

**RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING
MONDAY, MARCH 12, 2018 - 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Canton, Carroll, Galicki, Kostura, Nairn and Porter

OFFICIALS PRESENT: Fiscal Officer Romanowski, Fiscal Auditor Lechman, Building Inspector Heilman, Police Chief Rizzo, Street Commissioner Johnson, Solicitor Ondrey, Engineer Haibach

VISITORS: Greg Kanzinger, West Bel Meadow; Tony Ramos, NOPEC; Lorraine Sevich, Ridgecrest Drive; Ray Schloss, Mapleridge Road; Ashley Rozsa, High Street; Jason Weiskopf, Chagrin Falls Police Department; Bob Hunt, Chagrin Falls Schools; Michael Canton, Warren, Ohio

Mayor Koons called the Regular Council meeting to order and led the Pledge of Allegiance to the flag. Fiscal Officer read the roll. Galicki made a motion to approve the minutes of the Special Council meeting on February 23, 2018, seconded by Nairn. Voice vote – ayes, Porter, Canton, Carroll, Galicki and Nairn. Kostura abstained. Motion carried. Galicki made a motion to approve the minutes of the Regular Council meeting on February 26, 2018, seconded by Nairn. Fiscal Officer said there was a correction to the draft minutes as Mark Porter was absent from that meeting. Canton made a correction on page four in the second sentence of the last paragraph taking out the low fluids since the sensor was for the low fluids. Voice vote – ayes, Kostura, Canton, Carroll, Galicki and Nairn. Porter abstained. Motion carried

VISITORS: Tony Ramos from the Northeast Ohio Public Energy Council (NOPEC) introduced himself and said in 2016 NOPEC started a recognition program as an opportunity to say thank you to people in the NOPEC communities that help make their jobs easier. Ramos presented Fiscal Officer Romanowski with a certificate of recognition with a quote from the Mayor stating, “Danielle’s fiscal talents allow South Russell leaders to sleep at night. Thank you for all you do”.

Regarding grants currently being offered by NOPEC, Ramos explained that the grants are for energy related projects. There is some flexibility, but the grants are given on a case by case basis.

Ramos explained that a couple of years ago First Energy backed out of their contract with NOPEC. NOPEC took the \$5.4 million that was to be used for that program and added to it to make it \$9 million and they are giving the money back to all NOPEC customers in the form of a rate buy down. Starting in February, they bought down the kilowatt per hour rate to be lower

than the price to compare and that will continue for four months. The average savings each customer will see will be approximately \$20 over the four-month period.

Ramos explained the Village is eligible for a \$1,500 NOPEC sponsorship grant. The money must be used this calendar year for an event that is open to the public.

The Village is also eligible for a NOPEC Energized Community grant (NEC) which could be used for energy efficient related projects throughout the Village.

School Board member Greg Kanzinger, Bob Hunt from Chagrin Falls Schools and Jason Weiskopf from the Chagrin Falls Police Department spoke to the elected officials about the school district bringing on a School Resource Officer (SRO).

Bob Hunt said the issues in Parkland, Florida are becoming all too familiar in our country. He said about ten years ago the district did have an SRO in place. It was a position that was added originally through a federal grant where local municipalities and school districts had to assume the financial responsibility over time.

Hunt said the role of the School Resource Officer (SRO) is not an attempt to put an armed individual at the point of an issue because the odds of that happening are not great; this is more about being proactive. He said there are three key components to the position – an educational side in which the SRO helps with programming involving substance abuse, personal safety, preparing students to go to college, internet safety, bike and driving safety, etc. He said in terms of prevention, the SRO would focus on assisting the district from the school safety and planning standpoint, helping with facility assessments, and coordinating drills. There are students with probation officers and the SRO would serve as a liaison for that as well. He said the most important role of this person would be to build a positive relationship with young people and getting students comfortable to come forward and report issues. He said the single greatest factor is the ability to intervene before an incident happens. He said the SRO is critical in terms of the next step to being best prepared.

