Dorris, Kenston Lake Dr.; Cyndi Konopka, Alice Mullins, Circle Dr.; Tricia Kaman, Sun Ridge Ln. Brian Doering, CVT; Jeff Heinrich, NOPEC; Kyle Canter, Sugar Bush; Keith Roberts, Sugar Bush, Jim Levine, Gary, Chris Bell, Ruth Cavanagh, Ann Wishart, Mike Kleinknecht, Daniel Cvelbar

The Mayor called the Regular Council meeting conducted in person and via the teleconference service Zoom to order. The Pledge of Allegiance was recited. The Fiscal Officer read the roll. Porter made a motion to approve the April 12, 2021 Council meeting minutes, seconded by Nairn. Voice vote – ayes, all. Motion carried.

VISITORS: Nairn introduced Jeff Heinrich, Northeast Ohio Public Energy Council (NOPEC), who would be explaining the opt-in for natural gas. Heinrich explained that currently, the Village has a gas opt-out program where residents can decide not to go with NOPEC. To opt back in, it is necessary to wait for a new cycle. The Village is in the opt-in and opt-out electric program, which is a simple process. The gas opt-in program is more difficult because it is cycle dependent. The gas opt-in program would allow residents to call NOPEC and request inclusion in the gas opt-in program. In order to do this, the Village would have to approve the gas opt-in process, and then approve the new gas Plan of Operation and Governance. It would cost the Village nothing and would only serve to streamline the process for residents to opt-in to the NOPEC gas program.

Nairn thought that this would be beneficial for residents of the Village. She advised that there would be two public hearings, both on May 10th and will be at 1:00 p.m. and the other at 7:15 p.m. Nairn verified that Heinrich would be providing the Zoom information for the meetings. Heinrich advised that the notice would be placed in the newspapers later in the week to inform residents who wish to attend and ask questions. The Mayor asked how many people Heinrich anticipated would attend, and Heinrich thought only a few. Heinrich reiterated that this program would not really be changing anything, just making it easier to opt-in.

Nairn reiterated that NOPEC is a non-profit and has been very helpful to its participating members. She saw the program as a win-win situation.

The Mayor stated that it is not required that Council participates in the meetings on May 10th.

The Mayor introduced Kyle Canter and Keith Roberts of Sugar Bush. The Mayor explained that Sugar Bush is a private neighborhood south of Gurney School. He said that Canter and Roberts were present for three reasons. They were hoping that there will be a motion from the Street Committee to enter into a contract for the dredging of Sugar Bush silt pond. This was discussed in 2020 and the estimate at that time was for \$13,000 and would be divided evenly by Sugar Bush and the Village. The second matter concerned a ditch on the south side of Bell Rd., which was on the Village's list of things to get done last year but had not because it was more complicated than just leveling off a ditch. The third question Canter and Roberts would ask, according to the Mayor, would be about the Fox Run retention pond. The Mayor stated this was off the table presently. The Mayor reviewed a presentation previously presented to Council concerning the issues the Sugar Bush community was experiencing with their pond.

Roberts explained the history of the problems to include the 2020 presentation to Council concerning run-off water that had caused issues with their lake. The source of the problems related to Village improvements to drainage as well as road improvements on Bell Rd. where silt management was lacking. The Engineer developed a plan to mitigate the problem at the cost of \$13,000 and acknowledged that the Sugar Bush community agreed to pay some part of that, although he was uncertain that it was half. The matter, according to Roberts had fallen on stony ground and he did not know how the Village planned to proceed. He added that the situation continued to worsen with the silt pond.

Canter referenced the previous discussions with Council and stated that since that time, the community obtained estimates to dredge the accumulated silt from over the past five to six years at the approximate cost of \$100,000. They met with the Mayor several weeks ago to discuss the matter with respect to the Manor Brook project and the new silt pond designed by the Engineer which would allow the tracking of silt downstream.

