

**RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 28, 2020 – 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Berger, Canton, Carroll, Galicki, Nairn, Porter

OFFICIALS PRESENT: Fiscal Officer Romanowski, Police Chief Rizzo, Solicitor Matheney

VISITORS: Ashley Brudno; Robert Hunt; Charlie Cimperman; Emillie Gottsegen; Carlene Holtz; Carla DiBlasio; Gary Dole; Resident; Kelly Kimball; Natalie; Jims Iphone; Jen Lyndall; Katherine Quinn; Greg Heilman; Lorraine Sevich; Chris Bell; B. Rebeta; Kristina Gillespie; Collin Cunningham, CVT

The Mayor called the Regular Council meeting conducted via the teleconference service Zoom to order. The Fiscal Officer read the roll. Berger, Canton, Carroll, Galicki, Nairn, and Porter were present. Carroll made a motion to approve the minutes of the September 14, 2020 Council meeting, seconded by Nairn. Roll call – ayes, all. Motion carried. Carroll made a motion to approve the minutes of the September 25, 2020 Special Council meeting, seconded by Nairn. Roll call – ayes, all. Motion carried.

The Mayor introduced Dr. Robert Hunt, Chagrin Falls Schools Superintendent, and Ashley Brudno, Treasurer. Hunt and Brudno addressed the 3.85 operating issue that will be on the ballot in November. He explained that this would not increase taxes for residents. Brudno provided an explanation of school finance and House Bill 920, which had resulted in school districts being forced back to the ballot. Brudno explained that House Bill 920 froze the dollar amount the schools could collect on a levy to the amount that was collected the first year the levy was collected. As property values increased, the dollar amount collected stayed the same. As a result, revenues do not increase with increased expenditures. This results in school districts having to go back to the voters. Hunt stated that in 2017, the district passed an 8.9 mill levy that had a 5.5 operating issue and a 3.4 mill bond issue with a commitment to stay off the ballot for three years. Much of the bond issue was the renovation of Chagrin Falls Intermediate School. Prior to COVID-19, the district prepared to ask the community for a 7.9 mill operating levy forward with a four to five-year commitment. However, with the impact on the economy, the district reconsidered and made \$1.2 million in cuts to bring the operations levy to 3.85. This essentially means that tax payers would not see an increase from the school because the money from the bond bucket to pay off debt would move over to operations and the district would distance itself for at least three years from the current economic climate before making decisions. Hunt and Brudno explained that the ballot language is confusing because it states, “additional,” when it is not additional to the taxpayers because it is coming off the bond.

Nairn introduced Charlie Cimperman, Eagle Scout candidate and senior patrol leader of Troop 150 of the Federated Church, Chagrin Falls. Cimperman is a member of the Chagrin Falls High School hockey team, the Engineering Club, and plays the trombone in the Chagrin Falls High School Band. Additionally, Nairn advised that Cimperman is a historical reenactor. Cimperman stated he was seeking approval for his Eagle Scout project. With the permission of Council, he wanted to install a historical marker in South Russell Village Park which would contain information and photos describing the roles of South Russell and Chagrin Falls in the Underground Railroad. Cimperman explained the history of the Underground Railroad and its relevance to the community. He described that the display would be similar to a museum display. Cimperman stated he planned to install the project by the end of October 2020 and offered to share the plans and designs of the project with Council. Cimperman thanked members of Council for their consideration of the project. Porter clarified that Cimperman planned to complete the project by October 2020, and Cimperman concurred and explained how he would accomplish this. The Mayor asked that Cimperman put a snow stake in the location where he wished to install the project and asked Nairn to forward Cimperman's project information to Council. Nairn clarified that it would be a weatherproof display case containing the historical information and photos. She further explained that the Street Commissioner offered to assist Cimperman in erecting the display case in the park.

MC Art Studio owner, Carlene Holtz, stated she had spoken to the Mayor about projects her studio would like to add to the Village. One would be to offer a tent-based art show in South Russell Village Park. The Mayor also approached her to ask if she would be interested in something October 24 after the Farmers Market was over for the season. She added that the community would know there was always something going on at the corner and that there would be an art show instead of the Farmers Market. She met with the director of the Farmers Market and discussed partnering on a project and potentially featuring an artist at the market. Holtz explained that she represents 30 artists and proposed a fine art show on October 24th. The artists have faced hardship with COVID in not being able to display their work with cancellations of art shows. She hoped to have the opportunity to bring Geauga County artists together. Holtz added that it would be good to see more events happening in the park, and she has the people, artists, and 20 years of business experience behind her to make it an easy project. She just needed permission from Council.

