

RECORD OF PROCEEDINGS
REGULAR COUNCIL MEETING MONDAY FEBRUARY 9, 2009 – 7:30 P.M.
COUNCILMAN WILLAM KOONS PRESIDING

MEMBERS PRESENT: Binder, Dishong, Flaiz, Koons, Porter, and Wolfe
MEMBERS ABSENT: Mayor Brett
OFFICIALS PRESENT: Police Chief Wetzel, Building Commissioner Hocevar,
Street Commissioner Johnson, Solicitor Ondrey, Engineer
Foley, Fiscal Auditor Lechman, Fiscal Officer
Romanowski

Councilman Koons called the Regular Council meeting to order and led the Pledge of Allegiance to the Flag. Fiscal Officer read the roll. Dishong and Wolfe were absent. Flaiz moved to waive reading and approve the minutes of the January 26, 2009 Regular Council Meeting, seconded by Porter. Roll call – ayes, Binder, Flaiz, Koons, and Porter. Motion carried.

Dishong arrived at 7:32 p.m.

MAYOR'S REPORT: On the Mayor's behalf, Koons reported that there has been a slight glitch with ambulance billing but it seems manageable and Mayor believes everything will be in place by March 1st.

Koons reported that the Mayor said they are still evaluating the involvement and participation in the Valley Enforcement Group for 2009. There is a meeting for that group on February 17th at 10 a.m. at Orange Village.

Wolfe arrived at 7:35 p.m.

FISCAL OFFICER'S REPORT: Fiscal Officer reported that she received the state audit report this afternoon and will review that and start working on the 2008 state report which is due in 2 ½ weeks. Fiscal Officer reported that the post audit meeting with Mayor, Council and the Auditor will be scheduled very soon and she would notify Council as soon as that is set.

As Tax Administrator, Fiscal Officer reported that she received a letter from Central Collection Agency (CCA) that starting in 2009, CCA will receive the IRS records for taxpayers and they will run that through their system and see if there are any delinquent taxpayers. CCA will be sending a report with the findings to Fiscal Officer once that is completed. Binder asked Fiscal Officer to confirm with CCA that those records will be able to differentiate between those paying to Chagrin Falls and those paying to South Russell.

As Tax Administrator, Fiscal Officer also reported that she has been trying to get results from the information she sent to CCA in the fall regarding the business registration project. She reported there have been changes in staffing at CCA and she has not gotten the results back. Fiscal Officer reported she is now in contact with someone else at CCA and re-sent the information from the business registration project and asked them to get back to her with results before today's meeting. Unfortunately, Fiscal Officer's e-mail service is down and she has not been able to receive anything. She informed Council she should have some follow up answers at the next Council meeting and will find out what the next steps in the process will be.

Porter asked about the property taxes paid. Fiscal Officer said property taxes were paid on the rental house, but not on any of the park property as reported at the last Council meeting. Mayor is in the process of reviewing this issue with new County Auditor Gliha.

FISCAL AUDITOR'S REPORT: Fiscal Auditor referred to his report and said he put in the 2009 budget numbers. Fiscal Auditor said he reports his revenues for income tax on a net basis and Fiscal Officer reports it as gross.

Fiscal Auditor said January cash balances including Charter One and Star Ohio are at \$1.36 million. He also stated that real estate taxes should be coming in this month and that will move the balances upward.

ENGINEER'S REPORT: Engineer said the 2009 Road Program bid opening is scheduled for February 20th at 12 noon at Village Hall.

Engineer said he advised the Ohio Public Works Commission that the Village has chosen not to proceed with that project.

BUILDING COMMISSIONER'S REPORT: Building Commissioner said there is a possible pre-school going into the Washington Center; they will be coming before Planning Commission this week.

POLICE CHIEF'S REPORT: Police Chief said his department is continuing with the grant application process for the awarded grant. Police Chief said there is another grant that his department is applying for, though the likelihood of receiving it is slimmer.

Police Chief said there is a Communications Committee meeting, Tuesday, February 10th at Chagrin Falls where they will discuss capital improvements they need to make for equipment and technology in the dispatch center. The total improvements they are looking to make for this year are in the ballpark of \$30,000-\$35,000. If these improvements are approved, the costs will be reflected in the Village billing in 2010. There was discussion about how this cost would be divided between communities and that this is not any different than how it's been done in the past.

