

**RECORD OF PROCEEDINGS  
TAX BUDGET HEARING/REGULAR COUNCIL MEETING  
MONDAY, JULY 9, 2018 - 7:25 P.M.  
MAYOR WILLIAM G. KOONS PRESIDING**

**MEMBERS PRESENT:** Canton, Carroll, Galicki, Nairn and Porter

**OFFICIALS PRESENT:** Fiscal Officer Romanowski, Building Inspector Heilman, Police Chief Rizzo, Street Commissioner Johnson, Solicitor Matheney, Engineer Haibach

**ABSENT:** Kostura and Fiscal Auditor Lechman

**VISITORS:** Kathy Kohler, Sheerbrook Drive; Katherine Malmquist, Louise Drive; Ann Jacobson, Bell Road; Ray Schloss, Mapleridge Drive; Joe Franzese, Wolfpen Drive; Lorraine Sevich, Ridgecrest Drive; Mark Levey, Sheerbrook Drive; Matt Davidson, Sunridge Lane; Terri Duesler, Chillicothe Road; Roger Hoover, Chillicothe Road; Kathy and Neil Quinn, Waverly Lane; Sandra Meyer, Sheerbrook Drive

At 7:26 p.m. the Mayor called the Tax Budget hearing to order.

Porter reported the estimated revenues 2019 Tax Budget to be: General Fund \$1,090,540; Safety \$1,397,392; Operating \$447,747; Road/Bridge \$232,037; Special Revenue Funds \$2,060,910 and Fiduciary Funds \$71,000. There were no questions on the Tax Budget.

At 7:30 p.m. Mayor Koons called the Regular Council meeting to order and asked for a moment of silence for Matt Lechner who landscaped the north area on the Bell Road side of the park for his Eagle Scout project several years ago.

Mayor led the Pledge of Allegiance to the flag. Fiscal Officer read the roll. Carroll made a motion to approve the meeting minutes of June 11, 2018 Council meeting, seconded by Nairn. Voice vote – ayes, all. Motion carried.

**VISITORS:**

Joe Franzese expressed concerns over the Route 306 speed limit, engine brakes and an increasing number of accidents. He also had complaints about the lack of service from Spectrum. Franzese wanted to know who made the decision to put white siding on the service building. When he was a member of the Architectural Board of Review (ABR), it was decided that building would be green, so it would fade into the background. Now the building takes on prominence that in some respects exceeds Village Hall because of the multiple colors. He said the previous ABR board chose to make Village Hall the prominent structure since it is a historical building.

Mayor responded to Franzese's concerns as follows:

- The speed limit on Chillicothe Road varies throughout the different municipalities it runs through and he will ask the Safety Committee to review the current speed limit in the Village.
- He doesn't know about the frequency of accidents on Chillicothe Road, but as the county grows, there is probably more traffic.
- Regarding the engine brake, the Mayor said that topic is on the August 13<sup>th</sup> Council meeting agenda.
- Mayor said he plans to put a questionnaire in the fall newsletter regarding Spectrum's service.
- The siding color to match village hall was a group decision when the police station was sided several years ago. It was decided at that time the service building would eventually be done to match as well.

Mayor distributed a map that showed the areas that had flooding issues in the past or over the past week with the heavy rains on July 3<sup>rd</sup> & 4<sup>th</sup>. He explained that the Village worked with the Family Life Center (FLC) and put a device on their retention pond to slow the water that comes from FLC to The Lantern and under Chillicothe Road. He said this has solved the problem under normal conditions, but it did not solve the problem for the rains on July 3<sup>rd</sup> and 4<sup>th</sup>.

Mayor referred to numbers 6, 7 & 8 and on the map he distributed and explained those are the areas where water flows next to the Village Hall. The Village has applied for a grant to address this water issue.

He said #28 on the map is where the Chelsea Court drainage project was.

Items #16 and 17 show where a 5-foot, 60-inch culvert was installed under Cascades Road. This project cost approximately \$100,000 for which the Village received a 50% grant.

Mayor referred to the map and said some of the issues are private issues and some are things the Village is going to be working on.