Nairn stated that the Village was glad to have Holtz's business in the community. Porter asked if Holtz was planning to collaborate all next summer with the Farmers Market. Holtz advised that she wanted to meet with the Farmers Market director and the Mayor to see how to collaborate but clarified that she did not want to take away from the market. She suggested once a month having a featured artist. The Mayor said Holtz would be provided with an agreement similar to the one the Village has with the Farmers Market. There would be no cost to Holtz, but she would be required to produce proof of insurance. The Mayor said a proposal would be coming that something would be done at the corner on the Village campus on October 24th.

Emily Gottsagen, Development Officer, Geauga Medical Center, Chardon, and Carla DiBlasio, Director of Government Relations and Health Finance Policy with University Hospitals, stated

that they wanted to discuss the Village's second allotment of CARES funding. She explained that with COVID-19, the Geauga Medical Center had spent \$2.5 million to comply with the Governor's orders. Additionally, the hospital developed programs and had been a resource to long-term nursing homes in the county. She respectfully requested any funding the Village was not able to spend be given to Geauga Medical Center instead of giving it back to the State. DiBlasio reiterated that the Geauga Medical Center had gone out of its way to be a resource to the community both with programs and infection control. She added that she, too, would be grateful for any funding.

The Mayor stated that the deadline to encumber the funds had been extended. Additionally, a letter was received from Representative Diane Grendell indicating the Village would receive another \$135,000. The Mayor said the Village would be in touch.

The Mayor advised that the request to display the banner for the Chagrin Falls Booster Club would not be made.

The Mayor stated that there are 11 homeowners who own a lake between Royal Oak, Maple Springs, and Parkland and their dam needs \$400,000 in repairs. The water that comes from the Village goes to the Chagrin Lakes swim lake and then to the private lake where the dam is located. The residents will be making inquiries of the Village to see if the Village would loan them the money and they would repay it in the form of a tax assessment. They would like a decision by Council by Thanksgiving. The Mayor advised that Berger had been involved with the matter. Berger stated that the residents were put in a bad position because of changes made to the swim lake five to six years ago when the culvert pipe was enlarged causing an overflow to their lake. He relayed that the residents are committed to pay for the project and are looking for the Village to assist in spreading the expense out over time.

Gary Dole extended his thanks for the repaving of Maple Hill Drive.

Porter stated that CT Consultants and the Street Department did an outstanding job on the biggest and most complex Road Program apart from Bell Road west.

MAYORS REPORT: Chagrin Falls Mayor Tomko worked with the mayors of Moreland Hills and Bentleyville, the Trustees of Chagrin Falls Village, and Dr. Robert Hunt, Superintendent of Chagrin Falls Schools, to generate a letter containing guidelines about how to handle Halloween given the circumstances of COVID-19. The Mayor stated that the bottom line was that it would be the decision of the parents and that they should use common sense.

Gauga County conducted smoke tests on Alderwood through Reserve Trail where there had been sewage flooding with the previous storm. They submitted a report with recommendations for the homeowners. The report will be distributed. On October 15th, the Mayor planned to have a Stormwater Zoom meeting. Residents had been responding to the request in the Village newsletter to report stormwater issues, and the Mayor advised that reports were received from new areas where some of the normal areas had no problem. The costs to residents have grown, and it would be necessary to look at the sanitary and stormwater sewer issues.

In 2002, CT Consultants generated a report addressing stormwater. The Mayor suggested the Village update this study. The Mayor had previously distributed the Master Land Use Plan to Council and stated he thought it was necessary to have a strategic planner to look at what needs to be done in the Village. Both studies were almost 20 years old and changes needed to be made. He would address this at the October 12th meeting.

The Mayor and the Fire Marshall created a 17-point outline of tasks the Fire Marshall should do. The first Monday of the month, he would provide written reports. On the second Monday of the month, he would meet with the Mayor to review what is going on in the Village. The Mayor anticipated a lot of good performance from the Fire Marshall.