Kanzinger stated half the students in Chagrin Falls Schools are from South Russell and an SRO would add protection for those students.

Weiskopf said the most important thing about the SRO is building relationships with the children.

Porter asked what the cost would be for the Village for an SRO if the Village were to go along with it. Hunt said the old model was a 30, 30, 30, 10 ratio. He said they are looking for about \$10,000 from South Russell. They estimate the position will cost about \$100,000 and the district will put in \$60,000, the Village of Chagrin would put in \$30,000, and South Russell \$10,000.

Porter asked how often the officer would be at Gurney Elementary School; Hunt replied they estimate one day per week. There is enough programming to keep the person busy and active.

Kostura asked if they are considering the SRO to be a current officer on staff now or will this be a new hire. Weiskopf replied they are looking at an officer who is on staff now. There would be an internal selection process because there are specific requirements for this position and it would need to be a good fit. It should be someone with a background in counseling, who does community policing, does a good job with the kids, and takes it upon him/herself to be proactive. Kostura said his experience with an SRO goes back to when there was a Drug Abuse Resistance Education (DARE) officer who was nearing retirement and he spent most of his time in an office and unless kids went to him, there was no involvement. He asked how they plan to prevent that type of mentality as opposed to someone who is active with the kids and gaining their trust and is basically a role model. Hunt said Chief Dacek was the previous SRO, so she understands the role and exactly what is needed. The position is one thing, but the person is equally as important.

Carroll asked if the officer is coming from the Chagrin Falls Village existing staff, how would that effect the Police Department staffing. Weiskopf said that officer will be dedicated to school hours. Hunt said in the prior relationship they staggered the schedule and did things of that nature. If there were a high-profile event where a lot of people are gathering, they may stagger the shift.

Galicki asked when the district will have a formal proposal of the cost sharing program. Hunt said he could get the information to the Village the next day. Galicki said some of the information previously shared was a little tentative. At the last Council meeting, O'Toole said the district was willing to provide up to \$65,000 but the caveat was that will affect the student-to-teacher ratio. Galicki said he realizes O'Toole's role but the fact of the matter is it would be nice to have something on paper. Galicki said he understands Chagrin Falls and South Russell have most of the students in the school district, but there are other communities that have students in the school system as well. He asked if there is any plan to solicit those municipalities for a contribution. Hunt said there are seven municipalities that have children that attend Chagrin Falls Schools. He said four of the other communities make up less than 6% of the total student population and most of the students from those communities go to other schools. If the other schools already have SROs in place and things of that nature, they may already be paying in that regard. Hunt said the district looked at the relationship as it existed ten years ago because of the four communities that have a very small portion that go to Chagrin Schools and quite frankly, Bentleyville has been in some very difficult financial times, so they went forward with trying to work this out with South Russell Village and Chagrin Falls Village and the Chagrin Falls Schools.

Canton said he substitute teaches at Chagrin Falls Schools and both South Russell and Chagrin Falls have police departments that are involved with the youth through programs like Shop with a Cop, and Cops and Kids Fishing. He said in a perfect world he would like to see an SRO in

each building, but he believes if there was at least one resource officer, that the community police forces could work together on a rotating basis and people will see them at the school buildings. He said South Russell officers are at Gurney School in the morning and in the afternoon and sometimes during the day.

Kostura said with respect to the SRO and the financial “donations” from each of the communities that they are looking for, recognizing that the district just asked for a large levy, was this in consideration at that time. Hunt said the district has had this conversation for quite some time; the staffing with the board dates back to a year ago. Looking at this as a possibility, and not taking it all on but making a serious contribution from the school district has been in the plan and is something they value as important. Hunt said there is a benefit beyond an SRO being in the school during the day. A lot of the relationships and the work that happens with the SRO would roll over to things going on in the communities on nights and weekends.