Katherine Malmquist from 6 Louise Drive explained that though her address is Louise Drive, her driveway is off of Bell Road. She said there was a big ditch and there are big culverts above her. She said in the heavy rains the water comes through the big culverts and hits her 12-inch culvert where some of the water goes through and the rest of the water goes over and down the driveway and into her garage and basement. She said the driveway is eroded to the gas line that was put in a couple of years ago. She said the Street Department employees did a wonderful job coming in and putting more stone and dirt into her driveway after the first storm, but another storm hit, and it is already eroding again. Malmquist is asking the Village to look at putting in a larger culvert to save her house. (#15 on map)

Sandra Meyer from 1106 Sheerbrook in Chagrin Lakes said she has lived in her house for 30 years and they didn't have any water issues until three years ago and then again on July 3<sup>rd</sup> & 4<sup>th</sup>. She said when looking out her front door the water comes streaming down Sheerbrook on the south side and when it hits the storm sewer in front of her house, it shoots up like a geyser. She said she recently became aware of an issue in the back of Chagrin Lakes where it abuts the Woods of Wembley. There is a common space and they found tree trunks in the drainage swale. She is concerned because the water is getting so close to her house.

Mark Levey 1104 Sheerbrook said three years ago, and then with the recent storms, the swale by the road filled up and started making its way across the yards and it looked like a river. Both times his driveway washed out and the garage and basement filled up with water. He put in additional drainage behind his house, but it didn't help.

Matt Davidson from 800 Sunridge Lane, (corner lot of Bell Road and Sunridge Lane), said he has lived there 14-15 years and when it rains very hard it floods so much so that the water goes right over Bell Road. The water backs up into his basement at least once per year, sometimes even three times. He believes the retention pond in Kensington is not functioning properly and therefore it fills up the ditch. He said there is a 12-inch pipe that goes underneath Bell Road and it cannot handle that volume of water. (#12 on the map and Kensington pond is #11).

Galicki said the map distributed and being referenced in this meeting is the best guess from people who have vocally complained of problems. He is aware that in the Kensington Green development there are at least 15 people that are not reflected on the map and had flooding in their basements. Including himself, he is aware of at least three other people on his street that had flooding issues. He said he believes there are a lot more people that have suffered silently.

Kathy Quinn from 104 Waverly, (#29 on map) said she has lived there for 18 years and they have had water problems since Gurney School's soccer fields were re-grated. During the last rain storm, they got a whole river coming from Kimberwick and another river coming from the cul-de-sac of Waverly all heading to her basement and the back of her house. They put sand bags around the area to protect the house. Mayor said he notified Bob Hunt from the Chagrin Falls Schools that this issue came up again. Mayor believes it is an issue between the residents of Waverly Lane and the school district. Quinn wanted to know what she can do to address the water issue; she doesn't know what she is permitted to do. She doesn't want to wait for someone else to do something because that can take years, but if there is something she could do that wouldn't negatively affect her neighbors, she would be happy to do it.

Terri Duesler from 5266 Chillicothe Road said she has been flooded four times in eight years. She said during the recent storm it looked like the Chagrin River running alongside her house. She believes the culvert by her house is too small. She got cancelled from her insurance company a couple of years ago because of the claims.

Roger Hoover, who lives at 5265 Chillicothe Road, said it is the second time in three years that his house has flooded. He said he was told that the pipe under Chillicothe Road is not big enough. He stated that instead of the Village doing playground stuff and other expenditures, the water problems should be addressed.

At 8:00 p.m. Mayor said he wanted to take a recess. Carroll made a motion to take a recess, seconded by Galicki. Voice vote – ayes, all. Motion carried. At 8:10 p.m. Carroll made a motion to return from recess, seconded by Nairn. Voice vote – ayes, all.

Ray Schloss said the problems on Mapleridge are now a lot less and he thanked the Village officials for their help with getting the RV in the neighborhood removed.

**MAYOR'S REPORT:** Mayor said the Village applied for an Environmental Protection Agency (EPA) grant to address the water that comes from the Kensington Green neighborhood, flows next to Village Hall, under Chillicothe Road and then flows to Chagrin Lakes. It looks like the Village will receive the grant.

Mayor said he discussed the pavilion permit process with the Department Heads and forwarded a proposal to Council. Since the Building Department handles permits and money, he thought the process could start there and then run it through the Department Heads and the Mayor and then let Council know about reservations in the monthly report from the Building Inspector.

Mayor said there is a concert in the park on July 9th, and another one on July 31<sup>st</sup> where an ice cream truck will be on site.