Regarding other stormwater issues, the residents of Sheerbrook have been getting a lot of water coming from the Woods of Wembly. The swale that belonged to the Woods of Wembly is no longer a swale, and the Village is trying to help the two neighborhoods to resolve the issue to get the swale reestablished.

The Mayor relayed that there was a meeting for the Manor Brook 319 grant. The contract should be signed after there is a Manor Brook HOA meeting to explain what is being done with the property. It is anticipated the Request for Proposals (RFP's) would go out in the spring with construction to start in the summer of 2021.

The Mayor advised the temp for the Building Department would cost \$25.46, not the \$25.00 to which Council had agreed. He added that Council had also limited the time allowed for the temp to be 25 hours, but there is a large amount of work that needs to be done to include upcoming Board meetings and six sets of minutes. The Mayor wanted Council to consider changing the 25 hours to 32 hours.

The Mayor stated there would be a Building Committee meeting on Wednesday, September 30 at 3:00 p.m. to conduct interviews with candidates with experience as Building Officials. Some are presently working in other communities. The Mayor reported that he went out to the other people he knew to see if they could be enticed to come to South Russell. Porter asked if the people to be interviewed are Building Officials or Building secretaries. The Mayor stated they were Building Administrative Assistants. The Mayor stated it would be necessary to steal someone from someplace else. Galicki clarified that the candidates were not individuals who responded to the posting, which meant that the posting process was not followed. The Mayor stated the posting would be going out. These candidates were approached by the Mayor to apply for the position. Galicki stated he hoped there was no cronyism involved. Porter asked the Mayor if he approached the candidates after Council approved the ad to be posted for the job. The Mayor said no. He explained that he went to a local community and found out who was looking for jobs and emailed them.

FISCAL OFFICER: Regarding the ads for the Building Department Administrative Assistant positions approved by Council, she placed the ads on Indeed.com for the part-time and full-time positions. As of that morning, she had over 158 applications and more had come in, some from other Building Departments. She has narrowed them down and would provide them to the Building and HR Committees, and Mayor.

Regarding the COVID money, legislation was passed the previous week extending the deadline for encumbering until November 20. It would still have to be spent by December 28th. The Finance Committee met and came up with a list of projects around the Village. The list was distributed to Council. The Fiscal Officer was getting estimates for some of the projects and hoped to have the numbers for the Budget Work Session on October 1st. The proposed expenditures would require approval by Council before the funds could be encumbered. She hoped to accomplish this at the next Council meeting on October 12th. The Fiscal Officer attended a webinar that the County Auditor and Prosecutor conducted where explanations were given as to how the funds could be spent. The Fiscal Officer reported that the Village could also anticipate receiving an additional \$135,000 on top of the \$77,000 already received. She asked Council to continue to think of ways to make the Village safer with these funds and to present them at the Budget Work Session, which would be Thursday, October 1st at 5:30 in Village Hall. The meeting will also be transmitted over Zoom.

Berger asked if it was permissible to give unspent funds from the CARES ACT to University Hospitals. The Fiscal Officer stated this was a question for the Solicitor. She was aware that subgrants could be done like providing a fit test device to Chagrin Falls Fire Department, but she was unsure of the legality with a private organization. The Solicitor thought it would be allowed but wanted to research it.

SOLICITOR: At the last Council meeting, the Solicitor was asked to provide an opinion on an issue raised at the September 10th Planning Commission meeting which pertained to the application of a certain section of the Zoning Code, specifically 3.04 and the development approval by Planning Commission. The Solicitor advised that 3.04 says that there is no application for a zoning permit that will ever be approved unless it involves a business or industrial structure use without first getting approval from the Planning Commission with respect to what is called development approval/development review. There is one exception which is that a Zoning Inspector may issue a zoning permit without any Planning Commission prior approval if there has been a change in the occupancy in a business or industrial district and there have been no changes in use of the structure nor any erection or enlargement of said structure. In the Village's Zoning Code, a sign is defined as a structure under 2.01(118) of the Zoning Code. The question was that Gurney had a sign at some point that she believed was taken down and after it went to the BZA for a variance, it was approved. There was no PC review, which she thought was accurate. This was because Gurney exists in what is called a "residential one family district," which does not fall under the 3.04 development review for approval of the PC. The next question pertained to the Plaza at Chillicothe Rd. and Bell Rd. There is a renovation to the façade and there is an existing sign that will be destroyed, and a new sign moved closer to the road. Last week, the BZA gave a variance for the sign to be closer to the road conditioned on the Police Department ensuring it does not obstruct traffic and conditioned upon PC review. The reason for this is because the sign, according to the Zoning Code, is a structure and falls under 3.04 as it is in a business district. She clarified that this business district is a limited business. That sign should have PC review for a zoning permit. With respect to the plaza itself, she refers to it as a renovation façade, and advised that there seemed to be some peaks in the roofline, and it appears there are some columns that have been constructed as well as other façade issues. She