Kostura said recognizing that, based on his understanding of the levy schedule that the district is currently working on, there will be another levy in 4-5 years. He asked if the donation request will be greater from each of the communities or will it be a consistent requested amount each year. Hunt replied that the initial conversation is looking at trying to get this in place for three years. There will be salary increases for the SRO and the district understands that and is willing to bear that cost during the period of the agreement; right now, they are looking at a fixed dollar amount. Hunt said he is not asking the Village to commit to any kind of growth or percentage of salary increase.

Nairn said she is having a hard time justifying that South Russell Village is going to do this at \$10,000 per year for at least three years in a row, when the busses for this district go into portions of Russell Township, Moreland Hills, Bainbridge Township, and all youngsters K-12 that reside in Bentleyville come to the Chagrin Falls Schools unless they are going to private or parochial schools. She said even if there are only one or two children involved, those communities are benefiting from the Chagrin Falls Schools and the bus service; she asked why those communities aren't being asked to contribute anything. Hunt replied that most of the students in that district go to Orange and they already have an SRO in place. They are being taxed and they are paying for those resources. He said when there is such a small number with a large percentage of that community going elsewhere, to tax the whole for literally single digit households of those scenarios just didn't make sense and wasn't fair to ask. Nairn said there are several streets in Russell Township that go to school in Chagrin Falls. Hunt said if you take the number of students from all four of the other communities, it totals less than 7% of the total district's student population.

Galicki said it looks like the district is supporting the one resource officer for all schools. He has received correspondence from concerned citizens that are expressing an interest in one resource officer per school and asked how the district is addressing that issue. Hunt said the district has been down this road before and they know the effectiveness of one. From a programming standpoint and a prevention standpoint, one person can make a significant impact in the district.

He said the purpose of the SRO is not to get a gun in every school, but is about programming and education, relationship building, safety and security planning of the buildings, etc. He said one SRO fits the bill for the school district at this time. He said some could make an argument that the district should look for two; he would never advocate for four – it's not a good use of taxpayers' dollars. Galicki asked if that explanation has been well received by those that advocate for more. Hunt said people have been understanding. He has found that people want to find a way to help and they understand this is one avenue; it is not the only avenue that the district is looking at in terms of areas for improvement.

Porter said prevention is desirable so that you never have an incident where someone comes to school with a gun and then starts to use it. He said the SRO is to be there if an incident of that nature occurs and whoever is selected for this position must be able to respond to that. He asked if there is specialized training the SRO would get to respond to an active shooter should that situation occur. Chief said Chagrin Falls Police Department just set up another active shooter training for the end of March. All the Village officers go through that training, so they are very familiar with the program. Weiskopf said there are also specialized trainings for School Resource Officers that this person would go through. He said all officers get trained in response and active shooter, but there is additional training for an SRO which includes "train the trainer" so that person can come back and train other officers in both villages.

Koons said from the negative point of view, some people say the Village takes care of its own and takes care of Gurney and that this is Chagrin's problem. He asked how the Village can fight that way of thinking. Hunt said that type of thinking is short sighted. This is about being more on the proactive and preventative side of things and you can't get that with the current model. Hunt said from his perspective, this is more preventative and proactive than it is responsive.

Koons said he has worked with SROs and has heard the job can get boring and that is one of his concerns. Unless they are constantly doing programming and are self-motivated, they can get into complacency. Weiskopf said in this school district he doesn't think they will get bored. He said there are many opportunities for the SRO to build relationships with students at all grade levels. The SRO will be at games, all types of events and helping with safety and security; he/she will be so busy, he/she won't have time to get bored. The person they want in this position must be the right fit with the right qualities. Weiskopf said they don't want a 20 to 30-year veteran who is an SRO standing outside the school looking to react. Kostura said he wants someone who will be involved with the children and the children's lives so that he/she can not only relate to the children but become a friend. If this person is one who is here to ride it out until he/she decides to retire, then everyone is wasting their time. Hunt said he wants to put in safety programs and education and this is a way to do that. They don't want to throw everything on the plate of this person, but to be very thoughtful of what the responsibilities are.