**FISCAL OFFICER'S REPORT:** Fiscal Officer had distributed a monthly report to elected officials. Mayor asked about the tax cases referred to in the report and asked whether they are cases filed with the wrong entity. Fiscal Officer replied the biggest issue with the recent cases seems to be taxpayers not paying the appropriate amount of estimated payments by the due date.

Fiscal Officer reported that the Central Collection Agency (CCA) will be conducting the business canvass in the Village on July 18<sup>th</sup>.

**FINANCE COMMITTEE'S REPORT:** Porter made a motion to adopt the 2019 Tax Budget as was presented in the public hearing, seconded by Nairn. Voice vote – all in favor. Motion carried.

Porter reported that the Finance Committee met and reviewed revenues and expenses for 2019. The committee set October 2<sup>nd</sup> as the date for the 2019 Budget work session with meetings to begin at 5:30 p.m.

**ENGINEER'S REPORT:** Engineer asked if the red ranch had flooding during the recent July 3-4<sup>th</sup> storms. Mayor said the crawl space had flooding, but not the house.

Engineer has a design group putting a proposal together to get the ball rolling for replacing the small 15" culvert that is in bad shape under Chillicothe Road. At the last meeting it was discussed funding that project with State Highway money. He hopes to have the bid spec numbers by later this week.

Mayor said once the new culvert is installed, that will move the water faster to the west side of Chillicothe Road. Engineer explained that currently the water from the 29-acre watershed is all flowing to the small 12" culvert under Chillicothe Road. It can't possibly all get under the road there, so it builds up in the ditch and shoots north to the elliptical culvert. He said replacing that culvert with a 36" culvert effectively splits the flow, but it is really the same amount of water flowing through. In conjunction with that, he has engaged Craig Cawrse to look at doing something with the Manorbrook common property in that area. Over the years landscaping has been put in that area and they have extended the culvert almost all the way to the open water course. When a 36" culvert goes in under the road, it will absolutely overwhelm the 15" culvert that they have extended through their property. Engineer said his recommendation was to go to an open channel there and in doing so, it would help to widen the flow channel. This may offer a little bit of stormwater protection with a stream enhancement in that area. Engineer said any improvement made for efficiency of flow, needs to go hand in hand with something that can help accommodate that flow.

Carroll asked about retention ponds and/or swales in developments and asked if it is the Village's responsibility or the neighborhood's responsibility to maintain those as designed. Engineer said it depends as in some communities the municipality will maintain a storm easement for purposes of accessing or maintaining the flow through water course areas. He is not aware of a public storm easement through private property for the conveyance of water in the Village. Carroll used Gurney School as an example and asked if they designed the school in such a way that they could accommodate the water, but then they re-grated it, is it the Village's responsibility to review it because it is affecting the public ways. Engineer said he felt this was something the Village should be cognizant of and play a role in developing and overseeing a solution, but it really is a private issue. Engineer said that is the same thing with the residents from Sheerbrook talking about the swale that flows along their south property line. There is a drainage swale there and when it was constructed it used to be a nicely defined swale that captured water and conveyed it downhill. As people put in flower beds and mulch and threw lawn clippings and cuttings back there because it is the back of their yard, over time it causes a big problem. Engineer said he feels part of the problem happening on Sheerbrook is that water flows west down the rear property line, hits tree stumps and debris and then jumps through side yards towards the street where it continues to flow downhill. Water is going to go downhill one way or the other. When it is obstructed, it will go around and find another path. He said it is a legitimate problem, but it is a private property issue. He said while the Village should be aware of it, it doesn't have any mechanism to spend money or go in there and clean it up. Carroll said he understood that but if the Village has oversight when building a house, it should understand the water impact that house will have on the area. Engineer agreed.

Carroll referred back to Gurney School and said when it was built they graded the property and probably pulled a permit from the Village. He asked if that is something the Village should be paying more attention to if it isn't. Engineer said he has a construction plan and a grading plan from when they put the fields in and they did everything they said they were going to do. If they were to do that now, the Village would be looking at what sort of stormwater retention features they would include. However, at the time the re-grading was done, that wasn't on anyone's radar. Old subdivisions don't have a formal stormwater conveyance system. Over the years residents put in ditch enclosures with various pipes of different sizes and no one knows what is hodge-podge together and there was no stormwater retention at all. All the newer subdivisions have nice inlets, pipes of known sizes, and the Village knows where the pipes come from and where they go; stormwater retention is a part of the development. People are more cognizant of that now, but back in the 50's to 80's, they didn't consider those things.