The Mayor provided background to the issue with Sugar Bush to include the Village's efforts to dredge the silt pond after the culvert replacement and Bell Road construction. The Mayor explained that in October the Engineer recommended cleaning the silt pond which would provide a base line of where the silt pond should be. When the Manor Brook project was complete, he believed there would probably be silt depositing into the Sugar Bush silt pond, and the Village would know the level to which the silt pond should be returned. He thought this would be in 2022-2023.

Carroll advised the matter was discussed at the Street Committee meeting on April 23rd. With the Manor Brook project possibly in jeopardy, one discussion involved completing the dredging for Sugar Bush this year. To move forward, Carroll wanted updated quotes. Canter explained that the figures discussed were determined by the Engineer. Sugar Bush never had a quote just on the silt pond but could get one. Porter said he would not object to authorizing \$6,500 for the purposes of dredging the silt pond presuming it would be half the cost. However, if they obtained quotes for \$50,000 to dredge the silt pond alone, this would change the picture for the Village. Based on the Engineer's estimate, Sugar Bush had a commitment for \$6,500 from the Village. Ordinarily, Porter would not be in favor of the project since it is on private property, but because it appeared the Village project may have led directly or indirectly to the issue, he supported addressing it. Porter made a motion that the Mayor and Fiscal Officer be authorized to

enter into an agreement with the residents of Sugar Bush for purposes of dredging the silt pond and the Village's contribution would be not more than \$6,500 and that the residents report back to the Village when they have a final quote for further considerations, seconded by Carroll. Voice vote – ayes, all.

Carroll asked that Canter and Roberts work with the Engineer to get quotes as quickly as possible so that the matter can be addressed. He reiterated that there were questions about the Manor Brook project, but this should not delay the Village in doing what it needed to do for Sugar Bush.

The Mayor stated that there were visitors present from MC Art. Carlene Holtz, MC Art and President of Geauga Arts Council composed a letter to Council addressing her disappointment about the planning that went into the Farmers Market and Art Market. Holtz provided background of the Art Market and her collaboration with the Farmers Market. She wished to collaborate with the Farmers Market this year as well but found instead that her Art Market concept would be used by the Chagrin Valley Art Center instead. Other visitors present spoke of the importance of supporting local arts and such opportunities to do so through Geauga County Arts, MC Art studio, and Geauga Fresh Farmers Market.

Galicki noted that the Mayor is involved with the Farmers Market and asked if he was aware of this agreement with the Valley Art Center. The Mayor stated that he did not know that they had an agreement with the Valley Art Center yet, but he was aware of discussions but had no details. Galicki asked if a decision had been made by the board. The Mayor stated not by the board, but the indication was that both groups would be involved in the Farmers Market this summer.

Berger asked if the Farmers Market had the authority to make such a decision to subcontract space without the approval of the Village. The Mayor stated he thought so. Porter said the agreement stated that the Village was allowing the Farmers Market to use the parking lot and they had control over which vendors would participate. The Solicitor concurred.

MAYOR'S REPORT: The Mayor asked Council to consider allowing a fence to be put up as a temporary measure to allow the MC Art Studio students to run around when the weather breaks. He explained that it would take the Planning Commission, Board of Zoning Appeals (BZA), and Architectural Review Board (ARB) a month to get a fence up. He proposed to Council that the Village put up a temporary fence to corral the kids.

Holtz offered to show some temporary fencing she was considering but added that any outdoor space she has must be approved by the State. Regardless of who puts up a fence, she cannot put a child in the yard without State approval. The Mayor stated that if the Village puts the fence on Village property, then it would not be Holtz's issue. Nairn stated that the Village is not allowed to put up a fence for MC Art Studio. The Mayor reiterated that the Village would be putting up a fence on its property for the purpose of protecting the MC Art Studio students.

The Mayor thought it would be smart for Holtz's patrons who drive down Bell to cut through the Village parking lot and wiggle around to get into Holtz's lot. He had spoken to the Street Commissioner about cars that cut through the Village parking lot to avoid the light at Chillicothe

and Bell Roads. The Mayor proposed putting a sawhorse or small barricade with a sign that says, "STOP". On the other side of the lot would be a sign that stated "SLOW" for Holtz's patrons. Holtz suggested using the big barrels with a "school" sign on them. A patron of the MC Art Studio noted that the Village parking lot is not connected to the MC Art Studio lot, and suggested the Village make signage to identify Holtz's driveway and Village parking. The Chief stated that although it is probably not a good idea from a liability standpoint, he would rather have the traffic cutting through the Village lot instead of attempting a left turn from Chillicothe Rd. into Holtz's parking lot.

