

FULL-TIME STREET COMMISSIONER

The Village of South Russell is seeking professional, experienced, qualified applicants for the position of **FULL-TIME STREET COMMISSIONER**.

The Street Commissioner is responsible for supervising the day-to-day operations of crews and staffing, maintenance and repairs, project assignments; scheduling and coordination of projects; managing department personnel, recommending discipline, and evaluating performance.

The Street Commissioner performs property maintenance; reviews and inspects work of employees assuring compliance with accepted standards and codes; schedules work with outside contractors and ensures maintenance of all equipment repairs. CDL is required.

Administrative responsibilities include preparing the department's annual budget request, making recommendations on staffing levels, purchasing materials and tracking expenses, maintaining adequate inventories and preparing purchase order requests. This position communicates and reports to the Mayor, Council and/or department heads.

For consideration, qualified candidates can submit their resume to:

fiscalofficer@southerussell.com

The Village of South Russell is an Equal Opportunity Employer.