Carroll said it seems like the Village could take a more proactive approach in addressing some of these things. He wants to make sure the Village is doing its due diligence. The Village should be involved when ditches are to be enclosed and/or people are replacing culverts; they need to be done in the proper fashion. Engineer said he felt the Street Department was doing a good job with that, but a person can have some 8" pipe laying around and decide to enclose their ditch on a Sunday night when no one is around - there is no way to prevent that. He said the Village has a fantastic program where the resident buys the pipe for a driveway culvert and the Village does the installation work – that is a fantastic deal. Street Commissioner clarified that for enclosing ditches, that is on the homeowner, but the Village has them bring in drawings to the Building Department and the Village reviews them.

Carroll referred the west Belmeadow swale/ditch that the Village used to loosely maintain. When the Village stopped maintaining it, the water problems exacerbated. Engineer said it wasn't the Village's responsibility in the first place and it doesn't have a right of entry to go onto that property.

Nairn referred to the Sheerbrook issue with the swale and the tree trunks. She clarified with the Engineer that it is not the Village's responsibility and the homeowners would need to go to their Homeowners' Association (HOA) to address that issue.

**STREET COMMISSIONER'S REPORT** - Street Commissioner said the July 3<sup>rd</sup> flooding was in Chagrin Falls and the west end of South Russell that got hit the hardest with 1.26 inches of rain in a 45-minute period. There were streets in Chagrin Falls which were rolling like rivers, including logs washing down the streets. He said the storm on July 4<sup>th</sup> was not a storm that rolled in, it was something that ballooned up and dumped over South Russell. At the Service Building, there were 2.39 inches of rain in one hour. He said all the lakes in the Village were maxed out. The lake in Chagrin Lakes washed over the banks, went down through the common driveway into the community park. The force of the water ripped the metal grate off the culvert on Maple Springs and then forced it down into the opening and bent it. That storm affected

everything from Snyder Road to Southwyck. He said this is a quantity time factor where a large quantity of water came down in a very short time period.

Street Commissioner reported that the salt bid through the Ohio Department of Transportation (ODOT) for 2019 came in at \$44.39 per ton which is up \$17 per ton. Geauga and Lake counties came in with the lowest price in the state.

**STREET COMMITTEE'S REPORT:** Canton stated the committee met on June 29<sup>th</sup> and will be meeting on Friday, July 27<sup>th</sup>.

Regarding the 1992 International dump truck, the bidder is no longer interested in purchasing the truck. Canton said if the Village advertises the truck in September, there may be someone who is planning for winter and would be interested in purchasing it at that time. Canton made a motion to advertise the 1992 International dump truck on GovDeals with a reserve of \$6,000 and a starting bid of \$5,000, seconded by Carroll. Voice vote – ayes, all. Motion carried.

**BUILDING INSPECTOR'S REPORT:** Building Inspector reported that there will be a Zoning Board of Appeals (ZBA) meeting on July 18<sup>th</sup> with two items on the agenda. One is for a shed on Woodside for a side-yard setback and the other is for a deck which has already been built and the homeowner is now asking forgiveness.

**BUILDING COMMITTEE'S REPORT** – Porter reported that the last home has been built in Ashleigh. He said there have been conversations about the road program and when Ashleigh would be paved, and it appears next year might be the time to do it because Ashleigh will be built out.

**POLICE CHIEF'S REPORT:** Police Chief said his department was advised of four (4) junk vehicle violations. He said two are now in compliance and the other two are in progress of being cleared out.

**SAFETY COMMITTEE'S REPORT:** Nairn said the committee met July 3<sup>rd</sup> and interviewed a candidate for the vacant sergeant position. The Safety Committee is making a recommendation to move forward with the final interview.

Nairn said the committee discussed the topic of an off-duty officer at private events where alcohol is going to be served. The Chief did contact the Village's insurance company and they have no recommendation and left the decision to the Village. Chief said according to the insurance company, 75% of the communities they insure allow alcohol at village or city owned properties.

Nairn said the next Safety Committee meeting is Tuesday, August 7<sup>th</sup> at 8 a.m.