understood there was no zoning application or zoning permit. There is a Building Permit and Building Application, and none of it was signed by the Building Department Administrative Assistant. This came up differently in the PC meeting, but the actual structure as she understands from Dave Hocevar, has not been enlarged and the roofline has not been increased. She reiterated that this is in the business district and if there is no enlargement or erection of a structure, and there is no change of use or occupancy, then it should not have to go to PC for development review. She reviewed this with Hocevar and looked at the application. To a layman's eye, it looks as if it may have been enlarged, but in the business and industrial district, she would err on the side of going towards PC for development approval on any structure or use. The Solicitor stated that during the September 10th PC meeting, the next meeting of BZA was six days later. The Solicitor stated that the strict interpretation of the Zoning Codes states Planning Commission approval for these structures and signs, especially in the industrial District. She added that the drafter of the language had no intent to include a sign for development approval by PC. The Solicitor said this was not necessarily important for this purpose but might be important if Council were to try to amend the Zoning Code. As far as the Zoning Code, the Solicitor stated it is an ordinance and needs to be followed. She added that Hocevar would be submitting a letter to Council. Going forward, the Village will adhere to it. The Solicitor advised that there was a question of whether some of the applicants were going to ABR, BZA, and PC and perhaps the PC was not necessarily being applied to or applications submitted. She did not think this was intentional, but more along the lines of not considering signs as structures in some of the instances.

Nairn stated she was confused and asked if the changes to the plaza were done with or without permission. The Solicitor explained that there is no zoning permit or application. There is a building permit and application which were approved. She did not know why there was no zoning permit or application. Porter asked if they should have gone through PC. The Solicitor stated that with the plaza, from what she understood from Hocevar, they were not increasing the footprint of the building, so it is not an enlargement. If this is correct, then no, they do not have to go before PC. Porter asked if Gurney did not have to get approval through PC because they are in a residential district. The Solicitor concurred that Gurney is in a residential one family district. If it had been a residential neighborhood or a private cluster, the 3.04 would apply. Porter clarified that 3.04 did not apply to either of these situations. The Solicitor stated definitively not with Gurney, and according to Hocevar, there was no enlargement, which, the Solicitor stated was not defined by the code. He said that therefore, 3.04 did not apply to the plaza.

Canton thanked the Solicitor for her research and asked if she was saying that the PC member was in error. The Solicitor asked to whom Canton referred, and Canton stated the individual who questioned this. The Solicitor stated not at all. She stated that he raised a good point, which is that the policy strictly states that these signs should have been before PC and is raising the question as to the policy. She did not have the application in front of her at the time. With respect to the plaza, there is no zoning application or permit. She had nothing to look at other than the Building permit and application.

STREET COMMITTEE: Porter reported that the Street Committee met on September 25th. The minutes would be forthcoming. The Street Committee is considering a new loader to replace the current case loader. This will be discussed at the Budget Work Session.

BUILDING COMMITTEE: Canton stated that the Building Committee will meet October 1, 2020 at 8:00 a.m. at the Building Department.

Canton made a motion to increase the hourly rate for the Building Department temp Administrative Assistant from \$25.00 to \$25.46 per hour, seconded by Berger. Porter asked if the temp had already started and if she was expected to be in place until the position was filled. Canton stated yes. Porter asked what secretarial skills the temp had, and the Mayor stated she had limited skills. The Mayor stated they would work on the agendas for the ABR and PC. Two sets of minutes for each Board needed to be done. The Mayor added that there appear to be a large number of construction deposits that may have to be returned that were filed away. He planned to dig through this, which would be tedious but needed to be done. Galicki stated that at the last Council meeting the discussion involved finding a candidate who had transcription skills and asked if the Mayor was saying the temp had limited administrative ability and no transcription skills. The Mayor stated she did not have transcription skills. Galicki asked what the value of the service was if the majority of the work was transcription, and the Mayor responded this was not the majority of the work. He thought it would be possible to complete the transcriptions and be ready for the following week. Roll call – ayes, Berger, Canton, Nairn, and Porter. Nays, Carroll and Galicki who expressed concern that the temp was hired without approving the pay. Motion carried.