The Mayor stated that before the next Council meeting, he would be speaking with the Geauga Farmers Market to see if he could get all sides together. Holtz stated that this was what she wanted.

Berger asked the Solicitor if the Village had any control over the Farmers Market selecting a vendor who might present a danger. The Solicitor stated that it does not. The agreement is for use of the campus and the Village does not pick which vendors come. She added that it is her understanding that the Geauga Farmers Market is a nonprofit corporation, and she was unaware that the Mayor was a board member. She asked the Mayor if he has a vote, and he stated "yes". Berger stated that this is a conflict. The Solicitor asked if he votes on the contract with South Russell, and the Mayor stated no but he presents the contract to them. Regarding Berger's question, the Solicitor stated that unless it were something illegal, which would void the contract, the Village has no discretion with the contract vendors. Council discussed its level of involvement with the Farmers Market, and Berger suggested that activities beyond selling fresh produce perhaps should be the purview of the Village. He recommended review of the contract and the inclusion of controls. Anything beyond the sale of produce should be reviewed and approved by the Properties Committee and Council. The Solicitor agreed. Porter stated that the Village did not want to be in the business of picking vendors, but the Farmers Market now included other vendors to include crafts and sandwiches to go. Carroll thought it was getting looser over the years and questioned what would stop someone from selling used cars or guns, for example. Nairn thought there would be a problem in drawing a definitive line. Porter stated that there was always the option to terminate the agreement.

Porter offered that MC Art Studio could enter an agreement with the Village to use the parking lot on Saturdays after the Farmers Market. Nairn and the Mayor discussed the process by which vendors participate in the Farmers Market.

The Mayor stated that House Bill 157 is described by the Mayor's Association as a slippery slope. Basically, certain parts of the State of Ohio are trying to put in centralized tax collection where the State would handle all the income tax collection and distribute the funds accordingly. Porter added that it would include a small fee. The other part of the bill would be to cease collecting income tax on non-residents.

A group of residents have proposed moving the butterfly garden in the Village Park closer to the pavilion to an area west of the pavilion. Judy Harvey is in charge and will attend the Park Committee meeting. The Mayor asked Nairn if she were a part of this group, and she said she thought she was. She explained that the group would need to consider another location because

of the proximity to former Mayor Brett's pine tree. Nairn stated that Jeff Griff, Lowe's Greenhouse, provided suggestions for the garden. Galicki asked who was financing the project. Neither Nairn nor the Mayor knew. Galicki recommended considering how this garden falls into the strategic plan for the park. He wanted to see a plan with all the proposed projects and how they fit together. Galicki did not want to see the park become junky with one 'project of the moment' after another. Carroll also stressed the need for a strategic plan for the park. The Mayor stated that the Village has control over three acres and Porter added that there are 10 acres on the other side. Council discussed the different projects that had been proposed over time for the park. Galicki addressed the need to earmark funds for the projects during budget planning and stressed the need for the Village to complete existing projects before starting new ones.

The Mayor recalled discussion of putting \$10,000 into a fund for restrooms last year, and the Fiscal Officer said she would look into it. She thought perhaps Council had elected to put money aside. Nairn stated the discussion was to put \$10,000 per year in the fund for four years. Canton recalled the topic of building a nice restroom facility at the park, but there was discussion of water and sewers and the idea seemed to go away.

The Mayor stated that in the Chagrin Valley Times, it was reported last Thursday that one of the proposed alternative locations for Blossom Time was Bainbridge Park or South Russell Village Park. The Mayor stated that if Council hears this to say no, this was not going to happen. Galicki asked the source of this information, and the Mayor stated it was under Barbara Christian's article.

FISCAL OFFICER'S REPORT: The Fiscal Officer reported that the Tax Budget Hearing with the county will be on August 16th.

