



VILLAGE OF SOUTH RUSSELL PART-TIME BUILDING INSPECTOR

The Village of South Russell is seeking professional, experienced, qualified applicants for the position of part-time **BUILDING INSPECTOR**.

Responsibilities and Duties: The Building Inspector is responsible for all administrative functions necessary in directing the operations of the Building Department, including all commercial and residential construction inspections. The Building Inspector must attend one Council meeting per month, as well as Planning and Zoning meetings as needed.

Required Minimum Qualifications: Qualified candidates must have current certification from the State of Ohio Board of Building Standards as a Chief Building Official (CBO) and two or more of the following; Commercial Building Inspector (CBI), Electrical Safety Inspector (ESI), Commercial Plumbing Inspector (CPI) and/or Registered Mechanical Inspector (RMI), Residential Building Inspector (RBI), and Residential Plumbing Inspector (RPI). The preferred candidate will possess excellent communication skills, management experience, a demonstrated ability to effectively deal with day-to-day administrative issues, be proficient in Building Department software, Microsoft Office, and financial management. The position requires a valid State of Ohio drivers' license.

Application Process: Interested candidates holding required certifications are invited to email resumes to:

fiscalofficer@southerussell.com

The Village of South Russell is an Equal Opportunity Employer.