

**RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING
DECEMBER 12, 2016 – 7:30 P.M.
MAYOR WILLIAM G. KOONS PRESIDING**

MEMBERS PRESENT: Nairn, Porter, Canton, Carroll, Dishong, Kostura

OFFICIALS PRESENT: Fiscal Officer Romanowski, Police Chief Rizzo, Building Inspector Heilman, Street Commissioner Johnson, Engineer Haibach

OFFICIALS ABSENT: Solicitor Ondrey

VISITORS: Maureen Vegas, NDCL school

Mayor Koons called the Regular Council meeting to order and led the Pledge of Allegiance to the flag. Fiscal Officer Romanowski read the roll.

Carroll made a motion to approve the November 28, 2016 Council Meeting minutes, seconded by Dishong. Voice vote – all in favor. Motion carried.

VISITORS:

Maureen Vegas, a senior student at Notre Dame Cathedral Latin school. She is attending for her government class project.

MAYOR'S REPORT: Mayor gave a report to all Council members; there were no questions.

Mayor said we are getting 20% back from Chagrin Valley Dispatch in the amount of \$11,000. In 2018, the Village will get \$3,000 back as well.

Mayor had a meeting with the Chagrin Falls Fire Department. He would like to make some minor changes to the contract; they will discuss that on January 11, 2017. There will be some changes from other communities also.

Mayor is appointing Andy Hitchcock and Terry Brennan to the Zoning Board of Appeals effective January 1, 2017.

Kostura made a motion to appoint Bob Brown to the Planning Commission effective 1/9/17, seconded by Porter. Voice vote – all in favor. Motion carried.

FISCAL OFFICER'S REPORT: Fiscal Officer had no report.

FISCAL AUDITOR'S REPORT: The Fiscal Auditor distributed and reviewed his November monthly report. All funds balance with the Fiscal Officer's balances to the penny. He stated balances are down \$65,000, however, it is not unusual for this time of year.

Porter questioned the \$34,000 in Building Department fees. The Building Inspector stated it is from contractors' registration, building permit fees and zoning fees. Construction deposits are a separate line item.

ENGINEER'S REPORT: Engineer stated he would like Council to consider approving a couple of mandatory storm water ordinances that are needed in order to remain in compliance with the Environmental Protection Agency (EPA) Phase 2 and MS4 storm water permits. He has been working with Chagrin River Watershed Partners (CRWP) and Solicitor Ondrey to make sure the language changes to the ordinance are correct. The ordinance changes/updates are related to storm water management as well as erosion and sediment control. He asked Council to consider waiving readings and pass by emergency.

Engineer distributed a comprehensive list of roadway Pavement Condition Index (PCI) ratings and cost estimates for a 5-year look ahead.

BUILDING INSPECTOR'S REPORT: Carroll questioned the bright lights on the new sign on the N.E. corner of Bell Road and Route 306. It is ABR approved.

POLICE CHIEF'S REPORT: Police Chief is applying for a grant to purchase a new police cruiser (SUV).

The new phone system should be installed next week.

He stated that Shop with a Cop was very successful this year with \$3,700 in donations. After the donation cutoff date, his department received another \$550 and a grant from Walmart for \$1,500; the Chief will put those checks towards next year's program. The program was able to provide for 15 kids from 7 different families this year.

Panini's had a fund raiser for John Oliver Zippay on December 9th. It was called "Tips for Zips" They raised \$2,000 and gave it to the Zippay family Friday night.

STREET COMMISSIONER'S REPORT: In regards to the Bell Road gas line project, the Street Commissioner reported he was able to negotiate a price with Dominion for \$6,500 to do the ditch enclosure. The Service Department employees did the work, and Dominion would pay for the materials including 340 ft. of pipe, 2 inlets, and some limestone fill. The job is complete.

Street Commissioner reminded Council of a problem which occurred during the 2014 Road Program with storm sewer repair and the accidental cutting of the electric line at 57 Fairfax. Street Commissioner disputed the initial bill and negotiated cost revisions. The revised bill from First Energy is now \$1,965.71.