Canton made a motion to increase the hours per week for the temp from 25 hours to 32 hours. With no second, the motion failed.

SAFETY COMMITTEE: Canton stated that the Safety Committee would be meeting October 1, 2020, at 7:00 a.m. at the Police Station.

HUMAN RESOURCE COMMITTEE: The Human Resource Committee met August 28, and the minutes were distributed to Council. Porter addressed increasing the hours of the Fiscal Officer's Administrative Assistant by five hours due to the current situation with the Building Department and Village Hall. The increase would be at the discretion of the Fiscal Officer. Porter made a motion that the part-time Administrative Assistant at Village Hall be allowed an additional five hours per week at the discretion of her Department Head, the Fiscal Officer, for the purposes of dealing with additional work load arising from the current Building and Village Hall situations, seconded by Nairn. Roll call – ayes, Berger, Canton, Carroll, Nairn, Porter. Galicki recused himself. Motion carried.

Porter advised that the committee discussed and recommended advertising for a part-time Building Inspector. Porter made a motion that the Fiscal Officer and Mayor be authorized to enter into a contract and advertise for the position of part-time Building Inspector for the Village of South Russell, seconded by Nairn. Carroll asked for the committee to consider not having Hocevar participate in the interview process for this position. Carroll clarified that he participated in the Fire Inspection interviews as a subject matter expert not as a Fire Marshall

who was being replaced. Carroll further explained that the Engineer did not participate with the Engineering Search Committee. Porter said he would confer with Nairn and probably follow this guidance. The Mayor stated that he and Porter spoke and disagree. He felt it was the wrong time to be doing this and wanted to get the Building Department Administrative Assistant in place and then determine what was going to be done with the Building Department. Canton asked if Hocevar had indicated he would be retiring, and Porter said no. Porter advised the action is being taken to create a succession plan and to help with when one of the positions was vacated. He understood the Mayor's position of doing one thing at a time but did not see the harm in looking for both. Canton clarified that the Village would have two part-time Building Inspectors, and Porter stated yes. Galicki offered that there would only be one part-time Building Inspector and a contractor. Porter explained that ultimately, the Village could limit its use of Hocevar to occasionally doing inspections depending on the certifications of the part-time Inspector. Carroll added that with some of Hocevar's other contracts, he just does commercial electric inspections. Carroll envisioned hiring a part-time Building Inspector and having Hocevar take the individual under his wing for a short period of time to show how things are done in South Russell. Porter added that it would also be up to Hocevar if he wanted such an arrangement. Roll call – ayes, all. Motion carried.

PROPERTIES COMMITTEE: Nairn addressed the Titan LED proposal to light the Salt Dome and shed with the \$1,200 remaining from the NOPEC grant. Nairn made a motion to approve the Titan quote and move forward with the grant application to NOPEC for the Salt Dome and shed LED lighting, seconded by Porter. Porter clarified this would be accomplished using NOPEC grant funds, and Nairn verified this was the case adding that the Village will have used most of the funds. Roll call – ayes, all. Motion carried.

Nairn addressed the efforts of the Fiscal Officer and committees to identify uses of COVID-19 funds for the Village.

Nairn advised she had been in contact with various nurseries to determine the cost to put a sound buffer at the front of the Cemetery. This would involve 22 to 23 trees. She favored conifers and trees that would be deer resistant and could tolerate salt spray. The quotes she received thus far ranged from \$3,300 to \$4,800. She would have a finalized proposal soon.

PUBLIC UTILITIES: Galicki stated he had nothing to report.

The Mayor stated on October 19th, he would have a five to ten-minute public hearing on the NOPEC grants concerning procedural changes.