Rozsa said she was at the high school when they had the SRO previously. She thought it was great to have someone to talk to. She said she was one of the people that thought the district should have four SROs. She referred to a previous discussion and asked Hunt if he wanted to

eventually have one for the high school and middle school and one for the intermediate school. Hunt said the focus now is on one. However, looking forward if they want to go to multiple SROs, he would come to South Russell and find out if it is something they wanted to integrate with the elementary schools.

Porter asked when they want to get this started. Hunt replied they are in conversations to put this in place for the fall of 2018. However, there is an interest in starting it sooner, but there is also an interest in helping potentially fund the program for now until that point. It would not change what the conversation is about; they are looking at next school year.

Galicki said he would like to see a breakdown of proposed costs and the cost sharing. Hunt replied that they have a budget they will get to the Village. He will also forward the prior copy of the memorandum of understanding that existed the last time, so the Village could see the language and how it would work.

Carroll asked Hunt to also provide the student counts from each community.

MAYOR'S REPORT: Mayor said there is a recreational vehicle (RV) parked in a resident's yard. The Village told the resident they have until June 1st to move it. The resident is asking for time to get the situation taken care of because he is selling his house. Mayor said the Village will give him that break but whether that is going to happen, he doesn't know. The Village is not going to pursue getting this RV moved at this time. The Village is not sure if it is on the property of somebody else, that is a private matter. Mayor said from the South Russell point of view, we will give the resident time to get his house ready to sell.

Schloss said it has been the same scenario year after year from the resident with the RV and the Village keeps falling into the trap. Schloss said all he is asking for is the Village to help.

Galicki asked how long this scenario has been playing out. Mayor responded about 20 years. It has all been legal. The Village changed the regulations, but people get grandfathered in. The Village is not sure if the RV is entirely on this property or not, but he told the homeowner not to spend \$600-\$900 for a survey to find out maybe the RV is not on their property or is on their property when simply the man could solve it the next day by taking it to RV World – but he hasn't for 20 years. Nairn said last May the Village heard the resident was making plans to put his house on the market. She said this issue came up in the Safety Committee and the Village is going to have to look at some of the ordinances that were written in the 1960's because some of them have to be beefed up.

Schloss said he always hears of grandfathering, but in all his studies and he has looked back in the Village and County records and he doesn't find anything about grandfathering. He asked where he could find this. Solicitor replied that the term grandfathering in this context means the Village adopted much tougher, much more strict regulations 5-6 years ago to regulate where RVs, trailers or things of that nature could be parked. The issue is whether the Village could

enforce those new regulations on individuals who already have their RVs parked on their property. There is a considerable challenge and a legal fight about that. There are court cases that have said you can't enforce those new regulations on RVs. That is how grandfathering comes into play in this kind of context.

Schloss asked if there is some way the Village can put some beef into the regulations going forward. Solicitor said the Village did beef them up a lot.

Mayor said down the street from the RV there are a couple of Boy Scout trailers that are fulfilling their location obligation; they are not in the front yard, they sit in the driveway. They are good sized white trailers but it's something the Village has not addressed yet as to whether they need fencing to keep the vehicles out of people's sight.

Mayor said Tom Heckman is no longer interested in making offer on the 500 Bell Road property.

Mayor passed around a storm water report from the year 2000 for Emerald Lakes II.

Mayor said there is a meeting of local government officials with the federal government officials in Washington D.C. on June 7th & 8th. The Mayor has gone to it twice. He said almost everybody flies in now because by the time you pay mileage it is cheaper to fly. He will forward the information to Council members.

Mayor said the Village is having Trash Day on April 28th and the Village would love to use the Russell Township employees again to help. Solicitor said the Village could pay them and issue a 1099.

FISCAL OFFICER'S REPORT: Fiscal Officer reminded the elected officials there is a Council meeting scheduled for Memorial Day, so Council may want to change the date or cancel that meeting.