STREET COMMISSIONER'S REPORT: Street Commissioner said his department was very busy with the weather. Now they are working on preventative maintenance with the vehicles.

SOLICITOR'S REPORT: Solicitor had no report.

COMMITTEE REPORTS: Dishong had no report.

Binder said the Finance Committee met and discussed the Village's investment policy. Fiscal Auditor explained that the investment policy has three objectives: 1. Protect the principle 2. Liquidity 3. Achieve market rate of interest. Fiscal Auditor said the Village must also be mindful of the Ohio Revised Code which has certain restrictions on the types of investments the Village can have. There was brief discussion explaining and reviewing different types of investments. The Finance Committee will continue to explore options available as well possibly update the policy.

Flaiz said the Federal grant that the Police Department is pursuing requires a resolution of support which he will have for the next Council meeting.

Flaiz said the Building Committee met with the Engineer to discuss the comprehensive stormwater ordinance and the special purpose flood water reduction ordinance. Flaiz said the Engineer is going to try to shorten the ordinances and he hopes to have them at the next meeting for Council. There was brief discussion about the ordinances, what is required, etc.

Koons said he met with Jeremy Iosue from Dylan, Iosue & Associates regarding the human resource audit to discuss some of his suggestions. Flaiz asked if the Village received some sort of report from the HR audit. Porter said the committee has received a draft report they have reviewed with the Mayor but if Council would like to see it, he will send it out.

Porter said the Parks Committee is getting together this week to discuss park signs.

Wolfe distributed a document with information the Public Utilities Committee put together to discuss about centralized trash collection. Wolfe said the Public Utilities committee felt the next step would be to have a work session to discuss details of centralized trash and then they would need to have public hearings, etc.

Wolfe said the Village has found out that by reimbursing employees for their personal cell phones for public use, they lose the priority status in the event of an emergency since they are no longer government owned cell phones. Binder said the priority status of the cell phones was one of the reasons initially for addressing the cell phone issue but with all the moving parts of getting a plan implemented, somehow the detail of them having to be government owned was slighted. It was decided for now the plan is in place as is and Public Utilities may circle back to it at a later time.

ORDINANCES AND RESOLUTIONS:

Binder introduced an ordinance declaring an emergency transferring \$411,750; \$11,750 to the Parks and Recreation fund, \$180,000 to the Safety fund, \$150,000 to the Operating fund and \$70,000 to the General fund. Binder moved to waive further readings, seconded by Flaiz. Roll call – ayes, all. Motion carried. Binder moved to adopt, seconded by Flaiz. Roll call – ayes, all. Motion carried. Ordinance 2009-3.

Binder introduced an ordinance amending ordinance 2008-51 amending the annual appropriations, increasing Street Maintenance by \$1,462, increasing Parks and Recreation by \$11,750, increasing Safety Fund by \$5,700, increasing Operating by \$1,320. Binder made a motion to waive further readings, seconded by Flaiz. Roll call – ayes, all. Motion carried. Binder made a motion to adopt, seconded by Flaiz. Roll call – ayes, all. Motion carried. Ordinance 2009-4.

BILLS LIST:

Dishong made a motion to ratify the bill paid 1/30/09 totaling \$1,730.96, seconded by Flaiz. Roll call – ayes, all. Motion carried

There was brief discussion about the bills list 2/13/09 regarding the security system cameras. It was decided that the one camera currently installed would stay in place and the Streets Committee and Safety Committee would discuss this issue further and make a recommendation for a policy before any other cameras would be installed. Dishong made a motion to approve the bills to be paid 2/13/09 totaling \$20,120.68, seconded by Porter. Roll call – ayes, all. Motion carried.

NEW/OTHER BUSINESS: Binder, Dishong, Flaiz, Koons, Porter and Wolfe had no new business.

ADJOURNMENT: There being no further business to come before Council, Flaiz moved to adjourn, seconded by Koons. Roll call – ayes, all. Motion carried.

Matthew E. Brett, Mayor

Danielle Romanowski, Fiscal Officer