PARK COMMITTEE: The Park Committee met on September 22nd. The minutes were distributed to Council. She stated that Pete McDonald, Western Reserve Land Conservancy (WRLC), approved a brick walkway from the parking lot to the pavilion which would not cost the Village anything since the Street Department had most of the materials. Nairn made a motion to install a brick walkway going from the South Russell Village Park parking lot up to the pavilion, seconded by Canton. Roll call – ayes, all. Motion carried.

Regarding the teahouse location, McDonald was very specific about where it would be permitted. Nairn and Mrs. Catani had concerns about placing it on Washington Street, and instead are proposing an area with a beautiful vista north of the Washington St. parking lot right at the woods near the Interurban Railroad site. The Street Department is prepared to create a floor in the teahouse. Nairn made a motion to install the donated teahouse north of the Washington Street parking lot up in front of the wooded area, seconded by Galicki. Roll call – ayes, all. Motion carried.

Nairn addressed haying alternatives and stated that the Mayor has proposed a meeting October 13th to brainstorm ideas.

According to Nairn, the Street Commissioner wishes to modify the swale in the park to keep water away from the playground. She added that the playground passed inspection.

The Mayor stated that the Encore Chamber Music group had requested to perform for South Russell in the Park in 2021.

FINANCE COMMITTEE: The Finance Committee met to discuss CARES funding, specifically to consider purchase of teleconferencing equipment for Village Hall, replacing carpet, replacing chairs, purchasing laptop computers and printers for remote working, and also to consider purchasing a Fit Test machine for use by Chagrin Falls Fire Department and Village Police and staff. Carroll asked the Fiscal Officer about the additional funds the Village would receive, and she stated \$135,000 in addition to the \$77,000. Carroll advised a replacement pick-up truck would also be considered and/or cruiser. The deadline to encumber the funds had been extended, and the committee was obtaining quotes. Further review of the potential expenditures would be discussed at the Budget Work Session.

The Budget Work Session would occur October 1st. He hoped the budget would be passed in October.

The Fiscal Officer stated that the new copier arrived at Village Hall. It was the Konica Minolta copier with Blue Technology, which is the same one the Police have had for the past 10 years without issue.

ORDINANCES AND RESOLUTIONS:

Carroll introduced an ordinance to amend the Annual appropriations increasing Deferred Benefit fund expenses \$10,500, Income Fund transfers \$10,500, and COVID Cares Act expenses of \$25,462. Carroll made a motion to waive readings and declaring an emergency, seconded by Berger. Roll call – ayes, all. Carroll made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2020-45**

Carroll introduced an ordinance to transfer money to the Deferred Benefit Fund of \$10,500. Carroll made a motion to waive readings and declaring an emergency, seconded by Berger. Roll call – ayes, all. Motion carried. Carroll made a motion to adopt, seconded by Berger. Roll call – ayes, all. Motion carried. **ORD 2020-46**

Carroll introduced an ordinance creating a petty cash fund for the Building Department. Galicki advised that from time to time the Village had a petty cash fund but was later addressed in the 1980's or 90's and determined to be illegal. Galicki asked the Fiscal Officer to address this. The Fiscal Officer verified that this information was reflected in the minutes, but she did not know the legality. There had been no petty cash fund in her time with the Village. The Solicitor said she was not sure that it was illegal and clarified that the minutes indicated that the fund was not authorized or permitted. Nairn asked if this applied to all municipalities, which Fiscal Officer did not know since the Village is statutory and rules may have changed. The minutes did reflect how the determination was made. The Mayor suggested the Solicitor investigate the matter.

BILLS LIST

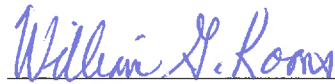
Carroll made a motion to ratify the Bills List dated 9/15/20 in the amount of \$77,255.49, seconded by Berger. Roll call – ayes, all. Motion carried.

NEW/OTHER: Galicki, Nairn, and Porter had no new business.

Canton stated his former school maintained a petty cash fund as did all the schools in the athletic conference.

Carroll reminded Council of the Budget Work Session on October 1st at 5:30. He advised it would be done in person and on Zoom.

ADJOURNMENT: Being that there was no further business before Council, Carroll made a motion to adjourn at 9:12 p.m., seconded by Porter. Voice vote – ayes, all. Motion carried.



William G. Koons, Mayor



Danielle Romanowski, Fiscal Officer

Prepared by Leslie Galicki