Fiscal Officer pointed out that on the Bills List is the final payment to Specialized Construction for 2017 Road Program.

Fiscal Officer stated when she went to the public records training one of the issues discussed was that entities must be careful when they start waiving fees for different things because if they waive a fee for one person or entity, then they need to waive it for all, otherwise they can get themselves into legal issues if someone challenges the waiver. The instructor suggested that the Village have a written policy that specifies any fee waivers in detail.

Since some of the Council members weren't on Council when the pavilion fee was implemented, Fiscal Officer explained that the Village started charging the rental fees to help offset the cost of building the pavilion. She said scouts are the biggest user of the pavilion, so if the Village

waives the fee for scouts, it won't see the same kind of payback over the years as was anticipated.

There was a question about whether non-profits had to pay the fee. Fiscal Auditor replied that as of now there is no official policy to waive fees for anyone, and that is the issue. The Village cannot randomly waive for one and not another.

Porter said if the Village exempts the 501(c)(3), someone who isn't under that could easily ask, "Why are you favoring them over us?" Fiscal Auditor said if there was a written policy, at least the Fiscal Officer would have something to go with when they show up in her office. Porter asked why the Village doesn't just charge everybody \$25. Naim agreed and said to charge across the board. Fiscal Auditor clarified the park is free to use, the \$25 is just to reserve the pavilion. Naim said if people want to reserve the pavilion, they will pay the \$25; other communities charge much more than that. Porter said the Village should just charge everybody the \$25 for reserving the pavilion.

FISCAL AUDITOR: Fiscal Auditor said he balances with the Fiscal Officer on all funds as of the end of February.

Interest is currently at 1.5%

Fiscal Auditor reported that notable revenues for the month were two cemetery lots, a donation for the Mayor performing a wedding, the reimbursement for salt for the Chagrin Falls Schools and the first half of the year real estate tax collections.

Expenses were also high this month with the purchase of three new vehicles; a snowplow truck and two police cruisers.

ENGINEER'S REPORT: Engineer said the Street Committee will be receiving a 5-year look ahead on possible street projects as well as all the detailed estimates for the 2018 Road Program.

At the Police Chief's request, Engineer said he looked at the Ridgecrest/Garden Park triangle intersection in Lake Louise and he distributed a map with signage they are looking at changing. Engineer said he feels moving the "Stop" and "Yield" signs as noted are a better fit with the sight lines of that intersection. Mayor said the Village will get this map of changes out to the Lake Louise Homeowners' Association.

BUILDING INSPECTOR'S REPORT: - Building Inspector said the Zoning Board of Appeals (ZBA) met last month and had a variance where there were three items that had to be decided on; two were voted for and one was voted against – so the variance was denied. The resident will be coming back with a slightly different plan with less of a variance request.

Inspector said the Centre Leasing building owners want to put a front covered entry on the building. This would encroach on the front yard setback, so they will need a variance.

Porter asked how many members were at the last ZBA meeting; Heilman answered all five were present.

POLICE CHIEF'S REPORT: Police Chief stated that the two new cruisers are in service. One of the old cruisers has been repurposed and given to the Building Department.

The new full-time officer's pre-employment testing is still moving forward. The projected swear-in date is April 9th.

Chief said the new gas station accidentally left the pumps on one night and people were pumping gas throughout the night. The Chief asked the owners if that was their normal protocol and the owners said it is not, but if the Village wanted, he could leave one island open for the police for the purposes of refueling overnight. Chief asked if the Village is opposed to having an island open overnight. Building Inspector said Council cannot make that decision, it is a Planning Commission decision and they have decided that he could not open before 5:30 a.m. She said there is also an issue from the building code standpoint about emergency shutoffs and things of that nature.

STREET COMMISSIONER'S REPORT: Street Commissioner reported that the new truck has arrived and is almost ready to be put in service.