Regarding the notices for the public hearings for the NOPEC opt-in program, the Fiscal Officer asked the Solicitor whose responsibility it is to advertise the meetings. The Solicitor advised that the legislative authority must hold the two public hearings on the plan. The Village must submit the notice. She added that it is necessary to have a quorum for the meetings scheduled for May 10th at 1:00 p.m. and 7:15 p.m. It is a hearing of Council to discuss the plan. The Plan of Operation and Governance was sent by NOPEC to Nairn, and the Solicitor advised Council needed to discuss it in an open and public meeting. The Mayor stated this was not the impression he got from Heinrich and Nairn agreed. The Mayor added that NOPEC had been doing this all-over Northeast Ohio and its law firm would run everything. The Solicitor offered to contact Heinrich. The Solicitor reiterated that the legislative authority must adopt the plan, and the plan must be discussed at public hearings of the legislative authority.

The Fiscal Officer advised that some of the legislation for the meeting might need to be modified. She would revise the legislation as the meeting progressed based on Council's decisions and have it ready during that section of the meeting.

FISCAL AUDITOR: The Fiscal Auditor had no report.

FINANCE COMMITTEE: Berger stated the next Finance Committee meeting would be Tuesday, May 4th at 8:00 a.m. Berger acknowledged receipt and review of the April 26, 2021

Credit Card Report. Berger made a motion to approve the ACH transfer in the amount of \$1,471.75, seconded by Carroll. Voice vote – ayes, all. Motion carried.

SOLICITOR: The Solicitor had nothing to report.

STREET COMMITTEE: Carroll stated the Street Committee met April 23, 2021. Trash Day will be Saturday, May 1st and he asked available members of Council to help.

The committee discussed the Chagrin Lakes project. Berger advised that he was in contact with the leadership of that group and was told they did not have a problem with lowering the lake 12". If this is what it would take to make the project go forward, they were happy to live with that. Carroll asked that the Village be given this correspondence in writing. Berger advised that there was going to be a meeting but they were waiting on the Engineer to set the date. Berger stated he would obtain a written confirmation.

Carroll advised that there will be no Fox Run detention/retention pond in the foreseeable future due to some issues with misinformation. The President of the Fox Run Homeowners Association (HOA) was less than thrilled, so that project will not happen.

The Street Committee discussed replacement of the 1998 Salt Truck with one that is available for \$144,231. The salt truck and the loader had been discussed at the Budget Workshop meeting in the fall, but no decision was made. The Street Committee's position was that the loader is new enough that it should not be replaced for at least a couple of years. At the end of the day, it serves the Village's needs compared to the old one. Part of the Street Committee recommendation was to move forward with the truck. Leasing versus buying the truck outright was discussed, and the committee felt that it would be better to buy it instead of paying the fees for the lease. Porter added that the 1998 salt truck had provided service for 23 years and needed to go. This was an opportunity to buy a new plow truck. It must be repainted from orange to red as well as a couple of other modifications, but it would be about \$20,000 less than if the Village were to buy a new one. Additionally, the delivery dates for a new truck could be a year. Porter thought it was an excellent opportunity and supported the purchase.

The Mayor suggested making the motion, and the Fiscal Officer explained that it would be necessary to pass legislation because it is closer to \$150,000. However, she had just received this information. It would also be necessary to amend the budget and do the transfer. The Mayor suggested doing this at the next meeting. Porter said it was time sensitive. Porter asked if Council could authorize the purchase and then at the next meeting amend the budget. The Fiscal Officer explained that the money must be in the budget if Council is to authorize the purchase. The Solicitor offered sample legislation for Porter to use. Galicki asked Carroll to clarify whether there was money for the truck in the budget. Carroll explained that it was discussed at the Budget workshop, but no decision was made. It would be necessary to amend the budget and amend the appropriations if Council were to go ahead with the purchase. Galicki verified that the purchase was not part of the replacement plan for the year. Carroll explained that there was no formal replacement plan. In trying to institute one, the committee wanted to replace the 23-year-old truck to get five years in between the purchase of each truck. Galicki recalled that when he was on Street Committee, a pick-up truck and a salt truck had been budgeted but noted this

did not occur last year. Carroll stated that it had been discussed, but it was not finalized due to determining numbers and the uncertainty with the budget with tax collections with COVID.

