



Village of South Russell

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RECORDS COMMISSION MEETING

May 8, 2017

7:00 pm

AGENDA

- Approve November 7, 2016 minutes
- Review RC-2 Approval from September 2, 2016
 - Changes to RC-3 requirements per Senate Bill 321 and House Bill 153. Records Commission wanted to review to see if they had any concerns on retention length and will discuss at 5/8/17 meeting.
- Review Record Destruction requests
 - Administration
 - Police Department
 - Building Department
- New magistrate process
 - Costs \$25
 - Courts are finding that more records and more records are “public records”
- Adjourn