The 2001 snowplow truck that had the transmission repaired is back in service. As that truck is being put back in service, his staff will be taking the 1992 out of service and preparing it to sell on GovDeals.com.

Street Commissioner said when the budget was prepared, the Village budgeted for 1,500 tons of salt at \$27.11 per ton. However, the Village did not consider purchasing 110% of the contract and only budgeted for 100%. If Council desires to, they could appropriate an additional \$4,100 and purchase another 150 tons of salt at the current price as opposed to not knowing what next year's price is going to be. He has had salt on order since February 8th which should arrive on March 13th. The contract ends April 15th, so the order must be in by that date.

SOLICITOR'S REPORT: Solicitor informed Council that the municipalities who challenged the new general assembly legislation about forcing municipalities to change their income tax code to make it optional for businesses to file with the state, lost their case in Franklin County Common Pleas Court. So far, he has not heard any word if they have appealed and whether the state is going to agree to hold off on enforcement of new laws while the case is pending. There is another identical kind of challenge going on in a different trial court in Ohio and maybe that judge will reach a different opinion. The Village may need to amend its income tax law to comply.

COMMITTEE REPORTS:

Nairn said the owner of the new gas station asked about the possibility of opening during the week at 5 a.m. because several contractors and landscapers have said it would really help them out with spring coming and earlier start times. Solicitor said the gas station owners took the Village to court after they were denied the variances they needed to open and in court the Village reached a settlement agreement. Therefore, both sides would have to agree to amend the settlement agreement. He doesn't believe Planning Commission would have to play a role in that, but Council certainly would. There is a process that might make it possible, but it would have to be mutually agreed on to amend the court order and it would probably have to be approved by the court as well. The touchy part is the Planning Commission imposed those hours because of neighbors' concerns, so politically if there is an interest in amending it, the Village may want to have a public hearing about it to give people a chance to voice their opinions. There was brief discussion about what the approved hours of operation of the gas station were. Mayor asked Building Inspector to forward that information to Council.

Porter said the Finance Committee met and discussed the NOPEC Energy Efficiency grant for \$15,200 that the Village is eligible for. He said it is the Finance Committee's recommendation that in year one the Village re-side Village Hall. The Village has already budgeted \$20,000 for this project in 2018. In year two the windows can be done throughout the Village and then in the third year the Village could convert the street lights to LEDs. Currently the Village is paying about \$800 per month for street light electricity and the LEDs would be far more efficient.

Porter said as far as finances are concerned, the Village ended 2017 \$200,000 in the black. The Village has prudently managed the money and the books show it. He gave compliments to the Fiscal Officer and Fiscal Auditor for the management of the funds day-to-day.

Mayor asked if the Village can hold off on siding and said he thought the Village could get another year out of what it has. It was discussed that the paint on the Village Hall building is peeling and siding was budgeted for this year. The Building Committee will ask the Building Inspector to get some quotes for siding of Village Hall.

Canton said the Park Committee will meet on March 13th at 6:30 p.m. at Village Hall and the Street Committee will meet March 23rd at 7:30 a.m. at the Service Department office.

Carroll said the Human Resources (HR) Committee met on March 5th and discussed job descriptions. The Committee also discussed the possibility of consulting with Clemans Nelson for HR issues. Carroll said Clemans Nelson so happens to be doing a class in Dublin, Ohio on April 12th and the Committee wanted to know if Council would approve ideally both Committee members, but at least one Committee member, to attend the class. He passed around a flyer with information on what the training will include. The class is \$199 per attendee but is specifically geared towards Villages and looks like it will be valuable information. Carroll said he will look to go into Executive Session at the end of this meeting to discuss employee discipline.

Kostura said the Building Committee met on March 9th. The P.K. Wadsworth contract is coming up in May and the committee is going to look to see if there are options with other vendors.

Kostura said the safety program has been transferred from the Fiscal Officer to the Building Inspector. There is a safety line item, but there is no money in it. He said Council may want to budget money for training or equipment if something should come up.