Berger asked if the \$144,000 was net of the trade-in and asked if the truck had any value. It was clarified that the truck would be sold through Gov Deals and not used as a trade-in. The price included painting the vehicle and replacement of the plow for the correct plow. Canton asked what the Village received for the last plow truck, and Porter thought it was \$14,000 or \$15,000.

The Fiscal Officer clarified that since the quoted price was over \$140,000 that it was the State price because if not, the Village would have to go out to bid. Porter stated it was the State Bid. Carroll agreed. The Fiscal Officer explained that this is important.

Carroll addressed the Country Estates swale and the flooding problems involving Alderwood. He explained the need to reestablish two swales. Carroll explained that it was necessary to do a survey to identify definitively where the swales should be and determine where easements would be necessary.

Porter added that no promises had been made other than a survey. Carroll concurred and clarified that it is on Country Estate's property. There was a question of whether a 319 grant could be used. With Manor Brook being in question, there was discussion of whether these funds could be redirected to this location. Carroll reported that the Engineer said this could work and said he would check. The survey is the first step to assess the situation.

The Fiscal Officer asked if the survey had a big cost, and Porter stated no, that it was \$850 for the survey and the whole job would be about \$8,500. Naim stated \$8,650.

The Mayor addressed the Country Estates issue, and asked if there would be a need to obtain waivers from property owners so that the CT survey crew could go onto the Country Estates property. The Solicitor advised that if it were more than walking the property, it would be necessary to have a release or some sort of permission to get on the property. The Mayor asked what would happen if the residents said no. The Solicitor asked if the area were part of the storm easement on the actual plat. The Mayor said he was not sure with this area and explained that it was between two houses. He said the swale had filled in over 50 years, and the Engineer was trying to determine what must be done to reestablish the swale. The Mayor anticipated having difficulties gaining access to one area in particular. The Solicitor stated that if the Village cannot get permission, she would recommend not going on the property. She wondered if there were other resources the Engineer could use to obtain the measurements. The Mayor said the Engineer had gotten some measurements, but there had been an unpleasant situation with one of the homeowners. The Mayor asked what the survey crew should do if they were asked to leave. The Solicitor replied that they should get off the property and should not go back on until there is permission.

The Mayor addressed a 12" pipe installed by a resident on private property where there used to be a ditch. The pipe impedes the flow of the water. The Mayor asked if the Village has the right to go in and take out the 12" pipe. The Solicitor stated she thought this was possible because of the Village ordinance pertaining to obstructions of water courses and diverting water. The

Village could site the resident and enforce the ordinance. She clarified that at the end of the day the injunction would be to take it out but cautioned that the Village should go through the actual process before just ripping it out. The Mayor advised the property in question would soon have new owners.

Galicki asked if the 12” pipe would be replaced with a 36” pipe or would the swale be reestablished. Carroll stated that the Engineer would want to reestablish the swale.

The Mayor asked who would pay to remove the 12” pipe. The Solicitor stated that it is private property, and the Village would be using the ordinance and process. The resident would be paying for it.

Berger asked for the status of the Lake Louise pipe problem that was causing backup of septic systems, etc. Carroll explained that a camera would be used in the pipe to identify flow. The county will be coming out to determine which septic systems are involved. He reminded Council that the pipe was put in illegally, although the Engineer said that it worked. Ultimately, the residents would have to do the pipe the right way with pulling a permit, etc. Carroll had not heard what the County Health Department’s stance was on the septic systems.

The Mayor offered kudos to the Engineer for getting a friend, Dave Sage, at the Geauga County Board of Health to come out at the end of May to look into it. Carroll thought that with the levels described by the Engineer, it would have elicited a quicker response. Porter agreed given the levels were seven times the allowed limit.