**HUMAN RESOURCE COMMITTEE REPORT:** Carroll reported that the committee will continue the process of finding a part-time administrative assistant.

**PROPERTIES COMMITTEE REPORT:** Mayor showed everyone a Joe Pye Weed which is growing on the East Washington side of the park. He wanted to bring this to Council's attention because that area of the park is getting more and more green with this weed and it is invading the hay that should be there. Last year Bill Timmons said the Village needed to kill the weed or burn it off. Mayor said Pete McDonald from the Chagrin River Watershed Partnership (CRWP) doesn't want to do that so they will talk about it again this year. Mayor said this weed is reducing the quality of the hay, but he doesn't want to use weed killer and he doesn't want to burn it. Carroll said they do burning in the Metroparks for invasive plants. He said it may not look nice, but it might be the best option. Mayor asked the Park Committee to look into this issue.

Mayor asked that the Park Committee look at counting the number of people who use the climbing wall at the Fall Festival. At a cost of \$1,200, even if 100 kids climbed the wall, that is \$12 per head. He doesn't know if it is really worth the cost.

Mayor said if the Village is going to try to eliminate Lolly the Trolley, the Village needs an estimate of the number of cars parked at Gurney School and decide if that number of people can be handled at the Norway Substation and the construction site. Canton said he doesn't recall any discussion about cancelling Lolly the Trolley. Mayor said that it can be considered for next year if the committee thinks all the cars can be parked at the substation and construction site. Nairn said she doesn't think the electric company is going to be happy about dozens of cars at the Norway substation because that is dangerous. Canton said he believes Lolly the Trolley is a wonderful service for the festival. Porter asked how the Village can move 800 people without the trolley. Carroll said he feels the trolley works great and disturbing that would be a safety issue and quite frankly it is part of the fun. Porter agreed and said the trolley is part of the tradition.

#### **ORDINANCES/RESOLUTIONS:**

Porter gave third reading on an ordinance amending Section 264.09(a) of the codified ordinances of the Village of South Russell by increasing the compensation paid to each member of the ABR from \$20 per review of each application to \$30 and increasing the fee to be paid by each applicant from \$60 to \$90. Porter said the committee received a suggestion that maybe the applicants that don't come to a meeting prepared should be assessed some kind of fee for coming back again. It was the opinion of the Building Committee that was not a good idea and they recommend against that suggestion. Porter made a motion to adopt as written, seconded by Carroll. Roll call – ayes, all. Motion carried. **Ordinance 2018-29**

Carroll distributed some proposed revisions to the pavilion permit ordinance; Council had the original ordinance and application. He said he doesn't care what the application looks like as long as it has the necessary information. Carroll said he did go to the Park Committee meeting. It was a good conversation and the Park Committee would like to keep things as they are. Carroll said he expressed some of his concerns. The committee had issues with triggering events of the number



of people, and the alcohol use and police presence. Carroll said for the concerts in the park people are bringing their own alcohol already. Whether it is approved or not, it's happening. Carroll said the Park Committee brought up some good points on those two issues.

Canton said the Parks Committee strongly recommends the Village keep the permit process the way it is. However, they realize they are an advisory board and Council will make the decision. If Council is going to adopt this ordinance, prior to that the committee would like something to be done concerning the arbitrary number of 40 people. Regarding the need of a police presence, the committee felt that the Village usually has two officers on duty and they can stop periodically to check party goers. The committee didn't find a need to have someone rent the pavilion and then also pay for an officer's presence. Porter asked if the committee saw the Mayor's pavilion permit suggestion – Canton said they had.

Carroll explained it doesn't matter who collects and processes the application. The elements of the requirements of the triggering events is on both the applications. Carroll said the two big things are the number of people and the alcohol use. Carroll verified that currently Council is supposed to approve alcohol use at the park.

Mayor said his concern is the idea that it was going from the Fiscal Officer to the Mayor and he had three days to notify Council. Carroll said Council only needs to be notified when it is a triggering event – the big events; over 40 people, alcohol, etc. Mayor said this has been discussed since February and has cost \$1,200 in legal fees. He asked if the Village can talk to department heads and the Park Committee and get this resolved in-house.