Kostura said the Building Inspector is very appreciative of the new vehicle that was transferred from the Police Department to the Building Department. The one request is that she can get running boards because she is having trouble getting into the vehicle. The Chief and Inspector worked on a new sign for the car and the Service Department will get that put on this week.

Nairn reported that the Safety Committee met on March 6th and at that time the Chief relayed that the Village will be receiving a refund check in the amount of \$2,915 from the Chagrin Valley Dispatch.

The Safety Committee is looking to swear in the new full-time officer at the April 9th Council meeting.

The next Safety Committee meeting is tentatively scheduled for April 3rd.

Canton said the reserve amount for the sale of the snowplow truck is \$19,500.

ORDINANCES/RESOLUTIONS:

Canton introduced an ordinance authorizing the sale of Village property not needed by the Village and declaring an emergency. Canton made a motion to waive further readings, seconded by Kostura. Roll call – ayes, all. Motion carried. Canton made a motion to adopt, seconded by Kostura. Roll call – ayes, all. Motion carried. **Ordinance 2018-12.**

Canton introduced a resolution expressing the intent to sell personal property not needed for public use by internet auction, authorizing the Mayor and Fiscal Officer to execute all necessary agreements therefore and declaring an emergency. Canton made a motion to waive further readings, seconded by Kostura. Roll call – ayes, all. Motion carried. Canton made a motion to adopt, seconded by Carroll. Roll call – ayes, all. Motion carried. **Ordinance 2018-13.**

Porter introduced an ordinance authorizing all actions by the Mayor and Fiscal Officer necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s) and declaring an emergency. Porter made a motion to waive further readings, seconded by Kostura. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Nairn. Roll call – ayes, all. Motion carried. **Ordinance 2018-14.**

BILLS LIST: Porter made a motion to ratify the 3/2/18 Bills List in the amount of \$220.82 and approve the 3/14/18 Bills List in the amount of \$24,761.84, seconded by Nairn. Voice vote, ayes – all. Motion carried.

NEW/OTHER: Canton, Kostura and Galicki had no new business.

Porter made a motion to approve the fund balances as submitted by the Fiscal Officer and Fiscal Auditor, seconded by Nairn. Voice vote, ayes – all. Motion carried.

Nairn made a motion to accept the NOPEC Community Sponsorship grant to go towards the Fall Festival, seconded by Carroll. Voice vote, ayes – all. Motion carried.

Carroll asked for Council’s approval for Carroll and Galicki to attend the Clemans Nelson & Associates – A Symposium on Village Employment for \$400. Porter made a motion to approve, seconded by Galicki. Voice vote, ayes – all. Motion carried.

Porter made a motion to authorize the Building Inspector and Fiscal Officer to go out for bids for the re-siding of Village Hall, in conformance with the NOPEC money coming the Village’s way, seconded by Nairn. Carroll clarified with the rest of Council that the buildings will all match and be the same color. Voice vote, ayes – all. Motion carried.

Carroll reminded Council there is money in the budget for part-time help of approximately 16 hours per week for the Fiscal Officer. He said the HR Committee has discussed it and they would like to bring that to Council at the next meeting. He said that is the one position, that God forbid anything happened to the Fiscal Officer, it would be nice to have someone that could back her up and step into that role quickly; the Village doesn’t have that opportunity right now. Carroll said at the next meeting he would like to make a motion to go through the process to look for a part-time administrative assistant and start advertising.

At 9:22 p.m. Kostura made a motion to go into Executive Session for personnel discipline, seconded by Carroll. Roll call – ayes, all. Motion carried.

Council reconvened at 9:41 p.m.

ADJOURNMENT: Being that there was no further business before Council, Kostura made a motion to adjourn, seconded by Galicki. Roll call - ayes, all. Motion carried.



William G. Koons, Mayor



Danielle Romanowski, Fiscal Officer