BUILDING COMMITTEE: Berger reported the next meeting of the Building Committee would be on Wednesday, May 5th at 8:00 a.m. which was a change from the regularly scheduled meeting. He would provide an agenda for the Fiscal Officer by Monday, May 3rd. Berger noted that there will be a second software demonstration from City Force on May 11th at 3:00 p.m. and a first demonstration from Citizenserve Software on May 6th at 3:00 p.m. The committee continues to explore software opportunities.

SAFETY COMMITTEE: Porter stated that the next Safety Committee meeting will be May 6th at 7:00 a.m. at the Police Department.

HUMAN RESOURCES COMMITTEE: Nairn stated the joint HR/Finance Committee meeting originally scheduled for the first Friday of May has been changed due to a schedule conflict. It will be on May 21st at 8:00 a.m. in Village Hall.

Nairn reported that the committee is still waiting on end of the year evaluations of employees. The committee had received evaluations from the Administrative office and Building Departments.

Nairn addressed cross training with the Building Department. She spoke to the Building Department Administrative Assistant/Board Clerk/Assistant Zoning Inspector who advised she is working on a flow chart. Nairn stated the Village should have individuals who have back-up training, and she acknowledged that both the Fiscal Officer and her Administrative Assistant were willing to help with this. Berger stated that it would not be possible until the Building

Committee had the flowchart and handbook put together. He spoke to the Building Department Administrative Assistant/Board Clerk/Assistant Zoning Inspector who felt she could get some basic information together in the next couple of weeks. After this, it would be possible to meet and convey basic steps. Berger stated there is an intention to get it done. Nairn asked what would be done when the Building Department Administrative Assistant/Board Clerk/Assistant Zoning Inspector took some time off in the coming week, and whether the Building Department would be closed. Berger stated absolutely not. The Mayor stated that phone calls will be directed to him because he is there most of the time.

PROPERTIES COMMITTEE: Galicki stated that Properties Committee met April 21st and the meeting minutes were distributed to Council. Also provided to Council was a draft of the Village of South Russell Inventory Procedure. He asked Council to review the document and provide feedback and suggested modifications prior to the next Properties Committee meeting on Wednesday, May 12th at 9:30 a.m.

Canton said he had a question concerning the future maintenance of benches and trees in the Village park. Galicki explained that the question he had was not so much the maintenance but rather whether a donated bench is a donation in perpetuity. He wanted to define this matter as well as the materials used to construct the benches which might be more durable. He added that it seemed like the Village had been replacing donated trees that died and wondered if this were the intent. Canton stated he spoke with the Street Commissioner who had the opinion that the benches that surround the playground should last 15 years and could be maintained by his men at a very low cost. Galicki appreciated the feedback and said it would be the committee's decision. Canton stated he had worked with the committee and trusted their judgement. Nairn and Canton had observed splitting of the slats on the installed benches. Nairn said the Service Department staff assured her they would be easy to repair, and Canton concurred. Nairn added that she was told the bench company would supply replacement wood slats for free.

Canton said based on the cost of the tree and benches, it would be about \$2.21 per capita for the people who live in South Russell with 4,000 residents. The taxpayers would be paying about \$2.21 if all the trees and benches were replaced today. Looking at cost benefit analysis, he thought this was money well spent. Being a park bench donor himself, Canton viewed that it was the Village's responsibility to maintain them. He could see the other perspective as well. Galicki said he would bring it up to the committee.

The Mayor stated that it was necessary to replace one donated bench at the top of the hill. Galicki asked if there was a policy and felt that it required clarification. Canton stated that during the installation of the playground, the issue never came up.

Carroll asked if there was a maintenance fund for the playground to which yearly donations were made, and the Mayor said yes, \$1,000 a year. The Fiscal Officer stated that the Village had received one donation for \$1,000 in 2019, but nothing in 2020 or 2021 so far.

PUBLIC UTILITIES COMMITTEE: Nairn made a motion to place two public hearings on May 10, 2021 for NOPEC, one at 1:00 p.m. and one at 7:15 p.m. concerning the NOPEC natural gas opt-in Plan of Operation and Governance. Carroll clarified that it would be necessary to

have four Council members present. The Mayor stated he was concerned because NOPEC pays Bricker Ekler \$600 an hour and they have been doing this for all of the communities. Carroll seconded the motion. Voice vote – ayes, all. Motion carried.