SOLICITOR'S REPORT: Not present

COMMITTEE REPORTS: Nairn, Canton and Dishong had no report.

On behalf of the Public Utilities Committee, Porter spoke with resident Ralph Richards about utility suppliers, Northeast Ohio Public Energy Council (NOPEC) and various rates available in the market. The Utilities Committee recommends that the Village stay with NOPEC and not opt out.

Porter recommended moving forward with the United States Geological Society (USGS) contract for monitoring the wells in the village at a cost of \$6,600.

Carroll is still trying to get the formula that Chagrin Falls Fire Department uses to better understand the cost breakdown.

Kostura said the Finance Committee is reviewing the property acquisition from 2015 and the process to get it made tax exempt.

Kostura said the Finance Committee is looking into how much a Department Head can spend before having to go to Council for approval. He is discussing this issue with Solicitor Ondrey.

Kostura made a motion to approve the November financials as submitted, seconded by Nairn. Voice vote, all in favor. Motion carried.

Reporting for the Planning Commission, Kostura said that a new coffee company called "The Tame Rabbit" wants to rent space in the Galleria building. Additionally, someone wants to open a brewery in the old Milbar property with 8 different types of beer and a 100-seat tap room; they should open within 9 months. It will be called The Interurban Brewing Company.

ORDINANCES/RESOLUTIONS:

Carroll gave a third reading on ordinance authorizing the Mayor and Fiscal Officer to enter into a Fire Protection and Emergency Medical Service Agreement with the Chagrin Falls Volunteer Firemen's Association for a period of three years, from January 1, 2017 to December 31, 2019 for the sum of \$359,538.19 for 2017 with a two percent (2%) increase for 2018 and a two percent (2%) increase for 2019 and declaring an emergency. Carroll made a motion to adopt, seconded by Dishong. Roll call, ayes – all. Motion carried. **Ordinance 2016-39.**

Porter introduced an ordinance amending Chapter 1486 “Comprehensive Storm Water Management” and Chapter 1466 “Erosion and Sediment Control” of the Codified Ordinances of the Village of South Russell and declaring an emergency. Porter made a motion to waive readings, seconded by Dishong. Roll call – ayes, all. Motion carried. Porter moved to adopt, seconded by Nairn. Roll call – ayes all. Motion carried. **Ordinance 2016-40.**

Nairn introduced an ordinance amending Section 452.11(b) of the Codified Ordinances of the Village of South Russell by changing the fine for parking in a no-parking posted area from five (5) dollars to twenty-five (25) dollars.

BILLS LISTS:

Kostura made a motion to ratify the bills list of November 30, 2016 in the amount of \$15,926.56, seconded by Nairn. Voice vote – all in favor. Motion carried.

NEW/OTHER: Nairn, Canton, Porter and Kostura had no business.

Porter introduced a motion authorizing the Mayor and Fiscal Officer to enter into an agreement with United States Geological Society (USGS) for well monitoring in the Village of South Russell at a cost of \$6,600, seconded by Dishong. Voice vote - all in favor. Motion carried.

Nairn reported that she will be out for shoulder surgery the beginning of the year, but will return as soon as she is able.

Carroll questioned the Mayor’s report regarding shortening the Council minutes. The Mayor said too much time is spent on the minutes and people can listen to the recording. Carroll said there is value to the minutes and if the minutes are going to be shortened, he would at least like to see the audio posted online; the other members agreed.

At 8:35p.m., Dishong made a motion to go into executive session to discuss employee compensation, seconded by Nairn. Roll call, ayes – all. Motion carried.

ADJOURNMENT: Being that there was no further business before the Council, Dishong moved to adjourn, seconded by Nairn. Voice vote – all in favor. Motion carried.

Meeting adjourned at 8:50 p.m.



William G. Koons, Mayor



Danielle Romanowski, Fiscal Officer

Prepared by: Beth Denkins