Galicki asked the Chief his professional opinion about police presence and alcohol at events. Chief replied that the general rule is that officers are normally at any event where there is alcohol being served on village or township properties in the surrounding communities. The Village has the ability to make that decision. In his opinion, he said he doesn't know if it is right for the Village to carry the burden of paying a police officer for checking on the situation of a private party, but they can give it a trial period. He knows the Village hasn't had many of these requests, so it would be few and far between that it would be needed. He sees both sides and said historically, his officers are contracted by other agencies that cannot fill certain details to work Centerville Mills or Bainbridge Township Hall or other places in Auburn Township, etc. He said if he were making the decision regarding alcohol, he would say that if they are serving alcohol in any number, an officer should be there. He said the insurance company said there is no discount or special considerations. They think it is ideal to have an officer on duty, but they wouldn't recommend anything either way.

Canton said the committee wants to keep the process customer friendly and easy to use. Galicki stated if the Village wants to keep it easy, then perhaps there shouldn't be any reservation or charge for the pavilion; that would be the friendliest. He asked if the Village should get rid of any reservation on the park. Porter replied that the Village wants to know who is using the park and if those using it have some skin in the game, maybe they will have more respect for it. Porter stated his concern is that as the park gets more popular, as it seems to be, there will be more and more events that will be larger. If there are going to be more than 40 people, or there is going to be alcohol, or what if 300 people show up for something, maybe it would be a good idea to have some

off-duty police there to oversee it. That is a big park, and someone could have a really big event there if they wanted to and the pavilion is at the center of it.

Nairn said the Village needs to keep the park safe. Carroll said he is okay with doing a trial of the officers on duty just walking up and seeing what's going on versus an off-duty officer being present the whole time. He sympathizes because at some of the other parks there is no officer that has to be there for 40 people to get together and have a beer. Carroll wants to keep it simple and said that is why he likes the one-page application. He wants to wait for voting because he knows Kostura had an issue with the level of offense and he would like to let the attorneys on Council make the recommendation on that. Carroll gave second reading on an ordinance establishing procedures governing the use of the Village Park for events as determined by Village Council.

Carroll introduced an ordinance enacting new Chapter 1012 of the codified ordinances of the Village of South Russell "Use of public ways and design guidelines for small cell wireless facilities and wireless support structures" and declaring an emergency. Carroll made a motion to waive further readings, seconded by Porter. Roll call – ayes, all. Motion carried. Carroll made a motion to adopt, seconded by Porter. Roll call – ayes, all. Motion carried. **Ordinance 2018-30**

Porter introduced a resolution declaring it necessary to levy a tax in excess of the ten-mill limitation and declaring an emergency. Porter made a motion to waive further readings, seconded by Nairn. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Nairn. Roll call – ayes, all. Motion carried. **Ordinance 2018-31**

Porter introduced an ordinance increasing General Fund expenses for \$13,350 and Income Tax Transfers \$13,350 and declaring an emergency. Porter made a motion to waive further readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Porter made a motion to adopt, seconded by Carroll. Roll call – ayes, all. Motion carried. **Ordinance 2018-32**

Canton introduced a resolution approving and supporting development of efforts of the Ohio Department of Transportation and the American Association of State Highway and Transportation offices of State Bicycle Route 80 in South Russell Village and declaring an emergency. Canton made a motion to waive further readings, seconded by Carroll. Roll call – ayes, all. Motion carried. Canton made a motion to adopt, seconded by Carroll. Roll call – ayes, all. Motion carried. **Ordinance 2018-33**

**BILLS LIST:** Porter made a motion to ratify the 6/29/18 Bills List in the amount of \$44,401.57, seconded by Nairn. Voice vote, ayes – all. Motion carried.

**NEW/OTHER:** Nairn, Canton and Galicki had no new business.

Porter set a cemetery meeting for Friday, July 27<sup>th</sup> at 8:30 a.m.

Carroll asked if the Village can get better signage for the park to announce the events. Maybe an A-Frame sign, something that would look nicer than a handmade sign.

At 9:30 p.m. Porter made a motion to go into Executive Session to discuss employee compensation and potential hiring, seconded by Nairn. Roll call – ayes, all. Motion carried.

Council reconvened at 9:57 p.m.

**ADJOURNMENT:** Being that there was no further business before Council, Carroll made a motion to adjourn, seconded by Nairn. Roll call - ayes, all. Motion carried.

  
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William G. Koons, Mayor

  
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Danielle Romanowski, Fiscal Officer