PARK COMMITTEE: Galicki reported that the Park Committee is scheduled to meet Wednesday, April 28th at 6:30 p.m. at Village Hall.

ORDINANCES/RESOLUTIONS:

Porter introduced an ordinance authorizing the Mayor and Fiscal Officer to enter into a contract with Rush Truck Centers for a total sum of \$144,231 to purchase a 2020 International Dump Truck with snowplow fully equipped and declaring an emergency. Porter made a motion to waive further readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Carroll. Motion carried. **ORD 2021-26**

The Mayor stated this was a good thing, but Council was killing the Fiscal Officer with last minute changes. He asked for better planning.

Nairn introduced an ordinance amending Appendix D – Job Descriptions of the Village’s Employee Handbook changing the title of the “Fire Marshal” to “Fire Prevention Officer” and declaring an emergency. Nairn made a motion to waive readings, seconded by Berger. Roll call – ayes, all. Nairn made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **ORD 2021-27**

Nairn introduced an ordinance amending Appendix D – Job Descriptions of the Village’s Employee Handbook adding a “Police Detective” position and declaring an emergency. Nairn made a motion to waive readings, seconded by Porter. Roll call – ayes, all. Motion carried. Nairn made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **ORD 2021-28**

Nairn introduced an ordinance amending Ordinance 2020-61 by amending pay ranges for the South Russell Village employees retitling the position of number 4 from “Fire Marshal” to “Fire Prevention Officer” and adding the position of “Police Detective” as number 23 of the Pay Schedules and declaring an emergency. Nairn made a motion to waive readings, seconded by Porter. Galicki asked for clarification regarding which positions were addressed by the amendment and the Fiscal Officer explained it was just the ones listed. Roll call – ayes, all. Motion carried. Nairn made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **ORD 2021-29**

Berger introduced an ordinance establishing a fund for any moneys received by the Village pursuant to the American Rescue Plan Act of 2021 to be known as “ARPA fund” and declaring an emergency. Berger made a motion to waive readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Carroll. Roll call – ayes, all. Motion carried. **ORD 2021-30**

Berger introduced an ordinance amending the Annual Appropriations increasing Street Fund expenses \$6,000, Playground Maintenance expenses \$1,000 and Safety salaries \$65,000, Special

Equipment fund \$144,231 and declaring an emergency. Berger made a motion to waive readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Carroll. Roll call – ayes, all. **ORD 2021-31**

Berger introduced an ordinance transferring \$144,231 from the Income Tax fund to the Special Equipment Fund and declaring an emergency. Berger made a motion to waive further readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Berger made a motion to adopt, seconded by Carroll. Roll call – ayes, all. Motion carried. **ORD 2021-32**

BILLS LIST: Carroll made a motion to ratify the April 15, 2021 bills list in the amount of \$80,349.20, seconded by Porter. Roll call – ayes, Carroll, Galicki, Nairn, Porter. Berger and Canton recused themselves. Motion carried.


NEW/OTHER: Carroll, Nairn, Berger, and Canton had no new business.

The Fiscal Officer stated that the clock was ticking for the NOPEC Energized Community grant regarding quotes for the roof for the Service Department. The deadline for the grant application is June 30th.

Galicki noted that a recent Chagrin Valley Times published an article, “Panel Discusses Ways to Keep Track of Village Property,” which refers to the “Planning Committee.” Galicki indicated that there is no Planning Committee. It was the Properties Committee that discussed this matter.

Porter asked if the Fiscal Officer had heard from the State about the audit. The Fiscal Officer explained that they were supposed to be finishing it, but she had not heard from them yet. She would contact them the following day.

ADJOURNMENT: Being that there was no further business before Council, Carroll made a motion to adjourn at 9:50 p.m., seconded by Canton. Voice vote – ayes, all. Motion carried.



William G. Koons, Mayor



Danielle Romanowski, Fiscal Officer

Prepared by Leslie Galicki